

**REPORT OF THE CORPORATE DIRECTOR FOR POLICY PLANNING AND  
CORPORATE SERVICES****CIVIC LUNCHEON****Purpose of the Report**

1. To seek approval for a Civic Luncheon to be held in the Civic Suite at County Hall on Monday 11th March 2013.

**Information and Advice**

2. During the Civic year the Chairman is invited to various Civic engagements in the City and the County. To say thank you, and return the hospitality extended to the Chairman, it has been requested that a Civic luncheon be held. The luncheon will be in the form of a three course meal with wine and drinks on arrival.

**Financial Implications**

3. The cost of the reception for 22 people will be £500.00.

**Reason for Recommendation**

4. To return the hospitality extended to the Chairman by fellow Civic Heads of Nottingham and Nottinghamshire.

**Statutory and Policy Implications**

5. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

**RECOMMENDATION**

- 1) That approval be given for the Chairman to host a Civic luncheon at County Hall for the Civic Heads of Nottingham and Nottinghamshire.

**Chris Holmes**

Team Manager Democratic services.

**For any enquiries about this report please contact:**

Julie Brailsford

Civic Officer

**Constitutional Comments (SLB 14/01/2013)**

1. Administration Committee is the appropriate committee to consider this report. It is responsible for authorising hospitality to be offered by the County Council.

**Financial Comments (MB 14/01/13)**

2. The cost can be met from the 2012/13 budget for County Hospitality.

**Background Papers**

Invitations received by the Chairman.

**Electoral Division(s) and Member(s) Affected**

All