

report



meeting **ADMINISTRATION COMMITTEE**

date **18 February, 2004**

agenda item number

REPORT OF HEAD OF MEMBERS' SERVICES

LGA ANNUAL CONFERENCE AND EXHIBITION 6 – 9 JULY 2004 **BOURNEMOUTH INTERNATIONAL CENTRE**

1. Purpose of the Report

The purpose of this report is to seek approval for attendance at the LGA Annual Conference and Exhibition 6 – 9 July 2004.

2. Information and Advice

The 2004 LGA conference is to be held in Bournemouth and it will showcase:-

- the special contribution that local councils bring to service deliver – these will be featured and promoted in the LGA's major "image" campaign
- the importance of local accountability for all public services, not just those for which councils are directly responsible
- the interest that local councils and the LGA have in all public services
- the importance of improving public service delivery and how local communities and local councils should work together with the centre to make the difference

The cost of attendance, including conference fees, accommodation and subsistence is approximately £ 657 per person.

It is the Council's usual practice to be represented at this important annual conference by the authority's LGA representatives, the Leader of the main minority group and the Chief Executive.

The Committee is asked to consider representation at the 2004 Conference.

3. **Statutory & Policy Implications**

Administration Committee has the power to approve attendance at this conference. Equality and access issues taken account of during policy planning and debate. On a more local level access and safety are considered when making travel and accommodation bookings.

4. **Recommendation**

1. It is recommended Committee consider attendance by Members and/or officers at the LGA Annual Conference and Exhibition 6 – 9 July 2004 in Bournemouth.

**PA MAYFIELD
HEAD OF MEMBERS SERVICES**

Head of Legal Services' Comments (KK)

The Administration Committee is responsible for approving the attendance of Members at conferences and seminars. The proposals in the reports insofar as they relate to Members are therefore within the remit of this Committee.

Director of Resources' Financial Comments (MB)

The estimated cost including travel expenses, is £859 per person. This will be met from the 2004/05 budget for Members' conference expenses.

Background Papers Available for Public Inspection

Conference Pack.

Electoral Division(s) Affected

None.