

REPORT OF THE CORPORATE DIRECTOR OF RESOURCES

USE OF URGENCY PROCEDURES

Purpose of the Report

1. To update Policy Committee on the use of the Council's Urgency Procedures in the last six months (May-October 2015).

Information and Advice

2. The Constitution sets out procedures to deal with events which require a decision outside of a committee's normal cycle of meetings. The use of these procedures should periodically be reported to Policy Committee.
3. The procedures enable urgent decisions by committee, calling an additional meeting of a committee or an urgent decision by the Chief Executive. Such decisions are reported to the next meeting of the relevant committee.
4. The following decisions were taken using the urgency procedures in the period May-October 2015:-

URGENT DECISION BY COMMITTEE

<u>Date</u>	<u>Committee</u>	<u>Decision taken</u>	<u>Reason for Urgency</u>
20/7/15	Finance & Property	Mercury House Staff Accommodation Requirements	To enable the legal work to progress over the Summer period.
8/9/15	Economic Development Committee	Renewal of Beeston Business Improvement District (BID) for 2016-20	The ballot papers were received after the publication of the agenda and the ballot closed before the date of the next Committee meeting.

ADDITIONAL MEETING

<u>Date</u>	<u>Committee</u>	<u>Decision taken</u>	<u>Reason for Urgency</u>
15/7/15	Adult Social Care & Health	Retford Extra Care Scheme	Decision needed before next scheduled meeting of Committee.

URGENT DECISION BY CHIEF EXECUTIVE

Date	Decision taken	Reason for Urgency
2/10/15	Response to Culture, Media and Sport Select Committee inquiry into establishing world class connectivity throughout the UK	Officers were only made aware of the inquiry after the September meeting of Economic Development Committee and the deadline for responses was before the next meeting of the Committee.

5. Use of the Urgency Procedures has been limited and appropriate and these procedures have only been utilised when it was in the public interest to do so. Of the three available procedures, Option A (to add an item to a committee's existing agenda) is the preferred option and it can be seen that this procedure has been the most used.

Other Options Considered

6. None – Members are asked to note the update.

Reason/s for Recommendation/s

7. To enable the Committee to be updated on the use of the urgency procedures, in line with the Council's Constitution.

Statutory and Policy Implications

8. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, ways of working, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION

- 1) That the use of the Council's urgency procedures in the last six months, to enable urgent decisions to be taken where appropriate, be noted.

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Corporate Director - Resources

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Constitutional Comments

As the report is for noting only, no Constitutional Comments are required.

Financial Comments (SES 11/11/15)

There are no specific financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Submission of Urgent Item Forms and reports to the Committees listed above (published).
- Record of Urgent Decision by Chief Executive

Electoral Division(s) and Member(s) Affected

All