

## **Children and Young People's Committee**

**Monday, 23 April 2018 at 10:30**

**County Hall, West Bridgford, Nottingham, NG2 7QP**

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### **AGENDA**

- |    |  |         |
|----|--|---------|
| 1  | Minutes of the last meeting held on 19 March 2018  | 3 - 8   |
| 2  | Apologies for Absence  |         |
| 3  | Declarations of Interests by Members and Officers:- (see note below)<br>(a) Disclosable Pecuniary Interests<br>(b) Private Interests (pecuniary and non-pecuniary) |         |
| 4  | Elective Home Education Update   | 9 - 18  |
| 5  | Youth Justice - quality lead status for practice with young people with special educational needs and disabilities   | 19 - 22 |
| 6  | Establishment of the D2N2 Regional Adoption Agency   | 23 - 28 |
| 7  | Changes to the management structure in Youth, Families and Social Work   | 29 - 36 |
| 8  | Changes to the staffing establishment in Early Childhood Services  | 37 - 42 |
| 9  | Provision, achievements and progress of the Children in Care Council and participation of children and young people looked after 2017/18                           | 43 - 48 |
| 10 | Schools Forum & Education Trust Board Officer Group  | 49 - 60 |

**Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact David Ebbage (Tel. 0115 977 3141) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting CHILDREN & YOUNG PEOPLE'S COMMITTEE

Date 19 March 2018 (commencing at 10.30am)

**Membership**

Persons absent are marked with an 'A'

**COUNCILLORS**

Philip Owen (Chairman)  
Boyd Elliott (Vice-Chairman)  
Tracey Taylor (Vice-Chairman)

Samantha Deakin  
Errol Henry JP  
Paul Henshaw  
Vaughan Hopewell

John Peck JP  
Liz Plant  
Phil Rostance  
Sue Saddington

**CO-OPTED MEMBERS (NON-VOTING)**

Vacancy  
Vacancy

**OFFICERS IN ATTENDANCE**

Sarah Ashton	Resources
Steve Edwards	Children and Young People's
Marion Clay	Children and Young People's
Laurence Jones	Children and Young People's
Pip Milbourne	Children and Young People's
Irene Kakoullis	Children and Young People's
Mick Allen	Children and Young People's
Sarah Maiden	Foster Carer representative
Chris Jones	Children and Young People's
Denise Martin	Children and Young People's

**1. MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 12 February 2018 having been circulated to all Members, were taken as read and were signed by the Chairman.

**2. APOLOGIES FOR ABSENCE**

No apologies

### **3. DECLARATIONS OF INTEREST**

None

### **4. PERFORMANCE REPORTING (QUARTER 3 2017/18) – SERVICES FOR CHILDREN AND YOUNG PEOPLE**

The Chairman introduced the report and responded to questions and comments from Members.

#### **RESOLVED 2018/018**

That no further actions were required in relation to the performance information on the Council's services for children and young people for the period 1 October to 31 December 2017.

### **5. OFSTED FOCUSED VISIT ON THE EXPERIENCES AND PROGRESS OF CARE LEAVERS IN NOTTINGHAMSHIRE**

The Chairman introduced the report and responded to questions and comments from Members.

#### **RESOLVED 2018/019**

That there were no actions or information they required in relation to the outcome of the Ofsted focused visit on the experiences and progress of care leavers in Nottinghamshire.

### **6. FOSTER CARER ITEMS**

Sarah Maiden, Foster Carer informed the Members that there were no items to discuss.

Steve Edwards informed Members that he and Councillor Taylor had visited some of the Foster Carer teams and spoke to staff about how we could get more out of the services available. Nottinghamshire has some of the best facilities in the UK.

### **7. PROPOSAL TO RECONFIGURE LEAVING CARE SERVICE**

The Chairman introduced the report and responded to questions and comments from Members.

#### **RESOLVED 2018/020**

That:

- 1) The proposed reconfigured Looked After Children and Leaving Care Service be approved.

- 2) The proposed appointments of 1 FTE Team Manager (Band D) post and 4.5 FTE Personal Adviser (Grade 5) posts on a permanent basis in Leaving Care Services be approved.

## **8. NATIONAL MINIMUM FOSTERING ALLOWANCES AND FEES TO FOSTER CARERS**

The Chairman introduced the report.

### **RESOLVED 2018/021**

That:

- 1) Nottinghamshire County Council continues to pay foster carers a weekly fostering allowance, at the national minimum rates, as prescribed by the Department for Education. (As set out in appendix 1)
- 2) Nottinghamshire County Council makes no change to the payment rates set in 2016/17, in its additional and specific fostering allowances/fees to its foster carers.

## **9. CONTACT SERVICE ANNUAL REPORT**

The Chairman introduced the report.

### **RESOLVED 2018/0022**

That there were no further actions required in relation to the Contact Services Annual report.

## **10. ROAD SAFETY AROUND SCHOOLS**

The Chairman introduced the report and responded to comments from Members.

### **RESOLVED 2018/023**

That:

- 1) Agreed a Member led cross party working group be created to focus on improving road safety for children, particularly in and around schools.
- 2) The Vice Chairman of the Children and Young People's Committee (Cllr Elliott) to be Chair, that Cllrs L Plant and P Rostance to be the additional Members to the working group, be approved. A further two Members to be identified from the Communities and Place Committee.

## **11. SCHOOL CAPITAL PROGRAMME PROGRESS REPORT**

The Chairman introduced the report.

### **RESOLVED 2018/024**

That no further actions were required in relation to the progress being made in delivering the Schools Capital Programme.

## **12. NEW COMMUNITY SHORT BREAKS OFFER TO CHILDREN AND YOUNG PEOPLE WITH DISABILITIES**

The Chairman introduced the report and responded to questions and comments from Members.

### **RESOLVED 2018/025**

That:

- 1) The amendments made through co-production to the Community Short Breaks Offer, along with its timescale for implementation be approved.
- 2) A follow up report detailing the resources required to implement and manage the new Community Short Breaks Offer be brought to the Committee.

## **13. MAXIMISING THE VALUE OF NOTTINGHAMSHIRE'S CHILDREN'S CENTRE SERVICES**

The Chairman introduced the report and responded to questions and comments from Members.

### **RESOLVED 2018/026**

That:

- 1) The proposed revised model for the Nottinghamshire Children's Centre service contract be approved.
- 2) Plans to review Children's Centre premises to ensure value for money and to see if they can create additional childcare places in areas of poor childcare sufficiency be approved

#### **14. CHILD SEXUAL EXPLOITATION AND CHILDREN MISSING FROM HOME AND CARE: UPDATE**

The Chairman introduced the report and responded to questions and comments from Members.

#### **RESOLVED 2018/027**

That:

- 1) No further actions were required in relation to the issues contained in the report.
- 2) The Committee receives a full annual report for 2017-18 within six months be agreed

#### **15. YOUNG PEOPLE'S SERVICE – ALTERNATIVE SERVICE DELIVERY MODEL AND OPPORTUNITY TO REINVEST SAVINGS**

The Chairman introduced the report and responded to questions and comments from Members.

#### **RESOLVED 2018/028**

That the commencement of development work to secure the future of the Youth Service and Outdoor and Environmental Education Service in Nottinghamshire be approved.

#### **16. ESTABLISHMENT OF AN EPEC PARENTING HUB CO-ORDINATOR POSTS IN EARLY HELP SERVICES**

The Chairman introduced the report and responded to questions and comments from Members.

#### **RESOLVED 2018/029**

That a 0.6 fte EPEC Hub Coordinator (Grade 5) post be established within Early Help Services from 1<sup>st</sup> April 2018 be approved.

#### **17. CHILD EMPLOYMENT AWARENESS FORTNIGHT: APRIL 2018**

The Chairman introduced the report

#### **RESOLVED 2018/030**

That the proposed Child Employment Awareness Campaign during April 2018 be approved.

**18. LOCAL AUTHORITY GOVERNOR APPOINTMENTS TO SCHOOL GOVERNING BODIES DURING THE PERIOD 4 OCTOBER 2017 TO 5 FEBRUARY 2018**

The Chairman introduced the report

**RESOLVED 2018/031**

That the appointments of Local Authority and Additional Local Authority governors to school governing bodies during the period 4 October 2017 to 5 February 2018 be noted.

**19. WORK PROGRAMME**

To consider the Committee's work programme for 2018.

**RESOLVED 2018/032**

That the committee's work programme be noted and no changes were required at this time.

The meeting closed at 11.50 am.

CHAIRMAN



**23 April 2018****Agenda Item: 4****REPORT OF THE SERVICE DIRECTOR, EDUCATION, LEARNING AND  
SKILLS****ELECTIVE HOME EDUCATION - UPDATE****Purpose of the Report**

1. The purpose of this report is to provide the Committee with the first six monthly report on electively home educated (EHE) pupils to enable Committee to monitor trends in numbers and reasons for elective home education.
2. The report outlines the current legal position, the Council's procedures with regard to elective home education and provides details on the numbers of Nottinghamshire children who are home educated, as well as the reasons for this.
3. The report also seeks the approval of Committee to continue to report on a six monthly basis and for a letter to be sent to the Secretary of State for Education outlining its concerns about the increasing numbers of children and young people being withdrawn from mainstream education to be home educated.

**Information**

4. Parents' legal rights and duties are set out in the Education Act 1996. The parent of every child of compulsory school age must ensure that he/she receives an efficient, full-time education, suitable to his/her age, ability and aptitude and any special educational needs that he/she may have, either by regular attendance at school or otherwise.
5. A parent/carer has the legal right to withdraw a child from school by delivering written notification of that fact to the school. The school then has a duty to notify the local authority (LA) and to remove the child's name from the school register. The local authority registers the child as EHE. Once registered, parents/carers can choose whether or not to engage with the LA. On 6<sup>th</sup> February 2018, 598 (of the 619 registered as EHE) were receiving adviser visits, while parents/carers of only 21 children refused Local Authority involvement.
6. From that point, a child acquires elective home educated status (EHE) and the parents/carers are elective home educators. The parent/carer then becomes completely responsible for the costs, provision and management and delivery of the education of that child, while the LA ceases involvement. There are no curricular or other requirements incumbent on elective home educators, who are free from any educational regulation.

7. All parents registered as elective home educators in Nottinghamshire are offered regular EHE adviser visits and are able to be reconnected to LA and other services should they wish to stop elective home education, or where there is evidence of a safeguarding concern or education is deemed to be unsuitable by the EHE adviser. If no engagement is chosen, parents/carers are under no legal obligation to see an EHE adviser, allow their educational provision to be monitored or to provide written reports of their provision. They are free from any regulation.
8. LAs are required by the Education Act 1996 to make arrangements to enable them to establish (so far as it is possible to do so) the identities of children in their area who are of compulsory school age but are not registered pupils at a school and are not receiving suitable education otherwise than at a school. Department for Education 2013 EHE Guidelines advise that LAs should do this informally by asking parents for further information about the education they are providing. Parents are under no duty to respond to such enquiries, but the guidelines state that it would be sensible for them to do so. Where LAs have evidence that a child is not receiving a suitable education they are required to intervene by serving a notice in writing on the parent requiring him/her to satisfy them, within the period specified in the notice, that the child is receiving such education.
9. Nottinghamshire LA seeks to adopt a partnership approach to working with parents who are home educating their children to support them to ensure that their children enjoy their learning and achieve their full potential in a safe environment, which promotes a healthy lifestyle. The LA therefore recommends that parents take up the offer of adviser visits, which provide support on a one-to-one basis each year, including the sharing of good practice and signposting to resources and additional information, as well as facilitating networking with other home educating families.
10. The LA has a team of experienced Elective Home Education advisers to work with individual families. Advisers work in a sensitive manner and strive to engage parents and children in positive dialogue from the outset. The adviser considers with the parent whether the provision is suitable and a written report is sent to parents. This states whether the LA has any concerns about the education provision, specifies what these are and gives the parent an opportunity to address these concerns. Where concerns have been raised, the adviser returns within three to six months to determine whether or not to reevaluate the suitability of education.
11. If provision is considered suitable, an annual cycle of review will be established. Alternatively parents may be asked to submit annual written reports as evidence of their suitable home education. If parents exercise their right not to meet with a LA adviser, the EHE programme manager will ask parents to provide information on their child's education. If the provision is considered suitable, an annual cycle of review is established.
12. If provision is deemed unsuitable the LA moves the child to the Children Missing Education register and asks the parent to apply for a school place, providing support where necessary. In some cases, where a child has particularly complex needs, the LA supports the parent to identify and access suitable education other than at school.

13. Elective home education advisers, alongside all members of the community, have a responsibility to safeguard and promote the welfare of children and young people. This means: protecting children from maltreatment; preventing impairment of children's health and development; ensuring that children are growing up in circumstances consistent with the provision of safe and effective care; and enabling children to have optimum life chances. Children's Social Care is the lead agency in this area of work and Elective Home Education advisers must refer children to this service if they have any concern that children are at risk. Parents will be informed if such a referral is to be made.
14. If at any time a parent/carer wishes to return a child to school full-time, the school Admissions Team will be able to advise on how to go about this. The normal admissions procedure will apply and will be subject to a place being available in the appropriate year group at the school of preference.
15. The LA fulfils its duty to ensure that all children of compulsory school age in its area are being suitably educated and to act if it appears that any child is not receiving such an education through these well-established working practices. These are generally very well received because they have been influenced by the views of electively home educating families in Nottinghamshire.
16. There is an unknown number of parents who have always electively home educated and never enrolled their child/ren on a school roll. These children are not registered with the LA.
17. Nationally 118 LAs recorded a total of 35,487 children and young people known to be electively home schooled in their localities on school census day, Thursday 5 October 2017. 92% of respondents to the Elective Home Education Survey, October 2017, carried out by the Association of Directors of Children's Services (ADCS), reported year-on-year increases in the number of children and young people being home schooled nationally.
18. In Nottinghamshire 523 children were registered as EHE in September 2017, an increase of 164 since September 2014. On 6<sup>th</sup> February 2018, there were 619 EHE children registered as EHE with the Council. It is expected that by June 2018, before Year 11 students leave the cohort, the EHE population may reach the low 700s, based on previous patterns of registration.
19. In the majority of cases, the elective home education provided is 'suitable' and the children and young people are safe. There is, however, a small but growing number of cases where the education provided is deemed unsuitable and/or there is a potential safeguarding risk. The Elective Home Education team has raised concerns about the latter group, having identified a significant number of pupils over the last two years who have been withdrawn from school for a range of inappropriate reasons. These are: persistent low attendance; unmet social, emotional or mental health needs; unmet needs as a consequence of Autistic Spectrum Disorders (ASD) or Attention Deficit Hyperactivity Disorder (ADHD); unresolved bullying; professional referral of safeguarding concerns; sexualised behaviours in children at risk of Child Sexual Exploitation or issues in the family, such as domestic violence, addiction, adult mental health needs. Where the Council is aware that children have become EHE for inappropriate reasons, officers seek to ensure that they are readmitted to the school they previously attended.

20. The EHE team works closely in partnership with: schools; Council services, including the Integrated Children's Disability Service; Schools and Families Specialist Services; Educational Psychology Service; Children's Social Care; the Family Service; Health Related Education Team; Fair Access and Admissions; NHS professionals; Further Education colleges; alternative provision providers; and in association with the Nottinghamshire Safeguarding Children Board to reduce the number of children with complex needs being withdrawn from school for inappropriate reasons.
21. A dashboard for EHE (**Appendix 1**) has been established, which identifies groups of electively home educated children and the reasons behind the parental decision to become EHE. The EHE Programme Manager uses the dashboard to inform discussions and decisions taken by a local authority multi-agency panel, the 'Vulnerable Children in Education Commissioning' Panel (VCEC). This group ensures rapid action is taken by appropriate services to return these vulnerable children to a suitable education as quickly as possible.
22. Of the 619 children registered EHE in Nottinghamshire on 6<sup>th</sup> February 2018, numbers were virtually equally divided between male and female. 196 were of primary school age and 423 were of secondary school age. Of the secondary age pupils, 203 were age 14 plus.
23. The age at which children became EHE shows that there is a small spike at age 5, when pupils enter primary education. Of the 196 primary age children, 27 became EHE at age 5. This number remains fairly constant in each year group, until just before transition into secondary school, i.e. Year 5/Year 6. Parents/carers of this group often report 'inability' of school to meet their child's Special Educational Needs, with autism frequently cited as a common factor in the decision to EHE. Primary schools will almost always work very effectively with parents, agencies and the EHE team to secure an appropriate solution for the child during this phase. A significant proportion of primary aged EHE children will return to school at some point before age 12.
24. Much higher spikes occur from age 11, as children enter secondary phase, with 57 children registered as EHE from the Year 7 cohort of 2017/18. These peaks tend to increase with age, with 66 students from year 10 and 103 students from year 11 being electively home educated on 6<sup>th</sup> February 2018.
25. 439 were White British and 50 were of Gypsy, Roma or Traveller ethnicity, with the remainder being either from other ethnic groups or unknown. 2 children were on a Child Protection Plan and 5 had Children In Need status. 30 children had an Education Health and Care Plan (EHCP) indicating a significant level of identified Special Educational Need (SEN)
26. Reasons for withdrawal from school to home educate as stated by the parent or the school at the time of withdrawal were:
- 12 - school phobic or refuser
  - 14 - response to legal attendance proceedings or prosecution
  - 30 - bullying at or around school
  - 46 - dissatisfaction or conflict with school

- 51 - unknown reasons
- 134 - emotional reasons, e.g. anxiety and mental health issues
- 332 - preferred method – i.e. parental choice.

27. Approximately twice the number of children are recorded as withdrawn from school by Year 7, i.e. the first year of secondary school, compared with those registered as EHE for each of Years 1, 2 and 3. This number rises considerably during Years 8 and 9. Parents or carers of children withdrawn in Year 7 often report 'lack of understanding' of school in meeting their child's Special Educational Needs as the reason for EHE. Autism (by this stage usually diagnosed) is frequently quoted as a major contributor; 'bullying' and associated low attendance and behavioural issues are often mentioned; while 'anxiety' and mental health conditions are increasingly described as influential. Safeguarding concerns, often within a family or social context of domestic violence, addiction, adult mental health needs and sexualised behaviour are prominent at this stage. Young people displaying symptoms of disengagement from an academic, as opposed to a vocational, education sometimes refuse to attend school. A large proportion of secondary aged EHE children will not return to school if they are withdrawn after the age of 12. There is some evidence that secondary academies encourage or persuade parents/carers, unlawfully, to remove a child to home educate. This is challenged by the EHE team, whenever the team becomes aware. In such circumstances, senior officers intervene directly with academies to ensure that such children are not lawfully removed from roll.
28. A final impetus towards EHE appears in the final year of secondary education, during Year 11, where numbers have been consistently the highest in the total cohort for several years. Here, as well as the causal factors above, an academic, GCSE-based curriculum is often described by parents/carers and young people themselves as too 'hard', 'rigorous' and 'demanding' as the final intensity of the exam year is reached. Elective home education is sometimes chosen as a solution and some parents then take up the offer from FE colleges in Nottingham and Worksop of part-time, pre-16 courses for home educated students.
29. It can be noted that all Year 11 EHE students that engage with EHE advisers are offered a summer term meeting to discuss and identify Post 16 provision to ensure continuity of provision at Year 12. Those EHE students who have no Post 16 destination are referred to the NEET (Not in Education, Employment or Training) Team within the Family Service.
30. EHE adviser visits and reports in the financial year 2017/18 to date (1<sup>st</sup> April 2017 – 6<sup>th</sup> February 2018) show that there were 440 adviser visits to children registered as EHE. In 81 of these, the education was deemed to be unsuitable, requiring LA intervention and a return to school. 359 adviser visits deemed education to be suitable. A further 110 adviser visits were made to clarify reasons for withdrawal from school, prior to possible registration of child(ren) as EHE or remaining in a school provision.
31. At the start of February 2018, there were 356 Nottinghamshire students, aged between 5 and 16 years, on roll at a school or alternative provision, who had at some point previously been registered as electively home educated.
32. Work in conjunction with the Council's IT team is underway to enable the EHE dashboard data to identify, in greater detail, the Special Educational Needs and Education Health Care Plan status of EHE pupils per year group, the mobility of home educated children,

moving from school to EHE or vice versa per year group, and the destinations of EHE children returning to school or post-16.

33. The EHE team is undertaking work to establish regular communications with local home educating groups in the County, facilitating feedback in both directions on EHE processes and issues and enabling home educating parents to be consulted on the Council's EHE policy and practice.

### **Other Options Considered**

34. The Council remains statutorily responsible for ensuring that all children and young people of statutory school age access full time education. Therefore, the Children Missing Education Strategy endorsed by the Children and Young People's Committee on 23 April 2014 and Policy Committee on 7 May 2014 continues to be implemented to ensure that every school aged child should be on a school roll, with the exception of those who are electively home educated. No other options have been considered.

### **Reason/s for Recommendation/s**

35. Members will wish to be assured that the Council's statutory duty to provide full-time education for all children and young people of statutory school age is being fulfilled.

### **Statutory and Policy Implications**

36. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

37. It should be noted that the increasing number of electively home educated children means that the budget required to monitor the suitability of the education and to enable the LA to fulfil its statutory safeguarding duty is increasing. The £77,000 LA budget will be subsidised from the School Improvement grant in 2017/18 and 2018/19. In the 2017/2018 financial year the subsidy required was £70,000.

## **RECOMMENDATION/S**

That the Committee:

- 1) requests a further six monthly report on Elective Home Education.
- 2) requests a letter be sent to the Secretary of State for Education outlining its concerns about the increasing numbers of children and young people being withdrawn from mainstream education to be home educated.



**Marion Clay**  
**Service Director, Education, Learning and Skills**

**For any enquiries about this report please contact:**

Linda Foster  
Group Manager, Support to Schools Service  
T: 0115 9772032  
E: linda.foster@nottsc.gov.uk

**Constitutional Comments (LM 27/03/18)**

38. The Children and Young People's Committee is the appropriate body to consider the contents of the report.

**Financial Comments (SH 04/04/18)**

39. The financial implications of the report are contained within paragraph 37 above.

**Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Children Missing Education Strategy – report to Children and Young People's Committee on 24 April 2014

Children Missing Education Strategy – report to Policy Committee on 7 May 2014.

**Electoral Division(s) and Member(s) Affected**

All.

C1089



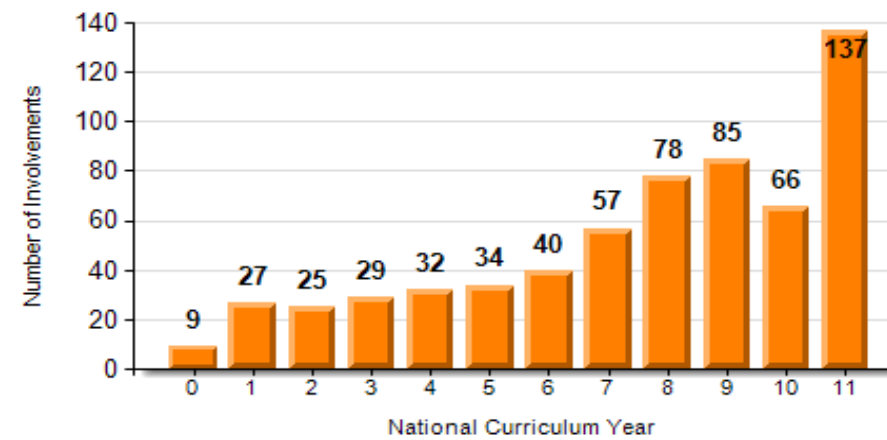


## Children with Current Active Elective Home Education Involvements

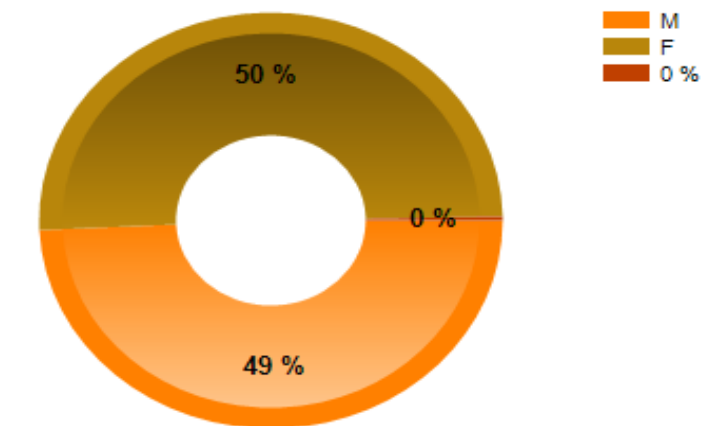
### Data Quality Checks:

<u>Current Number of Active EHE Involvements</u>	<u>619</u>
Number of EHE Children who are Looked After	0
Number of EHE Children who are on a Child Protection Plan	2
Number of EHE Children who are on a Child in Need Plan	5

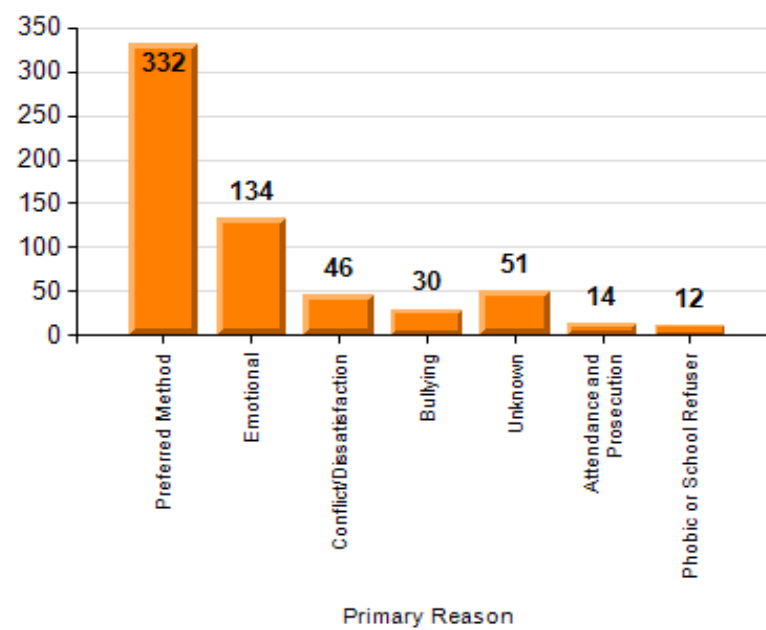
Number of EHE Children by National Curriculum Year (NCY)



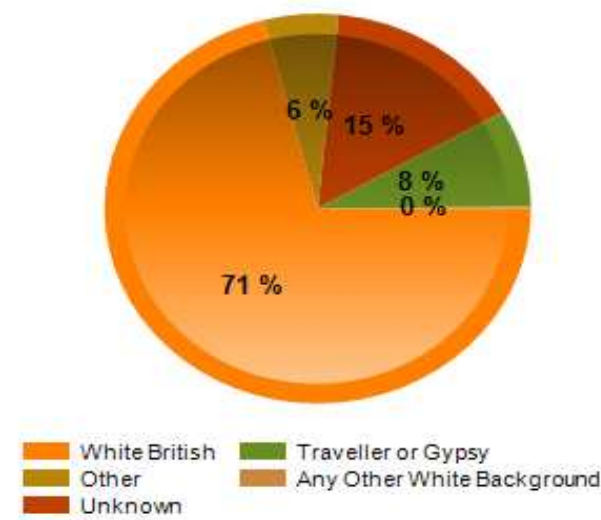
Percentage of EHE Children by Gender



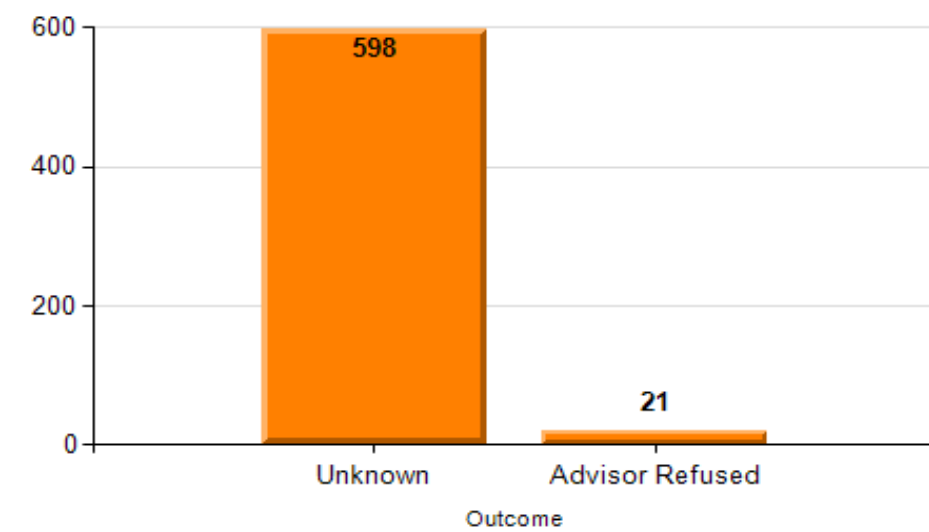
Number of EHE Children by Reason for Involvement



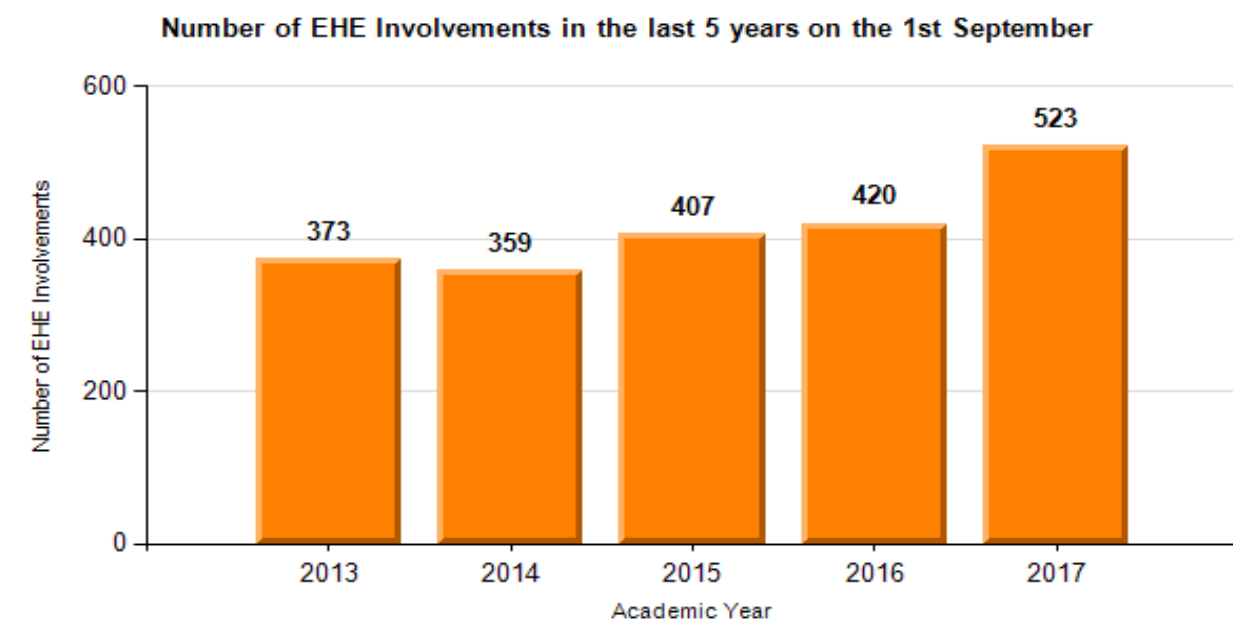
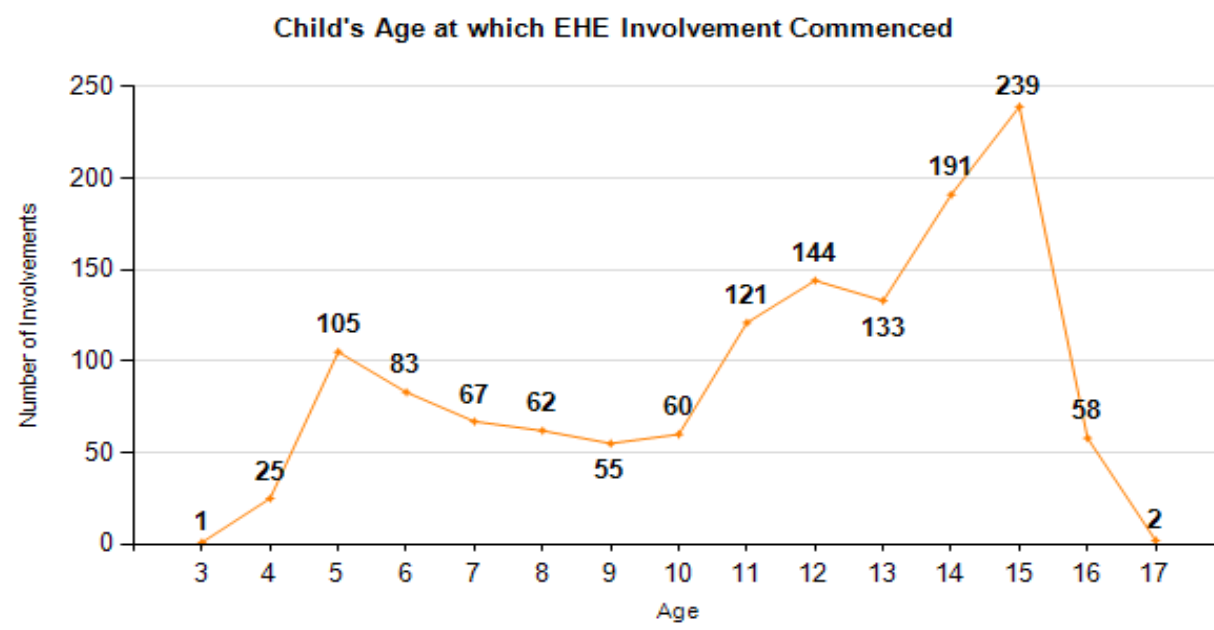
Percentage of EHE Children by Ethnicity



Number of EHE Children by Outcome of Involvement



## Number of Elective Home Education Involvements Over the Last Five Academic Years



**23 April 2018****Agenda Item: 5****REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND SOCIAL  
WORK****NOTTINGHAMSHIRE YOUTH JUSTICE – QUALITY LEAD STATUS FOR  
PRACTICE WITH YOUNG PEOPLE WITH SPECIAL EDUCATIONAL NEEDS  
AND DISABILITIES****Purpose of the Report**

1. This report informs Committee about Nottinghamshire Youth Offending Service being awarded a Quality Lead Status for its work with young people with Special Educational Needs and Disabilities (SEND). This paper seeks approval to promote this in the local press and through the Council's social media and to develop a sold offer to schools and other local authorities to share the good practice that Nottinghamshire has developed.

**Information**

2. High numbers of children and young people who come to the attention of youth justice services have complex support needs, low levels of educational attainment and more untreated health issues than their peers. Special educational needs and disabilities are often undiagnosed, with many in this vulnerable group not receiving the support they need to achieve positive change.
3. Achievement for All (AfA) and the Association of Youth Offending Team Managers (AYM) in conjunction with the Department for Education introduced the Youth Justice SEND Quality Mark award last year to recognise effective local partnership working between youth offending teams and local authority SEND specialists in England.
4. Nottinghamshire Youth Offending Service has been awarded 'AFA/AYM SEND Quality Lead Status' in acknowledgement of securing better outcomes for young people with special education needs and disability in the youth justice system.
5. This Quality Lead Status will run for three years from 1<sup>st</sup> April 2018 until 31<sup>st</sup> March 2021 before re-designation is necessary.
6. Specifically the service is performing well in respect of young people with Speech, Language and Communication Difficulties and case studies of Nottinghamshire effective work with young offenders with these issues feature on the national Youth Justice Resource Hub.
7. It is proposed that the Council promotes this achievement in the local press and through social media. The campaign will consist of:

- Facebook promotion
- Press release
- Tweets from Council accounts.

8. It is proposed that the Youth Offending Team develop a training package for working with young offenders with SEND to be promoted as a sold service to schools and other local authorities.

### **Other Options Considered**

9. No other options have been considered.

### **Reason/s for Recommendation/s**

10. To promote that Nottinghamshire has been nationally recognised for its good practice with young people with SEND in the Youth Justice System.

### **Statutory and Policy Implications**

11. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

12. This is a low cost campaign because the promotional activity will be undertaken by staff dedicated to this area of work and any other costs are minimal. Staffing and any other costs will be met from the Early Help Service budget.

### **RECOMMENDATION/S**

That:

- 1) the award of Quality Lead Status to Nottinghamshire Youth Offending Service for its work with young people with Special Educational Needs and Disabilities be promoted in the local press and social media.
- 2) Nottinghamshire Youth Justice Service designs a package of training for working with young offenders with Special Educational Needs and Disabilities, to be promoted as a sold service to schools and other local authorities.

**Steve Edwards**  
**Service Director, Youth, Families and Social Work**

**For any enquiries about this report please contact:**

Rachel Miller  
Interim Group Manager, Early Help Service  
T: 0115 993 4371  
E: [rachel.miller@nottsc.gov.uk](mailto:rachel.miller@nottsc.gov.uk)

**Constitutional Comments (LM 27/03/18)**

13. The Children and Young People's Committee is the appropriate body to consider the contents of the report.

**Financial Comments (LCD 27/03/18)**

14. The financial implications of the report are contained within paragraph 12 above.

**Background Papers and Published Documents**

None.

**Electoral Division(s) and Member(s) Affected**

All.

C1107



**23 April 2018****Agenda Item: 6****REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND SOCIAL  
WORK****ESTABLISHMENT OF THE D2N2 REGIONAL ADOPTION AGENCY****Purpose of the Report**

1. To seek agreement in principle for the development of a business case for the establishment of a regional adoption agency (RAA) for the D2N2 partnership (Derby City, Derbyshire County, Nottingham City and Nottinghamshire County Councils). A final Policy Committee decision will only be sought once the final costs of a D2N2 Regional Adoption agency are fully understood.
2. To agree, in principle, that the regional adoption agency may be hosted by Nottinghamshire County Council, and operated on behalf of local authority partners in the D2N2 partnership.

**Information**

3. The Government legislated to regionalise adoption services in the 2016 Education and Adoption Act, stating its intention that all individual local authority adoption agencies be combined into regional adoption agencies by 2020. The rationale is that, with 180 adoption agencies placing children in England, the system is too fragmented, and this has led to delay for children. Regionalisation should improve outcomes for children, adopters and adoptive families.
4. To date eight regional adoption agencies have been established in England which provide services to 30 local authorities. The vast majority of local authorities in England are engaged with the funded programme for regionalising adoption. In the East Midlands, this has been through the East Midlands Regional Adoption Agency (EMRAA) partnership comprising Lincolnshire, Leicestershire (also provides adoption services for Rutland), Leicester, Derbyshire, Derby, Nottinghamshire and Nottingham.
5. EMRAA has made good progress in developing adoption functions which draw on excellent and innovative practice. Developments include the setting up of permanence teams in many of the partner local authorities and in establishing the D2N2 pilot for Derbyshire, Derby, Nottinghamshire and Nottingham. Good progress is also being made in aligning ways of working in respect of adopter recruitment, matching and adoption support across the EMRAA footprint. BDO, the financial consultants engaged by EMRAA, also reviewed the local authorities' spend on adoption activity and this work has provided the basis to set out the business case for the D2N2 RAA.

6. Options for regional adoption arrangements were considered by the EMRAA Project Governance Board in December 2017. This was in the context of the preferred approach of each local authority following consultation with Lead Members and Directors of Children's Services. The strategic leads of each local authority agreed that the preferred option is to develop a formal regional adoption agency for D2N2, and a regional adoption 'arrangement' for Lincolnshire, Leicester, Leicestershire and Rutland councils.
7. Following consultation and appraisal of the possible operating models for the D2N2 RAA with Lead Members and Directors of Children's Services, the EMRAA Project Governance Board recommends that the D2N2 RAA should be delivered as a shared service between the participating local authorities.
8. The D2N2 RAA will, as a minimum, provide the following adoption services:

#### **Tracking of children for whom adoption may be the plan for permanence**

- a) The establishment of permanence teams within each of the D2N2 local authorities provides a standard model which will inform the RAA on the potential needs of the child early in the planning process and enable improved targeted recruitment of adoptive families. Earlier, appropriate, placement of children is likely to reduce spend on looked after children budgets.

#### **Recruitment of adopters to meet the needs of D2N2 children for whom adoption is the plan for permanence**

- a) The D2N2 group of local authorities placed an average of 282 children for adoption per year between 2012 and 2015, of which 57.5% were placed with adopters from the home authority (Derby 42 children - 44% placed in house, Derbyshire 95 children – 62% placed in house, Nottingham 57 children – 52% placed in house, Nottinghamshire 87 – 62% placed in house). An average of 104 children per year (37%) were placed with adopters from local authorities outside the EMRAA partnership or with voluntary adoption agencies.
- b) An analysis of inter-agency costs and income for the year 2015-16 indicates a net expenditure on inter-agency adoption placement fees of £1,337,000 for the D2N2 group (Derby £541,000, Derbyshire £343,000, Nottingham £82,000, Nottinghamshire £371,000).
- c) If an additional 8 children per year are placed in house each year (increase of 5%) the inter-agency placement costs will reduce by approximately £216,000 (based on £27,000 per placement. Given that the RAA will provide a greater pool of adopters (and based on the experience of shared adoption services in the North West and London) it is reasonable to expect that this figure can be reached and exceeded.
- d) Increasing the number of children placed in house is also likely to assist in improving outcomes for children through the provision of local timely and appropriate adoption support to families.



## **Panels for approving adopters**

- a) Work is underway to understand the frequency of the current panel arrangements and the costs to the local authorities. This work will inform the full business case for the D2N2 RAA. However, it is reasonable to expect that the greater scale provided by a shared service will assist in reducing panel costs as well as reducing delays to decision making.

## **Adoption support**

- a) The D2N2 group of local authorities spent £1,347,000 supporting adopted children and adoptive families in 2015/16 (including staff costs). The non-staff costs for adoption support during this period was £325,000 of which £210,000 was funded by the Adoption Support Fund. Access to the Adoption Support Fund will continue until at least 2020.
- b) The D2N2 RAA is likely to assist in sustaining (or improving) adoption support provision through economies of scale and joint commissioning of therapeutic support.

## **Hosting the D2N2 RAA**

- 9. Following an appraisal of expressions of interest in hosting the D2N2 RAA on behalf of the other local authorities, Nottinghamshire has been identified as the preferred host by the EMRAA Project Governance Board.
- 10. The appraisal was made based on 10 criteria including support to member local authorities in relation to their role as a corporate parent, capacity to support management and administrative functions, service performance and quality, and capacity to effectively support an agile workforce.
- 11. Subject to Committee approval, in principle, that Nottinghamshire may host the D2N2 RAA, a detailed business case will be developed setting out how the model will work, both at strategic and operational levels. The costs of hosting will be met from the D2N2 RAA budget. The outcome will be reported to Policy Committee for approval.

## **Other Options Considered**

- 12. No other options have been considered, given legislation requires the move towards regionalisation and funding has been received from central government and utilised by the region for this purpose.

## **Reason/s for Recommendation/s**

- 13. The proposed development of the D2N2 regional adoption agency meets the Department for Education (DfE) requirements of a regional adoption agency. The advantages of this approach include:
  - a) maintaining the momentum of D2N2 partners in developing the RAA following the positive experience of the pilot project focused on permanence teams

- b) providing an opportunity to align services across the EMRAA footprint (with the potential to include Lincolnshire, Leicester, Leicestershire and Rutland councils' adoption services at a later date subject to executive approval).
- c) The development of both the RAA and the 'arrangement' will maintain a focus on service improvement and outcomes for children across the partnership.

## **Statutory and Policy Implications**

- 14. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

- 15. Financial modelling of the new RAA is underway and will identify the funding formula for participating local authorities. The learning from established RAAs will assist in developing the funding formula.
- 16. Lead Members across the East Midlands have very clearly stated that regionalising adoption cannot cost any more for individual Councils than current expenditure. The project aims to deliver D2N2 RAA within the current funding envelope for staffing for recruitment, matching and adoption support services. The total budget for the D2N2 group is in the region of £6.2m per annum (Derby £1.0m, Derbyshire £1.3m, Nottingham £1.8m, Nottinghamshire £2.0m).
- 17. The EMRAA project governance board has considered a number of options for determining the financial contribution of each local authority partner to the D2N2 RAA. The board proposes that there is a simple pool of the 2018-19 local authority budgets (with some adjustments for back office functions) moving to a funding formula based on unit costs by year three of operation. This option provides the following advantages:
  - will not require an increase in any individual local authority's budget for adoption.
  - provides a starting budget for the RAA within the current budget envelope for each local authority
  - by year three the funding contribution of each partner will be directly linked to service demand via a unit cost mechanism.
- 18. Development grants from the DfE will enable the work required to establish the new RAA to be delivered without cost to any of the participating local authorities or voluntary adoption agencies. The DfE has considered an application to reprofile the project funding in the context of the proposed twin-track development for EMRAA and has confirmed continued project funding for the year 2018-19.
- 19. Individual local authorities will be required to cover their own costs to facilitate their participation in the RAA e.g. Legal, HR, Finance, project support etc.

## **Human Resources Implications**

20. Approximately 85 full time equivalent staff from across the four local authorities are in scope to deliver the functions of the RAA, of which 31 are Nottinghamshire County Council staff.
21. As mentioned in paragraph 12, once a detailed business case has been developed setting out how the shared service will work at a strategic and operational level, staff and trade unions will be consulted on the staffing delivery model and structure of the RAA.

## **Public Sector Equality Duty Implications**

22. A key priority of the D2N2 regional adoption agency will be to ensure the most appropriate ethnicity and cultural matches between adopters and children, ensuring all health needs and equality issues are fully addressed through the adoption support offer and a strong focus on long-term positive outcomes for children for whom adoption is the plan for permanence

## **Safeguarding of Children and Adults at Risk Implications**

23. Nottinghamshire may host the RAA on behalf of the other D2N2 councils and all safeguarding responsibilities for Nottinghamshire children will remain the responsibility of Nottinghamshire County Council.

## **Implications for Service Users**

24. Regionalisation should improve outcomes for children, adopters and adoptive families.

## **RECOMMENDATION/S**

That Committee:

- 1) approves in principle the development of a business case for the establishment of a D2N2 Regional Adoption Agency and for a further report to be taken to Policy Committee for a decision once the final costs of a D2N2 Regional Adoption Agency are fully understood
- 2) agrees, in principle, that the D2N2 Regional Adoption Agency may be hosted by Nottinghamshire County Council.

**Steve Edwards**

**Service Director, Youth, Families and Social Work**

**For any enquiries about this report please contact:**

Steve Edwards

Service Director, Youth, Families and Social Work

T: 0115 9774782

E: [steve.edwards@nottsc.gov.uk](mailto:steve.edwards@nottsc.gov.uk)

### **Constitutional Comments (SLB 09/04/18)**

25. Children and Young People's Committee is the appropriate body to consider the content of this report.

### **Financial Comments (SAS 12/04/18)**

26. Work is ongoing to finalise the budget contributions for each local authority referenced in paragraph 16.
27. The initial cost to Nottinghamshire of participating in the RAA is still to be determined but it is anticipated that this would be met from the Adoption Service budget.
28. The cost of Nottinghamshire potentially hosting the RAA has not yet been determined. The RAA budget, however, will need to make an allowance for this as part of its operating costs.

### **HR Comments (BC 03/04/18)**

29. Detailed consultation with staff and trade unions will commence once the Business Case has been developed and the staffing delivery model and structure confirmed.

### **Background Papers and Published Documents**

None.

### **Electoral Division(s) and Member(s) Affected**

All.

C1111

**23 April 2018****Agenda Item: 7****REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND SOCIAL  
WORK****CHANGES TO THE MANAGEMENT STRUCTURE IN YOUTH, FAMILIES AND  
SOCIAL WORK****Purpose of the Report**

1. To seek approval of a proposed new Group Management structure in the Youth, Families and Social Work division for an interim period of 12 months from May 2018.

**Information**

2. The Group Manager for Regulated Services has been seconded for 12 months to lead the implementation of the D2N2 Regional Adoption Agency (RAA) for Derbyshire, Nottinghamshire, Derby City and Nottingham City. A separate report is also on the agenda of this Committee meeting seeking approval for Nottinghamshire to host the D2N2 RAA.
3. Additionally, the Group Manager for Fieldwork Services (3) and the Group Manager for Historical Abuse will begin working half-time and three days per week respectively as part of their flexible retirement arrangements.
4. These changes provide an opportunity to improve capacity for necessary service improvement through a new Group Management structure.
5. The existing Group Management structure is attached as **Appendix 1**. The changes proposed are as follows and the revised structure is attached as **Appendix 2**. It is proposed that:
  - the Group Manager for Regulated Services (Hay Band G) will be renamed as Group Manager, Social Work Services, from 1 April 2018. This role will have responsibility for Looked After Children and Leaving Care services, Fostering Service, Residential Care and Contact Service and Clayfields Secure Children's Home. There are no grading implications from this change.
  - 0.5 FTE of the post of Group Manager, Field Work Services (3) (Hay Band G), is disestablished from 1 April 2018
  - 0.4 FTE of the post of Group Manager, Historical Abuse (Hay Band G), is disestablished from 1 April 2018
  - A full time equivalent post of Group Manager, Service Improvement (Hay Band F) is established from 1 May 2018 fixed term for 15 months. The Group Manager, Service Improvement, will hold responsibility for:

- service improvement across children's operational services
- service development with partners (specifically health) exploring the potential for service integration as a means to developing efficient and effective improved services
- ensuring services meet the standards required by the regulatory framework (Ofsted)
- management of the Principal Social Worker, Practice Consultant team and the CAMHS (Child & Adolescent Mental Health Services) Social Work teams.

### **Other Options Considered**

6. No other options have been considered given the changes outlined in **paragraphs 2 and 3** above will result in minimum disruption to vital services, and will also allow the division to continue to improve services to vulnerable children and families.

### **Reason/s for Recommendation/s**

7. A temporary structure is being proposed to allow the Council to continue to deliver quality services to vulnerable children and families, increase the potential for further improvement and minimise changes in line management for Team Managers.

### **Statutory and Policy Implications**

8. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

9. The interim structure will provide a net saving for the local authority because the post of Group Manager, Historical Abuse, is funded by a request from contingency and the amount required for this post would be reduced. There is however an additional cost of £15,000 to the Youth, Families and Social Work divisional budget. This will be contained within the Children & Families department overall budget for 2018-19 whilst further changes to the senior management structure are considered. The post of Interim Head of the RAA, although hosted by the local authority, is externally funded.

### **Human Resources Implications**

10. The proposed changes have been subject to staff and trade union consultation. The post of Group Manager, Service Improvement, has been assessed under the agreed job evaluation procedure. Preferred candidates have been identified following an internal competitive exercise and formal offers can be made quickly should the proposal be approved.

### **Safeguarding of Children and Adults at Risk Implications**

11. The proposals support the continued delivery of quality services to vulnerable children and families.

### **Implications for Service Users**

12. The proposals support the continued delivery of quality services to vulnerable children and families.

## **RECOMMENDATION/S**

- 1) That Committee approves the new Group Management structure for the Youth, Families and Social Work division for a period of 12 months from May 2018.

**Steve Edwards**  
**Service Director, Youth, Families & Social Work**

**For any enquiries about this report please contact:**

Steve Edwards  
Service Director, Youth, Families and Social Work  
T: 0115 9774782  
E: [steve.edwards@nottsc.gov.uk](mailto:steve.edwards@nottsc.gov.uk)

### **Constitutional Comments (SLB 09/04/18)**

13. Children and Young People's Committee is the appropriate body to consider the content of this report.

### **Financial Comments (SS 10/04/18)**

14. The containment of this spend within the overall 2018-19 Children & Families budget may be a significant challenge for the department on the basis that the social work staffing budget is forecast to overspend by £0.5m in the 2017-18 financial year.

### **HR Comments (BC 10/04/18)**

15. The staffing implications are contained within the body of the report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Job description Group Manager, Service Improvement  
Job description Group Manager, Social Work Services

### **Electoral Division(s) and Member(s) Affected**

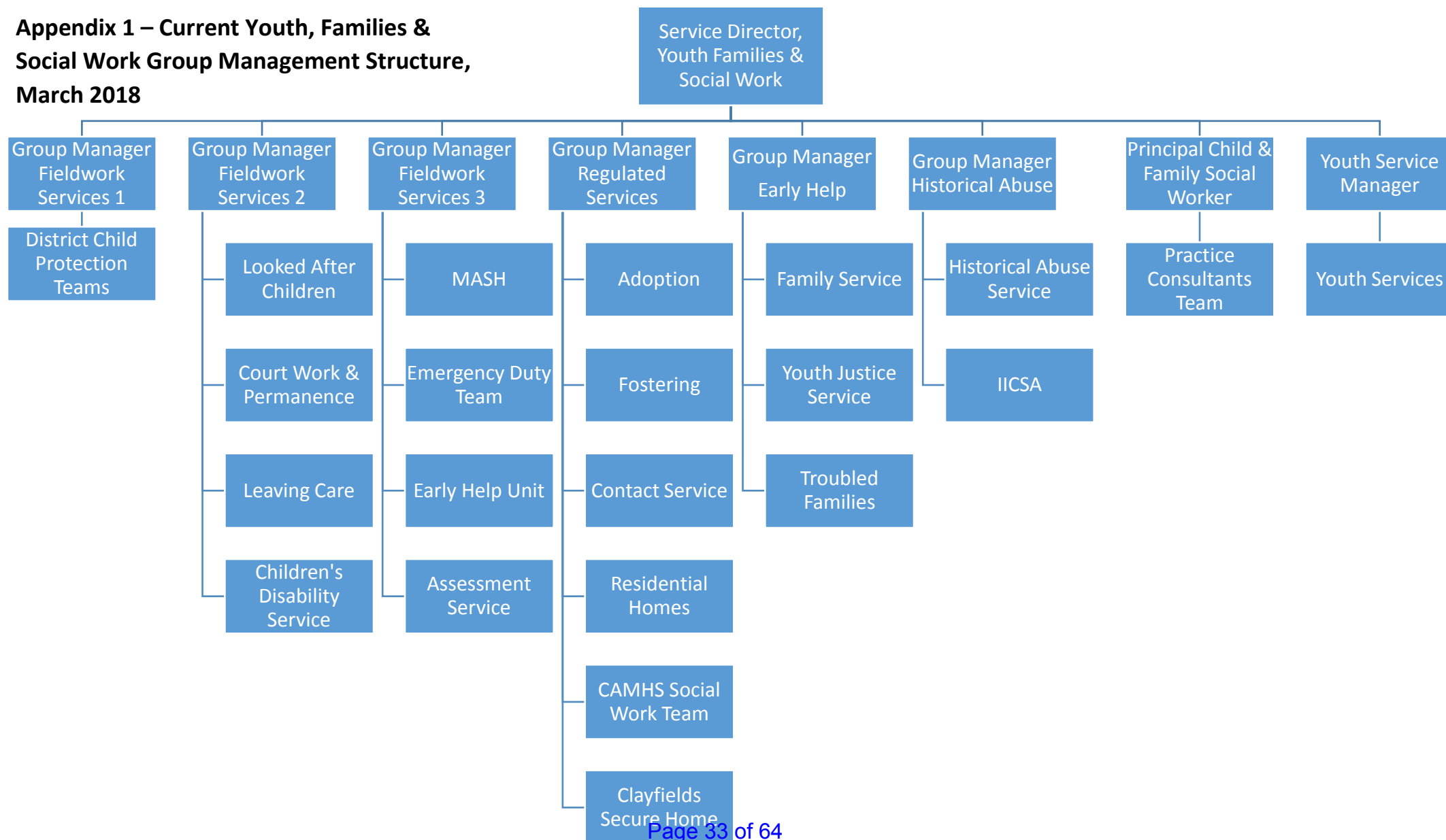
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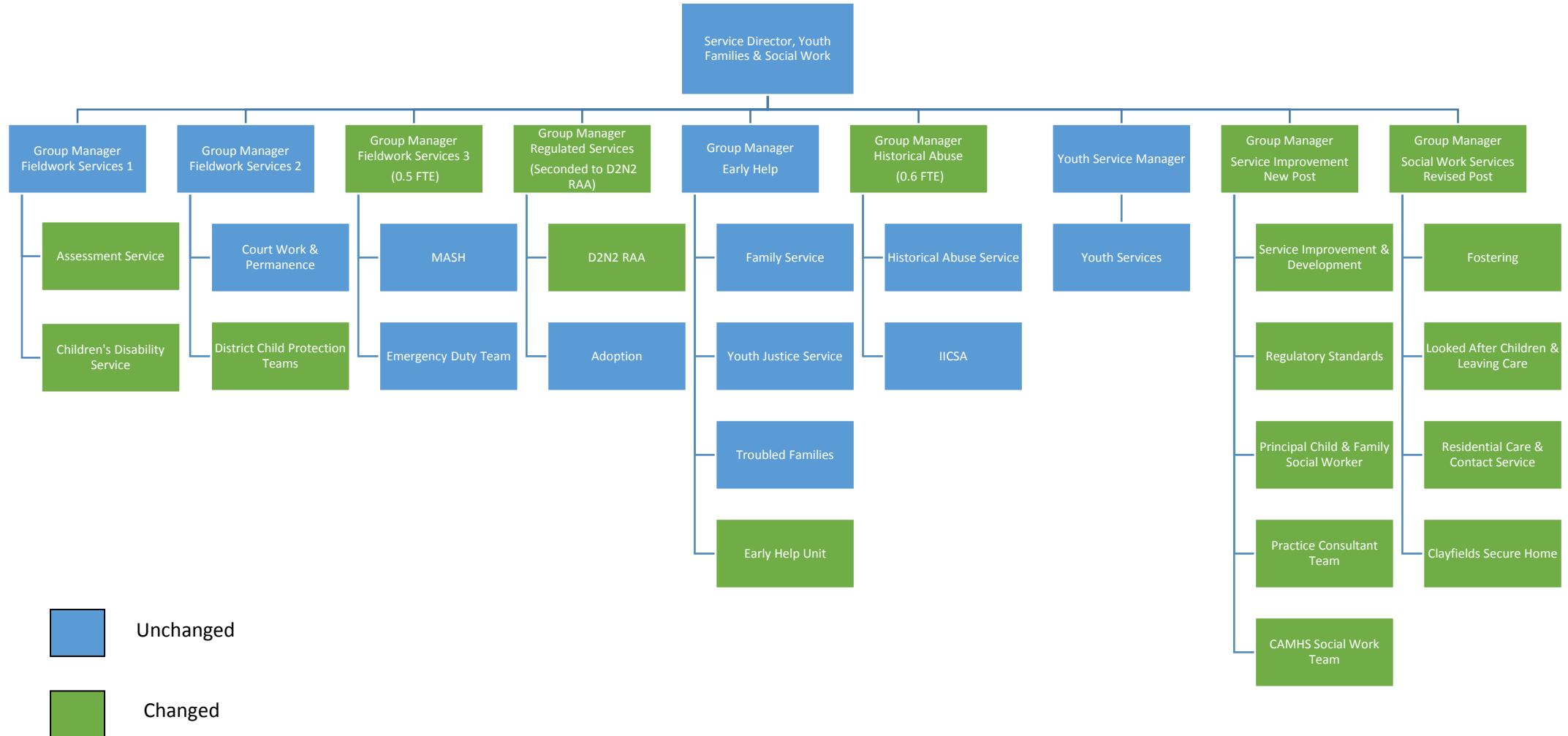


## Appendix 1 – Current Youth, Families & Social Work Group Management Structure, March 2018





**Appendix 2 – Proposed Youth, Families & Social  
Work Group Management Structure, May 2018.**





23 April 2018

Agenda Item: 8

**REPORT OF THE INTERIM SERVICE DIRECTOR, COMMISSIONING AND  
RESOURCES****CHANGES TO THE STAFFING ESTABLISHMENT IN EARLY CHILDHOOD  
SERVICES****Purpose of the Report**

1. To seek approval for changes to the staffing establishment of Early Childhood Services in light of the requirement for budget savings and the risks associated with early years income generation targets.

**Information**

2. As greater numbers of children are now eligible for free childcare, there is a need to ensure that, as far as possible, free childcare places are delivered by early years providers who have achieved an overall rating of 'outstanding' or 'good' in their most recent Ofsted inspection report. The Local Authority therefore needs to ensure quality as well as sufficiency of places.
3. Section 13 of the Childcare Act, places a duty on English local authorities to provide information, advice and training to childcare providers. Statutory guidance states that *"availability of information, advice and training is focused on childcare providers identified as needing to improve the quality of their provision and should promote high quality provision"*. Developing a traded service for training and support has been encouraged as guidance now allows for local authorities *"...to impose reasonable charges when securing information, advice and training"* (Early Education and Childcare - statutory guidance for local authorities', Department for Education (DfE), March 2017).
4. In September 2017, Early Childhood Services began to sell training to help cover costs including venue hire, staff time, administration, travel etc. The traded service is known as the Early Years Training and Development Opportunities Service.

**Rationale for a Proposed Service Restructure**

5. In February 2018, the Early Childhood Services business case for the creation of an early years traded service was agreed as part of the Council's wider budget saving proposals. The business case aims to achieve the following income targets to offset salary costs:

2018/19	£50,000
2019/20	£75,000
2020/21	£100,000

6. Since January 2018, Early Childhood Services have been part of the Commercial Development Unit (CDU) process which identified that the income targets are unlikely to be fully achieved. The CDU process confirmed that income targets would have been better negotiated following learning from the current early years traded service activity and the CDU process itself. The recommendation of the CDU was to allow further time to better scope the offer and to increase joint work with the traded service provided by Support to Schools.
7. There are a range of reasons why income targets may not be achieved including the timing of the launch of the new traded service coinciding with the roll out of new 30 hours childcare provision for 3 and 4 year olds. It is anticipated that income generation will continue to grow and will offset some staffing costs in the longer term. However in order to make the savings associated with the Early Childhood Services business case from 2018/19, a service restructure is required.

### **Proposals**

8. In order to achieve budget savings targets for 2018/19, it is proposed that one of the three fte Early Years Project Officer (Band C) posts, funded by the Dedicated Schools Grant (DSG), is disestablished. This will create an underspend in the Early Years Block, of the DSG, which can then fund other eligible expenditure. It is proposed that the post of Early Years Senior Practitioner which is currently funded by the local authority budget would be charged to the DSG in place of the Early Years Project Officer. The Senior Practitioner post manages the Early Years Teachers and Advisors and leads on quality and attainment. The post is also leading further development of the early years traded service.
9. A further service restructure will take place in order to contribute to budget savings for 2019/2021. This will be subject to consultation with staff, Trade Unions and stakeholders. A new structure will be in place from 1<sup>st</sup> April 2019 and will be scoped alongside improved activity to income generate.

### **Other Options Considered**

10. Consideration was given to waiting for a review of the Early Years Training and Development Opportunities Service after a full year of implementation, however as the training programme is based on academic years, there was a substantial risk that the income targets would not be met, whilst restricting the time and budget available to find alternative savings.

### **Reason for Recommendation**

11. The recommendation supports the decision made by Full Council in February 2018 to offset early years' salary costs with income generated through a new traded service. As income targets are unlikely to be achieved in full, disestablishing one post and a subsequent service restructure is required to meet the budget savings targets of the Council. The recommendation still allows the Council to continue to fulfil statutory childcare duties and for income generation to offset costs.

12. The creation of a third temporary Early Years Project Officer post was agreed by Committee in February 2017; this was temporally funded by DfE to support the roll out new 30 hours childcare scheme for 3 and 4 year olds launched in September 2017. In December 2017, the Schools Forum agreed to fund this post for 2018/19. However as roll out has now taken place, there is no longer the need for three fte Early Years Project Officer posts as work has been embedded. The two remaining posts will continue to target localities across Nottinghamshire where childcare sufficiency is low in order to create additional funded childcare places.

## **Statutory and Policy Implications**

13. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Implications for Service Users**

14. Implications for service users have been explored through the business case presented to Full Council; an Equality Impact Assessment has also been completed. The Early Years Project Officer post does not work directly with children or families and instead works with early years providers from schools, private, voluntary and independent sectors.

## **Human Resources Implications**

15. As the Early Years Project Officer post originally relied on short term funding, the post was recruited to with a one year contract. The current post holder would be invited to apply for the post on a permanent basis alongside other candidates. There was a decision to cease recruitment whilst approval is sought to disestablish the post.
16. A range of staffing options for longer term savings in 2019-20 and 2020-21 have yet to be considered in detail; options will be formulated following consultations with staff, Trade Unions and partner agencies. Changes to staffing will be undertaken utilising the established procedures.

## **Financial Implications**

17. The proposed changes to the structure in 2018/19 if agreed will contribute £53,000 towards the overall savings included in the business case. The saving through the DSG will be used to offset the Senior Practitioner post which is currently funded by the Council.
18. Subsequent savings will be confirmed following additional work with the CDU and consultation with staff, Trade Unions and stakeholders.

## RECOMMENDATIONS

- 1) That the changes to the staffing establishment in Early Childhood Services, as detailed in the report, be approved.

**Laurence Jones**  
**Interim Service Director, Commissioning and Resources**

**For any enquiries about this report please contact:**

Irene Kakoullis  
Group Manager, Early Childhood Services  
T: 0115 9774431  
E: [irene.kakoullis@nottsccl.gov.uk](mailto:irene.kakoullis@nottsccl.gov.uk)

### **Constitutional Comments (LM 28/03/18)**

19. The Children and Young People's Committee is the appropriate body to consider the contents of the report.

### **Financial Comments (CDS 10/04/18)**

20. The financial implications of the report are contained within paragraph 17 above.

### **HR Comments (MR 27/03/18)**

21. Any reduction or change to the staffing structure will be undertaken in line with the agreed consultation and employment procedures of the Council.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Changes to the staffing structure in Early Childhood Services and Schools and Families Specialist Services – report to Children and Young People's Committee on 20<sup>th</sup> February 2017

Annual Budget 2018-19 – report to Full Council on 28<sup>th</sup> February 2018

### **Electoral Division(s) and Member(s) Affected**

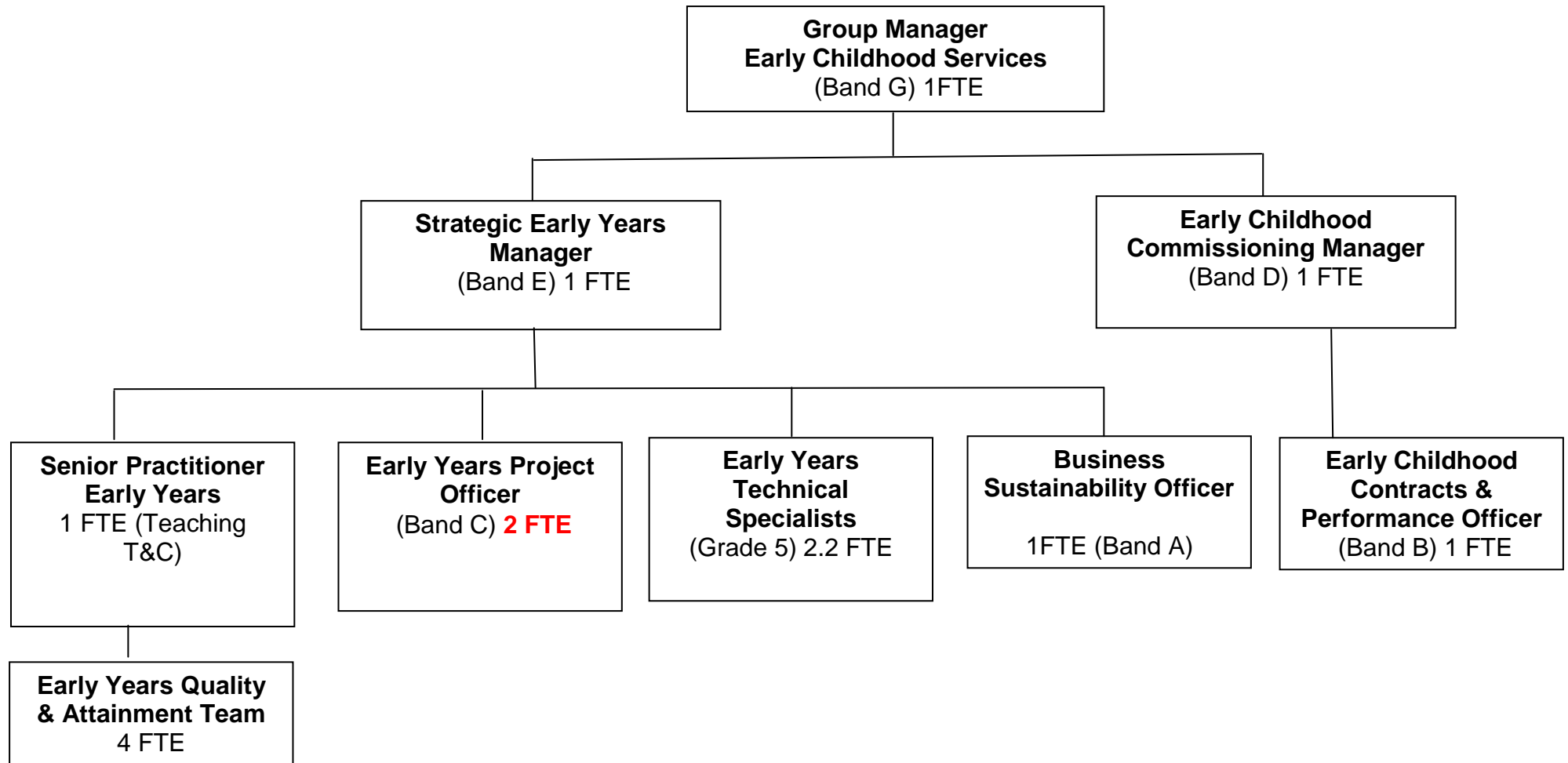
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## APPENDIX 1

### Proposed Structure for Early Childhood Services from 1.6.18







**23<sup>rd</sup> April 2018**

**Agenda Item: 9**

## **REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND SOCIAL WORK**

### **PROVISION, ACHIEVEMENTS AND PROGRESS OF THE CHILDREN IN CARE COUNCIL AND PARTICIPATION OF CHILDREN AND YOUNG PEOPLE LOOKED AFTER 2017/18**

#### **Purpose of the Report**

1. To provide an overview of the work of the Young People Looked After (YPLA) Youth Work team, situated within the Youth Service. The YPLA team is responsible for:
  - the Children in Care Council (CiCC) structure which ensures that young people looked after are represented at all levels in the Nottinghamshire system of Youth Participation
  - encouraging and enabling young people, who are looked after, adopted or living in residential care to engage in positive activities provided by the YPLA team and to independently access mainstream provision
  - engaging with at least 250 unique individuals (children and young people looked after) in more than 1200 sessions of activity with youth work staff
  - working in partnership with Children's Social Care.

#### **Information**

2. The YPLA team is responsible for the planning and delivery of a range of positive activities outside of the school day for looked after and adopted young people. This is to enable young people to come together to participate and have fun in events throughout the year as well as to have a voice about their life in care through the work of the CiCC. The CiCC structure includes a number of sub-groups, which provide a mechanism for a range of groups of looked after young people to be involved in the Nottinghamshire system of Youth Participation. Representatives from each sub-group then meet as the formal CiCC board (also known as No Labels). The opportunities on offer for young people to engage are designed to promote and support them to build their confidence and self-esteem as well as to develop new experiences.

3. Young people looked after are signposted to universal services across the County, as well as encouraged to participate in group work activities. This assists young people to develop positive relationships with other young people and youth workers to help broaden their horizons, learning new skills and experiences. Young people looked after have participated in a wide range of activities throughout 2017/18, which is detailed in **paragraph 7**.
4. Activities are designed to help support a holistic assessment of children and young people's needs and to help close the gap in educational attainment through joining in activities outside of the school environment. The positive activities young people participate in provide a platform for young people to share their views about life in care, which helps to promote placement stability, as young people are actively engaged. A number of these young people will go on to be members of the sub-groups of the CiCC and attend No Labels meetings where sub-group representatives come together with a range of senior officers and elected Members to design and shape services available to them.
5. The CiCC listens to what children and young people are saying and these views are taken forward and acted upon. There is also an expectation that the membership of the CiCC will be encouraged to have an active role in the Young People Board. The strategic development of the CiCC has direct links to Nottinghamshire's Looked after Children and Care Leavers Strategy 2018-2021, and the vision of the Service Director for Youth, Families and Social Work.
6. The work of the CiCC has direct links to the PLEDGE which is a set of promises (set within the Looked After Children and Care Leavers Strategy) that Nottinghamshire County Council has made to young people looked after and has strategic commitment from senior management and the Committee.
7. The CiCC sub-groups and No Labels have all met six times since April 2017. To date young people have been actively involved in a number of events or participated in sharing their views and making decisions on a variety of strategic and business agenda items such as:
  - consultation with young people on the Looked After Children and Care Leavers Strategy 2018-2021 review, and influencing the key priorities and action plan
  - a project commissioned by the Leaving Care team to seek views of recent care leavers. Any learning which has been identified will be shared with senior managers so changes can be implemented to improve services for care leavers.
  - a young people's group was created for Future in Mind which will be at the heart of the transformation plan. The aim is for the group to inform change in mental health services across Nottinghamshire and to ensure young people's voices are heard throughout decision making processes
  - young people looked after were involved with the assessment process for potential students to undertake the step up to social work programme

- consultation with young people on the current leaving care health pack and leaflet and using the consultation with young people to make improvements. This is given to young people at their last health assessment to ensure they have their own health information held by the service. This includes birth, early childhood development and significant health event information
  - working with the Coordinator of the Virtual School on planning and delivering the Achievement Event in July 2017 (annually)
  - young people were consulted by Child and Adolescent Mental Health Services (CAMHS) which is looking at developing self-referral for children, young people, parents and carers to access support and appropriate signposting from CAMHS
  - young people participating in the training of foster carers attending foundation training
  - young people were given training by Salus Training to ensure that they have the information to access mental health services and be given the tools and strategies to manage their own emotional health
  - young people have been asked to create a short film to be presented at an information evening which is attended by people who are interested in becoming foster carers (ongoing)
  - young people have been consulted on developing a child/young person friendly annual report with the focus on services provided by Independent Reviewing Officers to Looked after children
  - young people have had the opportunity to identify two themes from the Looked after Children and Care Leavers Strategy 2018-2021, which they will focus on from April 2018. By 2021 young people will have focused on all six themes as part of their ongoing work through the CiCC.
8. Expression of Interest forms (EOI) were introduced by young people following a review of the process in relation to how young people are invited to participate in shaping the services available to them. The CiCC has received 29 Expressions of Interest since April 2017, allowing young people to:
- take ownership of the agenda and their involvement in the design and delivery of services
  - identify how requests link to the PLEDGE
  - establish the information required and the time needed to enable young people to actively participate
  - keep track of individual projects they are involved in.

### **Other Options Considered**

9. No other options have been considered.

### **Reason/s for Recommendation/s**

10. The report seeks approval to further update the Committee on this work in 12 months.

## **Statutory and Policy Implications**

11. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

12. There are no financial implications arising from this report.

## **RECOMMENDATION/S**

- 1) That Committee agrees to receive a further update report on the work of the Young People Looked After Youth Work team in 12 months and that this be included in the work programme.

**Steve Edwards**

**Service Director, Youth, Families and Social Work**

**For any enquiries about this report please contact:**

Pom Bhogal

Youth Service Manager

T: 0115 993277

E: [pom.bhogal@nottsccl.gov.uk](mailto:pom.bhogal@nottsccl.gov.uk)

## **Constitutional Comments (LM 27/03/18)**

13. The Children and Young People's Committee is the appropriate body to consider the contents of the report.

## **Financial Comments (LCD 27/03/18)**

14. There are no financial implications arising directly from this report.

## **Background Papers and Published Documents:**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Looked After Children and Care Leavers Strategy 2018-2021

**Electoral Division(s) and Member(s) Affected**

All.

C1105





**23 April 2018****Agenda Item: 10****REPORT OF THE SERVICE DIRECTOR, EDUCATION, LEARNING AND  
SKILLS****SCHOOLS FORUM AND EDUCATION TRUST BOARD OFFICER GROUP  
REPORT****Purpose of the Report**

1. To advise Committee on the legal status, composition and constitution of the Schools Forum and update Members on its work.
2. To advise Committee of the terms of reference, composition and recent work of the Education Trust Board.
3. The report also seeks approval for:
  - a) a further report be brought to Committee to outline any significant implications arising from the high needs review
  - b) a further update report to be brought to the Committee on the work of the Schools Forum and Education Trust Board in 12 months and that this be included in the work programme.

**Information****Schools Forum**

4. The Government requires that each local authority (LA) maintains a Schools Forum to represent its schools' views on matters relating to the total Schools Budget. There are national regulations which govern the composition, constitution and procedures of Schools Forums. However, the responsibility for determining the local funding formula for schools and early years providers lies with the local authority.
5. Schools Forums are made up of representatives from schools and academies, but with some representation from other non-school organisations, such as Private Voluntary and Independent sector and the Dioceses. Schools and academies representatives should be roughly proportionate to the number of pupils in each sector. In Nottinghamshire, the membership is reviewed annually to ensure that this proportional representation is maintained.
6. In Nottinghamshire, the current Forum membership as of 31<sup>st</sup> March 2018 is made up as follows and further details are attached as **Appendix 1**:

School and Academy membership (based on pupil population):

- 6 x maintained primary school
- 1 x maintained secondary school
- 7 x academies
- 1 x maintained special school
- 1 x academy special school
- 5 x governor representatives – (minimum 1 maintained primary school, 1 maintained secondary school, 1 academy and 1 special).

Non-school membership:

- 2 x PVI early years representatives
- 2 x Diocesan representatives – 1 Roman Catholic and 1 Church of England
- 1 x 16-19 institution representative (non-school or academy)
- 2 x trade union representatives (1 teaching union & 1 non-teaching union).

As of 31<sup>st</sup> March 2018 there are 3 vacancies:

- 1 x maintained secondary school
- 1 x governor representative
- 1 x 16-19 institution representative.

7. The Forum is chaired by an annually elected member and is required to meet at least four times a year. The Forum acts as a consultative body on some issues and is a decision making body on others.
8. The Forum acts in a **consultative** role for:
  - changes to the local funding formula and operation of the minimum funding guarantee
  - changes to or new contracts affecting schools
  - arrangements for pupils with special educational needs, in pupil referral units and in early years provision.
9. Members of the Forum have a responsibility to represent the interests of their peer group by whom they are elected, and can reasonably expect to be canvassed by schools and academies. Members are also expected to provide feedback to their peers.
10. The Local Authority's role is to ensure that there are suitable arrangements in place for the organisation and administration of the Schools Forum to ensure that it is effective in its operation. Part of this is to ensure that Forum meetings are open to the public and papers are made available on a public website.
11. The Forum is **responsible** for decisions on:
  - how much funding may be centrally retained within the Dedicated Schools Grant
  - any proposed carry forward of deficits on central spend from one year to the next
  - proposals to de-delegate funding from maintained primary and secondary schools
  - changes to the scheme of financial management.

12. This year, the Schools Forum has been faced with significant challenge as a result of the emerging budget pressures in the High Needs Block which funds specialist services for pupils with Special Educational Needs & Disability (SEND). A particular pressure has arisen from the need to place more children in Independent and non-maintained settings both within and out of Nottinghamshire as a result of parental preferences as expressed through the Education Health and Care plan processes. In addition, and as a result of increased permanent and short term exclusions, there has been a need to provide statutory education funded through the High Needs Block. Currently, a review of the high needs funded services and funding streams is being undertaken and will report to the Schools Forum by September 2018.
13. The Schools Forum considered options for addressing the 2018-19 projected overspend of £5.3m in the High Needs Block as part of the schools local funding formula consultation process. This included an option to transfer 0.5% of funding from the schools block (provides funding for all schools in the County) to the High Needs Block totalling £2.3m. This was particularly difficult for the Schools Forum but it did eventually recommend it and the 2018-19 schools funding formula was ratified by Policy Committee in February. The remaining £3m will be addressed by budget reductions within the High Needs Block, agreed by the Forum, to try and balance the budget. This ongoing pressure on the high needs block will be reported to Committee following the recommendations arising from the high needs review.
14. Following the publication of 'Schools forums operational and good practice guide' (September 2017) by the Department for Education, the Schools Forum has undertaken a formal review of its constitution. Preliminary work has now been undertaken and a small working group of Forum members will finalise the proposed revisions and present to the Schools Forum in June 2018. Arising from the review of the constitution, it has been a priority of the Forum to fill vacant posts that had arisen since early 2017. As of March 2018, 4 new academy, 1 new primary maintained and 3 new governor representatives have been appointed.

### **Education Trust Boards: Primary, Special and Governor Boards**

15. As Members will be aware, the Department regularly seeks the views of headteachers and governors through a range of consultation processes. These consultations vary from statutorily required consultation over such matters as a school's closure, amalgamation or expansion, through to more informal processes such as e-mailing schools to seek their comments on proposed strategy or policy changes which affect them. Since the report to Committee in March 2017, the Education Trust Board has supported consultation and stakeholder feedback to matters such as the Council's Partnership Strategy for Looked After Children and Care Leavers.
16. Therefore, the Education Trust Board continues to fulfil an important role in involving headteachers and governors actively as the Department continues to evolve due to the on-going, changing educational landscape, as a result of national education policy. The defined purpose of the Board is:

*'To provide a forum that enables schools to be active participants in guiding innovation and strategy and in shaping service delivery to raise attainment and achievement of children and young people in Nottinghamshire'.*

17. The Education Trust Board comprises two headteacher phase boards, one for primary, and special schools, and a board to represent the views of school governors. Since April 2015, the secondary board has ceased as attendance at these meetings had declined. Partnership working with secondary headteachers has continued however, and the headteacher briefing in the autumn term and annual summer conference, along with the formal partnership work with Teaching School Alliances, has ensured that the views of secondary partners are heard and have continued to inform policy and partnership work with secondary schools.
18. As there are only 11 special schools, it was the preference of the headteachers that each of them should be on their board. In the case of the governors board, each district of the Council has a governor representative, as well as there being an equal number of representatives nominated by the Nottinghamshire Association of Governors (NAGS).
19. Each of the boards elects their chair. The boards are served by the Service Director for Education, Learning and Skills or by the Group Manager for the Support to Schools Service. Other officers attend as required, according to the agreed agendas. Trust members and officers put forward items for the agenda, with the final version being approved by the chairs. The Chairs of the Trust Boards elect one of their members to represent education on the Children's Board of the Local Authority. Currently, this role is taken by the Chair of the Primary Education Trust Board. **Appendix 2** presents an overview of membership of the Education Trust phase boards.
20. Over the past year, members of the primary phase board have engaged with the following agendas since March 2017:
- Your Nottinghamshire, Your Future – the Council's vision
  - National Strategic School Improvement Funding
  - National AP Free Schools update with a focus on implications for the Council's high needs funding
  - Inclusion consultation and inclusion case studies
  - High needs budget funding pressures and actions agreed by the Schools Forum
  - Specialist provision capital grant fund
  - Teacher recruitment and retention campaign
  - Health and Wellbeing Strategy 2018 -2022
  - General Data Protection Regulations May 2018
  - Looked After Children and Care Leavers Strategy 2018-2022
21. During this period, members of the special school phase board, which is incorporated into 3 of the 6 special school headteacher meetings, have engaged with the following agendas since March 2017:
- Potential impact on placements and budgets arising from the development of any Alternative Provision and SEND Free Schools in Nottinghamshire
  - Impact and responses to the reductions in health funding for continuing care
  - Health and medical issues in special schools
  - Sensory support for Nottinghamshire Special Schools
  - Commissioning Framework to support funding bids above High Needs 3

- Strategic School Improvement priorities and funding
- Integrated Children's Disability Service consultation
- Specialist provision capital grant fund
- Looked After Children and Care Leavers Strategy Consultation.

22. Since the last report to Members in March 2017, the governors phase board has continued to meet termly and engaged with the following:

- Your Nottinghamshire, Your Future – the Council's vision
- Free Schools and Alternative Provision in Nottinghamshire
- National Strategic School Improvement Funding (SSIF) and SSIF grant projects in Nottinghamshire
- Looked After Children and Care Leavers Strategy Consultation
- Looked After Children and Care Leavers Strategy – work experience project
- Inclusion consultation and inclusion case studies
- High Needs funding pressures and High Needs Review
- Consultation on the schools funding formula 2018/2019
- Health and Wellbeing Strategy 2018 – 2022
- General Data Protection Regulations May 2018.

### **Other Options Considered**

23. No other options have been considered.

### **Reason/s for Recommendation/s**

24. The Council is legally required to maintain a Schools Forum for the purposes outlined in the report. The report advises Members of how the Forum is set up and the key features of its work.
25. The Education Trust Board provides the Department with a formal process to consult with publicly funded schools throughout the academic year. This ensures that any policy or strategy developed by the Department are informed by the views of key stakeholders.

### **Statutory and Policy Implications**

26. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

27. The operation of the Schools Forum is financed by a ring fenced budget held within the centrally retained element of the Schools Budget.

## RECOMMENDATION/S

That:

- 1) a further report be brought to Committee to outline any significant implications arising from the high needs review.
- 2) Committee agrees to receive a further update report on the work of the Schools Forum and Education Trust Board in 12 months and that this be included in the work programme.

**Marion Clay,  
Service Director, Education, Learning and Skills**

**For any enquiries about this report please contact:**

Marion Clay  
Service Director, Education Learning and Skills  
T: 0115 9773589  
E: marion.clay@nottsccl.gov.uk

### **Constitutional Comments (EP 27/03/18)**

28. The recommendations fall within the remit of the Children and Young People's Committee by virtue of its terms of reference.

### **Financial Comments (SH 04/04/18)**

29. There are no financial implications arising directly from this report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Schools causing concern: Intervening in failing, underperforming and coasting schools:  
Guidance for local authorities and RSCs March 2016

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/510080/schools-causing-concern-guidance.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/510080/schools-causing-concern-guidance.pdf)

Children Missing Education: Statutory Guidance for Local Authorities (September 2016)

<https://www.gov.uk/government/publications/children-missing-education>

The Schools Forums (England) Regulations 2012

<http://www.education.gov.uk/schools/adminandfinance/financialmanagement/schoolsrevenuefunding/schoolsforums/a00213728/schools-forums-england-regs-2012>

Schools forums operational and good practice guide (September 2017)

<https://www.gov.uk/government/publications/schools-forums-operational-and-good-practice-guide-2015>

Nottinghamshire School Forum meetings page

<http://www.nottinghamshire.gov.uk/education/information-for-schools/schools-forum/schools-forum-meetings>

Nottinghamshire's Health and Wellbeing Board Joint Health and Wellbeing Strategy

Nottinghamshire's Looked After Children and Care Leavers Strategy

Schools Forum and Education Trust Board officer group report – report to Children and Young People's Committee on 20 March 2017

Schools and Early Years Funding: agreement of local funding formula for 2018-19 – report to Policy Committee on 14 February 2018

**Electoral Division(s) and Member(s) Affected**

All.

C1110





## Schools Forum Members

### Maintained Primary

Louise Regan	Ashfield – Hillocks Primary School
Andrew Rossington	Bassetlaw & Gedling – Arno Vale Junior
Adrian Nash & Lynn Corner-Brown (Shared role)	Broxtowe – Round Hill Primary & Wadsworth Primary
Helen Atkins ( <b>Vice Chair</b> )	Mansfield - Leas Park Junior School
Helen Richardson	Newark – John Blow Primary
Ly Toom	Rushcliffe – Willow Brook Primary

### Maintained Secondary

Vacancy	
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### Academy Representatives

Dick Vasey	Ashfield School
Craig Weaver	Carlton-le-Willows Academy
James McGeachie	The Becket School
James MacDonald	White Hills Park Federation
Neil Holmes	DALP (Diverse Academy Learning Partnership)
David Bell	The Joseph Whitaker School
Anne Hall	Carlton Junior Academy

### Special School Maintained

Dawn Wigley	Ash Lea Special School
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### Special School Academy

Adrian O'Malley	Beech Academy
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### Governors

Fiona Jones (Primary)	Winthorpe Primary
Amanda Williams (Primary)	Albany Infant & Nursery
Mark Thixton (Primary)	Priestsic Primary
Tony Colton (Secondary)	Minster School
Vacancy	

### PVIs (Private, Voluntary & Independent Nursery Providers)

Karen O'Connell	Children's House Southwell
Karen Richards	The Wolds Day Nursery

### **Diocesan Representatives**

Claire Meese	Diocesan Director of Education (CofE)
Carlo Cuomo ( <b>Chair</b> )	Christ the King (RC)

### **14-19 Partnership Representative**

Vacancy	
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### **Trade Union Representative**

Joe Jefferies	Teacher Trade Unions NASUWT
Jo Myers	Support Staff Unions UNISON

**Education Trust Board Members**

**Primary**

Edward Seeley	Ashfield
John Birch	Bassetlaw
Jackie Moss	Broxtowe
Vacancy	Gedling
Helen Atkins <b>(Chair)</b>	Mansfield
Aly Speed	Newark
Stephen Arnold	Rushcliffe

**Governors**

John Heald	Ashfield
John Wilson	Ashfield
Chris Levy <b>(Chair)</b>	Bassetlaw
Tina Launchbury	Broxtowe
Paul Key	Gedling
Gordon Taylor	Mansfield
Jayne Littlewood	Mansfield
Dianne Stendall	Mansfield
Colin Barnard	Newark
Deborah White	Rushcliffe
Vacancy x 2	

**Special**

Dawn Wigley	Ash Lea School
Adrian O'Malley	Beech Academy
Catherine Askham	Bracken Hill School
Janet Spratt-Burch	Carlton Digby School
Cathy Clay	Derrymount School
Stuart Cameron	Fountaindale School
Jamie Hutchinson	Foxwood Academy
Margot Tyers	Newark Orchard School
Pauline Corfield	Redgate Primary Academy
Karen Halford	St Giles School
Jane Cooper	Yeoman Park Academy
Meetings chaired on a rota basis	



**23 April 2018****Agenda Item: 11****REPORT OF CORPORATE DIRECTOR, RESOURCES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's work programme for 2017-18.

**Information and Advice**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the new committee arrangements, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme. It may be that the presentations about activities in the committee's remit will help to inform this.

**Other Options Considered**

4. None.

**Reason for Recommendation**

5. To assist the committee in preparing its work programme.

## **Statutory and Policy Implications**

6. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION**

- 1) That the Committee considers whether any amendments are required to the Work Programme.

**Jayne Francis-Ward**  
**Corporate Director, Resources**

**For any enquiries about this report please contact:**

David Ebbage  
Democratic Services Officer  
T: 0115 9773141  
E: david.ebbage@nottsc.gov.uk

## **Constitutional Comments (HD)**

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

## **Financial Comments (NS)**

8. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

## **Background Papers**

None

## **Electoral Division(s) and Member(s) Affected**

All.

## **CHILDREN & YOUNG PEOPLE'S COMMITTEE - WORK PROGRAMME 2017-18**

<b>REPORT TITLE</b>	<b>BRIEF SUMMARY OF AGENDA ITEM</b>	<b>LEAD OFFICER</b>	<b>REPORT AUTHOR</b>
<b>21 May 2018</b>			
Special Educational Needs and Disability Reforms 'New Burdens' Grants 2016/17 and 2017/18 – progress	Report back on spend & activities	Laurence Jones	Jill Norman/ Chris Jones
Outcome of Ofsted inspections of schools – termly update	Spring term report	Marion Clay	Linda Foster
Placement costs and budget for Looked After Children		Laurence Jones	Jon Hawketts
Establishment of posts in the Family Service		Steve Edwards	Rachel Miller
The Local Offer – Care Leavers		Steve Edwards	
Progress report on Adoption Services restructure, staffing restructure of the Safeguarding, Assurance and Improvement Group and Increase in establishment of Personal Advisor posts/ pilot		Colin Pettigrew	Tara Pasque/ Jon Hawketts/ Amanda Collinson/ Holly Smitheman
<b>18 June 2018</b>			
Performance reporting (Quarter 4 2017/18) – Services for Children and Young People	Quarterly performance report	Celia Morris	Dave Gilbert
Children, Young People and Families Plan 2016-18 – annual update	Annual update report	Laurence Jones	Sean Kelly
Troubled Families Programme in Nottinghamshire – six-month update	Six monthly update report	Steve Edwards	
Principal Child and Family Social Worker - annual report 2017	For information	Steve Edwards	Diana Bentley
Co-production Charter – co-producing services with families		Laurence Jones	Chris Jones
Children's Workforce Health Check Survey 2017-18		Laurence Jones	Liz Maslen
Local Authority governor appointments/ reappointments to school governing bodies	Quarterly report on appointments made	Marion Clay	Jane Mansell

REPORT TITLE	BRIEF SUMMARY OF AGENDA ITEM	LEAD OFFICER	REPORT AUTHOR
<b>Corporate Parenting items:</b>			
Independent Reviewing Officer Service annual report		Steve Edwards	Izzy Martin
CAMHS Looked After and Adoption team annual report		Steve Edwards	Vonny Senogles
Fostering Service annual report		Steve Edwards	Shelagh Mitchell
Virtual School annual report		Steve Edwards	Janeen Parker
Foster carers' items			
<b>16 July 2018</b>			
Nottinghamshire Childcare Sufficiency Assessment 2018		Laurence Jones	Irene Kakoullis
Integration of transfer of Looked After Children with disabilities from children's to adult services		Steve Edwards	Jill Norman/Teresa Godfrey
<b>To be placed</b>			
Review of the Schools Swimming Service offer		Steve Edwards	
Progress with Special Educational Needs & Disability Strategy and Action Plan		Laurence Jones	Jill Norman
Multi-Agency Safeguarding Hub - review		Steve Edwards	Holly Smitheman
Teacher recruitment communication strategy		Marion Clay	Linda Foster
Teacher recruitment campaign strategy – progress reports		Marion Clay	Linda Foster