




## **ADMINISTRATION COMMITTEE**

Date Wednesday, 19 January 2005 venue County Hall, West Bridgford,  
commencing at 2.00 pm Nottingham

You are hereby requested to attend the above Meeting to be held at the time/place and on the date mentioned above for the purpose of transacting the business on the Agenda as under.



Chief Executive

## **Agenda**

1. To note the Minutes of the last meeting held on Wednesday 1 December 2004.
2. Apologies for Absence.
3. Declarations of Interest by Members and Officers:- (See note 4 below)
  - (a) personal
  - (b) prejudicial
4. Statement of Accounts
5. Destination for the County Council Christmas Market.
6. Members Leaflets.
7. Follow Up Report "Europe without Barriers".
- 8 **Travel, Accommodation, Conferences and Seminars**
  - a) NAPF Investment Conference
  - b) National Union of Teachers Annual Conference 2005

- c) Performance Conference (To Follow)
- d) SOCPO Conference (To Follow)
- e) Pensions Investment Sub-Committee Meeting
- f) International and European Dimension in Nottinghamshire schools.
- g) Invitation for Nottinghamshire County Council to meet President of the Department du Nord (**this item was withdrawn**)
- h) Local Government Association Annual Conference and Exhibition, Harrogate
- i) Planning and Licensing Member Training
- j) Local Authority Pension Fund Forum meeting.
- k) Conferences attended annually by County Council.
- l) Innovative Forum Membership (To Follow)
- m) Urgent Approvals

## 9. Hospitality

- a) Hospitality during Poznan/Wrzesinia schools visit
- b) Department of Transport (DFT) and Legacy Smartcard Group.
- c) Civic Lunch for Mr Milton Crosdale
- d) Urgent Approval

## 10. Every Councillor Counts. (To Follow)

### **NOTES**

1.
  - a) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Standing Orders. Any declaration should include the factual circumstances of the declaration, ie the nature of interest and the reasons why it is made.
  - b) Members or Officers requiring clarification on whether to make a declaration of interest are invited to contact Members' Services prior to the meeting.
2. Labour Group Meeting will be held on Wednesday 19 January 2005 at 1.30pm.
3. Members are reminded that all papers, with the exception of those which contain exempt or confidential information may be recycled. Appropriate containers for this purpose are located in the respective Secretariats.
4. Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact Members Services within the Chief Executive's Department at County Hall (telephone Nottingham (0115) 977 4009).