

minutes

Meeting PERSONNEL COMMITTEE

Date Wednesday 7 November 2012

membership

Persons absent are marked with `A`

COUNCILLORS

Andy Stewart (Chair)
Michelle Gent (Vice-Chair)

John Allin
Vincent Dobson
Sybil Fielding

Kevin Rostance
Mel Shepherd MBE
June Stendall
Lynn Sykes

OFFICERS IN ATTENDANCE

Helen Fifoot – Operations Manager North, School Catering
Keith Ford – Senior Governance Officer
Claire Gollin – Group Manager, Human Resources
Kevin McKay – Group Manager, Catering & Facilities Management
Peter Roddis – Health and Safety Manager
Marjorie Toward, Service Director - Human Resources and Customer Service
Anna Vincent – Independent Group Researcher
Michelle Welsh – Labour Group Researcher

Mark Howard – Branch Chair, Unison
Martin Sleath – Branch Secretary, Unison

MINUTES

The minutes of the last meeting of the Committee held on 26 September 2012, having been circulated to all Members, were taken as read and were confirmed and signed by the Chair.

APOLOGIES FOR ABSENCE

None.

DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

None.

LEADERSHIP DEVELOPMENT PROGRAMME

RESOLVED 2012/015

That the contents of the report be noted.

VIOLENCE AND AGGRESSION POLICY REVIEW

RESOLVED 2012/016

That the revised Work Related Violence and Aggression Policy, as set out in Appendix A to the Committee report, be agreed.

SICKNESS ABSENCE PERFORMANCE AS AT 30 SEPTEMBER 2012

RESOLVED 2012/017

- 1) That the current levels of performance be noted.
- 2) That the trend of continuing performance improvement be noted.

CATERING SERVICES PERFORMANCE REPORT

RESOLVED 2012/018

That the report be noted.

WORK PROGRAMME

RESOLVED 2012/019

That the Committee's work programme be noted.

The meeting closed at 11.05 am.

CHAIR
M_ 7Nov12