

NOTTINGHAMSHIRE POLICE AND CRIME PANEL

MINUTES OF THE MEETING HELD ON 19 OCTOBER 2012 AT 4PM AT COUNTY HALL, WEST BRIDGFORD, NOTTINGHAM

MEMBERS PRESENT

(A denotes absent)

Councillor David Challinor – Bassetlaw District Council
 Councillor Jon Collins – Nottingham City Council
 Councillor John Clarke – Gedling Borough Council
 Executive Mayor Tony Egginton – Mansfield District Council
 Councillor Eddie Fearon – Rushcliffe Borough Council
 Councillor Eric Kerry – Nottinghamshire County Council
 Councillor John Knight – Ashfield District Council
 Councillor Pat Lally – Broxtowe Borough Council
 Councillor Alex Norris – Nottingham City Council
 Councillor Tony Roberts MBE – Newark and Sherwood District Council – A

SUBSTITUTE MEMBERS PRESENT

Councillor Roger Blaney - Newark and Sherwood District Council

OFFICERS PRESENT

Jayne Francis-Ward – Monitoring Officer)	Nottinghamshire
Keith Ford – Senior Democratic Services Officer	}	County Council
Chris Holmes – Team Manager, Democratic Services)	(Host Authority)

1. APPOINTMENT OF CHAIRMAN

RESOLVED 2012/001

That Councillor John Clarke be appointed Chairman of the Panel for the 2012/13 municipal year.

2. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED 2012/002

That Tony Egginton be appointed Vice-Chairman of the Panel for the 2012/13 municipal year.

3. APOLOGIES FOR ABSENCE

Councillor Roger Blaney attended the meeting as a substitute for Councillor Tony Roberts.

4. DECLARATIONS OF INTERESTS

None.

5. PANEL ARRANGEMENTS

The report was introduced, detailing the Panel Arrangements that had now been agreed by all of the Councils involved in the Panel.

RESOLVED 2012/003

That the Panel Arrangements be noted.

6. RULES OF PROCEDURE

The report was introduced, containing the proposed Rules of Procedure for the Panel.

RESOLVED 2012/004

That the Rules of Procedure, as set out in the appendix to the report, be adopted.

7. PANEL MEMBERSHIP

(a) Local Authority Membership

The report was introduced, outlining the proposal for Nottingham City Council to have additional co-opted members on the Panel in order to achieve a more balanced membership.

It was clarified that the report contained errors at paragraph 14 and that percentage signs had been incorrectly included after the political balance proportions. These proportions should instead have stated:-

5.01 Labour
3.31 Conservative
0.89 Independent
0.79 Liberal Democrat.

During discussions, the following issues were raised:-

- Councillor Collins underlined his commitment to use the additional places, if agreed by the Panel and approved by the Secretary of State, to achieve better balance for the Panel's membership in terms of gender and ethnicity representation. He also agreed to look at reflecting political balance by considering offering one of any additional places agreed to a Conservative councillor;

- it was underlined that the overall balance of the Panel's membership needed to be reviewed at each annual meeting of the Panel, commencing in June 2013;
- the need for a Liberal Democrat representative in order to achieve political balance was raised. Following discussions, it was proposed that a place should be offered to the Liberal Democrat Group at Nottinghamshire County Council (subject to approval by the Secretary of State).

RESOLVED 2012/005

That, subject to approval by the Secretary of State:-

- i) two additional co-optee Councillor places be offered to Nottingham City Council; and**
- ii) one co-optee Councillor place be offered to the Liberal Democrat Group at Nottinghamshire County Council.**

(b) Independent Co-optees – recruitment process

The report was introduced and it was clarified that it was proposed that these appointments would be for an initial period of six months, ahead of a review of the Panel's overall membership in June 2013.

Members requested that the proposed sub-group, in making its nominations for the independent co-optee members, should consider seeking one person from the City and one from the County in order to ensure geographical balance. Members also recommended that the future review of membership should seek to widen the scope of any future independent member recruitment, in order to capture a more diverse range of skills and experience.

RESOLVED 2012/006

That a sub-group, consisting of the Chairman, Vice-Chairman and Councillor Norris, be established to agree and undertake the process for nominating two independent members for approval by the full Panel.

8. COMPLAINTS PROCEDURE

The report was introduced, highlighting that the complaints procedure would be developed once Home Office guidance had been published.

RESOLVED 2012/007

- 1) That a draft complaints procedure be considered for approval at the next meeting of the Panel.**
- 2) That, in the interim, any complaints received against the Police and Crime Commissioner be referred to the Monitoring Officer of the Host Authority (Nottinghamshire County Council).**

9. DRAFT WORK PROGRAMME AND SCHEDULE OF MEETINGS

The report was introduced, presenting the initial draft work programme which was based largely around the Panel's statutory responsibilities.

It was reported that the next meeting dates of the Panel had been confirmed as follows:-

- Monday 3 December 2012 – 10am;
- Tuesday 15 January 2013 – 2pm;
- Wednesday 6 February 2013 – 10am.

Members felt that these initial meetings should be held at County Hall as the base of the Host Authority. However, the need to hold future meetings elsewhere in the County in order to raise public awareness of the Panel's role and work was also raised.

RESOLVED 2012/008

- 1) That the draft work programme be noted.**
- 2) That further discussions take place with the Chairman and Vice-Chairman to develop the work programme ahead of the next meeting of the Panel.**

The meeting closed at 4.38pm.

CHAIRMAN
M_19Oct2012