

Purpose

1. The County Council's Overview Committee has agreed to undertake a scrutiny review examining the issue of shared services.
2. This report provides background information on the context in which this review will be undertaken, the opportunity for Members to identify the information that will be required and to develop the scope of the review.

Information

3. On 16th November 2010 the Overview Committee agreed to include in the programme of work for Scrutiny a review of shared services. The Overview Committee also received an initial briefing on shared services which is attached as Appendix A to this report.
4. At the meeting of the Shared Services review, Members will consider the objectives for the review, risks and issues associated with this subject area, any background information that they may require, who they may wish to invite to provide evidence and the timescale in which the review will operate. This information will be recorded in the review's scoping document (a blank version of which is attached at Appendix B).

5. Members are invited to consider the information provided at the meeting and identify the issues and concerns about which they would like to receive additional evidence.

Recommendations

6. It is recommended that the Shared Services review consider the initial information provided;
 - i. identify information required for future meetings and
 - ii. develop the scope for the review.

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Chair of Shared Services Review Sub-Committee

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Background papers: nil