

22 June 2017

Agenda Item: 11

**REPORT OF THE SERVICE DIRECTOR FOR SOUTH NOTTINGHAMSHIRE
AND PUBLIC PROTECTION**

REVIEW AND UPDATE OF THE ELECTED MEMBERS EMERGENCY PLAN

Purpose of the Report

1. To seek approval for the revised Elected Members Emergency Plan and associated training.

Information and Advice

Background

2. Nottinghamshire County Council maintains a comprehensive set of specific and generic plans for responding to major emergencies in the County. These include an Elected Members Emergency Plan to provide key information and advice for County Councillors whose communities are impacted by an emergency. The plan aims to give an overview of how emergency planning, response and recovery are coordinated in Nottinghamshire, and outlines how Elected Members can play an important role in this. The plan is revised on a four year cycle following County Council Elections. On this occasion, updates to the plan include:
 - A reference to the Local Government Association publication 'A councillor's guide to civil emergencies'
 - The revised UK definition of a major incident
 - Removal of references to the former County Council 'Business Continuity Forum'. The role and responsibility for business continuity now rests with the Risk, Safety and Emergency Management Board (RSEMB)
 - Additional contact numbers have been included to enable County Councillors and members of the public to contact specific managers for Highways and Social Care emergencies.
3. The full draft plan is reproduced at Appendix A to this report.
4. Information about major emergency risks in Nottinghamshire are included in the Local Resilience Forum Community Risk Register. Copies of this are available from the emergency planning team or online at <https://www.nottinghamshire.police.uk/site-page/emergency-planning-preparing-nottingham-and-nottinghamshire>

Training for Elected Members

5. In previous years, the emergency planning team has delivered training events to assist Elected Members to develop their understanding of emergency planning and response and to help them prepare for their role in emergencies. Previous events have been run over a half day and have included a mixture of presentations and discussion. It is proposed to offer similar events this year, and that these will take place in the autumn. A draft programme for the training is given at Appendix B to this report.

Other Options Considered

6. Following the 2013 County Council Elections, the emergency planning training was delivered by means of briefings at political group meetings.

Reason/s for Recommendation/s

7. To gain committee approval of the revised Elected Members Emergency Plan and associated training proposals.

Statutory and Policy Implications

8. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) It is recommended that approval be given for:
 - a) The revised Elected Members Emergency Plan.
 - b) The delivery of Emergency Planning training events for Elected Members.

PAUL MCKAY

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For any enquiries about this report please contact:

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Constitutional Comments

9. There are no constitutional issues in the report.

Financial Comments

10. There are no financial issues in the report.

Background Papers and Published Documents

- Local Resilience Forum Community Risk Register
- Local Government Association publication 'A councillor's guide to civil emergencies'.

Electoral Division(s) and Member(s) Affected

- All.