

Report



meeting Administration Committee

date 9 December 2009

agenda item number **6**

REPORT OF THE SERVICE MANAGER, GOVERNANCE AND SCRUTINY

REPORTS BACK ON CONFERENCES OR OTHER APPROVED VISITS

1. Purpose of Report

To inform members of reports received or expected back from conferences

2. Background

Representatives who are authorised to attend conferences or other visits are required to produce a report evaluating the outcomes. Those reports should be considered by this committee or other appropriate committee (e.g. relevant Select Committee, Pensions Committee etc) and deposited in the Local Government Library at County Hall Reception. A schedule is attached, detailing reports received and/or expected and the further reporting arrangements made or to be made.

3. Statutory and Policy Implications

The presentation of such reports ensures compliance with the Council's Travel and Accommodation policy. The information contained within them will be useful in determining future attendance at similar events. The learning acquired from attendance will be available within the Council.

4. Recommendation

That the report be noted.

CHRIS HOLMES
SERVICE MANAGER, GOVERNANCE AND SCRUTINY

Legal Services' Comments (KK 17/11/09)

The attendance of Members at conferences and/or other visits are authorised by this Committee. It is therefore appropriate for this Committee to consider the recommendation in this report.

Comments of the Service Director (Finance) (MB 19/11/09)

There are no specific financial implications arising from the report.

Background Papers Available for Public Inspection

None

Electoral Division(s) Affected

All

Travel and Accommodation Policy – Reports Back on events attended by Members

<u>Date of Event</u>	<u>Title of Event</u>	<u>Location</u>	<u>Date of approval</u>	<u>Date report requested</u>	<u>Date report required</u>	<u>Date report received</u>	<u>Comments</u>
21.7.09	Home Office / LGA 'Justice Seen – Justice Done' Conference	London	13.7.09	Not applicable	Not applicable	Not applicable	This conference was cancelled at very late notice. The Council was not notified and therefore travel costs were incurred.
5.8.09 – 6.9.09	Leadership Academy Graduate Summer School – Warwick	Coventry	13.7.09	Not applicable	Not applicable	Not applicable	Cllr Tsimbiridis was unable to attend this conference – the place was cancelled at no charge to the Council.
3.9.09	Pensions Investment Sub-Committee	London	13.7.09	Not applicable	Not applicable	Not applicable	The outcomes were reported to the meeting of Pensions Investment Sub-Committee on 8.10.09.
4.9.09 – 8.9.09	Planning Summer School	Exeter University	13.7.09	Not applicable	Not applicable	Not applicable	Neither of the 2 places approved were taken up.
10.9.09 – 11.9.09	LGC Investment Summit	Newport	13.7.09	10.9.09	23.10.09	Not applicable	A report back was submitted to the meeting of the Pensions Investment Sub Committee on 8.10.09 and has been deposited in the Local Government Library.
23.9.09 – 24.9.09	Pension Fund Property Inspection 2009	North West and Manchester	13.7.09	Not applicable	Not applicable	Not applicable	The outcomes were reported to the next meeting of Pensions Investment Sub-Committee on 8.10.09.
7.10.09 – 9.10.09	Annual Public Library Authorities Conference	Bristol	30.9.09	15.10.09	20.11.09	02.11.09	A report back from Councillor John Cottee, Cabinet Member for Culture and Community has been deposited in the Local Government Library.
12.10.09– 13.10.09	Standards Board Annual Assembly 2009	Birmingham	30.9.09	15.10.09	24.11.09	04.11.09	As one Vice-Chair was unable to attend this conference and the fee was non-returnable, this place was offered to Legal Services, following consultation with the Majority Group's Business Manager. Sue Bearman. The report back was submitted to Standards Committee on 3.11.09 and has been deposited in the Local Government Library.

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21.10.09 – 23.10.09	National Children & Adult Services Conference	Harrogate	13.7.09	10.9.09	4.12.09	18.11.09	A report back from David Hamilton, Service Director Older People and Strategic Partnerships, prepared in consultation with Members and other officers who attended, has been deposited in the Local Government Library.
26.10.09	Chairing Scrutiny – Institute of Local Government Studies	Birmingham University	30.9.09	15.10.09	7.12.09		Councillor Liz Yates' report back and papers circulated at the event have been deposited in the LGL.
2.11.09	Good Practice Seminar – Gypsies and Travellers – Simple Solutions for Living Together	London	21.10.09	27.10.09	14.12.09	5/11/09	Councillor Sheila Place's report back and accompanying conference materials have been deposited in the Local Government Library.
12.11.09	Pensions Investment Sub Committee	Edinburgh	30.9.09	Not applicable	Not applicable	Not applicable	The outcomes will be reported to the next meeting of Pensions Investment Sub-Committee on 10.12.09.
16.11.09– 17.11.09	County Councils Network – Annual Conference	Durham	30.9.09	15.10.09	29.12.09	19.11.09	A report back on this conference has been received from Councillor Mrs K Cutts and deposited in the Local Government Library. A report will also be produced by officers, in consultation with relevant Members.
2.12.09 – 4.12.09	Annual Local Authority Pension Fund Forum Conference	Bournemouth	30.9.09	15.10.09	15.1.10		
27.10.09 30.11.09 16.12.09	Local Government Employers – Trustee Training Fundamentals Course	London	28.7.09	10.9.09	27.01.10		
29.10.09	Local Government	Leeds	28.7.09	10.9.09	26.01.10		

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26.11.09 15.12.09	Employers – Trustee Training Fundamentals Course						