

## Children and Young People's Committee

**Monday, 10 February 2020 at 10:30**

County Hall, West Bridgford, Nottingham, NG2 7QP

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### AGENDA

- |    |  |          |
|----|--|----------|
| 1  | Minutes of the Last Meeting held on 13 January 2020  | 3 - 8    |
| 2  | Apologies for Absence  |          |
| 3  | Declarations of Interests by Members and Officers:- (see note below)<br>(a) Disclosable Pecuniary Interests<br>(b) Private Interests (pecuniary and non-pecuniary) |          |
| 4  | Destination of Year 12-13 Looked After Young People Cohort 2019-2020   | 9 - 14   |
| 5  | Your Nottinghamshire Your Future - Departmental Strategy Six Month Review of Progress (April to September 2019)  | 15 - 30  |
| 6  | Admissions Applications in the Normal Admission Round to Nottinghamshire Schools and Academies - Academic Year 2019-2020   | 31 - 34  |
| 7  | Nottinghamshire School Admission Arrangements 2021-2022  | 35 - 80  |
| 8  | Children's Centre Property Proposals   | 81 - 86  |
| 9  | Local Transformation Plan for Children and Young People's Emotional and Mental Health Update   | 87 - 94  |
| 10 | Early Childhood Services Communications Plan   | 95 - 100 |

11	Outside Bodies Report - Standing Advisory Council for Religious Education (SACRE) Annual Report 2018-19	101 - 126
12	Work Programme	127 - 132

### **Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Martin Gately (Tel. 0115 977 2826) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting CHILDREN & YOUNG PEOPLE'S COMMITTEE

Date 13 January 2020 (commencing at 10.30am)

**Membership**

Persons absent are marked with an 'A'

**COUNCILLORS**

Philip Owen (Chairman)  
Sue Saddington (Vice-Chairman)  
Tracey Taylor (Vice-Chairman)

Samantha Deakin	Paul Henshaw
Boyd Elliott	Roger Jackson
John Handley	John Peck JP
Errol Henry JP	Liz Plant

**CO-OPTED MEMBERS (NON-VOTING)**

4 Vacancies

**OTHER COUNCILLORS IN ATTENDANCE**

John Longdon

**OFFICERS IN ATTENDANCE**

Mick Allen	Group Manager, Place Commissioning, Place
Pom Bhogal	Youth Service Manager, Children and Families Services
Katharine Brown	Public Health and Commissioning Manager, Public Health
Karen Hughman	Group Manager, Children and Families Services
Laurence Jones	Service Director, Children and Families Services
Irene Kakoullis	Group Manager, Children and Families Services
Pip Milbourne	Business Support, Children and Families Services
Rachel Miller	Group Manager, Children and Families Services
Colin Pettigrew	Corporate Director, Children and Families Services
Helen Smith	Property Commissioner, Place
Martin Gately	Democratic Services Officer, Chief Executives

## **1. MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 16 December 2019 having been circulated to all Members, were taken as read and were signed by the Chairman.

## **2. APOLOGIES FOR ABSENCE**

None.

## **3. DECLARATIONS OF INTEREST**

None.

## **CORPORATE PARENTING ITEMS**

## **4. PROMOTING AND IMPROVING THE HEALTH OF LOOKED AFTER CHILDREN**

### **RESOLVED 2020/01**

The Chairman introduced the report and responded to questions and comments from Members.

That:

- 1) No further actions were required in relation to progress in promoting and improving the health of Looked After Children.

## **OTHER ITEMS**

## **5. OFSTED INSPECTION OF LOCAL AUTHORITY CHILDREN'S SERVICES**

The Chairman introduced the report and responded to questions and comments from Members.

### **RESOLVED 2020/02**

That:

- 1) Six monthly reports on progress on areas for improvement arising from the recent Ofsted inspection of the Local Authority's children's services be received.

## **6. CHILDREN'S CENTRE SERVICE PROPOSALS**

The Chairman introduced the report and responded to questions and comments from Members.

**Recorded Vote:**

The requisite number of Members requested a recorded vote and it was ascertained that the following 6 Members voted '**For**' the motion:-

For: Councillors Owen, Taylor, Saddington, Elliot, Handley and Jackson

The following 5 Members voted against the motion:-

Against: Councillors Deakin, Henry, Henshaw, Peck and Plant

No Members abstained.

### **RESOLVED 2020/03**

That:

- 1) The proposal to transfer the current Children's Centre Service with the same structure, aside from those elements identified relating to Speech and Language, and the service offer to the Council be approved.
- 2) The proposal to establish posts, in scope of the TUPE transfer from the Children's Centre Service to the County Council, with effect from 1<sup>st</sup> June 2020 be approved.
- 3) The proposal to re-specify a short term contract with Nottinghamshire Healthcare NHS Foundation Trust for evidence based activities to address speech, language and communications needs be approved.
- 4) The proposal to reduce the budget of the Children's Centre Service following transfer to the management of the Council from 1<sup>st</sup> June 2020 be agreed.

## **7. REVISED CHILDREN MISSING EDUCATION STRATEGY AND ELECTIVE HOME EDUCATION POLICY**

The Chairman introduced the report and responded to questions and comments from Members.

### **RESOLVED 2020/04**

That:

- 1) The revised Children Missing Education Strategy, attached as Appendix 1, be recommended to Policy Committee for approval.
- 2) The revised Elective Home Education Policy, attached as Appendix 2, be recommended to Policy Committee for approval.

## **8. SCHOOL EXPANSION: ST LUKE'S CHURCH OF ENGLAND PRIMARY SCHOOL SHIREOAKS**

The Chairman introduced the report and responded to questions and comments from Members.

## **RESOLVED 2020/05**

That:

- 1) Approval be given for the school expansion project at St Luke's CE Primary School, Shireoaks, to proceed to the construction phase based on the Latest Estimated Costs.
- 2) A request be submitted to Finance and Major Contracts Management Committee to vary the Basic Need Capital Programme to forward fund the project until Section 106 developer contributions are received.

## **9. NOTTINGHAMSHIRE OUTSTANDING ACHIEVEMENT 4UTH AWARD 2019**

The Chairman introduced the report and responded to questions and comments from Members.

## **RESOLVED 2020/06**

That:

- 1) An update report on activity following the Nottinghamshire Outstanding Achievement 4Uth award and celebration event for 2020 be received.

## **10. TROUBLED FAMILIES UPDATE AND CHANGES TO THE FAMILY SERVICE**

The Chairman introduced the report and responded to questions and comments from Members.

## **RESOLVED 2020/07**

That:

- 1) The proposed changes to the Family Service offer and the changes to the staffing structure as detailed in Appendices 2 and 3 be agreed.
- 2) A further report be brought to the Committee when an announcement has been made regarding the medium-term future of the Troubled Families Programme, to establish any implications for the Family Service.

## **11. TEMPORARY CHANGES TO THE STAFFING ESTABLISHMENT WITHIN THE INFORMATION AND SYSTEMS TEAM IN CHILDREN AND FAMILIES**

The Chairman introduced the report and responded to questions and comments from Members.

**RESOLVED: 2020/08**

That:

- 1) The establishment of the following additional fixed term posts, and honoraria arrangement, be approved for a period of 12 months from January 2020 to December 2020, in the information and Systems Team in the Children and Families department to support the reintegration of Children's Centres back into the management of the Council:
  - 1 FTE Business Systems Analyst (Band C)
  - 1 FTE System Coordinator (Band A)
  - 1 FTE System Support Officer (Grade 5)
  - 1 FTE Data Management Officer (Grade 4)
  - Honorarium payment of 5% for an existing Band C postholder.

**12. NATIONAL CHILDREN AND ADULT SERVICES CONFERENCE: NOVEMBER 2020**

The Chairman introduced the report and responded to questions and comments from Members.

**RESOLVED: 2020/09**

That:

- 1) No further actions were required in relation to the key messages from the from the National Children and Adult Services contained in the report.

**13. WORK PROGRAMME**

**RESOLVED: 2020/10**

That:

- 1) The work programme be noted.

The meeting closed at 11:24 am.

CHAIRMAN



10<sup>th</sup> February 2020

Agenda Item: 4

## **REPORT OF THE SERVICE DIRECTOR, EDUCATION, LEARNING AND SKILLS**

### **DESTINATIONS OF YEAR 12-13 LOOKED AFTER YOUNG PEOPLE COHORT 2019 – 2020**

#### **Purpose of the Report**

1. This report informs Committee of the education destinations of Nottinghamshire looked after young people who left statutory education at the end of the academic year 2018-2019 into Year 12, and those in Year 13 of post 16 education. The report asks Committee to consider whether there are any further actions it requires arising out of this information.

#### **Information**

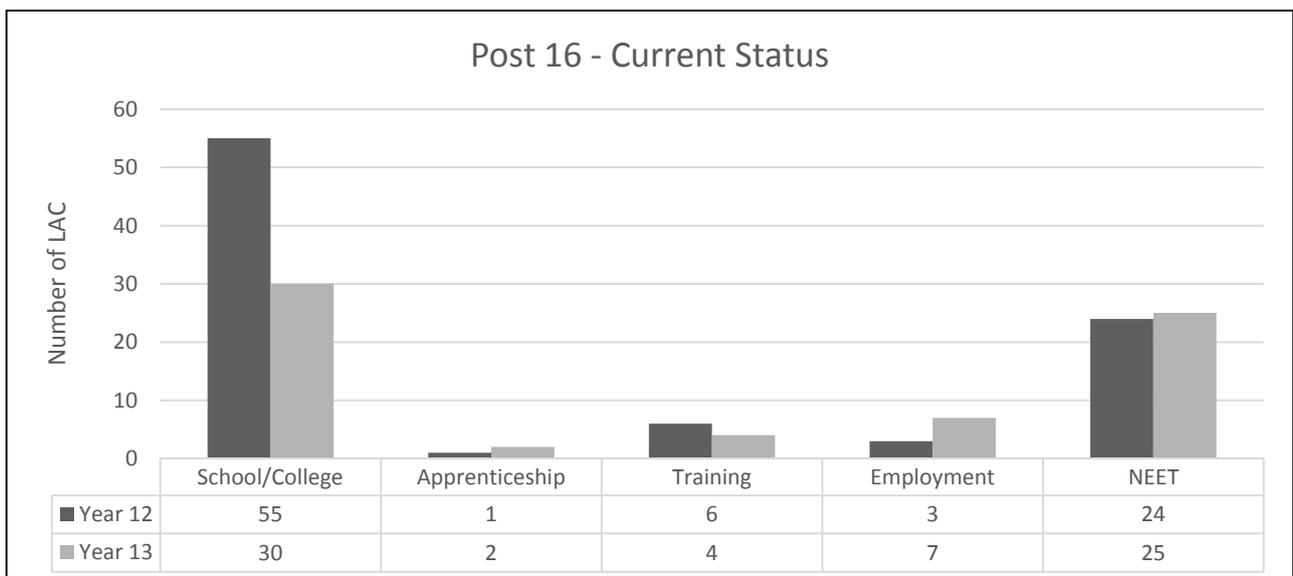
2. Members of the Children and Young People's Committee act as corporate parents to the children and young people looked after by Nottinghamshire County Council and therefore receive regular reports on the academic successes of these children and young people.
3. Despite changes to education legislation regarding the age of participation (Education Acts 2008/2011, introduced the raising of the participation age), statutory school age has not been changed; a child must start statutory schooling the term after they turn five years old and remain in education until their 16<sup>th</sup> birthday (finishing on the last Friday in June of that year). However, all pupils leaving statutory schooling are required to participate in education, employment or training until 18 years of age. Should a young person not secure GCSE level 4 or above in English and/or mathematics at the end of statutory schooling, the young person is also required to continue studying these subjects until they are 18 years of age or until the required level is obtained.
4. The change to the law for post 16 education requires young people to undertake one of the following until they are 18 years old:
  - stay in full-time education, for example at a college
  - start an apprenticeship or traineeship
  - spend 20 hours or more a week working or volunteering, while in part-time education or training.
5. All looked after pupils throughout their statutory schooling are supported at every stage of their education through the Personal Education Planning process (PEP). This plan is

reviewed on a termly basis and is a statutory part of the care planning for that young person. Social workers, designated teachers, other school staff, foster carers and the young person are all part of the meeting to review the PEP. This meeting reviews the achievements to date and areas that will need extra support to ensure the pupil reaches their full potential. As part of these meetings, preparation for adulthood is a key focus. This includes asking questions around skills and strengths of the pupil and how these may be encouraged and built upon to meet the goals the pupil may have for their future.

6. At these meetings pupils are encouraged and supported to consider their post 16 education choices. Schools must provide information, advice and guidance to inform these decisions. Schools are also required to ensure pupils achieve the most appropriate qualifications for their post 16 studies.
7. Whilst there is not a dedicated PEP document supporting the post 16 cohort, their statutory Pathway Plan is a document that is used to ensure education, employment or training is discussed and planned for at regular intervals with the young person.
8. The post 16 cohort is supported by an Achievement Adviser who is based in the looked after team for social care, with close links to the virtual school. The virtual school collates termly data from post 16 settings to monitor and track the young people in the post 16 cohort. This information supports the work of the Achievement Adviser and the virtual school to identify those young people at risk of underachievement or exiting their courses.

**Breakdown of education destinations – correct as of December 2019**

9. The graph below gives a breakdown of Year 12 and Year 13 looked after young people’s current status with regards to education, employment and training (EET). It also indicates those not in education, employment or training (NEET).



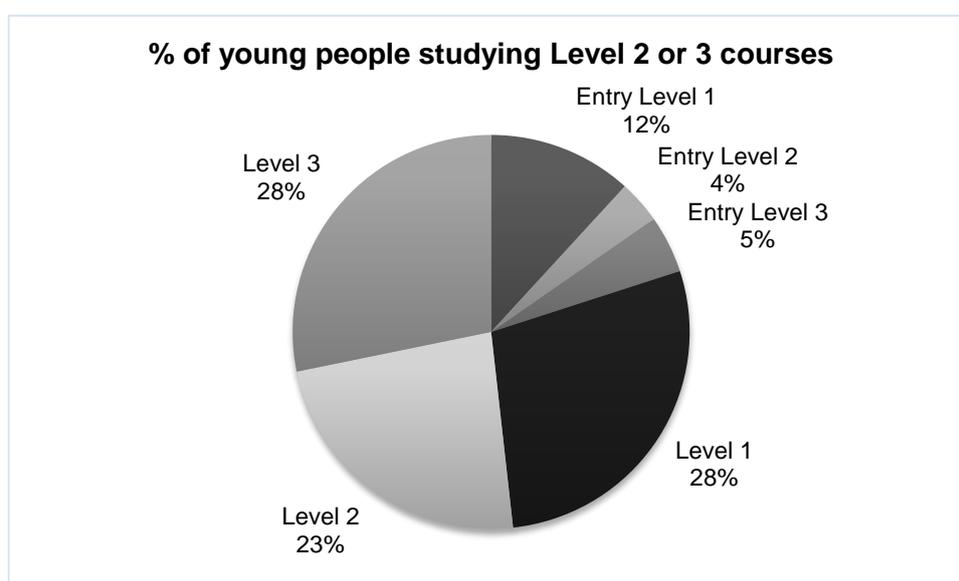
10. It can be noted that 69% of Year 12/13 young people are EET (108/157). 55% of young people are currently attending further education colleges or school 6<sup>th</sup> forms (78 in colleges and 8 in school 6<sup>th</sup> forms). 31% of the young people are NEET (49/157).

## English & Mathematics Grade 4 results for both Year 12 and 13

11. 24% (37/157) of the current cohort have already obtained at least a grade 4 in GCSE English and 21% (33/157) have already obtained at least a grade 4 in GCSE mathematics. 17.2% of the cohort (27/157) achieved both English & mathematics.
12. All young people who are EET who have not obtained the GCSE level 4 mathematics and English qualification are following courses at the appropriate level (ranging from Entry level 1 to GCSE retakes).

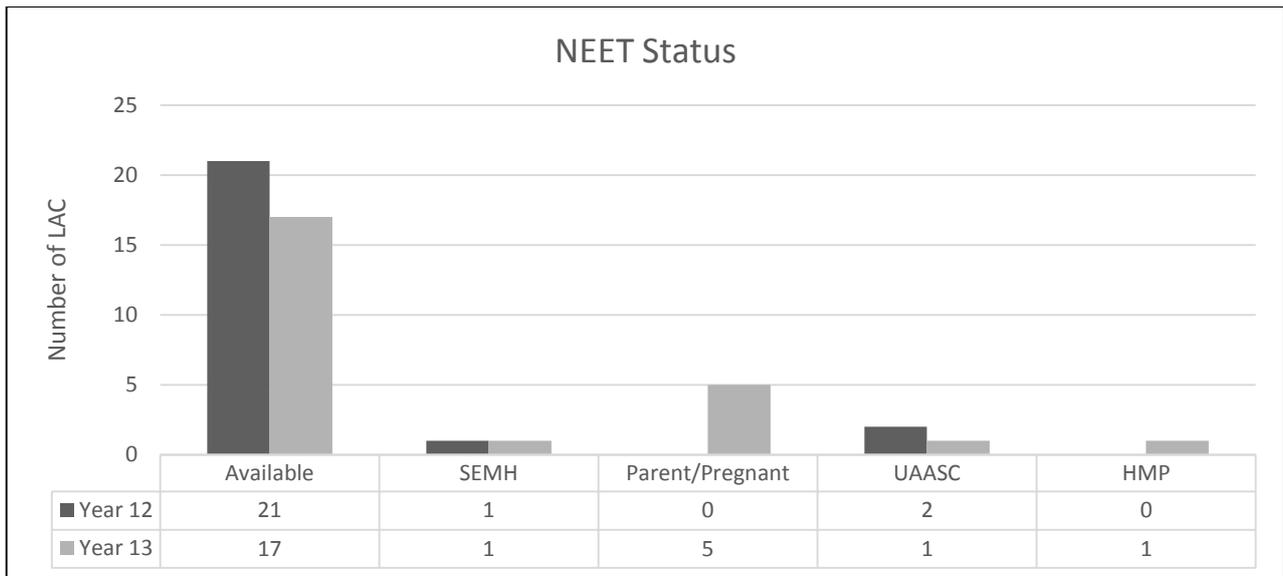
## Breakdown of courses – correct as of December 2019

13. The chart below shows that over 50% (46/85) of young people in college or 6<sup>th</sup> form are studying either Level 2 or 3 courses. Level 1 qualifications are the equivalent of grade 1-3 at GCSE, Level 2 equates to GCSE grades 4-9 and Level 3 are A Level or equivalent qualifications.



## Not in education, employment or training (NEET) – correct as of December 2019

14. The graph below indicates those young people who are NEET. 'Available' status indicates that the young person is able to seek EET but has not secured this at the point of producing this data. Unaccompanied asylum seeking young people (UASC) often do not have the legal status to be able to seek EET, therefore, will remain on the NEET statistics until the asylum claim has been processed (3 young people).
15. Any young person who is NEET may be supported by a range of services, including the NEET service, achievement adviser, social worker, personal adviser (PA) or Transitional PA, in order to gain EET status.



### University Planning

16. There are currently six students who have either applied for or secured university courses. The courses include social work, forensic sciences, business management and economics.
17. It is recognised that Nottinghamshire County Council has one of the best packages to support young people accessing university and the leaving care team remains involved with those young people who require any additional support throughout their studies.

### Future actions to support the Post 16 cohort of looked after young people

18. In order to further develop the effectiveness of smooth transition for young people over the Year 11 to post-16 period, the Virtual School and Children's Social Care teams will work together to implement good practice. This will entail:
  - jointly identifying Year 10 looked after young people at greatest risk of NEET who might benefit from targeted intervention
  - continuing to pilot work to develop an extensive work readiness programme that helps prepare Looked After Children and Care Leavers for work experience, apprenticeships and permanent employment, including developing mentoring, bespoke work experience opportunities and dedicated job opportunities for care leavers.

### Other Options Considered

19. No other options have been considered

### Reason/s for Recommendation/s

20. The report provides an opportunity for the Committee to consider whether there are any further actions it requires.

## **Statutory and Policy Implications**

21. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

22. There are no financial implications arising from this report.

## **RECOMMENDATION/S**

- 1) That Committee considers whether there are any further actions it requires arising out of the information contained in the report.

**Marion Clay**  
**Service Director, Education, Learning and Skills**

**For any enquiries about this report please contact:**

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## **Constitutional Comments (AK 22/01/20)**

23. The report falls within the remit of Children and Young People's Committee under its terms of reference.

## **Financial Comments (SAS 22/01/20)**

24. There are no financial implications arising directly from this report.

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None.

## **Electoral Division(s) and Member(s) Affected**

All.  
C1347



10<sup>th</sup> February 2020

Agenda Item: 5

## **REPORT OF THE CORPORATE DIRECTOR, CHILDREN AND FAMILIES**

### **YOUR NOTTINGHAMSHIRE YOUR FUTURE – DEPARTMENTAL STRATEGY SIX MONTH REVIEW OF PROGRESS (APRIL – SEPTEMBER 2019)**

#### **Purpose of the Report**

1. This report provides the Committee with an overview of performance against the Children and Families Departmental Strategy at the end of quarter 2 of the year 2019-20.

#### **Information**

2. The Council Plan - Your Nottinghamshire, Your Future - sets out the strategic ambition for the future of Nottinghamshire and the Council. It is focused on the future of Nottinghamshire as a prosperous place where people want to live, work, visit and invest.
3. The Council Plan is the core component of the Council's Planning and Performance Framework. The Framework sets out that delivery of the Council Plan will be through four Departmental Strategies detailing the activity and key measures to achieve the Council's strategic ambition. The first four Departmental Strategies – for Adults, Children's, Place and Resources - were developed during 2017 and agreed by Policy Committee in January 2018.
4. The Planning and Performance Framework also sets out how the Council will plan and manage its performance. The approach and format for reporting this was agreed by the Improvement and Change Sub-Committee in March 2019. As part of that approach Members agreed that progress against the four departmental strategies will be reported to committee every six months.

#### **Review of Progress from April – September 2019**

5. The Dashboard set out at **Appendix 1** provides an overview of performance for the key activities and measures set out in part 3 of the Children and Families Departmental Strategy. The Dashboard is focused on the 12 Council Plan commitments and covers the first six months of April – September 2019.
6. During this period the Council has continued to operate in a challenging financial landscape with ongoing change to local authority funding coupled with many Council services experiencing continued increases in demand.

7. Progress has been made against the Children and Families Departmental Strategy, with the actions contributing across the range of Council Plan Commitments. Highlights include:

**Commitment 2 – Children are kept safe from harm (Recruitment and Retention)**

- During the six-month period (April – September 2019), the Council received 76 applications, not all of which met the criteria for shortlisting, because they were either not able to evidence the required skills and experience for shortlisting sufficiently or lacked a social work qualification. 50 candidates were selected for interview, and 38 new social work staff were recruited. For some candidates, this was their first formal interview and – where it was felt that they had potential but had lacked confidence at the interview – they were offered an opportunity to re-apply. Towards the end of September, the intake to the Assisted and Supported Year in Employment (ASYE) programme was approaching 50, which is the highest level the Council has achieved in recent years. From the Autumn student intake, all students on placement with the Council will be offered the opportunity to access the new Student Progression Programme – which makes the application process more streamlined, and allows for recognition of their time working with the Council on placement (where there will have been ample time to observe their practice and ascertain their suitability for the role). Comment on the outcomes from this new initiative will be included in the next report. Turnover within the hard to recruit to teams stood at 4.82% in September, which was a reduction on the 5.29% reported at the end of March. The figure for the Children’s and Families Department as a whole was 3.41%. The target turnover figure is 5%, and the Department has remained close to this figure over the last two years. The national collection of data on children's social workers from 2018 (released in February 2019), showed that turnover in the wider workforce stood at 16% - so the Department is managing to maintain a relatively consistent, and low, level of turnover across their frontline teams.
- Length of service statistics continue to improve, with 65% of the workforce in post for 5+ years (up 4% on March 2019 figures). 36% of the Hard to Retain teams (HRT) have been in post for 5+ years (the target is 50%), and 29% have been in post for 2-5 years (the target is 30%). External advertising of social work roles has been maintained via the British Association of Social Workers (BASW) website, regular advertorials in Professional Social Work magazine, adverts on Indeed, and on all feeder University jobs boards. The Council’s link with local universities continues to generate a good level of graduate applications, and a fast-track recruitment process will be introduced for final year students who are on placement with the Council (from January 2020) – encouraging them to remain with the Council and take up permanent posts when they complete their training.
- In addition to on-going recruitment process, the Council continues to run the Grow our Own (GOO) social worker training programme, in partnership with Nottingham City and Manchester Metropolitan University. The first cohort, who started in Autumn 2018, are approaching the end of their course and will be undertaking their final placements shortly. The second cohort was recruited to the programme in August and will be starting their studies from the end of September. This, alongside involvement with Step Up, and the Council’s Return to Children’s Social Work programme, will provide an additional stream of new recruits, to help fill vacancies and reduce agency costs.

## **Commitment 2 – Children are kept safe from harm (Ofsted)**

- A refreshed regional self-evaluation has recently been finalised in December 2019, incorporating the updates and recommendations from the recent Ofsted inspection in October 2019. Regional Improvement Alliance Challenge Conversations are now also scheduled for the upcoming year with the Council's triad (Leicester, Lincolnshire & Nottinghamshire) in two different parts; one high level discussion picking out key lines of enquiry from the self assessment and the other focused more around practice and derived from findings in part one. The first part is scheduled to take place at the end of January, with the other part to be completed by the end of March 2020.
- The Ofsted short inspection carried out in October found Nottinghamshire to be rated 'Good' overall, with 'children in need of help or protection' as 'Requires Improvement'. Ofsted praised the services provided to children in care and care leavers especially, as well as the ability of leadership to identify areas for improvement. The areas for improvement identified were the quality and multi-agency involvement in strategy discussions, the consistency of social work practice, the awareness and response to privately fostered children and the assessments and level of support provided to children in care placed with family and friends.

## **Commitment 2 – Children are kept safe from harm (D2N2 Teaching Partnership)**

- Across quarters 1 & 2 the D2N2 Teaching Partnership delivered 10 Continuous Professional Development (CPD) events across Nottinghamshire and Derbyshire, with social work practitioners from four local authorities attending these events. Nottinghamshire's Practice Educators continue to benefit from a tailored programme of CPD activities, organised by the Partnership. The Productive Partnerships event in July provided the Council's social workers with an opportunity to engage directly with family support charities from across the County – raising their awareness of the services available, and helping to generate stronger relationships between them and local charity partners. A further 15 CPD events are currently being planned from January 2020 onwards. The Partnership has received a further £170,000 funding from the DfE to fund the administration of the Partnership over the next three years. DfE funding was always time limited, and as such the sustainable model for delivery is for the 6 Practice Education Leads (PELs) originally employed by the Partnership to return to their originating local authorities but to continue to support the delivery of CPD activities on an ongoing basis. This has been made possible due to the strong relationships built between the local authorities, universities and other partnership organisations.
8. Further progress is expected to be made against the actions in the Departmental Strategy over the remaining six months of the year. Particular attention will be given to any commitment where delivery of an action has not yet been matched by a change in the measure of success linked to it. This will include:

## **Commitment 3 – Children and Young People go to good schools**

- The percentage of young people qualified to Level 3 (2 or more passes at A-Level or equivalent) shows no change from the previous academic year. Data for young people aged 19 years at the end of the 2017/18 academic year shows 51.8% of those who attended a Nottinghamshire school at age 16 years attained this. Nottinghamshire

remains at the bottom of its statistical neighbours on this measure behind Northamptonshire (where 52.2% attained Level 3). The gap between Nottinghamshire and Northamptonshire has narrowed slightly from 0.6 percentage points last year to 0.4 points this year. Cheshire West and Chester is placed first where 59.6% attained this measure. Against all authorities nationally Nottinghamshire is placed 116<sup>th</sup> (out of 150, where 1<sup>st</sup> is best), which represents a slight improvement in rank from 121<sup>st</sup> last year. The statistical neighbour average is 56.2% (a slight fall from 56.7% from the previous year), while nationally the figure for the state sector is 57.2% (a slight decrease of 0.4 percentage points).

9. The Committee is invited to consider the progress reported in **Appendix 1** and any further information that it might require. An update on the Core Data Set of performance measures for the Children and Families Department will be provided at the end of quarter 3 (October – December 2019) and a year-end position on the Departmental Strategy at the end of quarter 4 (January – March 2020).

### **Other Options Considered**

10. The matters set out in the report are intended to provide effective and proportionate performance management reporting to the Department and the Committee. This approach was agreed by the Improvement and Change Sub-Committee in March 2018 and no other options were considered.

### **Reason/s for Recommendation/s**

11. The Council's Constitution requires each Committee to review performance in relation to the services provided on a regular basis. The recommendation contributes to this requirement.

### **Statutory and Policy Implications**

12. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

13. There are no financial implications arising directly from this report.

### **RECOMMENDATION/S**

- 1) That the Committee considers the performance issues outlined in the report and whether any additional information or actions are required in relation to them.

**Colin Pettigrew**  
**Corporate Director, Children and Families**

**For any enquiries about this report please contact:**

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**Constitutional Comments (EP 09/01/20)**

14. The Children and Young People's Committee is the appropriate body to consider the content of the report. If the Committee resolves that any actions are required it must be satisfied that such actions are within the Committee's terms of reference.

**Financial Comments (SAS 13/01/20)**

15. There are no financial implications arising directly from this report.

**Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

[Departmental Strategies – report to Policy Committee on 24 January 2018.](#)

**Electoral Division(s) and Member(s) Affected**

All.

C1345



# Your Nottinghamshire Your Future Council Plan

## Children and Young People's Department

### Our commitments measuring our success

#### Priority 1 - A great place to bring up your family

##### Commitment 1 - Families prosper and achieve their potential

Success means	Council Plan Key Measures of Success	Latest	Target	Good is	Previous	National
Young people will have improved physical and mental health	Number of children and young people accessing Outdoor and Environmental Education (cumulative)	17235	-	High	8928	-
More children will achieve a good level of development by the end of reception year	Numbers of individual children and young people engaged in positive activities delivered by the Young People's Service (cumulative)	8880	-	High	6604	-
	Early years foundation stage attainment (Reaching a 'Good Level of Development' - at least expected in all early learning goals in all prime areas and in the specific areas of literacy and mathematics)	70.6% (Academic 2018/19)	in line with national	High	69.7% (Academic 2017/18)	71.8% (Academic 2018/19)
	School Readiness: all children with free school meal status achieving a good level of development at the end of reception as a percentage of all eligible children	50.5% (Academic 2018/19)	-	High	49.7% (Academic 2017/18)	56.3% (Academic 2018/19)

##### Commitment 2 - Children are kept safe from harm

Success means	Council Plan Key Measures of Success	Latest	Target	Good is	Previous	National
Children at risk are appropriately identified, supported and protected	Child and Family assessments for Children's Social Care carried out within statutory timescales	97.5%	85.0%	High	97.7%	82.7%
Improved outcomes for children, young people and families accessing our safeguarding and family services, as a result of high quality interventions	Percentage of LAC (for at least 12 months) who have had their annual health assessment	93.9% (2017/18)	-	High	95.0%	88.0%
	Percentage of LAC (for at least 12 months) who have had their teeth checked by a dentist	82% (2017/18)	-	High	83.0%	84.0%
	Percentage of (LAC) remaining in long-term placements	69.5%	70.0%	High	71.0%	70.0%
Looked After Children and care leavers are well supported through improved placement provision, health services and learning opportunities	Percentage of care leavers in education, employment or training aged 19-21	49.1%	49.0%	High	49.8%	51.0%
	Percentage of care leavers in suitable accommodation	86.9%	83.0%	High	85.6%	84.0%

Continued good quality, targeted youth services	First time entrants to the Youth Justice System aged 10-17 (per 100,000). Latest is Q1	35	<276	Low	48	276
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Commitment 3 - Children and Young People go to good schools						
Success means	Council Plan Key Measures of Success	Latest	Target	Good is	Previous	National
Children and young people are provided with sufficient early years provision and school places in their local communities	Percentage of LAC classed as persistent absentees	8.9% (Academic 2017/18)	-	Low	7.9% (Academic 2016/17)	10.6% (Academic 2017/18)
	Percentage of LAC achieving grades 9-4 (standard pass) GCSEs in both English & Maths at KS4	22.7% (Academic 2017/18)	-	High	21.3% (Academic 2016/17)	17.8% (Academic 2017/18)
Vulnerable children are less likely to miss education	Percentage of LAC achieving grades 9-5 (strong pass) GCSEs in both English & Maths at KS4	6.8% (Academic 2017/18)	-	High	11.5% (Academic 2016/17)	7.8% (Academic 2017/18)
Educational outcomes for vulnerable children improve	Number of primary schools in an Ofsted category (Inadequate) - <b>does not include the former judgement of new academy sponsor led schools which are yet to undergo an inspection</b>	2 (Q2 2019/20)	-	Low	4 (Q2 2018/19)	-
	Number of secondary schools in an Ofsted category (Inadequate) - <b>does not include the former judgement of new academy sponsor led schools which are yet to undergo an inspection</b>	2 (Q2 2019/20)	-	Low	1 (Q2 2018/19)	-
More than 90% of Schools are classified as Ofsted "good" or "outstanding"						
Fewer young people are not in education, employment or training (NEET)	Participation in education, employment and training (EET) aged 16-17	94% (Q1 2019/20)	-	High	94.9%	-

# Your Nottinghamshire Your Future Council Plan

## Children and Young People's Department

### Key activities that support delivery of the council plan

#### Priority 1 - A great place to bring up your family

##### Commitment 1 - Families prosper and achieve their potential

Success means	Activities to progress the outcome	Progress
Young people will have improved physical and mental health	Implement a newly commissioned Healthy Families Programme for 0-19 year olds and their families which integrates with children's centre services	Implement a newly commissioned Healthy Families Programme for 0-19 year olds and their families which integrates with children's centre services
More children will achieve a good level of development by the end of reception year	Working with CCGs, continue to transform our specialist community health services for children and young people (CCYPS)	The Community Children and Young People's service (CCYPS) which provides community based healthcare for children with complex needs continues to undergo transformation in order to meet the needs of Nottinghamshire children. Our priorities over the next 12 months include strengthening joint commissioning approaches across Local Authority Children and Families Services, Adult Social Care and Public Health and clinical health services with CCGs and NHS England. This integrated approach as championed by the CICH, would enable a whole system approach to planning and commissioning CYP services, informed by national policy and local needs, inequalities, and evidence of effectiveness and reduce silo working and duplication whilst increasing the consistency of approaches. As part of this the Community Children and Young People's Service is currently undergoing service transformation as part of a re-specification programme led by the CCG (with the ICH leading on this on behalf of CCG), this will present an opportunity to align pathways and commissioning.
	Implement the Future in Mind Plan to improve services for children and young people with emotional and mental health difficulties	The Future in Mind plan was published on the Local Authority and CCG websites in Autumn 2018. Following publication the format of the CYP Mental Health Executive has changed to ensure task and finish groups report into one strategic group aligned to the strategic action plan. Nottingham North and East and Rushcliffe have been piloting mental health support teams in schools, ensuring an increase in the level of support available for children and young people. One of the key ambitions in the NHS Long Term Plan is for local areas to extend current service models to create a comprehensive offer for 0-25 year olds that reaches across mental health services for children, young people and adults. This ambition is reflected locally in the All Ages approach described in the ICS Mental Health Strategy and in the Children and Young People's Mental and Emotional Health Local Transformation Plan. To deliver this a mental health 0-25 workshop is planned for January 2020 where partners will have the opportunity to hear about other areas experience of developing and delivering these services to identify good practice and plan next steps.

Continue to implement the Young People's Health Strategy	The young people's health strategy implementation continues with a focus on enhancing the digital offer within health services. As part of the strategy implementation, public health commissioned services are undergoing the Department of Health 'You're Welcome' accreditation assessment, led by NCC Youth Services. The health champion has now been appointed.
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**Commitment 2 - Children are kept safe from harm**

<b>Success means</b>	<b>Activities to progress the outcome</b>	<b>Progress</b>
<p>Children at risk are appropriately identified, supported and protected</p> <p>Improved outcomes for children, young people and families accessing our safeguarding and family services, as a result of high quality interventions</p> <p>Looked After Children and care leavers are well supported through improved placement provision, health services and learning opportunities</p> <p>Continued good quality, targeted youth services</p>	<p>Continue to review our social work practice in Nottinghamshire, including services for Looked After Children and Care Leavers, to ensure that we are delivering high quality social care at the best possible value</p>	<p>Adopting a strengths-based model of social work practice within the Children and Families department was approved by Children and Young People's Committee in March 2019. In October 2019 a practice development day was held for 550 staff within the department, exploring how to embed the model within practice. A training plan has been devised and will be rolled out in 2020. Services for children looked after and care leavers were judged to be good in the recent inspection of children's services.</p>
	<p>Sustain the culture of embedding assessment tools as part of front line practice, and evaluate the impact</p>	<p>The Social Work Practice Consultants team continue to promote the use of evidence based tools within assessment. The programme to implement strengths-based practice is also focussing on ensuring that all tools promote a strengths-based approach and are easily accessible to practitioners. Use of tools is also considered through group reflective supervision.</p>

<p>Continue to deliver a comprehensive set of recruitment and retention activities to enable further reductions in the number and cost of social work agency staff</p>	<p>During the 6-month period (April – Sept), we have received 76 applications and recruited 38 new social work staff. Towards the end of September, our intake to the ASYE programme was approaching 50, which is the highest level we've achieved in recent years. Turnover within our hard to recruit to teams stood at 4.82% in September, which was a reduction on the 5.29% reported at the end of March, and the figure for the Division as a whole was 3.41%. Our target turnover figure is 5%, and we have remained close to this figure over the last 2 years. The national collection of data on children's social workers from 2018 (released in February 2019), showed that turnover in the wider workforce stood at 16% - so we are managing to maintain a relatively consistent, and low, level of turnover across our frontline teams.</p> <p>Length of service statistics continue to improve, with 65% of the workforce in post for 5+ years (up 4% on March figures). 36% of our HRT teams have been in post for 5+ years (our target is 50%), and 29% have been in post for 2-5 years (our target is 30%). External advertising of our social work roles has been maintained via the BASW website, regular advertorials in Professional Social Work magazine, adverts on Indeed, and on all our feeder University jobs boards. Our link with local universities continues to generate a good level of graduate applications, and we will be introducing a fast-track recruitment process for final year students who are on placement with us (from the New Year) – encouraging them to remain with us and take up permanent posts when they complete their training.</p> <p>In addition to our on-going recruitment process, we continue to run our Grow our Own (GOO) social worker training programme, in partnership with Nottingham City and Manchester Metropolitan University. Our first cohort, who started in the Autumn of 2018 are approaching the end of their course and will be undertaking their final placements shortly. Our second cohort were recruited to the programme in August and will be starting their studies from the end of September. This, alongside our involvement with Step Up, and our Return to Children's Social Work programme, provide us with an additional stream of new recruits, to help fill our vacancies and reduce agency costs.</p>
<p>Further improve the integration of social work and early help services so that families receive a more coordinated service and have the right level of support at the most appropriate time</p>	<p>The results of the themed audit were positive, with evidence that step down is working better with the introduction of the new Mosaic workflow. Required Improvements to the way the two services work together were identified, and these have formed the basis of an action plan which is being delivered by CSC and FS service managers. CSC Managers have been involved in the steering group and task and finish sub groups of the Family Service Review. The new service will launch in April 2020 with streamlined processes for Step Down.</p>
<p>Review and implement a revised short-break offer in Nottinghamshire for children and young people with disabilities</p>	<p>The revised Short Breaks Offer was opened to new families from 3 September 2019. The co-production working group (parents / carers) has continued to meet providing useful feedback on the implementation of the revised Offer. Demand for the Standard Offer (24 hours per year) has been less than expected to date. Robust assessment and review processes are now in place for larger packages of Short Breaks.</p>
<p>Co-ordinate the delivery of a multi-agency SEND Strategic Action Plan, ensuring the continuous improvement of services for children and young people with SEND and their families</p>	<p>The SEND Accountability Board reviewed its priorities for 2019-2020 under the general heading of 'Improving Parental Confidence'. These priority areas have been rated on a scale from inadequate to outstanding, and improvement actions agreed. The final SEND Strategic Action Plan for 2019-2020 was agreed at the Board's meeting on 1 May 2019.</p>

Commitment 2 - Children are kept safe from harm		
Success means	Activities to progress the outcome	Progress
<p>Children at risk are appropriately identified, supported and protected</p> <p>Improved outcomes for children, young people and families accessing our safeguarding and family services, as a result of high quality interventions</p>	Remodel our commissioning arrangements for vulnerable children and young people's education and care provision	The planned establishment of the new joint commissioning of fostering and residential placements for children in care remains on track to launch in February 2020. Further areas of service that would benefit from a similar joint commissioning approach across the D2N2 footprint are also being pursued, e.g. short breaks, emergency placements. Alongside this, the County Council's existing block contracts for residential care placements continue to evolve to meet the changing requirements being placed upon them, e.g. the establishment of in-county homes for the <u>exclusive use</u> of Nottinghamshire children in care, alongside the <u>virtual</u> placements across the providers' homes inside and outside of Nottinghamshire. A similar approach continues to be developed for specialist education placements in independent and non-maintained schools based around a Discounted Fee Arrangement.
<p>Looked After Children and care leavers are well supported through improved placement provision, health services and learning opportunities</p> <p>Continued good quality, targeted youth services</p>	<p>Continue to remodel our early help services, including youth services and children's centre provision, to improve outcomes and achieve best value</p> <p>Ensure that we continue to meet the requirements of external inspection frameworks across children's services</p>	<p>In regards to the Council's Youth Service and Outdoor and Environmental Education Service a report will be taken to the Children's and Young People's Committee on 29th April 2019, to seek approval for proposed changes, which reflect the service remaining within the Council, and its changing priorities.</p> <p>The Children's Centre Service targeted model is now in place with evidence of improved outcomes for families with preschool children. This new service model will continue in 2019-20 and from 2020 when the service comes under the management of the council. The Family Service continues to offer targeted services to families with children under 5 where there are high levels of complexity (where the children are subject to a child protection plan, have recently closed to statutory services or where support from the children's centre has not brought about the required improvements). The Family Service have undertaken an extensive review and will implement a number of service improvements in April 2020, including a graduated parenting offer which seeks to better meet the needs of children and families open to Early Help or CSC. The government has announced continued funding for The Troubled Families programme in 2020 and so the service will continue with the same capacity as in previous years rather than needing to achieve a saving.</p> <p>A refreshed regional self-evaluation has just recently been finalised in December 2019, incorporating the updates and recommendations from the recent Ofsted inspection in October 2019. Regional Improvement Alliance Challenge Conversations are now also scheduled for the upcoming year with our triad (Leicester, Lincolnshire &amp; Nottinghamshire) in two different parts; one high level discussion picking out key lines of enquiry from the self assessment and the other focused more around practice and derived from findings in part one. The first part is scheduled to take place at the end of January, with the other part to be completed by the end of March.</p> <p>The Ofsted short inspection carried out in October found Nottinghamshire to be rated 'good' overall, with 'children in need of help or protection' as 'requires improvement'. Ofsted praised the services provided to children in care and care leavers especially, as well as our ability for leadership to identify areas for improvement. The areas for improvement identified were the quality and multi-agency involvement in strategy discussions, the consistency of social work practice, the awareness and response to privately fostered children and the assessments and level of support provided to children in care placed with family and friends.</p>

<p>Transform our safeguarding board arrangements in accordance with the recommendations set out in the Wood Review</p>	<p>Nottinghamshire Safeguarding Children Partnership was formed on 1st January 2019, and intends to build on the strengths of the previous arrangements under the Local Safeguarding Children Board (LSCB). Through the introduction of new arrangements the partnership is seeking to provide a streamlined structure, reducing duplication and lessening the demand on safeguarding leads to attend meetings.</p>
<p>Cooperate with other East Midlands authorities to improve timeliness for children and young people waiting to be adopted</p>	<p>Adoption East Midlands RAA went live on 3 April 2019. AEM is responsibly for recruiting adopters, and finding adoptive families for the children of Derby, Derbyshire, Nottingham and Nottinghamshire, and for providing adoption support in these same areas. This means Nottinghamshire children with adoption plans can be matched with a wider pool of adopters, recruited and supported by AEM. This should result in timely local matches, and when a suitable family is not available, AEM will work with partners in the region to find a family.</p> <p>Our adoption performance is a strength and are proud of the way agencies work together to reduce unnecessary delay in receiving support and achieving permanence for children, with IROs playing a key role in this. Adoption East Midlands works well with the permanence team in terms of tracking, early matching and home finding. This include a focus on fostering for adoption placements. We make good use of tracking, home finding, and sibling assessments. We are committed to finding homes for children, including children in sibling groups, older children and disabled children, this can impact on our overall performance in terms of timeliness, we don't mind if it does as the best outcomes for children are our priority</p>
<p>Cooperate with other East Midlands authorities to contribute to the improvement of social work training and social work practice across the D2N2 Teaching Partnership</p>	<p>Across Quarter 1 &amp; 2 the D2N2 Teaching Partnership delivered 10 CPD events across Nottinghamshire and Derbyshire, with social work practitioners from 4 local authorities attending these events. Our Practice Educators continue to benefit from a tailored programme of CPD activities, organised by the Partnership. Our Productive Partnerships event in July provided our social workers with an opportunity to engage directly with family support charities from across the County – raising their awareness of the services available, and helping to generate stronger relationships between them and our local charity partners. A further 15 CPD events are currently being planned for the New Year. Whilst the Partnership received a further £170,000 in DfE funding this year – these funds will need to be stretched across a 3-year period and have meant a reduction in the Partnerships staffing structure from 6.4 FTE to just 0.4 FTE, which will necessarily reduce its operational capacity. We hope to continue with the delivery of CPD activities, but we may need to draw on the practical support of partners to facilitate this sustainably.</p>
<p>Launch a Social Impact Bond to help young people remain out of care and/or to transition from residential to foster care placements</p>	<p>Progress on mobilising the SIB has been restarted during the current period following the engagement of Futures as a social investor partner within the provider-led delivery consortium. Subject to formal approval from The Big Lottery Fund and the necessary due diligence, it is anticipated that the SIB programme will become operational during the coming year.</p>

<p>Commitment 3 - Children and Young People go to good schools</p>		
<p><b>Success means</b></p>	<p><b>Activities to progress the outcome</b></p>	<p><b>Progress</b></p>

<p>Children and young people are provided with sufficient early years provision and school places in their local communities</p> <p>Vulnerable children are less likely to miss education</p> <p>Educational outcomes for vulnerable children improve</p> <p>More than 90% of Schools are classified as Ofsted "good" or "outstanding"</p>	<p>Create additional high quality sustainable childcare places, to ensure adequate sufficiency levels to meet increasing demand for funded childcare following new duties placed on LAs</p>	<p>The CSA is developed annually, and the 2019 CSA was presented to CYP Committee in October 2019. The CSA identified that Nottinghamshire has sufficient childcare places for eligible 2 year olds, and all 3 and 4 year olds. There are exceptions however (Colwick / Netherfield in Gedling, and Bellamy in Mansfield and some rural areas in Bassetlaw) and not all available places are accessible for families.</p> <p>According to the 2019 CSA, there are over 2,500 x 15 hour places for 2, 3 and 4 year olds vacant across the County. Only five areas are reporting a deficit of places and the numbers are negligible (-19 places in total). The challenge for Nottinghamshire is not necessarily to create additional places, but to encourage parents to use their funded entitlements. We have increased the active targeting of 2 year olds from low income families to increase the take up of early education entitlements which increased to nearly 80% in autumn term 2019.</p> <p>Business sustainability remains a challenge for many early years providers. Providers are reporting that their fees have risen over recent years due to several new initiatives which have had significant impact on provision; namely the national minimum wage, pension costs, costs of training and increases in business rates. However local proposals to increase funding levels in this current financial year and next were supported by the Schools Forum in September who propose to increase the hourly rate by 10p (subject to Secretary of State approval).</p> <p>83% of all registered Early Years Provision is currently rated as Good, Outstanding or Met by Ofsted. This figure rises to 96% when factoring out those settings which are newly registered and are yet to be inspected.</p>																
<p>Fewer young people are not in education, employment or training (NEET)</p>	<p>Continue to develop an effective working relationship and shared understanding with all schools and the Regional Schools Commissioner to raise standards of attainment and improve pupils' progress in all Nottinghamshire Schools</p>	<p>A new 'Improving Educational Opportunities for All' Strategy is being developed which, in time, will replace the Closing the Gap Strategy. The draft Strategy was shared at head teacher briefings and a formal consultation will take place in June and July 2019. Final outcomes in 2018 indicate that the gap for children eligible for Free School Meals (FSM6) at both KS2 and KS4 have narrowed. Gaps for children with SEND have widened slightly at KS2 but narrowed at KS4. Children from Black Minority Ethnic (BME) groups outperform non BME children at KS4 and have narrowed the gap at KS2. Looked After Children (LAC) in Nottinghamshire outperform LAC nationally at KS4 whilst the gap at KS2 has widened - this group remain statistically a very small cohort. All groups, except LAC at KS2, have improved attainment at KS2 and 4 since 2017. The summary table below shows that, as a result of the inspections over the last term, Nottinghamshire continues to remain above the national average for all schools and secondary schools in terms of the proportion of Good or better schools and is well above other East Midlands' local authorities' average in all three areas. Nottinghamshire remains above the East Midlands average, but below the national average in terms of the proportion of primary schools that are good or better.</p> <p>Management Information for Schools - 31 August 2018</p> <table border="1"> <thead> <tr> <th>Number of Good or better schools</th> <th>National</th> <th>Notts</th> <th>E Midlands</th> </tr> </thead> <tbody> <tr> <td>All Schools</td> <td>85%</td> <td>86%</td> <td>83%</td> </tr> <tr> <td>Primary</td> <td></td> <td>87%</td> <td>85%</td> </tr> <tr> <td>Secondary</td> <td>75%</td> <td>88%</td> <td>70%</td> </tr> </tbody> </table>	Number of Good or better schools	National	Notts	E Midlands	All Schools	85%	86%	83%	Primary		87%	85%	Secondary	75%	88%	70%
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All Schools	85%	86%	83%															
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<p>Continue to implement the Educational Opportunities for All Strategy to improve attainment and progress for vulnerable children and young people identified by the East Midlands Challenge</p>	<p>Head Teachers Briefing presentations took place in the Autumn Term, where R4S background and resources were shared. R4S drop-in sessions were held on several dates across the county, to enable school staff to find out more about the project, resources and support available. In addition to this, 2 transition launch events were held in the autumn term 2018, sharing good transition practice, R4S resources, and the Inclusive transitions website materials. 48 delegates attended over the two dates, including colleagues from mainstream and special schools, SFSS and other STSS teams. 37 families of schools have now taken up R4S. Most schools received personalised packs and were supported with the implementation of the R4S project. The resource and support provided were well received. The R4S package has tools for schools to gather their own data about the impact of each project to enable them to alter their R4S package in subsequent years. However, as transitions have not yet taken place, we do not yet have any numerical data to demonstrate its effectiveness. Evaluations of R4S resources and the support provided indicate that on average, staff confidence regarding transition increased from 7 before support, to 9 after support. Two further training events were held on 25 January 2019 for any schools who had missed the Autumn term training programme. On the 29 March 2 sessions were held to enable school staff to moderate examples of work against the new pre-key stage standards. There were circa 70 schools represented across the 2 sessions. The evaluations were 100% good or better for all 4 of these events. A portfolio of examples of writing is being collated following the event on the 29th. The examples will be annotated with comments from the delegates that were produced through the moderation exercise.</p>
<p>Work with key partners to successfully implement the Early Years Improvement Plan to close the attainment gap and prepare children for school</p>	<p>The Early Years Improvement Plan 2018-20 has evidenced a range of successes in the delivery of evidence based interventions to improve school readiness. The plan will be replaced with a new Best Start Strategy which will be launched in January 2020; this plan uses findings of a recent self-assessment exercise (Maturity Matrix) which has identified that interventions need to be strengthened during ante natal stages and for children under the age of 3. A Home Learning pathway has been developed with parents and key stakeholders. A project focusing on target groups of children in Ashfield is underway with a particular focus on children with English as an Additional Language.</p>
<p>Implement the recommended actions from the Post-16 Area Based Review to include a focus on improving Level 3 attainment at the end of Key stage 5</p>	<p>The percentage of young people qualified to Level 3 (2 or more passes at A-Level or equivalent) shows no change from the previous academic year. Data for young people aged 19 years at the end of the 2017/18 academic year shows 51.8% of those who attended a Nottinghamshire school at age 16 years attained this. Nottinghamshire remains at the bottom of its statistical neighbours on this measure behind Northamptonshire (where 52.2% attained Level 3). The gap between Nottinghamshire and Northamptonshire has narrowed slightly from 0.6 percentage points last year to 0.4 points this year. Cheshire West and Chester is placed first where 59.6% attained this measure. Against all authorities nationally Nottinghamshire is placed 116th (out of 150, where 1st is best), which represents a slight improvement in rank from 121st last year. The statistical neighbour average is 56.2% (a slight fall from 56.7% from the previous year), while nationally the figure for the state sector is 57.2% (a slight decrease of 0.4 percentage points).</p>

10<sup>th</sup> February 2020

Agenda Item: 6

## **REPORT OF THE SERVICE DIRECTOR, EDUCATION, LEARNING & SKILLS**

### **ADMISSIONS APPLICATIONS IN THE NORMAL ADMISSIONS ROUND TO NOTTINGHAMSHIRE SCHOOLS AND ACADEMIES – 2019-2020 ACADEMIC YEAR**

#### **Purpose of the Report**

1. The purpose of this report is to provide the Committee with information on admission applications in the normal admissions round (reception and year 7) to Nottinghamshire schools and academies for the 2019-2020 academic year. The report also gives information on the number of preferences expressed by parents on their application.

#### **Information**

2. In the normal admissions round parents apply to the local authority in which they live for places at their preferred schools. Local authorities are responsible for coordinating all applications and communicating the single offer of a school place for its residents.
3. Parents/carers made applications for admission to secondary schools (year 7) between August 2018 and October 2018. They were informed of their allocated school in March 2019.
4. Parents/carers made applications for first admission to primary schools (reception) between November 2018 and January 2019. They were informed of their allocated school in April 2019.
5. There are two sets of figures included in this report – data which is based on offers made to Nottinghamshire residents on National Offer Day (1<sup>st</sup> March 2019 for secondary and 16<sup>th</sup> April 2019 for primary) and data based on offers made to Nottinghamshire residents as at 31<sup>st</sup> August 2019. The later data will include a more up to date picture of applications and offers made which will include late applications and any changes made to offers.
6. The School Admissions Code 2014 states that parents are able to express a preference for at least three schools.
7. Nottinghamshire enables parents to submit four preferences on their application. Following the recommendation from Committee last year, updates to the online application

service have been made to encourage parents to submit four preferences as there is no advantage in expressing only one preference. In addition, an increase in the use of social media to promote the benefits of listing four preferences were posted throughout the admission rounds being open.

### **As at secondary National Offer Day – 1<sup>st</sup> March 2019**

8. There were 8,946 on time applications received from Nottinghamshire residents for the year 2019-2020. This is an increase on the number of applications received the previous year (215 more applications than for 2018-2019).
9. Nearly 47% (4,149) made only one preference on their application.
10. 92.2% (8,246) of applications were offered their first preference school which represents a slight increase from 91.7% the previous year. When taking into account offers at any stated preferences this increases to 97.7% (8,737) which is a slight increase on last year (97.6%). Of the 209 applicants that were not offered a place at any of their stated preferences, most had only made one preference (58.4%). All were then made alternative offers.
11. A total of 1,610 applications were received from residents outside of Nottinghamshire. The highest proportion of these applications were received from Nottingham City (1,186; 73.7%) followed by Derbyshire (261; 16.2%), Leicestershire (66; 4.1%), Lincolnshire (52; 3.2%)
12. A number of Nottinghamshire residents expressed preferences for schools outside of Nottinghamshire (1,700). The highest proportion of these applications were received for Nottingham City schools (656, 38.6%), followed by Lincolnshire (492, 28.9%); Derbyshire (285, 16.8%); Leicestershire (93, 5.5%); Rotherham (74, 4.4%).

### **Late applications up to 31<sup>st</sup> August 2019 (secondary)**

13. Applications received after the national closing date, 31<sup>st</sup> October 2018, were considered late. Figures will include pupils who have moved residence into the County since offer day. This will mean incomplete preferences for these families as they will have applied to the admission authority where they initially lived. Nottinghamshire would only be informed where one of its schools/academies was listed as a preference.
14. A total of 739 applications were received between 1<sup>st</sup> November 2018 and 31<sup>st</sup> August 2019, 544 were from Nottinghamshire residents. Applications were also received for children living in other local authority areas (195), the highest proportion of these applications were received from Nottingham City (138, 18.7%) and Derbyshire (29, 3.9%).

### **As at primary National Offer Day – 16<sup>th</sup> April 2019**

15. There were 8,794 on time applications received from Nottinghamshire residents for the year 2019-2020. This is a slight increase on the number of applications received the previous year (5 more applications than for 2018-2019).
16. Nearly 37% (3,242) made only one preference on their application.

17. 94.1% (8,271) of applications were offered their first preference school which represents a slight increase from 93.2% the previous year. When taking into account offers at any stated preferences this increases to 98.9% (8,698) which is a slight increase on last year (98.7%). Of the 96 applicants that were not offered a place at any of their stated preferences, most had only made one preference (58.3%). All were then made alternative offers.
18. A total of 789 applications were received from residents outside of Nottinghamshire. The highest proportion of these applications were received from Nottingham City (558; 70.7%) followed by Derbyshire (130; 16.5%), Leicestershire (30; 3.8%), Lincolnshire (27; 3.4%).
19. A number of Nottinghamshire residents expressed preferences for schools outside of Nottinghamshire (637). The highest proportion of these applications were received for Nottingham City schools (333, 52.3%), followed by Derbyshire (107, 16.8%); Lincolnshire (93, 14.6%), Rotherham (37, 5.8%).

### **Late applications up to 31<sup>st</sup> August 2019 (primary)**

20. Applications received after the national closing date, 15<sup>th</sup> January 2019, were considered late. Figures will include pupils who have moved residence into the County since offer day. This will mean incomplete preferences for these families as they will have applied to the admission authority where they initially lived. Nottinghamshire would only be informed where one of its schools/academies was listed as a preference.
21. A total of 832 applications were received between 16<sup>th</sup> January 2019 and 31<sup>st</sup> August 2019, 722 were from Nottinghamshire residents. Applications were also received for children living in other local authority areas (110), the highest proportion of these applications were received from Nottingham City (67, 8.1%) and Derbyshire (18, 2.2%).

### **Other Options Considered**

22. The process for presenting performance information set out in this report is in line with corporate guidance, which has itself been established following an appropriate analysis of alternative options.

### **Reason/s for Recommendation/s**

23. The reporting of school admissions information to Committee is in line with the established processes of reporting and publishing performance information across all of the services within the Children and Families department.
24. Parents are advised to use all four preferences but increasingly parents submit applications with fewer preferences.

### **Statutory and Policy Implications**

25. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty,

safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

26. There are no financial implications arising from this report.

### **RECOMMENDATION/S**

1) That Committee considers whether there are any actions it requires in relation to the information contained within the report on the outcomes of the Council's admissions services for Nottinghamshire applications to primary and secondary schools for the 2019-2020 academic year.

**Marion Clay**  
**Service Director, Education, Learning and Skills**

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### **Constitutional Comments (KK 08/01/20)**

27. The proposal in this report is within the remit of the Children and Young People's Committee.

### **Financial Comments (SAS 13/01/20)**

28. There are no financial implications arising directly from this report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None.

### **Electoral Division(s) and Member(s) Affected**

All.

C1343

10<sup>th</sup> February 2020

Agenda Item: 7

## **REPORT OF THE SERVICE DIRECTOR, EDUCATION, LEARNING AND SKILLS**

### **NOTTINGHAMSHIRE SCHOOL ADMISSION ARRANGEMENTS 2021-2022**

#### **Purpose of the Report**

1. This report makes recommendation, following statutory consultation, to enable Committee to determine the following as detailed in **Appendix 1**:
  - arrangements for the admission of children to Nottinghamshire community and voluntary controlled schools for 2021-2022
  - Nottinghamshire County Council's qualifying scheme (admissions to a relevant age group)
  - Nottinghamshire County Council's in-year coordinated scheme for applications to Nottinghamshire schools outside the normal admission round (in-year admissions).

#### **Information**

2. All admission authorities must determine their school admission arrangements by 28<sup>th</sup> February every year, even if there have been no changes from previous years and consultation has not been required.
3. The County Council is also responsible for coordinating admission arrangements for all publicly funded schools in its area for children:
  - starting school for the first time (reception intake)
  - transferring from infant school to junior/primary education (Year 3 intake)
  - transferring from primary phase to secondary education (Year 7 intake)
  - applying to transfer to a school with an atypical age of admission, e.g. studio schools or university technology colleges (UTCs) (Year 9/Year 10 intake).
4. These requirements are described in the School Standards and Framework Act (SSFA) 1998 and the School Admissions Code (SAC) 2014 which are available from the Department for Education website [www.education.gov.uk](http://www.education.gov.uk)
5. Local authorities are not required to coordinate admissions outside the normal admission round (in-year admissions). However, the County Council continues to operate an in-year

coordinated scheme for community and voluntary controlled schools with an option for own admission authority schools to participate.

### **Statutory consultation**

6. Where changes to admission arrangements are proposed, the admission authority must consult for a minimum of six weeks between 1<sup>st</sup> October and 31<sup>st</sup> January in the determination year on the admission arrangements for those schools for which they are responsible (School Admissions Code 2014, paragraphs 1.42-1.50).
7. Nottinghamshire County Council consulted on the proposed admission arrangements for 2021-2022 between 7<sup>th</sup> October 2019 and 24<sup>th</sup> November 2019.
8. The consultation was available for the full period on the Council's website and information about where to access the consultation was sent to:
  - parents of children between the ages of two and eighteen
  - other people in the area who may have an interest in the proposed admission arrangements
  - all other admission authorities within the relevant area
  - all community and voluntary controlled schools in Nottinghamshire
  - chairs of governing bodies of Nottinghamshire schools
  - diocesan representatives (relevant religious authorities)
  - admission authorities in neighbouring local authority areas
  - all registered early years providers within Nottinghamshire.
9. The consultation was promoted widely via the Council's social media accounts and by posters distributed to libraries, schools and children's centres throughout Nottinghamshire. Consultees were invited to respond online, by emailing or by writing to the County Council. All responses received by 24<sup>th</sup> November 2019 were considered.

### **Outline of Nottinghamshire County Council's consultation**

10. The consultation asked eight questions about proposed changes to the following aspects of the admission arrangements: relevant areas, admission oversubscription criteria, admission numbers, timelines for the coordinated schemes and the in-year application process.

### **Responses to the consultation**

11. Responses to the consultation were as follows:
  - 57 online responses
12. A summary of the consultation is presented in **Appendix 2**, with an analysis of responses. A redacted version of all the comments made by respondents is available as a background paper.

## **Other Options Considered**

13. As the local authority, Nottinghamshire County Council is the admission authority for community and voluntary controlled schools in Nottinghamshire and is therefore responsible for determining the admission arrangements for those schools.

## **Reason/s for Recommendation/s**

14. To enable the County Council to meet its statutory responsibility to determine Nottinghamshire County Council's school admission arrangements for 2021-2022 by 28<sup>th</sup> February 2020.

## **Statutory and Policy Implications**

15. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Implications for Service Users**

16. Over 25,000 families express a school preference each year. In drawing up these school admission arrangements, Nottinghamshire County Council ensures that the practices and the criteria used to decide the allocation of school places are fair, clear and objective.
17. Own admission authority schools are responsible for determining their own admission arrangements and these may differ from those determined by Nottinghamshire County Council for community and voluntary controlled schools.

## **RECOMMENDATION/S**

- 1) That the school admission arrangements for 2021-2022 as detailed in **Appendix 1** are determined, including:
  - overall procedures and practices including oversubscription criteria for community and voluntary controlled schools, as detailed in Section 1
  - published admission numbers, as listed in Section 2
  - qualifying schemes in Section 3
  - in-year scheme in Section 4.

**Marion Clay**  
**Service Director, Education, Learning and Skills**

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### **Constitutional Comments (KK 08/01/20)**

18. The proposals in this report are within the remit of the Children and Young People's Committee.

### **Financial Comments (SAS 13/01/20)**

19. There are no financial implications arising directly from this report

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Equalities Impact Assessment

<http://www.nottinghamshire.gov.uk/jobs-and-working/equality/completed-equality-impact-assessments-eqias>

Consultation documents

[https://consult.nottinghamshire.gov.uk/schools/admissionsconsultation/supporting\\_documents/FuII%20consultation%20document%20%20community%20and%20VC%20%20FINAL.pdf](https://consult.nottinghamshire.gov.uk/schools/admissionsconsultation/supporting_documents/FuII%20consultation%20document%20%20community%20and%20VC%20%20FINAL.pdf)

Redacted version of comments made by respondents to the online consultation

School Standards and Framework Act (SSFA) 1998, available at [www.education.gov.uk](http://www.education.gov.uk)

School Admissions Code (SAC) 2014, available at [www.education.gov.uk](http://www.education.gov.uk)

### **Electoral Division(s) and Member(s) Affected**

All.

C1342

## **ADMISSION ARRANGEMENTS FOR COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS: 2021-2022**

### **Contents**

#### **Section 1 – overall procedures and practices (including oversubscription criteria)**

- 1.1 Key terms
- 1.2 Starting school
- 1.3 Relevant legislation
- 1.4 Oversubscription criteria for Nottinghamshire community and voluntary controlled schools

#### **Section 2 – published admission numbers (PAN)**

- 2.1 Ashfield area
- 2.2 Bassetlaw area
- 2.3 Broxtowe area
- 2.4 Gedling area
- 2.5 Mansfield area
- 2.6 Newark area
- 2.7 Rushcliffe area

#### **Section 3 – qualifying scheme: how we coordinate the arrangements for the admission of pupils to primary and secondary schools in Nottinghamshire**

- 3.1 Introduction
- 3.2 Applying for a school place
- 3.3 How applications are processed
- 3.4 Provisional offers
- 3.5 Final offer process
- 3.6 Informing parents
- 3.7 Waiting lists
- 3.8 Late applications – normal admission rounds only
- 3.9 Applications not received – normal admission rounds only
- 3.10 Primary coordinated scheme 2021-2022 timetable
- 3.11 Secondary coordinated scheme 2021-2022 timetable

#### **Section 4 – how in-year applications are processed**

- 4.1 Introduction
- 4.2 Nottinghamshire's arrangements for in-year applications to Nottinghamshire schools
- 4.3 Applying for a place in a Nottinghamshire school
- 4.4 Timeline for in-year applications
- 4.5 Admission to school (taking up the allocated in-year place)
- 4.6 Waiting lists

## **Section 1 - overall procedures and practices (including oversubscription criteria)**

**The admission arrangements for a school must include information about how applications are considered when there are more applications than places available. In the normal admissions round, if a school is undersubscribed, any parent who applies must be offered a place.**

### **1.1 Key terms**

#### **Relevant area**

This is the area which the admission authority for the school must consult all other prescribed schools within that area about any proposed changes to its admission arrangements. The area is determined by the local authority and reviewed every two years.

Nottinghamshire County Council determined the relevant areas in 2019 to be coterminous with the administrative district in which the school or academy is located. That is, Ashfield, Bassetlaw, Broxtowe, Gedling, Mansfield, Newark, Rushcliffe. For schools that have a catchment area or linked school that extends into other district areas the relevant area also includes that area, and/or the neighbouring local authority. For schools giving priority for children living in a parish the relevant area also includes the parish area that the school serves if this crosses into more than one administrative district area and/or other local authority.

#### **Oversubscription criteria**

Where there are more applications than places available, the oversubscription criteria are used to decide the priority of applications for school places. The first criterion represents the group of children most likely to get a place at the school. The last criterion represents the group of children least likely to get a place.

Some community and voluntary controlled schools in Nottinghamshire have a variation to the standard oversubscription criteria.

The criteria for each Nottinghamshire community and voluntary controlled school are shown in the tables in paragraph 1.4.

#### **Education, health and care plan (EHCP)**

All children with an education, health and care plan that names the school will be admitted. These documents state the education provision required for an individual child.

## **Looked after and previously looked after children**

The School Admissions Code 2014 states that all admission authorities must give highest priority to this group of children and provides the following definition:

*A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions in accordance with section 22(1) of the Children Act 1989 at the time of making an application to a school.*

*Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order). Further references to previously looked after children means such children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after. This includes:*

- *Children who were adopted under the Adoption Act 1976 and children who were adopted under section 46 of the Adoption and Children Act 2002.*
- *Child arrangements orders are defined in section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).*
- *Children who were previously in state care outside of England (looked after by a public authority, religious organisation or another provider of care whose sole purpose is to benefit society, such as orphanages or other settings)*

## **Special consideration**

Nottinghamshire County Council will consider applications for community and voluntary controlled schools where the application can be supported by written evidence from a doctor, social worker or other relevant professional stating why a particular school is the only school which could cater for the child's particular needs. The evidence must be presented at the time of application.

- For information provided before the closing date for intake applications, the appropriate designated officers will consider each case and decide the allocation of any such place on the basis of written evidence. Where it is agreed that a particular school is the only school that could meet a child's needs, the application will have priority following the allocation of looked after and previously looked after children.
- For information provided after the closing date and for all in-year applications, the appropriate designated officers will consider each case. If it is agreed that a particular school is the only school that could meet a child's needs, the application will have priority after looked after and previously looked after children. If the school is oversubscribed the application will have priority on the waiting list after the initial allocation of places.

Where a request for special consideration is not approved:

- For information provided before the closing date for intake applications, a decision will not be communicated and the application will be considered in line with the published admission oversubscription criteria.
- For information provided after the closing date and for all in-year applications, a decision based on the evidence provided will be communicated to the applicant.

## **Home address**

The child's place of residence is taken to be the parental home, other than in the case of children fostered by a local authority, where either the parental address or that of a foster parent(s) may be used. If a child's parents live at separate addresses, the address where the child permanently spends at least three 'school' nights (that is, Sunday, Monday, Tuesday, Wednesday or Thursday) will be taken to be the place of residence. Addresses of other relatives or friends will not be considered as the place of residence, even if the child stays there for all or part of the week. Evidence that the child's place of residence is permanent may also be sought and this should prove that the child lived at the address at the time of the application.

Informal arrangements between parents will not be taken into consideration.

For families of service personnel with a confirmed posting to the area or crown servants returning from overseas to live in the area, Nottinghamshire County Council will accept a Unit postal address or quartering area address for a service child provided the application is accompanied by an official letter that declares a relocation date.

## **Catchment areas**

Nottinghamshire community and voluntary controlled schools have a defined catchment area, details of which are available on the public website

<http://www.nottinghamshire.gov.uk/education/school-admissions/school-catchment-areas>

Catchment areas do not prevent parents who live outside the catchment of a particular school from expressing a preference for the school.

## **Sibling (brother or sister)**

- brothers and/or sisters who share the same parent(s)
- a half-brother, half-sister or legally adopted child living at the same address
- a child looked after by a local authority placed in a foster family with other school age children
- a stepchild or children who are not related but live as a family unit, where parents both live at the same address as the child.

## **Displaced sibling**

A child is considered to have been displaced if they applied on time for their Nottinghamshire community catchment area school and they were not allocated under the coordinated scheme as the school was oversubscribed with catchment area children at national offer day. If the older sibling was subsequently offered a place at the community catchment school from the waiting list and this offer was declined, the child will not be considered as displaced and any younger siblings would not be given any additional priority in the oversubscription criteria.

## **Multiple births (twins, triplets etc)**

Where one child of a multiple birth can be admitted through the normal admissions process, the other child/children will also be admitted.

## **Linked school**

In some instances, attending a particular school or having a sibling attending that school, gives an application some priority within the oversubscription criteria for another named school. This is known as a 'linked school' and information about linked schools is available in *Admissions to schools: School information*, available on the County Council's website.

## **Parent**

- the mother of the child
- the father of the child where he was married to the mother either when the child was born or at a later date
- the father of the child if (since 1 December 2003) he was registered as the father on the birth certificate
- an adoptive parent
- any other person who has acquired 'parental responsibility' through the courts; evidence of this may be required
- authorisation may also be given for another person to speak on the parent's behalf.

The person making the application must hold parental responsibility. If those with parental responsibility are unable to agree on the preferences received by Nottinghamshire County Council, it may be necessary for parents to obtain further legal advice. Nottinghamshire County Council will continue to process an application unless legal documentation is provided that states an application cannot be processed. In cases where multiple applications are received for the same child, Nottinghamshire County Council will establish where the child lives for the majority of the time. If agreement is not reached the address held by the child's current provision will be used.

## **Distance measurement**

Within each of the criteria, priority will be given to children who live nearest to the school as the crow flies (by straight line). Distances are measured from the main administrative point at the school campus to an address point (using eastings and northings as defined by Ordnance Survey) to the child's home using the local authority's computerised distance measuring software.

## **Chuter Ede Primary School only**

This school is set on two sites – Balderton and Fernwood villages on the southern edge of Newark. Applications can only be made to Chuter Ede Primary School and not to individual school sites. Applications are considered according to the oversubscription criteria for the school but distances are measured as the crow flies (by straight line) to a central point between the two sites.

## **Tie breaker**

All admission arrangements must include an effective, clear and fair tie-breaker to decide between two applications that cannot otherwise be separated. In the event of two distances being equal Nottinghamshire County Council measures to the next decimal point. If the measurements remain equal, for example children living in the same block of flats, lots will be drawn and the process will be independently verified.

## **Waiting lists**

For Nottinghamshire community and voluntary controlled schools, children's names will be added to a school's waiting list if they are refused a place. The position on a waiting list is decided by the oversubscription criteria. No reference is made to the date an application has been received or whether a parent has appealed against the decision. If any applications are received that have higher priority within the admission oversubscription criteria, these will be placed higher than applications that may have been on the list for some time. Being on a waiting list does not mean that a place will eventually become available.

If a place becomes available, the place will be allocated at that time, to the child who has highest priority on the waiting list according to the admission oversubscription criteria. This will include all applications that have been received requesting a place at that school where a higher preference has not been met.

For community and voluntary controlled schools, waiting lists are held for admission to year groups reception to year 5 until 31 May. Waiting lists will close on 31 May and parents would need to make a new application for the next academic year.

### **Alternative offers**

Nottinghamshire County Council will identify an alternative offer for Nottinghamshire residents if it is not possible to meet any of their preferences. This ensures that no child is left without a school place. Firstly, the Council will check whether a place is available at a school serving the catchment area where the child lives. If there are no places available at the catchment school or there is not a catchment school serving that area, Nottinghamshire County Council will allocate a place at the next nearest school with places available.

The next nearest school is identified by walking distance measured using the County Council's computerised distance measuring software.

**For in-year applications**, Nottinghamshire County Council will identify Nottinghamshire residents without a school place and an alternative offer will be made in the following circumstances:

- relocation to Nottinghamshire within the last 6 weeks, or
- moving house within Nottinghamshire within the last 6 weeks

and in all cases the child's current/previous school is more than 2 miles from the home address for children aged under 8 years of age and 3 miles from the home address for children aged 8 years and over.

Applicants may be required to provide confirmation that the child is resident in the County.

### **Withdrawing an offer of a place**

An offer of a place may only be withdrawn if it has been offered in error, a parent has not responded within a reasonable period of time, or it is established that the offer was obtained through a fraudulent or intentionally misleading application.

### **Fraudulent or misleading information**

Where an offer of a place is found to be based on fraudulent or intentionally misleading information provided on the application, and this effectively denied a place to a child with higher priority for the place at the school, the offer of a place may be withdrawn.

Where the allocation has been withdrawn, the application will be reconsidered and the usual statutory right of appeal will be made available if a place is subsequently refused.

Nottinghamshire County Council will check the home address on any applications where there are doubts about the information provided.

### **Infant class sizes**

The School Admissions (Infant Class Sizes) (England) Regulations 2012 permit children to be admitted as exceptions to the infant class size limit. Section 1 of the SSFA 1998 limits the size of an infant class (that is, a class in which the majority of children will reach the age of five, six or seven during the school year) to 30 pupils per school teacher. The School Admissions Code 2014 (2.15) states that additional children **may** be admitted under limited exceptional circumstances.

These children will remain as 'excepted pupils' for the time they are in an infant class or until the class numbers fall back to the current infant class size limit.

For late applications for reception processed after 16 April 2021 (offer day) and before 31 August 2021 and for all in-year applications for reception to year 2, Nottinghamshire County Council will also consider whether the limited exceptional circumstances could apply. A child who falls into any of these categories will not automatically be admitted as an excepted child.

### **Appeals**

When an application for a school is refused, the parent has a right to appeal to an independent appeal panel. Parents are informed of this when they receive their outcome and to lodge an appeal for community and voluntary controlled schools, parents should contact Nottinghamshire County Council. Further information is available at [www.nottinghamshire.gov.uk](http://www.nottinghamshire.gov.uk)

Repeat applications will not be considered for the same school in the same school year unless there has been a significant and material change in the circumstances of the application or those of the school.

A significant and material change in circumstances is something that alters the decision already made. A house move may not necessarily be considered a substantial change and will not give a further right of appeal.

### **National offer day**

This is the day each year on which local authorities are required to send the offer of a school place to all parents in their area.

- For secondary pupils, offers are sent out by the home local authority on 1 March
- For primary pupils, offers are sent out by the home local authority on 16 April.

These dates are relevant to all on-time applications in the primary and secondary coordinated admissions rounds. If offer day falls on a non-working day, information will be sent on the next working day.

## **1.2 Starting school**

**Admission of children below compulsory school age and deferred entry to school**  
Compulsory school age is the term following a child's fifth birthday.

All children can start school full time in reception in the September following their fourth birthday. However, parents can request that the date their child is admitted to school is deferred until later in the school year 2021-2022, or until the term in which the child reaches compulsory school age within this year. The school year is also referred to as the 'academic year'.

Parents can request that their child takes up the place part-time until the child reaches compulsory school age within the 2021-2022 school year. Parents must ensure that they apply for a school place before the closing date of 15 January 2021 if they want their child to start in the reception class.

The parents of a **summer born child** (born between 1 April and 31 August) may choose not to send that child to school until the September following their fifth birthday. Typically, this means their child will start school in year 1, forfeiting reception. If a parent wishes to delay their child's admission to school until compulsory school age, and wants their child to be admitted to reception, the parent must request that the child is admitted out of the normal age group – to reception rather than year 1. If the request is refused, the parent must decide whether to apply for a place in the normal age group, or to make an in-year application for admission to year 1 for the September following the child's fifth birthday.

### **Admission of children outside the normal age group**

Parents may seek a place for their child outside the normal age group, for example if the child is gifted and talented, has experienced ill health or is a summer born child wishing to start school in reception instead of year 1. This is not limited to applications for those starting school for the first time but includes children moving from infant to junior/primary schools and from primary to secondary schools.

Nottinghamshire County Council's designated officers will consider requests for admission outside the normal age group and will make decisions based on the circumstances of each case and in the best interests of the child concerned. This will include taking account of the parent's views; information about the child's academic, social and emotional development; where relevant, the child's medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were for not being born prematurely. The views of the headteacher of the school concerned will also be taken into account.

When parents are told the decision about the year group to which the child should be admitted, they will also be given reasons for the decision. Where it is agreed that a child will be admitted out of the normal age group and, as a consequence of that decision, the child will be admitted to an intake age group (for example, reception), the County Council will process the application as part of the main admissions round. Parents have a statutory right to appeal against the refusal of a place at a school for which they have applied. This right does not apply if they are offered a place at the school but it is not in their preferred age group.

## **1.3 Relevant legislation**

Nottinghamshire County Council complies with the regulations and legislation set out in the School Admissions Code 2014 and the School Admission Appeals Code 2012, including:

- Equality Act 2010
- Human Rights Act 1998
- School Standards and Framework Act 1998

## 1.4 Oversubscription criteria for Nottinghamshire community and voluntary controlled schools

If there are more applications than places available, the oversubscription criteria will be used to determine how places are allocated. The first criterion represents the group of children most likely to get a place at the school; the last criterion represents the group of children least likely to get a place.

The oversubscription criteria for community and voluntary controlled schools in Nottinghamshire are presented in 8 tables. Each table shows the determined arrangements for 2021-2022.

<b>1.4A</b>	Standard reception criteria for infant and primary schools
<b>1.4B</b>	Variation to standard criteria for infant and primary schools with a faith criterion
<b>1.4C</b>	All Hallows CofE Primary School (Gedling) - variation to include faith
<b>1.4D</b>	St Wilfrid's CofE Primary School (Gedling) - variation to include faith
<b>1.4E</b>	Trowell CofE Primary School (Broxtowe) - variation to include faith
<b>1.4F</b>	Standard junior/primary criteria – intake at year 3
<b>1.4G</b>	Variation to standard criteria for junior/primary schools with an intake at year 3
<b>1.4H</b>	Lowe's Wong Anglican Methodist Junior School (Newark) – variation to include faith

<b>1.4A</b>	<b>STANDARD RECEPTION CRITERIA: INFANT AND PRIMARY SCHOOLS 2021-2022</b>
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1. Looked after children and previously looked after children
2. Children who live in the catchment area at the closing date for applications and who, at the time of admission, will have a brother or sister attending the school or the linked junior/primary school **and children who do not live in the catchment area at the closing date for application and who, at the time of admission will have a brother or sister attending the school or the linked junior/primary school who was displaced as their Nottinghamshire community catchment area school was oversubscribed at the national offer day for first admission to school**
3. Other children who live in the catchment area at the closing date for applications
4. Children who live outside the catchment area who, at the time of admission, will have a brother or sister attending the school or the linked junior/primary school
5. Children who live outside the catchment area

<b>School names</b>
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Abbey Gates Primary School
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Abbey Hill Primary and Nursery School
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Abbey Primary School
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Abbey Road Primary School
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Albany Infant and Nursery School
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Annesley Primary and Nursery School
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Arnold Mill Primary and Nursery School
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Arnold View Primary School
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Arnold Woodthorpe Infant School
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Asquith Primary School
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Bagthorpe Primary School
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Beardall Fields Primary and Nursery School
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Beckingham Primary School
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Berry Hill Primary School
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Blidworth Oaks Primary School
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Bramcote Hills Primary School
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Brierley Forest Primary and Nursery School
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Brinsley Primary and Nursery School
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Brookhill Leys Primary and Nursery School
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Brookside Primary School
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Bunny CofE Primary School
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Butler's Hill Infant and Nursery School
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Carnarvon Primary School
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Carr Hill Primary and Nursery School
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Church Vale Primary School and Foundation Unit
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Chuter Ede Primary School
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Clarborough Primary School
Coddington CofE Primary and Nursery School
Coppice Farm Primary School
Costock CofE Primary School
Crescent Primary School
Croft Primary School
Dalestorth Primary and Nursery School
Dunham-on-Trent CofE Primary School
East Markham Primary School
Edgewood Primary and Nursery School
Elkesley Primary and Nursery School
Everton Primary School
Farmilo Primary School and Nursery
Forest Glade Primary School
Forest Town Primary School
Gateford Park Primary School
Gotham Primary School
Greasley Beauvale Primary School
Haggonfields Primary and Nursery School
Halam CofE Primary School
Hallcroft Infant and Nursery School
Hawthorne Primary and Nursery School
Healdswood Infants and Nursery School
Heatherley Primary School
Heathlands Primary School
Hetts Lane Infant and Nursery School
High Oakham Primary School
Hillocks Primary and Nursery School
Holgate Primary and Nursery School
Holly Hill Primary and Nursery School
Holly Primary School
Intake Farm Primary School
Jacksdale Primary and Nursery School
James Peacock Infant and Nursery School
Jesse Gray Primary School
John Blow Primary School
John Clifford Primary School

John Hunt Primary School
John T Rice Infant and Nursery School
King Edward Primary and Nursery School
King Edwin Primary and Nursery School
Kingsway Primary School
Kinoulton Primary School
Kirklington Primary School
Lady Bay Primary School
Lake View Primary and Nursery School
Lambley Primary School
Langar CofE Primary School
Lantern Lane Primary and Nursery School
Lawrence View Primary and Nursery School
Leen Mills Primary School
Lovers Lane Primary and Nursery School
Lowe's Wong Infant School
Manners Sutton Primary School
Manor Park Infant and Nursery School
Mapperley Plains Primary and Nursery School
Mattersey Primary School
Maun Infant and Nursery School
Misson Primary School
Misterton Primary and Nursery School
Morven Park Primary and Nursery School
Mount CofE Primary and Nursery School
Muskham Primary School
Netherfield Infant School
Nettleworth Infant and Nursery School
Newstead Primary and Nursery School
Normanton-on-Soar Primary School
North Clifton Primary School
Northfield Primary and Nursery School
Norwell CofE Primary School
Orchard Primary School and Nursery
Ordsall Primary School
Orston Primary School
Phoenix Infant and Nursery School

Pinewood Infant and Nursery School
Priestsc Primary and Nursery School
Prospect Hill Infant and Nursery School
Queen Eleanor Primary School
Radcliffe-on-Trent Infant and Nursery School
Rampton Primary School
Ramsden Primary School
Ravenshead CofE Primary School
Redlands Primary and Nursery School
Round Hill Primary School
Selston CofE Infant and Nursery School
Sir Edmund Hillary Primary and Nursery School
Springbank Primary School
St Augustine's School
St Edmund's CofE Primary School
Standhill Infants' School
Stanhope Primary and Nursery School
Sutton Bonington Primary School
Sutton-on-Trent Primary and Nursery School
Sutton Road Primary School
The Lanes Primary School
Toton Banks Road Infant and Nursery School
Trent Vale Infant School
Underwood Church of England Primary School
Wadsworth Fields Primary School
Walesby CofE Primary School
Walkeringham Primary School
West Bridgford Infant School
Westdale Infant School
Westwood Infant and Nursery School
William Lilley Infant and Nursery School
Willoughby Primary School
Willow Brook Primary School
Winthorpe Primary School
Woodland View Primary School
Wynndale Primary School

**1.4B****VARIATION TO STANDARD RECEPTION CRITERIA:  
INFANT AND PRIMARY SCHOOLS – FAITH CRITERIA 2021-2022**

1. Looked after children and previously looked after children
2. Children who live in the catchment area at the closing date for applications and who, at the time of admission, will have a brother or sister attending the school or the linked junior/primary school **and children who do not live in the catchment area at the closing date for application and who, at the time of admission, will have a brother or sister attending the school or the linked/junior primary school who was displaced as their Nottinghamshire community catchment area school was oversubscribed at the national offer day for first admission to school**
3. Other children who live in the catchment area at the closing date for applications
4. Children who live outside the catchment and who, at the time of admission, will have a brother or sister attending the school or the linked junior/primary school
5. Children who live outside the catchment area and whose parent attends the relevant church/churches\*
6. Children who live outside the catchment area

\*Relevant churches are detailed below. Supporting evidence from the appropriate minister must be provided to confirm attendance. Attendance at church is defined as having attended the recognised place of worship for at least twice a month for a minimum period of one year prior to the date of application (including week-day worship).

\*\*If a church is not named, supporting information must be provided to confirm regular attendance. Attendance at church is defined as having attended the recognised place of worship for at least twice a month for a minimum period of one year at a Christian church that is a member of Churches Together in England or the Evangelical Alliance ([www.cte.org.uk](http://www.cte.org.uk) or [www.eauk.org](http://www.eauk.org))

<b>School name</b>	<b>Relevant church/churches</b>
Caunton Dean Hole CofE Primary School	St Andrew's Church, Caunton
Cuckney CofE Primary School	St Mary's Church, Cuckney or St Winifred's, Holbeck
Kneesall CofE Primary School	**
North Wheatley Church of England Primary School	**
Ranby CofE Primary School	All Saints Church, Babworth or St Martin's Church, Ranby
St Andrew's CofE Primary and Nursery School	**
St John's CofE Primary School	**
St Matthew's CofE Primary	**

1.4C

**ALL HALLOWS CofE PRIMARY SCHOOL (GEDLING) - FAITH CRITERIA  
VARIATION TO STANDARD RECEPTION CRITERIA 2021-2022**

1. Looked after children and previously looked after children
2. Children who live in the catchment area at the closing date for applications and who have a brother or sister attending the school at the time of admission **and** *children who do not live in the catchment area at the closing date for application and who, at the time of admission, will have a brother or sister attending the school who was displaced as their Nottinghamshire community catchment school was oversubscribed at the national offer day for first admission to school*
3. Children who live in the catchment area at the closing date for applications where the parent or child has regularly worshipped at All Hallows, Gedling or St Paul's, Carlton
4. Children who live in the catchment area at the closing date for applications where the parent or child has regularly worshipped at another Christian Church that is a member of Churches Together in England or the Evangelical Alliance
5. Children who live in the catchment area at the closing date for applications, where the parent or child has regular involvement with another faith through a recognised place of worship
6. Children who live in the catchment area
7. Children who live outside the catchment area and who, at the time of admission, will have a brother or sister attending the school
8. Other children

Supporting evidence from the appropriate minister must be provided to confirm attendance.

Attendance at church is defined as having attended the recognised place of worship for at least twice a month for a minimum period of one year (including week-day worship) at a Christian church that is a member of Churches Together in England or the Evangelical Alliance ([www.cte.org.uk](http://www.cte.org.uk) or [www.eauk.org](http://www.eauk.org))

Attendance at other recognised places of worship must confirm that the parent or child has attended at least twice a month for a minimum period of one year (including week-day worship).

<b>1.4D</b>	<b>ST WILFRID'S COFE PRIMARY SCHOOL (GEDLING) - FAITH CRITERIA VARIATION TO STANDARD RECEPTION CRITERIA 2021-2022</b>
<ol style="list-style-type: none"> <li>1. Looked after children and previously looked after children</li> <li>2. Children who live in the catchment area at the closing date for applications and who, at the time of admission, will have a brother or sister attending the school <b>and</b> <i>children who do not live in the catchment area at the closing date for application and who, at the time of admission, will have a brother or sister attending the school who was displaced as their Nottinghamshire community catchment school was oversubscribed at the national offer day for first admission to school</i></li> <li>3. Children who live in the catchment area and have a parent who has attended a church service* on average twice a month during the previous year, or where the child has attended a church service* with an adult member of their immediate family on average twice a month during the previous year.</li> <li>4. Other children who live in the catchment area</li> <li>5. Children who live outside the catchment area and who, at the time of admission, will have a brother or sister attending the school</li> <li>6. Children who live outside the catchment area and have a parent who has attended a church service* on average twice a month during the previous year, or where the child has attended a church service* with an adult member of their immediate family on average twice a month during the previous year.</li> <li>7. Other children who live outside the catchment area</li> </ol>	
<p>* Church service includes attendance at a) the Church of England or b) a church which is a member of the Churches Together in England. Information from the appropriate minister confirming attendance must be provided with the application.</p>	

<b>1.4E</b>	<b>TROWELL COFE PRIMARY SCHOOL (BROXTOWE) - FAITH CRITERIA VARIATION TO STANDARD RECEPTION CRITERIA 2021-2022</b>
<ol style="list-style-type: none"> <li>1. Looked after children and previously looked after children</li> <li>2. Children who live in the catchment area at the closing date for applications and who, at the time of admission, will have a brother or sister attending the school <b>and</b> <i>children who do not live in the catchment area at the closing date for application and who, at the time of admission, will have a brother or sister attending the school who was displaced as their Nottinghamshire community catchment school was oversubscribed at the national offer day for first admission to school</i></li> <li>3. Other children who live in the catchment area at the closing date for applications</li> <li>4. Children who live outside the catchment area and who, at the time of admission, will have a brother or sister attending the school</li> <li>5. Children who live outside the catchment area where a parent is involved with St Helen's Church*</li> <li>6. Children who live outside the catchment area where a parent is involved with other named Anglican churches or those churches affiliated with Churches Together in England or the Evangelical Alliance*</li> <li>7. Other children who live outside the catchment area</li> </ol>	
<p>*Supporting information from a minister will be required to confirm involvement with the relevant church. Regular involvement means attendance at church services at least twice a month for a minimum period of one year.</p>	

1.4F	<b>STANDARD JUNIOR/PRIMARY CRITERIA: YEAR 3 ADMISSIONS FROM A LINKED INFANT SCHOOL 2021-2022</b>
<ol style="list-style-type: none"> <li>1. Looked after children and previously looked after children</li> <li>2. Children who attend the linked infant school at the closing date for applications and who, at the time of admission, will have a brother or sister attending the school or the linked infant school</li> <li>3. Other children who attend the linked infant school at the closing date for applications</li> <li>4. Children who live in the catchment area at the closing date for applications, who do not attend the linked infant school but who, at the time of admission, will have a brother or sister attending the school or the linked infant school</li> <li>5. Other children who live in the catchment area at the closing date for applications and do not attend the linked infant school</li> <li>6. Children who live outside the catchment area and who do not attend the linked infant school but who, at the time of admission, will have a brother or sister attending the school or the linked infant school</li> <li>7. Children who live outside the catchment area</li> </ol>	
<b>School names</b>	
Albany Junior School	
Arno Vale Junior School	
Beeston Rylands Junior School	
Broomhill Junior School	
Carr Hill Primary and Nursery School	
Eastlands Junior School (Welbeck Federation of Schools)	
Eskdale Junior School	
Jacksdale Primary and Nursery School	
Leas Park Junior School	
Newlands Junior School	
Priory Junior School	
Prospect Hill Junior School	
Radcliffe-on-Trent Junior School	
Sherwood Junior School	
West Bridgford Junior School	
Woodland View Primary School	

<b>1.4G</b>	<b>VARIATION TO STANDARD JUNIOR/PRIMARY CRITERIA: YEAR 3 INTAKE 2021-2022</b>
<ol style="list-style-type: none"> <li>1. Looked after children and previously looked after children</li> <li>2. Children who live in the catchment area at the closing date for applications <b>and</b> attend the linked infant school and who, at the time of admission, will have a brother or sister attending the school <b>or</b> the linked infant school</li> <li>3. Other children who live in the catchment area at the closing date for applications <b>and</b> attend the linked infant school</li> <li>4. Children who live in the catchment area at the closing date for applications who do not attend the linked infant school but who, at the time of admission, will have a brother or sister attending the school or the linked infant school</li> <li>5. Other children who live in the catchment area at the closing date for applications and do not attend the linked infant school</li> <li>6. Children who live outside the catchment area but attend the linked infant school and who, at the time of admission, will have a brother or sister attending the school or the linked infant school</li> <li>7. Children who live outside the catchment area but attend the linked infant school</li> <li>8. Children who live outside the catchment area and who do not attend the linked infant school but who, at the time of admission, will have a brother or sister attending the school or the linked infant school</li> <li>9. Other children</li> </ol>	
<b>School name</b>	
Bagthorpe Primary School	
St Peter's CofE Junior School	
Toton Bispham Drive Junior School	

<b>1.4I</b>	<b>LOWE'S WONG ANGLICAN METHODIST JUNIOR SCHOOL (NEWARK) - FAITH CRITERION 2021-2022 VARIATION TO STANDARD JUNIOR/PRIMARY CRITERIA</b>
<ol style="list-style-type: none"> <li>1. Looked after children and previously looked after children</li> <li>2. Children who attend the linked infant school at the closing date for applications and who, at the time of admission, will have a brother or sister attending the school or the linked infant school.</li> <li>3. Other children who attend the linked infant school at the closing date for applications.</li> <li>4. Children who live in the catchment area at the closing date for applications, who do not attend the linked infant school but who, at the time of admission, will have a brother or sister attending the school or the linked infant school.</li> <li>5. Other children who live in the catchment area at the closing date for applications and do not attend the linked infant school.</li> <li>6. Children who live outside the catchment area and who do not attend the linked infant school but who, at the time of admission, will have a brother or sister attending the school or the linked infant school</li> <li>7. Children who live outside the catchment area but whose parent attends the relevant church/churches**.</li> <li>8. Children who live outside the catchment area.</li> </ol> <p>**Supporting information must be provided to confirm regular attendance at church services at least twice a month for a minimum period of one year at a Christian church that is a member of Churches Together in England or the Evangelical Alliance (<a href="http://www.cte.org.uk">www.cte.org.uk</a> or <a href="http://www.eauk.org">www.eauk.org</a>) .</p>	

## Section 2 – published admission numbers (PAN) 2021-2022

All schools are required to have a published admission number. This is the number of pupils each school can admit. For Nottinghamshire community and voluntary controlled schools, the published numbers are listed by area in the following section. Own admission authority schools are not included.

### 2.1 – Ashfield area

Primary community and voluntary controlled schools (Note: own admission authority schools are not included – refer to individual school website for information)		
	RECEPTION INTAKE	Y3 INTAKE
Abbey Hill Primary and Nursery School	45	
Annesley Primary and Nursery School	30	
Bagthorpe Primary School	15	15
Beardall Fields Primary and Nursery School	60	
Brierley Forest Primary and Nursery School	60	
Broomhill Junior School		75
Butler's Hill Infant and Nursery School	75	
Croft Primary School	60	
Dalestorth Primary and Nursery School	45	
Edgewood Primary and Nursery School	45	
Forest Glade Primary School	30	
Healdswood Infants' and Nursery School	60	
Hillocks Primary and Nursery School	45	
Holgate Primary and Nursery School	60	
Holly Hill Primary and Nursery School	50	
Jacksdale Primary and Nursery School	25	20
Kingsway Primary School	60	
Leen Mills Primary School	60	
Morven Park Primary and Nursery School	60	
Orchard Primary School and Nursery	45	
Priestscic Primary and Nursery School	60	
Selston CofE Infant and Nursery School	25	
St Andrew's CofE Primary and Nursery School	45	
Underwood Church of England Primary School	25	
Westwood Infant and Nursery School	20	
Woodland View Primary School	30	35

Published admission number changes are *highlighted*. The published admission number (PAN) determined for 2020-2021 is in brackets.

## 2.2 – Bassetlaw area

Primary community and voluntary controlled schools (Note: own admission authority schools are not included – refer to individual school website for information)		
	RECEPTION INTAKE	Y3 INTAKE
Beckingham Primary School	15	
Carr Hill Primary and Nursery School	45	45
<i>Clarborough Primary School</i>	<b>30 (20)</b>	
Cuckney CofE Primary School	20	
Dunham-on-Trent CofE Primary School	15	
East Markham Primary School	30	
Elkesley Primary and Nursery School	15	
Everton Primary School	15	
Gateford Park Primary School	30	
Haggonfields Primary and Nursery School	25	
Hallcroft Infant and Nursery School	45	
Mattersey Primary School	10	
Misson Primary School	20	
Misterton Primary and Nursery School	30	
North Wheatley Church of England Primary School	20	
Ordsall Primary School	90	
Prospect Hill Infant and Nursery School	60	
Prospect Hill Junior School		60
Rampton Primary School	15	
Ramsden Primary School	30	
Ranby CofE Primary School	15	
Redlands Primary and Nursery School	60	
Sir Edmund Hillary Primary and Nursery School	60	
<i>St Augustine's School</i>	<b>60 (75)</b>	
St Matthew's CofE Primary	10	
Walkeringham Primary School	8	

Published admission number changes are *highlighted*. The published admission number (PAN) determined for 2020-2021 is in brackets.

## 2.3 – Broxtowe area

Primary community and voluntary controlled schools (Note: own admission authority schools are not included – refer to individual school website for information)		
	RECEPTION INTAKE	Y3 INTAKE
Albany Infant and Nursery School	60	
Albany Junior School		60
Beeston Rylands Junior School		50
Bramcote Hills Primary School	60	
Brinsley Primary and Nursery School	30	
Brookhill Leys Primary and Nursery School	60	
Eskdale Junior School		70
Greasley Beauvale Primary School	55	
John Clifford Primary School	60	
Lawrence View Primary and Nursery School	30	
Round Hill Primary School	75	
Springbank Primary School	30	
St John's CofE Primary School	15	
The Lanes Primary School	90	
Toton Banks Road Infant and Nursery School	60	
Toton Bispham Drive Junior School		60
Trent Vale Infant School	50	
Trowell CofE Primary School	30	
Wadsworth Fields Primary School	50	
William Lilley Infant and Nursery School	60	

Published admission number changes are *highlighted*. The published admission number (PAN) determined for 2020-2021 is in brackets.

## 2.4 – Gedling area

Primary community and voluntary controlled schools (Note: own admission authority schools are not included – refer to individual school website for information)		
	RECEPTION INTAKE	Y3 INTAKE
Abbey Gates Primary School	30	
All Hallows CofE Primary School	30	
Arno Vale Junior School		60
Arnold Mill Primary and Nursery School	45	
Arnold View Primary School	45	
Arnold Woodthorpe Infant School	60	
Coppice Farm Primary School	30	
Hawthorne Primary and Nursery School	30	
Lambley Primary School	30	
Manor Park Infant and Nursery School	60	
Mapperley Plains Primary and Nursery School	45	
Newstead Primary and Nursery School	20	
Phoenix Infant and Nursery School	60	
Pinewood Infant and Nursery School	60	
Priory Junior School		60
St Wilfrid's CofE Primary School	30	
Standhill Infants' School	45	
Stanhope Primary and Nursery School	60	
Westdale Infant School	60	

Published admission number changes are *highlighted*. The published admission number (PAN) determined for 2020-2021 is in brackets.

## 2.5 – Mansfield area

Primary community and voluntary controlled schools (Note: own admission authority schools are not included – refer to individual school website for information)		
	RECEPTION INTAKE	Y3 INTAKE
Abbey Primary School	60	
Asquith Primary School	45	
Berry Hill Primary School	60	
Church Vale Primary School and Foundation Unit	30	
Crescent Primary School	60	
Eastlands Junior School (Welbeck Federation of Schools)		40
Farmilo Primary School and Nursery	45	
Forest Town Primary School	60	
Heatherley Primary School	45	
Heathlands Primary School	25	
Hetts Lane Infant and Nursery School	60	
High Oakham Primary School	60	
Holly Primary School	40	
Intake Farm Primary School	30	
John T Rice Infant and Nursery School	50	
<i>King Edward Primary and Nursery School</i>	<b>60 (90)</b>	
Leas Park Junior School		70
Netherfield Infant School	40	
Nettleworth Infant and Nursery School	70	
Newlands Junior School		60
Northfield Primary and Nursery School	60	
Sherwood Junior School		60
St Edmund's CofE Primary School	30	
Sutton Road Primary School	90	
Wynndale Primary School	30	

Published admission number changes are **highlighted**. The published admission number (PAN) determined for 2020-2021 is in brackets.

## 2.6 – Newark area

Primary community and voluntary controlled schools (Note: own admission authority schools are not included – refer to individual school website for information)		
	RECEPTION INTAKE	Y3 INTAKE
Blidworth Oaks Primary School	45	
<i>Caunton Dean Hole CofE Primary School</i>	<b>8 (10)</b>	
Chuter Ede Primary School	90	
Coddington CofE Primary and Nursery School	60	
Halam CofE Primary School	15	
John Blow Primary School	30	
John Hunt Primary School	60	
King Edwin Primary and Nursery School	60	
Kirklington Primary School	15	
Kneesall CofE Primary School	15	
Lake View Primary and Nursery School	30	
Lovers Lane Primary and Nursery School	30	
Lowe's Wong Anglican Methodist Junior		100
Lowe's Wong Infant School	70	
Manners Sutton Primary School	8	
Maun Infant and Nursery School	60	
Mount CofE Primary and Nursery School	30	
Muskham Primary School	30	
North Clifton Primary School	8	
Norwell CofE Primary School	10	
Queen Eleanor Primary School	10	
Ravenshead CofE Primary School	60	
Sutton-on-Trent Primary and Nursery School	20	
Walesby CofE Primary School	20	
Winthorpe Primary School	15	

Published admission number changes are *highlighted*. The published admission number (PAN) determined for 2020-2021 is in brackets.

## 2.7 – Rushcliffe area

Primary community and voluntary controlled schools (Note: own admission authority schools are not included – refer to individual school website for information)		
	RECEPTION INTAKE	Y3 INTAKE
Abbey Road Primary School	60	
Brookside Primary School	45	
Bunny CofE Primary School	15	
Carnarvon Primary School	70	
Costock CofE Primary School	15	
Gotham Primary School	30	
James Peacock Infant and Nursery School	90	
Jesse Gray Primary School	60	
Kinoulton Primary School	20	
Lady Bay Primary School	60	
Langar CofE Primary School	15	
Lantern Lane Primary and Nursery School	60	
Normanton-on-Soar Primary School	15	
Orston Primary School	25	
Radcliffe-on-Trent Infant and Nursery School	90	
Radcliffe-on-Trent Junior School		70
St Peter's Cof E Junior School		90
Sutton Bonington Primary School	30	
West Bridgford Infant School	81	
West Bridgford Junior School		85
Willoughby Primary School	7	
Willow Brook Primary School	30	

Published admission number changes are *highlighted*. The published admission number (PAN) determined for 2020-2021 is in brackets.

## **Section 3 - qualifying scheme: how we coordinate the arrangements for the admission of pupils to primary and secondary schools in Nottinghamshire**

**The scheme is for admission at the normal time, for example starting primary school, moving to junior school, moving to secondary school or transferring to a school with an atypical age of admission.**

### **3.1 Introduction**

- a. This section outlines how Nottinghamshire County Council coordinates arrangements for admissions to all maintained schools and academies. Coordinated schemes are intended to simplify the admission process for parents whilst reducing the likelihood of any child being left without a school place. Coordination helps to ensure that, as far as is reasonably practicable, every parent of a child living in a local authority area who has applied to a maintained school or academy school is sent one, and only one, offer of a school place by the local authority where they live (the home authority).
- b. Atypical schools are those which admit children at the beginning of the key stage 4 or the preceding year (that is, year 9 or year 10). All local authorities must inform parents of pupils that they may apply in the offer year to be admitted to the relevant age group of a school with an atypical age. Nottinghamshire does not have any schools of this type but coordinates admission applications for Nottinghamshire residents wishing to apply for schools outside the area.
- c. Children do not automatically transfer to reception from early years provision or nursery and parents must apply for a school place. Similarly, children attending an infant school do not automatically transfer to the junior/primary phase of education and parents must make an application.
- d. Parents of children who live in Nottinghamshire can state up to four preferences for any maintained school or academy school, either in Nottinghamshire (home authority) or any other school in another local authority area.
- e. Nottinghamshire County Council's coordinated scheme is relevant for:
  - children starting school for the first time (reception intake)
  - children transferring from infant school to junior education (Y3 intake)
  - children transferring from primary phase to secondary education (Y7 intake)
  - children applying to transfer to a school with an atypical age of admission, e.g. studio schools or university technology colleges (UTCs) (Y9/Y10 intake).

These are known as 'normal admissions rounds'.

- f. In all other cases, applications for admission are known as 'in-year admissions' and these are described in section 4.
- g. Nottinghamshire County Council will work with other local authorities and all other own admission authority schools. Our neighbouring local authorities are: Derbyshire, Doncaster, Leicestershire, Lincolnshire, North Lincolnshire, Nottingham City and Rotherham.

- h. Nottinghamshire residents will receive a decision about a place only from Nottinghamshire County Council.
- i. All offers of a place by Nottinghamshire County Council during the normal admissions round will be made as shown in the timetables outlined in this scheme.

### **3.2 Applying for a school place**

- a. Parents of children who live in Nottinghamshire and make an application for admission to any school must apply to Nottinghamshire County Council. Parents can apply online, by telephone or by completing a paper application form.
- b. All other applicants must apply to their home local authority (the area where they live).
- c. Parents will be invited to state up to **four** preferences in the order they most prefer and give reasons for those preferences. Preference order will not be revealed to other admission authorities. Parents should include any additional information the admission authority may need in order to consider their preferences fully.
- d. Some academy, foundation, free, studio, trust, voluntary aided or voluntary controlled schools require additional information (see relevant admissions criteria) in order to apply their oversubscription criteria. This may include completion of a supplementary form or other written evidence, for example, from a minister to demonstrate commitment to religion.
- e. The supplementary form is not a legal application for admission to a school and parents must complete the home local authority application.
- f. Supplementary forms and additional supporting information should be returned to the relevant admission authority before the closing date.

### **3.3 How applications are processed**

- a. Nottinghamshire County Council will collate all applications and exchange information with other admission authorities.
- b. Nottinghamshire County Council will first exchange information about preferences for schools outside of Nottinghamshire with relevant local authorities.
- c. Following receipt of information from other local authorities, Nottinghamshire County Council will then send details of the preferences to other own admission authority schools within Nottinghamshire.
- d. Each admission authority will then apply their published admission oversubscription criteria to all preferences to rank in priority order.
- e. Own admission authority schools within Nottinghamshire will return all preferences in rank order of priority.

- f. Nottinghamshire County Council will identify whether, or not, a place can be offered at a Nottinghamshire school based on the preference and the oversubscription criteria (rank order). Nottinghamshire County Council will inform other local authorities about decisions for their residents and will receive notification from other local authorities whether, or not, any places can be offered to Nottinghamshire residents.

### 3.4 Provisional offers

- a. Following exchange of offer information with other local authorities, Nottinghamshire County Council will identify all those preferences which can be met.
- b. Where more than one place can be offered for a particular child, Nottinghamshire County Council will provisionally allocate the highest preference and any lower preferences will be withdrawn. This may create vacancies at other schools. The process of information exchange with other local authorities is repeated to ensure the highest preference possible can be allocated for each child.
- c. Nottinghamshire County Council will inform other local authorities about final decisions for their residents and will receive notification from other local authorities about final decisions for Nottinghamshire residents.

### 3.5 Final offer process

Nottinghamshire County Council will identify an alternative offer for Nottinghamshire residents if it is not possible to meet any of their preferences.

### 3.6 Informing parents

- a. Nottinghamshire County Council will inform all Nottinghamshire residents on offer day of the outcome of their application. Nottinghamshire residents who applied online using Nottinghamshire County Council's online application system can access their outcome on offer day and an email will be sent, unless the applicant opted to receive a letter. For parents who applied by telephone or by completing a paper application, letters will be posted second class on offer day and no outcomes can be given over the telephone. Children moving out of Nottinghamshire will receive an outcome from the new home local authority. Any parent whose child is refused a school place has the right of appeal to an independent panel for any higher preferences than the allocated place.
- b. Some admission authorities may withdraw a place where parents do not accept the offer within fourteen days. Parents are advised not to decline any offer of a school place until an alternative allocation has been made. For Nottinghamshire residents, Nottinghamshire County Council will not process rejections of school places unless a school place has been secured at an alternative school.

### 3.7 Waiting lists

- a. **During a normal admissions round** where an application has been refused and the number of applications received is greater than the number of places available, waiting lists will be maintained from offer day.
- b. Children's names are only placed on a waiting list for any school that the parent has ranked higher than the school that has been allocated. If a place is subsequently allocated the child's name will be removed from the waiting list for any lower preferences.

- c. Priority on the waiting list will be decided by reference to the admission oversubscription criteria and not by the date an application was received.
- d. All admission authorities must maintain a waiting list until at least 31 December, as required by the School Admissions Code. For all community and voluntary controlled schools within Nottinghamshire, waiting lists are maintained until 31 May. Being on a waiting list does not mean that a place will eventually become available.

### **3.8 Late applications – normal admissions rounds only**

- a. Applications received from parents after the closing date may be considered by Nottinghamshire County Council as on time, with the agreement of the relevant admission authority and only in the following circumstances:
  - relocation into the area of Nottinghamshire County Council from another local authority area
  - relocation within Nottinghamshire
  - exceptional reasons for missing the closing date, for example, family bereavement, hospitalisation or family trauma.

Information outlining why the application was late, together with evidence of relocation, must be provided by:

- **30 November 2020** for children transferring from primary phase to secondary education and atypical schools
- **10 February 2021** for children starting school for the first time and for children transferring from infant school to junior education.

- b. Late applications and changes to preference order received after the dates outlined above but before **31 August 2021** will be considered after national offer day. This will be after all on time applications have been processed and decisions have been sent to parents. A maximum of 4 preferences can be processed as late on an application at any one time and parents must wait for the outcome for these preferences before making further changes.

Any applications received after **1 September 2021** will be processed as in-year applications (see section 4).

### **3.9 Applications not received – normal admission rounds only**

For known children living in Nottinghamshire **on 31 August 2021** where no application has been received and educational provision elsewhere has not been confirmed for children:

- transferring from infant school to junior education
- transferring from primary phase to secondary education

Nottinghamshire County Council will identify the next closest Nottinghamshire school to the child's home address with an available place and send an offer of a school place.

### 3.10 PRIMARY COORDINATED SCHEME 2021-2022

This scheme is relevant for children who will be starting primary school for the first time (reception) or transferring from infant (year 2) to junior/primary school (year 3).

Timetable for coordinated admission arrangements		
Stage	Dates	Action
1	From Monday 9 November 2020	Information about applying for a school place available to parents
2	Friday 15 January 2021	<b>Closing date</b> for applications and any supplementary or supporting information, including any special circumstances
3	By Monday 1 February 2021	<b>Exchange of application information</b> between Nottinghamshire County Council and other local authorities for schools in their area
4	By Wednesday 10 February 2021	Nottinghamshire County Council <b>sends application information</b> to own admission authority schools within Nottinghamshire
5	Wednesday 10 February 2021	<b>Last date for exceptional late applications and changes to preference to be received by Nottinghamshire County Council in order for a decision to be made whether the application can be considered as on time.</b> Proof of address to be received where relevant.
6	By Monday 15 March 2021 by 12 noon	Own admission authority schools return all preferences in rank order of priority to Nottinghamshire County Council
7	Between Wednesday 17 March 2021 and Thursday 1 April 2021	Nottinghamshire County Council <b>makes provisional decisions</b> taking into account the ranking of preferences and informs other local authorities of these provisional decisions
8	By Wednesday 7 April 2021	Nottinghamshire County Council <b>informs other local authorities of final allocations</b>
9	By Friday 9 April 2021	Nottinghamshire County Council identifies any Nottinghamshire resident requiring an alternative offer (applicants who applied on time where none of their preferences could be met)
10	Thursday 15 April 2021	Nottinghamshire County Council <b>informs all Nottinghamshire schools of final allocations</b>
11	Friday 16 April 2021	<b>Offers communicated to Nottinghamshire parents</b> including offers on behalf of own admission authority schools and schools within other local authorities. Emails sent to Nottinghamshire parents who applied online and opted to receive an email. Letters are posted second class.
12	Appeals	<b>Primary appeals</b> will begin from May 2021 onwards

### 3.11 SECONDARY COORDINATED SCHEME 2021-2022

This scheme is relevant for children transferring from primary school (year 6) to secondary school (year 7) or children transferring to an atypical school in year 9 or year 10.

<b>Timetable for coordinated admission arrangements</b>		
<b>Stage</b>	<b>Dates</b>	<b>Action</b>
1	From Monday 10 August 2020	Information about applying for a school place available to parents
2	Saturday 31 October 2020	Closing date for applications and any supplementary or supporting information, including any special circumstances
3	By Wednesday 11 November 2020	Exchange of application information between Nottinghamshire County Council and other local authorities for schools in their area
4	Monday 30 November 2020	Last date for exceptional late applications and changes to preference to be received by Nottinghamshire County Council in order for a decision to be made whether the application can be considered as on time. Proof of address to be received where relevant.
5	By Friday 4 December 2020	Nottinghamshire County Council sends application information to own admission authority schools within Nottinghamshire
6	By Friday 22 January 2021 by 12 noon	Own admission authority schools return all preferences in rank order of priority to Nottinghamshire County Council
7	Between Monday 25 January 2021 and Wednesday 17 February 2021	Nottinghamshire County Council makes provisional decisions taking into account the ranking of preferences and informs other local authorities of these provisional decisions
8	By Friday 19 February 2021	Nottinghamshire County Council informs other local authorities of final allocations
9	By Tuesday 23 February 2021	Nottinghamshire County Council identifies any Nottinghamshire resident requiring an alternative offer (applicants who applied on time where none of their preferences could be met)
10	Friday 26 February 2021	Nottinghamshire County Council informs all Nottinghamshire schools of final allocations
11	Monday 1 March 2021	Offers communicated to Nottinghamshire parents including offers on behalf of own admission authority schools and schools within other local authorities. Emails sent to Nottinghamshire parents who applied online and opted to receive an email. Letters are posted second class.
12	Appeals	Secondary appeals will begin from April 2021 onwards

## Section 4 – how in-year applications are processed

**Nottinghamshire County Council has an in-year coordinated scheme for all community and voluntary controlled schools. Some own admission authorities have also joined this scheme.**

Applications for in-year admissions will be considered in relation to the PAN which applied when the year group was first admitted to the school, also considering infant class size restrictions. Generally, and unless a variation is agreed with the County Council, if places are available within the year group, the child will normally be admitted to the school.

### 4.1 Introduction

#### a. What is an in-year application?

An in-year application is for children requiring a school place during the school year, rather than at the usual transfer time to school (for example, starting primary school, moving to junior school, moving to secondary school or transferring to year 9/year 10 in a UTC or studio school).

The majority of in-year applications for school places in Nottinghamshire will be dealt with through normal in-year arrangements. However, some children in vulnerable groups may find it difficult to secure a school place. In these cases, applications may be referred to the Lead Officer for Fair Access under the Fair Access Protocol, available at [www.nottinghamshire.gov.uk](http://www.nottinghamshire.gov.uk)

#### b. Fair Access Protocol

Nottinghamshire County Council's Fair Access Protocol (FAP) works in partnership with schools, parents and carers to ensure that children in vulnerable circumstances, including those at risk of exclusion, or those excluded from school, are allocated a school place as quickly as possible. Referral to fair access is made when a parent of an eligible child has not secured a school place under in-year admission procedures.

### 4.2 Nottinghamshire's arrangements for in-year applications to Nottinghamshire schools

- a. Nottinghamshire County Council has a well-established in-year scheme for applications for admission to Nottinghamshire community and voluntary controlled schools and some own admission authorities (OAA) have chosen to join this scheme. Details of the schools that have joined this scheme are available on the public website [www.nottinghamshire.gov.uk](http://www.nottinghamshire.gov.uk)
- b. Applications for Nottinghamshire community and voluntary controlled schools as listed in Section 2 of this document, and schools that have joined the scheme, must be made to Nottinghamshire County Council.
- c. OAAs are able to manage their own applications directly without parents having to apply through a local authority. The School Admissions Code 2014 requires that OAAs must, on receipt of an in-year application, notify the local authority of both the application and its outcome, so that figures on the availability of places in the area can be kept up to date. The admission authority must also inform parents of their right to appeal against the refusal of a place.

- d. For schools outside of Nottinghamshire, parents should contact the relevant local authority. Contact details for neighbouring local authorities can be found in the *Admissions to schools: Guide for parents* available at [www.nottinghamshire.gov.uk](http://www.nottinghamshire.gov.uk)
- e. Nottinghamshire County Council ensures that the processes for admitting children who have been allocated under in-year arrangements or through the Fair Access Protocol do not lead to unreasonable delay, particularly where a child is otherwise without a place.
- f. The governing body of a community or voluntary controlled school has no power to refuse to admit a child whose admission has been agreed by the local authority.
- g. Admission authorities cannot refuse to admit a child with challenging behaviour where places are available. Governing bodies can refer applications to the local authority for consideration under the provisions of the Fair Access Protocol. Schools should not request information about a child's history of behaviour unless an application meets fair access protocol requirements.
- h. Nottinghamshire County Council may also share information with neighbouring authorities about applicants who live in that local authority area and who apply for a place in one of the schools participating in the scheme. Our neighbouring authorities are Derbyshire, Doncaster, Leicestershire, Lincolnshire, North Lincolnshire, Nottingham City and Rotherham.

#### **4.3 Applying for a place in a Nottinghamshire school**

- a. Parents can make applications up to six weeks, or during the preceding school half term, before the date when they would like their child to start at the preferred school. School places cannot be reserved and places are allocated in line with this scheme.
- b. Parents can state up to four preferences on an application for any of the schools participating in the scheme. We recommend that parents use all four preferences, listing them in order starting with the one they would most like their child to attend. Nottinghamshire County Council will not reveal the order of preferences to schools. Applications can be made online, by telephone or by completing an application form. A maximum of 4 preferences can be processed at any one time and parents must wait for the outcome for these preferences before making further changes.
- c. Parents applying for academy, foundation, free, studio, trust, voluntary aided or voluntary controlled schools should check whether any additional supporting information is required. This may be written evidence from a minister to demonstrate commitment to religion. This information enables the admission authority to apply admission oversubscription criteria correctly.
- d. Details of oversubscription criteria for Nottinghamshire schools are available on our website [www.nottinghamshire.gov.uk](http://www.nottinghamshire.gov.uk)
- e. Applying for a place in year 10 or year 11  
Performance and level of achievement/attainment are adversely affected each time a child experiences a transfer to a new school. Avoidable and unnecessary changes should be carefully considered and parents need to be aware of the consequence of moving schools in key groups such as year 10 and year 11.

It may be difficult to find schools that can offer the same courses as the previous school. However, schools are not able to refuse to admit children because they followed a different curriculum at their previous school.

#### 4.4 Timeline for in-year applications

- a. Applications for school places are considered without delay to ensure that every child of school age is allocated a school place.

Timeline (working days)	Nottinghamshire County Council's in-year scheme
Day 0 – 5	There are weekly admission rounds with a cut-off point of 5pm on Wednesdays. Any application received after 5pm will be included in the following week's admission round. Details of applications will be sent to OAA schools participating in the scheme.
Day 0 – 10	OAA's are requested to notify the County Council of their decision.
Day 10	For parents who have applied online notification of the outcome of their preferences will be made available online. For all other applications notification of the outcome of the application will be sent second class post.
Day 11	If a place cannot be identified or there is a delay in getting a response, the application will be referred to fair access.

- b. Admissions will normally be agreed up to the published admission number which applied for the normal year of intake. If there are more applications than places available, the oversubscription criteria will be used to determine which places will be offered. If an application is refused at any school which is listed higher than the one offered, parents are given the right to appeal.
- c. Nottinghamshire County Council will then identify all those preferences that can be met. When a place can be offered at more than one of the schools listed on an application, the County Council will write to offer a place at the highest preferred school where a place is available.
- d. Nottinghamshire County Council will communicate the decision:
- for parents who have applied online, notification of the outcome of their preferences will be made available online
  - for all other applications, notification of the outcome of the application will be sent second class post.
- e. Some admission authorities may withdraw a place where parents do not accept the offer within fourteen days. Parents are advised not to decline any offer of a school place until an alternative allocation has been made.

#### **4.5 Admission to school (taking up the allocated in-year place)**

- a. Parents should contact schools directly to arrange a start date and the place must be taken up as quickly as possible.
- b. In all cases, places allocated must be taken up by the start of the next half term.
- c. For places allocated in the summer term the child must be on roll at the allocated school before the end of the summer term. If the place is not taken up by the end of the summer term, parents would need to make a new application for the following academic year.
- d. If places are not taken up within these timelines, the offer of a place may be withdrawn.

#### **4.6 Waiting lists**

- a. Nottinghamshire County Council, as the admission authority for community and voluntary controlled schools, holds waiting lists for year groups reception to year 5. These are held until 31 May.
- b. If a place becomes available, the place will be allocated to the child on the waiting list who has highest priority within the oversubscription criteria at that time. This will include all applications that have been received requesting a place at that school.
- c. If a place is allocated from the waiting list in the summer term, the child must be admitted to the school before the end of the summer term. If the place is not taken up by the end of the summer term parents would need to make a new application for the following academic year.



## **Nottinghamshire County Council's consultation on admission arrangements for community and voluntary controlled schools for 2021-2022 – summary of responses**

### **Background information**

The School Admissions Code 2014 states that all admission authorities must consult for a minimum of 6 weeks between 1 October and 31 January in the determination year when changes are proposed to their admission arrangements. Nottinghamshire County Council, as the admission authority for all community and voluntary controlled schools in Nottinghamshire, consulted from 7 October 2019 to 24 November 2019 on the following:

- Relevant areas
- Change to oversubscription criteria for All Hallows CofE Primary School, Gedling
- Published admission numbers
- Coordinated timeline
- In-year timeline

### **Who did we consult with?**

- parents of children between the ages of two and eighteen
- other people in the area who may have an interest in the proposed admission arrangements
- all other admission authorities within the relevant area
- all community and voluntary controlled schools in Nottinghamshire
- chairs of governing bodies of Nottinghamshire schools
- diocesan representatives (relevant religious authorities)
- admission authorities in neighbouring local authority areas
- all registered early years providers within Nottinghamshire

### **Responses to the consultation**

Full details of the proposed admission arrangements for 2021-2022 were available on Nottinghamshire County Council's public website for the duration of the consultation period.

Responses could be made up to 24 November 2019 by:

- completing the online response form on the public website
- emailing [admissionsconsultations@nottscc.gov.uk](mailto:admissionsconsultations@nottscc.gov.uk)
- writing to School Admissions Consultation, Support to Schools Service, Meadow House, Littleworth, Mansfield, Nottinghamshire NG18 2TA.

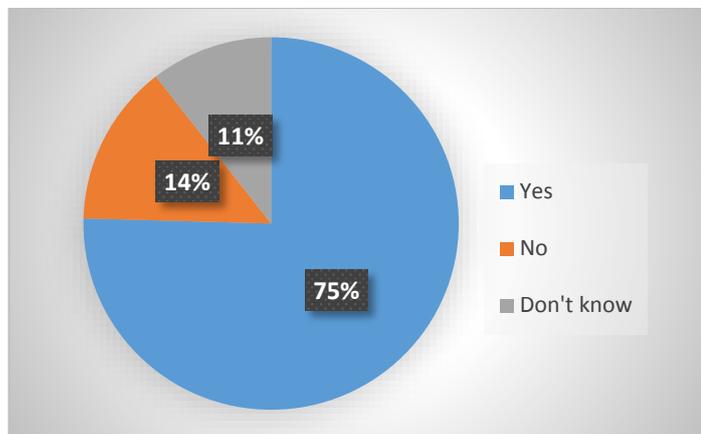
The online questions sought the views of respondents about specific aspects. A total of 57 responses were received all of which were submitted online. An analysis of the responses is detailed below.

## Section 1.1 – Key terms (including relevant areas)

**Q1: Do you agree with the relevant areas proposed?**

**Responses and comments:**

- 43 (75%) agreed
- 8 (14%) disagreed
- 6 (11%) didn't know



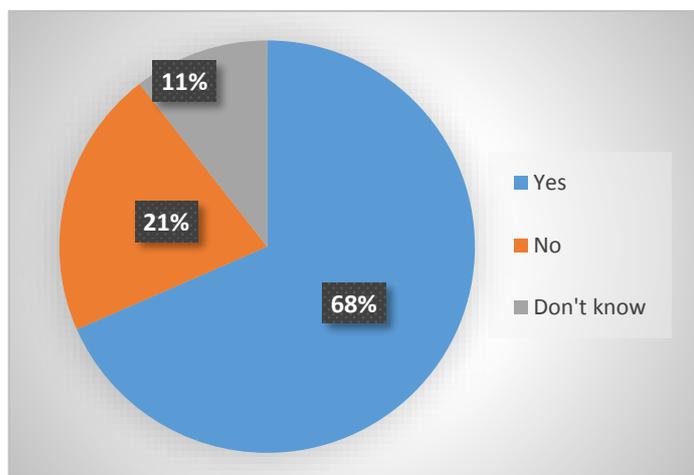
3 respondents who disagreed with the proposal made comments. The comments related to catchment areas and not relevant areas.

## Section 1.4C – Oversubscription criteria for All Hallows CofE Primary School, Gedling

**Q2: Do you agree with the proposal to change the oversubscription criteria for All Hallows CofE Primary School?**

**Responses and comments:**

- 39 (68%) agreed
- 12 (21%) disagreed
- 6 (11%) didn't know



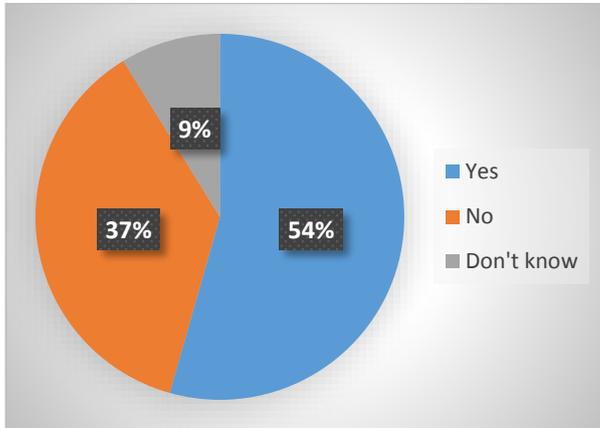
11 respondents made comments:

- 6 comments favoured the change
- 3 comments were against the change
- 2 comments didn't know as it was not relevant to them.

**Q3: Do you agree with the proposal to include priority for children who live in the catchment area where the parent or child regularly worship at other Christian Churches, the Evangelical Alliance or other recognised places of worship?**

**Responses and comments:**

- 31 (54%) agreed
- 21 (37%) disagreed
- 5 (9%) didn't know



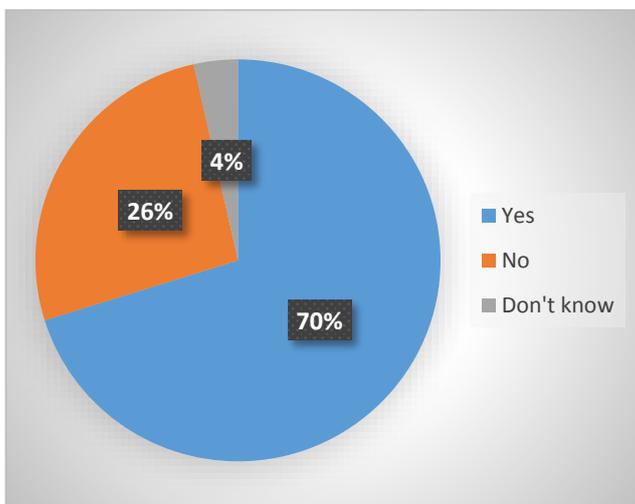
8 respondents commented:

- 5 comments were against the change stating religion should not be part of the criteria
- 2 comments were in favour of the change
- 1 comment didn't know

**Q4: Do you agree with the proposal that priority for children living outside the catchment area will be given firstly to siblings and then to those children living closest to the school by direct distance?**

**Responses and comments:**

- 40 (70%) agreed
- 15 (26%) disagreed
- 2 (4%) didn't know



8 respondents commented:

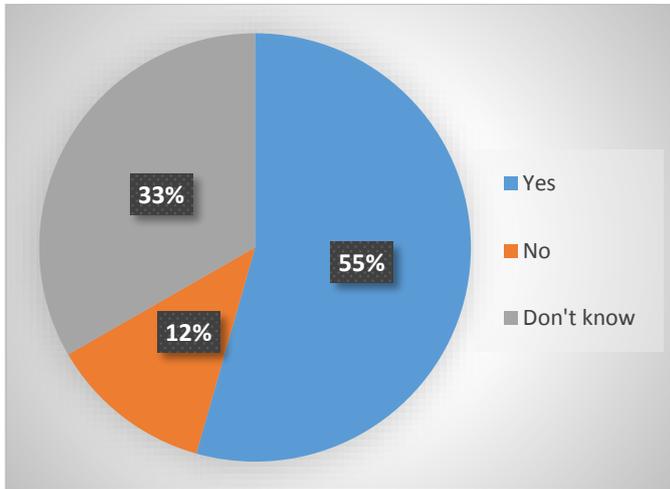
- 5 comments were against the change stating catchment and religion should be higher priority
- 3 comments were in favour of the change

**Section 2 – proposed change to admission number: the number of places that can be allocated in the year group.**

**Q5: Do you agree with the proposed admission numbers?**

**Responses and comments:**

- 31 (55%) agreed
- 7 (12%) disagreed
- 19 (33%) didn't know



**6 respondents made comments:**

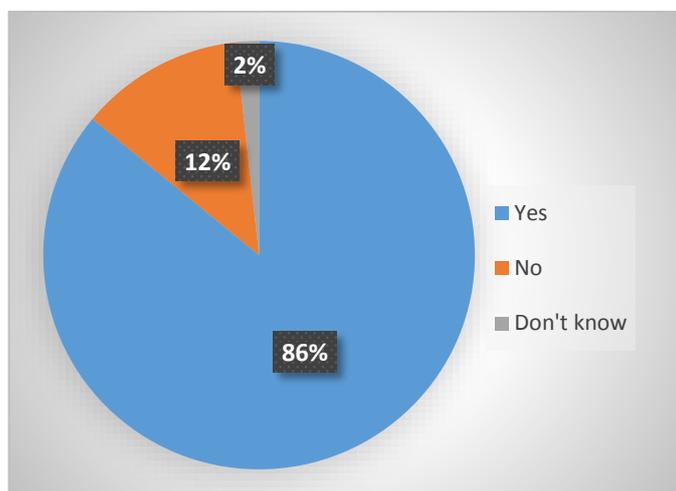
- 5 comments didn't know and commented that it would be clearer if the proposed numbers had been included in the survey
- 1 comment was in favour of the changes

### Section 3 – coordination of pupils to primary and secondary schools in Nottinghamshire

**Q6: Do you agree with the proposal to make an offer to all known Nottinghamshire children where no application or educational provision has been identified on 31 August 2021? (infant to junior transfer and primary to secondary transfer only)**

**Responses and comments:**

- 49 (86%) agreed
- 7 (12%) disagreed
- 1 (2%) didn't know



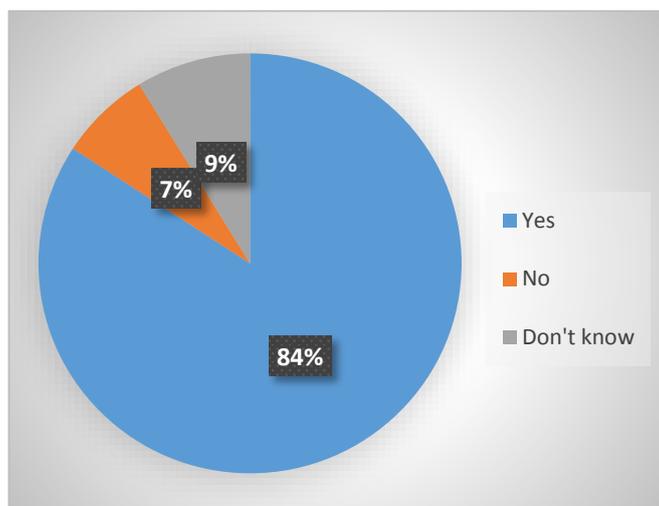
6 respondents commented:

- 4 comments were against the change
- 2 comment were in favour

**Q7: Do you agree with the proposed coordinated timelines?**

**Responses and comments:**

- 48 (84%) agreed
- 4 (7%) disagreed
- 5 (9%) didn't know



5 respondents commented:

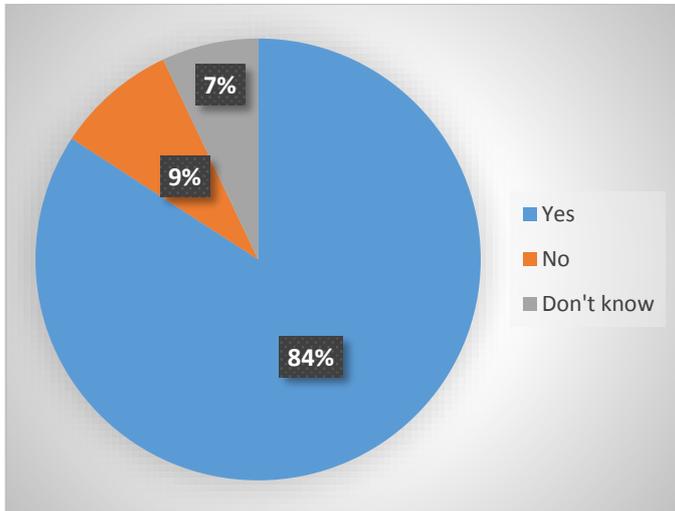
- 3 comments were against the change stating allocations should be made earlier
- 1 comment was in favour of the change
- 1 comment didn't know

## Section 4 - how in-year applications are processed

**Q8: Do you agree with the proposal to reduce the timeline for the in-year application process?**

### Responses and comments:

- 48 (84%) agreed
- 5 (9%) disagreed
- 4 (7%) didn't know



6 respondents commented:

- 5 comments were in favour of the change
- 1 comment was against the change stating increase in workload

10<sup>th</sup> February 2020

**Agenda Item: 8**

## **REPORT OF THE SERVICE DIRECTOR, COMMISSIONING AND RESOURCES**

### **CHILDREN'S CENTRE PROPERTY PROPOSALS**

#### **Purpose of the Report**

1. To seek approval of the proposal to change the use of three Children's Centre premises to ensure that the property portfolio evidences value for money whilst meeting local needs.

#### **Information**

##### **Children's Centre Service Property Portfolio**

2. The Children's Centre Service is delivered through a network of premises and properties across Nottinghamshire, with increasing amounts of work being delivered through outreach work including home visits. Since 2018, the Children's Centre Service has been more targeted which has meant that the staff carry out a lot more outreach work and support families in their own home to engage hard to reach families. The service is not focused just on buildings and engaging only the parents that walk through the door.
3. A number of Children's Centre premises are underused and costly to maintain. In order to ensure the Council maximises the use of Children's Centre premises and ensures value for money, it was agreed at Committee in March 2018 that the property portfolio would be reviewed to reduce overhead costs and to create additional childcare places in areas of poor childcare sufficiency.
4. Most properties have part-time timetables which reflect the targeted nature of the service and the need for Children's Centre workers to deliver outreach work to engage the most vulnerable families. Opening times are dependent on local needs and footfall figures. Each centre advertises its opening hours to local parents but are also open at other times to deliver specific 'closed' sessions and parenting programmes.
5. It is proposed that the following properties cease to be dedicated Children's Centres in 2020/21:

CC Site	Landlord	Rationale
Bellamy Children's Centre, Mansfield	Mansfield District Council	<ul style="list-style-type: none"> <li>• This is a leased property with an average annual running cost of £22,000 per annum, despite Mansfield District Council agreeing a 'peppercorn rent'.</li> <li>• The service only operates from the property for two 2-hour sessions per week.</li> <li>• There is low footfall and it has been consistently hard to encourage parents to attend this site. A footfall exercise identified 77 children accessed the property over a month, however only 6 of these accessed Children's Centre activities and the remainder attended to access on-site childcare.</li> <li>• Local consultation was carried out in 2016 and confirmed that parents would like the property to be used for childcare and 60% of parents said they would be happy to access the Children's Centre Service from other venues.</li> <li>• A childcare provider operated from this site until the end of Summer term 2019, however their business became unsustainable when the local school set up their own early years provision. The school is now lowering its age range to include 2-year olds to help address childcare sufficiency issues.</li> <li>• Additional consultation was completed in January 2020 with local service users to confirm proposals to vacate the property and identify alternative delivery sites. Findings identified that 100% (7parents and 2 parent volunteers who completed the survey) would like the Council to retain this property, and three alternative sites were suggested by parents. However, the consultation identified that only 2 of the parents who completed the survey were local residents.</li> <li>• Despite findings, this property does not evidence value for money.</li> <li>• 100% of parents access the 'Under 1's' group provided by the service, and self-weigh which is provided by Healthy Family Teams. Self weigh will be relocated by the Healthcare Trust and the 'Under 1's' group will be provided in local venues following additional discussion with local parents.</li> <li>• There is potential for the Council to work with Mansfield District Council and the local Clinical Commissioning Group to explore wider use of this property by residents in Bellamy, this could include sessional Children's Centre activities where rooms are rented when required.</li> <li>• Notice period: 6 months.</li> </ul>
Huthwaite Children's Centre (All Saints Centre) Ashfield	All Saints Church	<ul style="list-style-type: none"> <li>• This is a leased property with an average annual running cost of £32,000 per annum.</li> <li>• The building is not in an area of deprivation.</li> <li>• The school led childcare provided within the Children's Centre part of the site will be relocating to the school following school expansion.</li> <li>• Local consultation has taken place alongside proposals to extend local school provision, and further consultation with local</li> </ul>

		<p>service users was completed in January 2020 to confirm proposals to vacate the property and identify alternative delivery sites.</p> <ul style="list-style-type: none"> <li>• 22 responses were received which included 7 parents and the remaining responses were from workers.</li> <li>• The consultation identified 45% of respondents agreed with the proposal to vacate this site and for the Council to hire rooms from the All Saints Centre as required to retain a presence at the Centre. 45% of respondents disagreed and 10% neither agreed or disagreed.</li> <li>• 86% of parents who responded access the property for the 'Under 1's' group provided by the service, with 42% accessing the property to access the community café which is provided by the All Saints Centre.</li> <li>• The landlord has already identified alternative tenants and has agreed to allow the Council to rent rooms as required which could include the 'Under 1's' group.</li> <li>• Notice period: 12 months</li> </ul>
Beeston Central Children's Centre, Broxtowe	Notts County Council	<ul style="list-style-type: none"> <li>• The building is owned by the Council with an average annual running cost of £30,500.</li> <li>• Local consultation was carried out in January 2019 and identified that many parents thought the building had closed, and 96% of parents felt that the service could be provided in a variety of community buildings instead.</li> <li>• A footfall exercise in February 2019 identified that no parents accessed the property during this time.</li> <li>• Alternative uses by the Council are being scoped.</li> <li>• The Children's Centre Service will rent rooms in the Youth and Community Centre next door to run sessions when required.</li> </ul>

6. If proposals are approved, the Children's Centre Service in these three localities will continue to be provided but not from dedicated Children's Centre buildings, and instead from a range of accessible community venues and in people's homes. In some cases, the Council will still be able to use the property when required. There is no planned reduction to service delivery.
7. Committee is asked to approve the proposal for the Children's Centre Service to vacate these three premises so the Council may continue to engage children and families who require early support while services are delivered from a range of accessible community venues and in people's homes. This will result in a cost saving of approximately £84,500, in a full year, to the Children's Centre property budget held by Place Department. This will alleviate some of the pressure on that budget which is currently forecasting an overspend of approximately £190,000.
8. The ongoing review of the Children's Centre Property portfolio will continue, as agreed at Children and Young People's Committee in March 2018. Reviews will ensure that properties evidence value for money and meet childcare sufficiency and school place planning requirements; any proposed changes to Children's Centre properties will be subject to local service user consultation.

## Other Options Considered

9. The option to retain all properties has been considered, however the three properties listed above do not evidence value for money and savings will be used to offset some of the property budget overspend.

## Reason for Recommendations

10. The Children's Centre Service is currently provided in dedicated Children's Centre premises, community venues and people's homes. Some Children's Centres do not evidence value for money and are located in areas that are not considered to be disadvantaged, so in order to engage the most vulnerable families, and to increase opportunities for home learning, the number of dedicated properties is no longer required.
11. An increased targeted approach is required as nearly 50% of children from disadvantaged backgrounds have not secured the essential skills and understanding expected for their age by the time they finish Reception Year. Many have reduced opportunities for home learning and parental engagement (Ofsted 2016). It is important therefore to carry out additional outreach work to engage these families and not assume that they will access a Children's Centre building.

## Statutory and Policy Implications

12. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## Financial Implications

13. The Children's Centre property budget is managed by the Place Department at £1.0 million per annum and this will remain unchanged.
14. The vacation of the three properties in **paragraph 4** will result in a cost saving of approximately £84,500, in a full year, to the Children's Centre property budget held by Place Department. This will alleviate some of the pressure on that budget which is currently forecasting an overspend of approximately £190,000.
15. Renting rooms in community venues to deliver sessions will be funded through the core Children's Centre Service budget and will only be booked when rooms are needed by the service. It is not yet known what the demand for this will be or the associated costs although they are not expected to be significant.

## **Safeguarding of Children and Adults at Risk Implications**

16. There is an expectation that children and families will experience an improved package of support from the Council by engaging families most in need.

## **Implications for Service Users**

17. The Children's Centre Service in Nottinghamshire will continue to engage children and families who require early support and are considered to be at risk of poor outcomes. The following target groups will continue to be supported:
  - a) low income families with identified needs
  - b) children of teenage parents / teenage parents (excluding those already accessing the Family Nurse Partnership)
  - c) families identified as having mild/moderate mental health issues
  - d) children with English as an additional language
  - e) 2, 3 and 4 year olds not accessing their minimum childcare entitlement
  - f) unemployed single parents
  - g) unemployed parents living in rural areas
  - h) children under 5 years with speech, language and communication needs
  - i) Black and Minority Ethnic groups where there is a need
  - j) parents of children with Special Educational Needs and Disability (SEND) who do not meet thresholds for specialist services
  - k) families with children on child protection plans, Children in Need and Looked After Children.

## **Public Sector Equality Duty implications**

18. An Equalities Impact Assessment has been completed to review and mitigate any risks associated with the proposals to vacate three properties. There will be small numbers of parents who are negatively affected by these proposals as small numbers use these properties, however, activities and services will continue to be provided in different venues or held less frequently.

## **RECOMMENDATIONS**

- 1) That Committee approves the proposal for the Children's Centre Service to vacate the three premises referred to in this report and for services to continue to be delivered from a range of accessible community venues and in people's homes.

**Laurence Jones**  
**Service Director, Commissioning and Resources**

**For any enquiries about this report please contact:**

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### **Constitutional Comments (EP 21/01/20)**

19. The recommendation falls within the remit of the Children and Young People's Committee by virtue of its terms of reference.

### **Financial Comments (SAS 22/01/20)**

20. The vacation of the three properties in **paragraph 4** will result in a cost saving of approximately £84,500, in a full year (2021/22), to the Children's Centre property budget held by Place Department. This will alleviate some of the pressure on that budget which is currently forecasting an overspend of approximately £190,000.
21. Renting rooms in community venues to deliver sessions will be funded through the core Children's Centre Service budget and will only be booked when rooms are needed by the service. It is not yet known what the demand for this will be or the associated costs although they are not expected to be significant. The Children's Centre budget, in a full year, will be £9.4m.
22. There is a £1.0 million budget for Children's Centre property management which is managed by the Place Department and will be unchanged.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

[Maximising the value of Nottinghamshire's Children's Centre Services – report to Children and Young People's Committee on 19th March 2018](#)

[Early Years provision in Nottinghamshire County Council owned properties – occupational costs – report to Policy Committee on 16th May 2018](#)

Children's Centre Property Proposals Equality Impact Assessment 2020

<https://www.nottinghamshire.gov.uk/jobs-and-working/equality/completed-equality-impact-assessments-eqias>

### **Electoral Divisions and Members Affected**

All.

C1346

10<sup>th</sup> February 2020

Agenda Item: 9

**REPORT OF THE DIRECTOR OF PUBLIC HEALTH****LOCAL TRANSFORMATION PLAN FOR CHILDREN AND YOUNG PEOPLE'S  
EMOTIONAL AND MENTAL HEALTH - UPDATE****Purpose of the Report**

1. To provide the Committee with an update of progress on implementing the Local Transformation Plan for children and young people's emotional and mental health and seek support for the delivery of the cross-partnership communications strategy.

**Information**

2. Local areas, led by Clinical Commissioning Groups (CCGs), have been required to have a system-wide local transformation plan (LTP) for children and young people's emotional and mental health since 2015. The LTP can be found here: <https://www.nottinghamshire.gov.uk/care/childrens-social-care/nottinghamshire-children-and-families-alliance/mental-health>. This plan for 2015 to 2021 is the fifth iteration for Nottinghamshire and Nottingham. Nottinghamshire's Childrens Integrated Commissioned Hub based in Public Health co-ordinate the implementation of this plan.
3. A detailed delivery plan for the LTP is implemented by the Nottinghamshire and Nottingham City Children and Young People's Mental Health Executive. The group is responsible for:
  - reviewing and monitoring delivery of the plan
  - monitoring risks and issues and implementing mitigating actions
  - ensuring commissioning of children and young people's mental health services is undertaken in a collaborative and joined up way in order to improve outcomes for children and young people
  - ensuring the interdependencies between the LTP and other strategies are considered and managed.
4. The Children and Young People's Mental Health Executive comprises representatives from CCGs, Local Authority Children's Services, Public Health, local NHS providers, NHS England and an Elected Member from Nottinghamshire County Council: shortly an Elected Member from Nottingham City Council will also join the Executive.

5. The plan is system-wide and covers services commissioned and provided by the local authorities (Public Health and Children's Service functions), local CCGs and NHS England. Progress in implementing the plan is reported to Children and Young People's Committee in the context of the Local Authority's role in relation to safeguarding children and young people.

### **Achievements in 2019-20**

6. Key achievements made over the last six months in implementing the plan to improve children and young people's emotional and mental health include:
  - continuation of the Integrated Personal Commissioning (IPC) pilot, providing personal budgets for looked after children
  - operationalisation of Mental Health Support Teams in schools in the Rushcliffe and Gedling areas
  - further rollout of the Mental Health and Schools Link Programme, ensuring schools and partners work together to improve support available for children and young people
  - developing a suite of communications tools, created by and for young people, ensuring Nottinghamshire has the right materials available to share the services available to support young people
  - mobilising the Small Steps service which supports Nottinghamshire's neurodevelopmental pathway, ensuring parenting programmes and support are available.
7. Nottinghamshire is a test site for IPC. Following consultation with Children in Care (CiC) and Care Leavers the pilot which began in August 2017 has now been branded 'You Know Your Mind'.
8. As of December 2019, 298 Nottinghamshire CiC and Care Leavers have been referred into the programme, with 262 now in receipt of a personal budget. Their progress continues to be evaluated locally. The average personal budget allocated is £471 and is being used to purchase a range of activities and items to improve emotional wellbeing and mental health. These plans have ranged from physical activities (such as gym memberships, boxing clubs, dance classes) to creative pursuits (photography, guitar lessons, floristry) and community engagement (fishing, brownies, cadets).
9. To date, 65 (24%) of Nottinghamshire's LAC and care leavers have been involved in evaluation to ascertain the impact of this approach on mental health outcomes. This has included face-to-face discussions with the young person, their carer and their keyworker to understand how the personalised support plan has impacted on various areas of the young person's life. The evaluations have shown that:
  - 90% of young people feel better or a lot better about their quality of life
  - 81% of young people felt that their health & wellbeing has improved
  - 71% of young people reported feeling more confident
  - 77% of young people felt that it gave them something to look forward to or focus on.
10. As part of Nottinghamshire's commitment to delivering the vision of the Transforming Children and Young People's Mental Health Green Paper (DfE December 2017), Nottinghamshire will continue to deliver the Mental Health and Schools Link Programme.

This programme is facilitated by the Anna Freud National Centre for Children and Families. Workshops will be taking place from January 2020 with 80 schools, including alternative provision and colleges. The programme aims to help partners (CCGs, other service providers and local authorities) work together with schools and colleges to provide timely mental health support to children and young people. It works to empower professionals and support staff by brokering contact, sharing expertise and developing a joint vision for children and young people's mental health and emotional wellbeing. Initial feedback from the six workshops delivered during 2018/19 was extremely positive with all schools signing up to the 'one small step' action and the majority going the extra mile and developing processes within school to ensure children and young people are well supported. Further workshops will be delivered in autumn/winter 2020/21 to ensure all education settings across Nottinghamshire have participated in the programme.

11. In 2019, the NHS Long Term Plan was published outlining clear ambitions around improving children and young people's mental health. CCG and Local Authority partners have worked together to secure funding for three County Mental Health Support Teams for Schools. The aim of the support teams is to ensure timely support is available to children and young people by providing them with early intervention and preventing the escalation of needs, where possible. The first two teams became operational in December 2019 and cover 42 schools in the Rushcliffe and Gedling areas. A third team covering 19 schools in Mansfield and Ashfield, will become operational in September 2020. These NHS funded teams will provide early intervention and support for children and young people with mild to moderate mental health needs on or near school sites.
12. Another key function of the Mental Health Support Teams (MHST) is to support the establishment of schools to identify and implement a Senior Mental Health Lead role. A Senior Mental Health Leads network group for the MHST schools in Rushcliffe and Gedling has been established and will be extended to Mansfield and Ashfield. The pilots will be closely evaluated in order to inform future commissioning plans. If NHS England provide another bidding round in 2020 to pilot further MHSTs, districts which do not have pilots will submit bids.
13. Embedding learning from consultation, engagement and communication has been a key focus in the last six months. Analysis of a large scale engagement programme (MH: 2K) with children and young people undertaken during 2017/18 and 2018/19 told us that young people want better mental health support in school and staff and parents want to have a better understanding of mental health issues and clear information on where they can get support that is easily accessible. A 'Findings and Recommendations' report has been produced and informed the detailed delivery plan for 2019/20. Examples of the work that has taken place as a result of the engagement includes the development of a short film to be shared with schools, wider workforce and parents, promoting positive mental health messages and challenging stigma. The engagement regarding mental health support in schools has also been instrumental in informing the design of the mental health support teams.
14. The MH:2K project is a co-production and engagement programme. A further 19 Citizen Researchers have been recruited and the group have produced a leaflet, poster and short film about access to local mental health support. These resources will be shared across the County and roadshows for young people are planned between January and March 2020.

These roadshows are designed to promote the materials and encourage children and young people to access support early if they require it.

15. Adult Social Care and Public Health Committee approved allocation of Public Health grant reserves to pilot the Small Steps service. During 2018 and 2019 a pilot service, Small Steps, has been operating in Nottinghamshire currently provided by Family Action which has enhanced the support available for children and young people with behavioural needs that may be indicative of Autism Spectrum Disorder (ASD) or Attention deficit hyperactivity disorder (ADHD). The service supports the local neurodevelopmental pathway by providing options of support such as 1:1 support, workshops, parenting programmes, peer support, online and telephone support. After the support package is complete the service identifies if there are ongoing needs and makes onward referrals if required.
16. The Speech and Language Therapist and specialist psychologist pilot within CAMHS (Child and Adolescent Mental Health Services) Head2Head has enhanced the team's workforce. An additional Speech and Language Therapist has measured and evaluated the skills and knowledge of youth offending teams around identifying and supporting young people with speech, language and communication needs and/or Special Educational Needs & Disability (SEND). They have delivered several training sessions to the youth justice workforce to ensure the workforce has a consistent level of knowledge. The next round of training will deliver practical tools to use with young people to support their speech and language needs. The Speech and Language Therapist has also delivered direct and indirect sessions to young people with a high level of needs who need specialist input to move their support forward. The specialist psychologist has provided training sessions to Youth Offending Team case managers and others working in the youth justice system to develop a better understanding of trauma, including the use of trauma informed practice and psychologically informed work to support young people who are already in contact with the police and are at risk of continued, escalating offending behaviour. Feedback from the training has been positive with one attendee stating, "I feel I will be able to discuss trauma in a child friendly manner". The psychologist has also delivered case consultations to professionals with 67% of these deemed as excellent and 27% as very good. A trauma audit is due to be published in the new year and commissioners are working with the psychologist to identify further areas to develop the training, for example with the police.
17. In October 2019 the Integrated Childrens Commissioning Hub successfully bid on behalf of CCGs for additional funding to pilot a research and service development project for young people who have Avoidant Restrictive Food Intake Disorder (ARFID). It should be noted this is a new emerging need and it is recognised that young people with ARFID currently do not have a clear service offer nationally and often receive no specialist support to address their needs. A short term piece of work is being delivered by the Nottinghamshire CAMHS Community Eating Disorder Service, to map the current local need and develop a referral and care pathway. Nottinghamshire has been selected to work with six other sites across the country to develop a delivery model by March 2020, this will then be shared nationally.

## **Future Priorities**

18. The NHS Long Term Plan was published in January 2019. It contains the following targets related to children and young people's mental health, achieving these is an ICS priority:

- there will be an increase in the number of children and young people receiving evidence based community services.
  - an additional 345,000 children and young people aged 0-25 yrs will be able to access support via NHS funded mental health services and school or college-based Mental Health Support Teams.
  - the new waiting time standards for eating disorders will be achieved and maintained.
  - there will be a 24/7 mental health crisis provision for children and young people that combines crisis assessment, brief response and intensive home treatment functions.
  - there will be a comprehensive offer for 0-25 year olds that reaches across mental health services for children and young people and adults.
  - CCGs within this local transformation plan are committed to achieving the mental health investment standards laid out in the NHS Long Term Plan. It is expected that investment will increase, taking into account any national inflation.
19. Work is already underway to achieve these targets and further improve the support Nottinghamshire children and young people receive. In 2017, NHS Digital undertook an analysis of the prevalence of mental health disorders. It is now understood that one in eight (12.8%) 5 to 19 year olds had at least one mental disorder when assessed in 2017. This survey reveals a slight increase over time in the prevalence of mental disorder in 5 to 15 year olds (the age-group covered on all surveys in this series), rising from 9.7% in 1999 and 10.1% in 2004, to 11.2% in 2017. This intelligence is being used to assess needs locally and ensure provision meets demand. Nottinghamshire providers and commissioners are working to ensure commissioning plans meet the growing needs of the local population. Nottinghamshire's performance against the national access rate reflects this as performance is on track to increase in 2019/20 against 2018/19 performance.
20. A cross-partnership communications strategy has also been developed and is being delivered across the County in order to increase awareness of mental health support services and encourage children and young people to access this support. All members of the Children and Young People's Mental Health Executive are being asked to promote the provision of support and services available to children and young people.
21. Nottinghamshire re-configured its CAMHS Eating Disorder Service to ensure it treats 95% of patients within four weeks for routine cases and within one week for urgent cases. The service has received additional funding via Clinical Commissioning Groups and now offers a same day 'assess and treat' model to ensure young people start treatment at the earliest opportunity. In Quarters 1 and 2 in 2019/20 the service consistently met the access standard.
22. Work has begun locally to develop a comprehensive provision of support for young people aged 0-25 yrs. Nottinghamshire has examples of successful initiatives to test this model including a transitions worker in the specialist eating disorder team within Adult Mental Health and is looking to extend this model to Looked After Children. A local Best Practice Event for 0-25 care models in mental health is planned for 22<sup>nd</sup> January 2020 and will provide an opportunity for partners to share best practice and plan for improvements locally.

### **Other Options Considered**

23. No other options have been considered. This plan is in line with NHS England planning requirements.

## **Reason/s for Recommendation/s**

24. Children and young people's emotional and mental health is an issue for all services working with children and young people across local government, health, schools, police and voluntary, community and independent sectors. This is reflected in the content of the local transformation plan. It also falls within the Council's statutory duties in relation to safeguarding children and young people.

## **Statutory and Policy Implications**

25. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Crime and Disorder Implications**

26. Implementation of this plan will contribute to reducing health inequalities for vulnerable children and young people.

## **Financial Implications**

27. The services outlined in the plan are funded by individual partner and service budgets. There are no additional financial implications arising directly from this report.
28. It is a requirement of the Local Transformation Plan to publish each partners' spend. These figures can be found in the 'Accountability and Transparency' section on page 70 of the LTP which can be found here <https://www.nottinghamshire.gov.uk/care/childrens-social-care/nottinghamshire-children-and-families-alliance/mental-health>

## **Implications in relation to the NHS Constitution**

29. Implementation of this plan is in line with the NHS Constitutional Standards.

## **Public Sector Equality Duty implications**

30. Implementation of this plan will contribute to reducing health inequalities for vulnerable children and young people.

## **Safeguarding of Children and Adults at Risk Implications**

31. Implementation of this plan will contribute to reducing the risk of harm to children and young people with emotional or mental health needs.

## **Implications for Service Users**

32. Implementation of this plan will improve the response of services to children and young people with mental health needs and thus improve outcomes.

## **RECOMMENDATION/S**

That Committee:

- 1) supports the delivery of the cross-partnership communications strategy referred to in paragraph 20.
- 2) considers the content of this report and advises of any further actions necessary.

**Jonathan Gribbin**  
**Director of Public Health**

### **For any enquiries about this report please contact:**

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### **Constitutional Comments (EP 13/01/20)**

33. The Children and Young People's Committee is the appropriate body to consider the content of the report. If the Committee resolves that any actions are required it must be satisfied that such actions are within the Committee's terms of reference.

### **Financial Comments (SAS 13/01/20)**

34. There are no financial implications arising directly from this report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

[Children and Young People's Mental Health and Wellbeing Transformation Plan – report to Children and Young People's Committee on 17th June 2019](#)

Future in Mind - Department of Health (March 2015)

<https://www.gov.uk/government/publications/improving-mental-health-services-for-young-people>

Five Year Forward View for Mental Health – Mental Health Taskforce Strategy - NHS England (February 2016)

<https://www.england.nhs.uk/wp-content/uploads/2016/02/Mental-Health-Taskforce-FYFV-final.pdf>

Transforming Children and Young People’s Mental Health Provision: a Green Paper - Department of Health/ Department for Education (December 2017)

<https://www.gov.uk/government/consultations/transforming-children-and-young-peoples-mental-health-provision-a-green-paper>

Long Term Plan (2019)

<https://www.longtermplan.nhs.uk/publication/nhs-long-term-plan/>

**Electoral Division(s) and Member(s) Affected**

All.

C1344

10 February 2020

Agenda Item: 10

## **REPORT OF THE SERVICE DIRECTOR, COMMISSIONING AND RESOURCES**

### **EARLY CHILDHOOD SERVICES COMMUNICATIONS PLAN 2020-2022**

#### **Purpose of the Report**

1. This report seeks approval of the Early Childhood Services Communications Plan (April 2020 - March 2022), attached as **Appendix 1**.

#### **Information**

2. The Council has a statutory duty to ensure that there are sufficient childcare places so that families take up their free childcare entitlements and are supported to access high quality early years provision; this includes sharing information regarding how and where to access early years provision and what funding is available for families.

#### **Communications Plan**

3. Early Childhood Services have produced a communications plan that sits alongside the service's delivery plan. A summary of the plan is included in **Appendix 1** of this report. The plan aims to prioritise key activities throughout the year and requires Committee approval.

#### **Local Priorities**

4. 2 year olds from low income families are entitled to 15 hours of funded early education per week. Take up rates for eligible 2 year olds are increasing with 80.4% now accessing their entitlements, however take up rates are lower in some localities. Increasing take up rates for this group contributes towards reducing the attainment gap and enabling children to achieve developmental milestones.
5. Funded early years places are available to all 3 and 4 year olds (15 hours per week), and those from working households are eligible for extended childcare (30 hours per week). Extended childcare entitlements were launched in September 2017 and, despite early successes, there is a continued need to inform parents before their child turns 3. Parents are also required to re-register each term in order to secure their place, so reminders are required to encourage parents to regularly reapply.
6. Working parents with children under the age of 12 (or under 17 for disabled children) are able to open an online account to pay for registered childcare through the 'Tax Free

Childcare' scheme. Central government will top-up the money paid into the account. For every £8 parents pay in, the government will add an extra £2. Parents can receive up to £2,000 per child per year or £4,000 per child per year for disabled children. Take up of Tax Free Childcare is low across the country including Nottinghamshire, additional promotion is therefore required.

7. The availability of childcare is promoted to parents through the statutory Families Information Service (FIS) which is hosted by Inspire. This service facilitates the Notts Help Yourself website and the FIS Facebook page. A review of the Notts Help Yourself website is currently underway with plans to increase the resources available including sharing tools to encourage home learning.
8. Children at risk of poor development are prioritised in relation to supplementary funding which enables early years providers to better address their needs. The service intends to increase the take up of supplementary funding through promotion with early years settings and parents. Funding is available for children with Special Educational Needs and Disability (SEND), children known to social care including Looked After Children and children from low income groups.
9. Parents under the age of 20 who are in school or further education are entitled to have their childcare and travel costs paid for through the national Care to Learn childcare grant worth £160 per week. Take up of this grant is poor in comparison with statistical neighbours and further work is required to promote this fund to pregnant teenagers, young parents and the services working with them.
10. Consultation with parents and the early years sector is required when assessing childcare sufficiency levels and reviewing services and interventions. Consultation is a key element of the annual Childcare Sufficiency Assessment and Children's Centre Service contract management.
11. Early Childhood Services intend to strengthen promotion of their traded 'Training and Development Opportunities' (TADO) service to increase participation by local practitioners to increase skills and confidence.
12. The service will increasingly use social media as a tool to engage parents and families and will aim to keep up to date with opportunities to share information, signpost to services, support and advice. Opportunities to communicate with parents and carers by working with other partners will be progressed and improved e.g. using the FIS and Children's Centre Facebook pages.
13. The Children's Centre Service is transferring to the Council in June 2020 and the service will be relaunched so that families and stakeholders know what services are available and how to refer. Promotional information will be added to the Council's website with increasing use of Facebook pages and some hard copy literature where required. Additional promotional work will be provided to help recruit additional Children's Centre volunteers.

### **Other Options Considered**

14. No other options have been considered.

## **Reason for Recommendation**

15. Communicating with parents, families, early years providers, Children's Centre Services and internal and external stakeholders is central to the successful delivery of Early Childhood Services. Effective communication and promotion improves participation levels and increases take up of funded childcare entitlements.

## **Statutory and Policy Implications**

16. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Data Protection and Information Governance**

17. Information is shared on a consent basis with stakeholders opting in to receive emails, and early years providers signing the local Early Years Provider Agreement. Sensitive information is only shared using data encryption tools.
18. Parents give their consent to join the Families Information Service and Children's Centre Facebook pages and opt in to follow the Council using Twitter and 'Email Me' bulletins.

## **Financial Implications**

19. Communication activities such as posters and banners are funded by the Early Years Block of the Dedicated Schools Grant (DSG). The Early Years Block of the DSG is also used to fund the Families Information Service at a value of £93,000 per annum with an additional cost to the Council's budget of approximately £6,000 for the Notts Help Yourself data base.
20. Communication and consultation activities for early years settings, stakeholders and parents are led by Early Childhood Services at no extra cost to the Council.
21. Materials required for the relaunch of the Children's Centre Service will be funded through the Children's Centre Service budget.

## **Implications for Service Users**

22. Service users will be made aware of childcare entitlements, where and how to access childcare and funding, how to access services and examples of home learning activities. In turn, this should increase the numbers of parents in work, enable children to achieve developmental milestones, close the attainment gap and provide early help services for families with specific needs.

## RECOMMENDATION

- 1) That Committee approves the proposed Early Childhood Services Communications Plan 2020 - 2022, attached as **Appendix 1**.

**Laurence Jones**  
**Service Director, Commissioning and Resources**

**For any enquiries about this report please contact:**

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### **Constitutional Comments (EP 30/12/19)**

23. The recommendation falls within the remit of the Children and Young People's Committee by virtue of its terms of reference.

### **Financial Comments (SAS 30/12/19)**

24. Communication activities such as posters and banners are funded by the of the Early Years Block (Centrally Retained element £1.153m) of the Dedicated Schools Grant (DSG). This is also used to fund the Families Information Service at a value of £93,000 per annum with an additional cost to the Council's budget of approximately £6,000 for the Notts Help Yourself data base.
25. Communication and consultation activities for early years settings, stakeholders and parents are led by Early Childhood Services at no extra cost to the Council.
26. Materials required for the relaunch of the Children's Centre Service will be funded through the Children's Centre Service revised budget which, in a full year, will be £9.4m.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None.

### **Electoral Divisions and Members Affected**

All.

C1340

# Early Childhood Services Communications Plan (April 2020 - March 2022)

**Purpose:** The purpose of the communications plan is to outline how internal and external audiences will be informed of services, childcare provision, funding entitlements, campaigns and strategic plans specific to the work of Early Childhood Services.

## Communication Priorities for 2020-22

- Targeted proactive promotion of free early education entitlements for 2 year olds from low income families to increase take up rates.
- Relaunch the Children's Centre Service in June 2020 with a range of promotional activities and resources.
- Timely promotion of funded extended childcare entitlements for eligible 3 and 4 year olds, in particular encouraging parents to apply and register within national deadlines.
- Increased promotion of Tax Free Childcare entitlements for working parents.
- Increase promotion and take up of the Deprivation Fund for children known to Social Care through active promotion of entitlements.
- Improve the outcomes of children with special educational needs and/or disability by promoting and providing additional funding to early years settings including increasing take up of the Disability Access Fund and Early Years Inclusion Fund.
- Increase promotion and take up of the 'Care to Learn' childcare grant for parents under the age of 20 in education or training, and therefore helping to reduce young parents who are not in education, training or employment (NEET).
- Work with Inspire to Increase the promotion and use of the Notts Help Yourself website to enable parents to access early years services and information and advice.
- Make better use of social media increase parental engagement in home learning.
- Increase targeted consultation activities with parents to understand their needs in relation to family support and childcare.
- Promotion and marketing of the Training and Development Opportunities (TADO) sold offer to increase participation levels in training, support packages and conferences.
- Regularly update and refresh the information available on the Nottinghamshire County Council website for early years providers, parents and key stakeholders, making better use of Twitter and other forms of appropriate social media.

## Communication Tools:

- Nottinghamshire County Council website and Consultation Hub.
- Notts Help Yourself website.
- Families Information Service Facebook page.
- Children's Centre Service Facebook pages.
- Posters and leaflets for parents.
- Nottinghamshire County Council Customer Services.
- Frontline professionals working with children and families.
- Emails, newsletters, training and events for Early Years services.
- Digital Screens and banners.
- Media releases.

## Target audiences

- Parents, carers and families
- Early Years Providers including Schools
- External and Internal stakeholders
- The general public

## For further information:

- [earlychildhoodservices@nottsc.gov.uk](mailto:earlychildhoodservices@nottsc.gov.uk)
- [www.nottshelpyourself.org.uk](http://www.nottshelpyourself.org.uk)
- [www.nottinghamshire.gov.uk/care/early-years-and-childcare](http://www.nottinghamshire.gov.uk/care/early-years-and-childcare)
- Nottinghamshire County Council Customer Services: 0300 500 80 80



**10<sup>th</sup> February 2020****Agenda Item: 11****REPORT OF THE SERVICE DIRECTOR, EDUCATION, LEARNING AND  
SKILLS****OUTSIDE BODIES REPORT: STANDING ADVISORY COUNCIL FOR  
RELIGIOUS EDUCATION (SACRE) ANNUAL REPORT 2018-19****Purpose of the Report**

1. To provide an opportunity for Members to review the Annual Report of the Standing Advisory Council for Religious Education (SACRE) for 2018-19, attached as **Appendix 1**, an outside body upon which the Council is represented and to consider whether there are any further actions arising out of the information contained in the report.

**Information**

2. The Local Authority (LA) is required by the Education Act 1996 to constitute a Standing Advisory Council on Religious Education (SACRE) and is also required by Circular 1194 for the SACRE to broadly represent the proportionate strength of local religious groups. The statutory duty is reaffirmed in the 'Religious Education Guidance in English schools: Non-statutory guidance 2010 which states 'An LA should fund and support a SACRE and an ASC satisfactorily in line with the duty to constitute or convene each of these bodies and to enable them effectively to carry out their function.'
3. In addition to these central statutory duties, the Nottinghamshire SACRE has a range of functions, some advisory, and some executive. The Annual Report for 2018-19 records the representatives on SACRE as well as providing advice and information to the LA on matters concerned with the provision of Religious Education in Nottinghamshire. This report has been submitted, as required, to the Department for Education.

**Advisory Functions**

4. There are two key advisory functions for which the SACRE is responsible: firstly, to advise Children and Families Services upon matters connected with religious worship in County schools and secondly to advise on matters related to the religious education curriculum in accordance with an Agreed Syllabus. This includes SACRE advising on teaching methodology, choice of materials and resources as well as the provision of training for teachers.

## **Executive Functions**

5. There are three key executive functions for which SACRE is responsible: firstly, to consider and determine, in accordance with chapter 3 of the 1996 Education Act, applications from head teachers of County schools in relation to altering in any way the requirement of Christian collective worship. A second key function is to review the Agreed Syllabus for RE every five years and finally, there is a responsibility to publish an annual report on the national SACRE website.

## **SACRE Membership**

6. Nottinghamshire's SACRE is made up of a representative from each of the following faith groups: Anglican, Assemblies of God, Baptist, Buddhist, Hindu, Jewish, Methodist, Muslim, Religious Society of Friends, Roman Catholic (2 members), Salvation Army, Sikh and United Reformed Church; in addition there are two co-opted members representing Baha'i and Paganism. There are representatives from County Councillors, Children and Families Services and the teacher associations, alongside teachers from all phases of education. Page 17 of the 2018-19 Annual Report provides a list of the current membership of SACRE.
7. The Council is represented on the Nottinghamshire SACRE by one Education Improvement Adviser and one officer from the Education Improvement Service which also provides administrative support for SACRE meetings, development networks and conferences. The current County Councillor representatives are: Councillor Boyd Elliott (Chairman of SACRE), Councillor Phillip Rostance and Councillor Vaughan Hopewell.

## **SACRE Achievements 2018-2019**

8. During 2018-2019 SACRE has continued to support the development of Teacher Networks across the County with meetings taking place in the Nottingham Liberal Synagogue where network attendees learned more about how the Synagogue supports schools through their education programme; the spring Network took place at the National Holocaust Centre. These Networks continue to be valued by those who attend.
9. The annual SACRE Religious Education Conference, which took place on 17<sup>th</sup> June 2019, was also a success with delegates learning more about creative resources that can be used in classroom practice. 22 delegates attended and 21 evaluations completed. Evaluations were extremely positive and comments made such as - 'Inspirational ideas presented in a fun and engaging way, a real understanding of how children learn best' and 'I am more confident in sharing of ideas with colleagues & SLT to ensure we have a creative approach'.
10. For a fourth year, the Council financially supported a workshop conference at the National Holocaust Centre focussing on "British Values: investigating what matters". This conference was underpinned by these identified themes:
  - Freedom after suffering
  - Wisdom

- Hope
  - Commitment
11. The report also presents a summary of the GCSE results for 2015-2019 as well as those for A level. Members are advised that actual numbers of children taking GCSE RE in 2019 has decreased from 1,641 to 1,630; this reflects the national decrease in the numbers of candidates taking the subject. AS levels also decreased to 73 pupils from 107 which again reflects a national decrease in the number of candidates taking the subject. However, at A level, there was a slight increase from 155 to 174 candidates taking the subject although this cohort remains small. This will be the last year that the GCSE short course in RE will be included in the Annual Report. The data for the short course is incomplete for Nottinghamshire as the data is no longer gathered on the short course because GCSEs which are not full GCSEs are no longer included in performance measures as a result of the Wolf reforms. This section therefore has no value to Notts.
  12. The report concludes by outlining areas for development with two clear priorities for 2019-2020:
    - to support schools as they begin to implement the revised Agreed Syllabus in the context of the current Ofsted Framework.
    - to support the continued development of networks for teachers/coordinators and lead teachers of RE in schools and academies.

### **Other Options Considered**

13. No other options were considered.

### **Reason/s for Recommendation/s**

14. The report provides Members with the Annual Report of SACRE for 2018-19 and to consider whether there are any further actions required.

### **Statutory and Policy Implications**

15. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

16. The cost of operating SACRE is included in the wider Education, Learning and Skills budgets.

## **Crime and Disorder Implications**

17. Appropriate consideration has been given to the Crime and Disorder Act 1998. It is the view of the County Council that this outside body supports the development of responsible citizens.

## **Safeguarding of Children Implications**

18. The outside body takes due account of safeguarding needs and requirements in all aspects of its responsibilities and functions

## **Human Resources Implications**

19. Appropriate levels of human resources have been allocated to the outside body.

## **RECOMMENDATION/S**

- 1) That Members consider whether there are any further actions required arising out of the information contained in the Annual Report for 2018-19 of Nottinghamshire County Council's Standing Advisory Council for Religious Education, attached as **Appendix 1**.

## **Marion Clay**

### **Service Director, Education, Learning & Skills**

#### **For any enquiries about this report please contact:**

Bryony Charnock-Walmsley  
Education Improvement Adviser  
T: 0115 8040648  
M: 07920 183240  
E: [bryony.charnock-walmsley@nottscc.gov.uk](mailto:bryony.charnock-walmsley@nottscc.gov.uk)

## **Constitutional Comments (AK 15/01/20)**

20. The report falls within the remit of Children and Young People's Committee under its terms of reference.

## **Financial Comments (SAS 13/01/20)**

21. The cost of operating SACRE is contained within the wider Education, Learning and Skills budget of £5.8m. There are no financial implications arising directly from this report.

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

The national SACRE web site can be accessed at <http://www.nasacre.org.uk/> and the local web site accessed at <http://www.rsresources.org.uk/index.php?pg=sa>

**Electoral Division(s) and Member(s) Affected**

All.

C1341





**Nottinghamshire  
County Council**

**Nottinghamshire County  
Council  
Standing Advisory Council  
For Religious Education**

**Annual Report  
2018/2019**



# Nottinghamshire SACRE

## Chair's introduction

During the academic year we have met as the County SACRE each term and this year we have become more aware of what is in our local community to support RE teaching in our schools.

We visited TTS, a publisher of support materials for RE, amongst other subjects which is based within the County; visited the Liberal Synagogue to discover how the faith community supports learning about the Jewish faith in a hands on manner as well as visiting the National Holocaust Centre where we met with the City SACRE.

As a SACRE we have also produced some Risk Assessments to help schools visiting the Liberal Synagogue and a mosque. We were grateful for the support of a member of SACRE in developing these, along with the places of worship, which we are sure schools will find useful as they plan visits in the future and they will also provide a template for visits to other places of worship.

We also offered our annual Holocaust Day for Key Stage 2 pupils, which was again oversubscribed. This was supported by the generosity of the Local Authority coupled with support from various County Councillors. A report of this day can be found within this report.

At our joint meeting of SACREs we considered ways in which we can work together more closely and discussed the Review of The Agreed Syllabus which will be a key venture between the two SACREs starting in the next academic year.

Our SACRE has seen some changes of membership over the year and I am continually impressed by the level of commitment given to this body by our members who bring a wealth of experience and expertise to our meetings which consider a range of issues through the agenda. Our meetings have continued to be quorate over the year and as always the Local Authority is grateful to the members of SACRE who give so generously of their time to this work.

On behalf of SACRE, I was pleased to write to schools concerning the changes in OFSTED inspections which means that the subject may be inspected more in the future and offered schools the support of SACRE.

Councillor Boyd Elliott

Chair 2019

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## 1. What is SACRE?

The 1988 Education Reform Act established the statutory requirement for all local authorities (LAs) to establish a permanent body called a **Standing Advisory Council for Religious Education (SACRE)**. The Nottinghamshire SACRE is an independent body which advises the LA on matters concerned with the provision of Religious Education Nottinghamshire SACRE comprises four groups:

**Group A:** Elected County Council Representatives

**Group B:** Church of England Representatives

**Group C:** Teacher Representatives

**Group D:** Representatives of Christian denominations and other religions reflecting the principal religious traditions of the area

Each group has equal status and voting rights.

### Functions of SACRE

#### *Executive functions:*

- To consider and determine (in accordance with Section 12 of the 1988 Education Act) applications from county schools to be disapplied from the requirements concerning Collective Worship being broadly Christian.
- To consider whether or not to require a review of the Agreed Syllabus.
- To publish an annual report.

#### *Advisory functions:*

- To give advice on methods of teaching the Agreed Syllabus for Religious Education.
- To advise the LA on the provision of training for teachers.
- To monitor inspection reports and standards of achievement in Religious Education.
- To give advice on Collective Worship.

### Purpose

Within its statutory responsibilities SACRE is concerned to support and enhance the provision of Religious Education within Nottinghamshire schools where the Agreed Syllabus is in use. SACRE seeks to encourage the provision of high-quality in-service training for those whose responsibility it is to deliver this aspect of the basic curriculum.

## Decision making

This is determined by one block vote from each of the four groups listed in the membership above. Co-opted members do not vote.

## 2. Meetings of SACRE

During the academic year, 2018-2019, SACRE has met termly to discuss a range of issues itemised below:-

**November 2018**

**SACRE met at the TTS Group Ltd in Nottinghamshire**



- Presentation of the work of TTS and how the company assists the teaching of RE in schools,
- The Bahá'í community had their co-option renewed on SACRE
- A update on the work of SACRE producing Risk assessments was given as we had one for visits to the Nottingham Liberal Synagogue now ready
- Our SACRE Effectiveness Plan for 2018-2023 was received, this is our five year plan which is a working document to help make us an effective SACRE.
- SACRE members were informed that our Annual Holocaust Day 2019 would be going ahead due to the generosity of the Authority and County Councillors.
- Our Draft Annual Report was presented for consideration by SACRE and amendments were made. Discussion was held making this more accessible to teachers within the Authority.
- There was discussion concerning the CORE National plan for RE and comments were invited to be fed back to NASACRE.
- SACRE agreed to complete the NASACRE funding of SACRE enquiry.
- A working party was established to consider the application for NASACRE/ West hills Award for next year.

**March 2019**

## **SACRE met at the Nottingham Liberal Synagogue**



- SACRE members received a presentation about the work of the Liberal synagogue with schools who c visit the synagogue.
- Members participated in finding out about Judaism from their visit, experiencing some of the activities used to engage young people looking at the 5 teaching areas.
- SACRE members were informed that further work on producing more Risk assessments to place of Worship were in hand.
- Receipt of the Annual Report had been received from the DfE and NASACRE
- The Review of the Agreed Syllabus 2020 was given an initial airing. SACRE felt that we needed to have an Agreed Syllabus which reflected the needs of our county. Discussions were in hand over whether the City would participate in this work.
- The revision of OFSTED inspections and framework was considered with views being shared with NASACRE.



**June 2019**

## **SACRE met at the Holocaust Centre**



This was a joint meeting of the County SACRE along with the City SACRE.

- The Holocaust Centre updated SACRE on their work with young people across several learning programmes
- The Chair of the City SACRE led a discussion concerning how the SACREs could work closer together in the future.
- The Chair of the County SACRE introduced a discussion concerning the revision of the Agreed syllabus.
- Various groups/ individuals on the SACREs volunteered to be involved in the review of the Syllabus.
- The City wished more time to consider their involvement in the Review process.

During the Academic Year, two meetings were attended by 55% of the nominated members and one meeting by 48%

### 3. Determinations

There were no requests by schools in Nottinghamshire for a determination that the specific requirements regarding the character of collective worship, as set out in the Education Act 1996, should not apply to them.

### 4. Professional development opportunities 2018-2019

**Our Primary Network** continued to meet met for two half days in the Autumn and Spring Terms. The sessions continued to reflect the interests and needs of the participants



Our Autumn session was hosted in the Nottingham Liberal Synagogue. Here participants discovered how the Synagogue reaches out to schools through their educational programme of visits to this place of worship. There was a review of local and national

Developments in RE which included details of a range of resources available. The CORE report was explained. One of our lead teachers shared her creative approaches to teaching RE and another member shared their long term planning.

In our Spring Session we met at the National Holocaust Centre where our co-ordinators found out about what was happening at the Centre. They also looked at local and National updates, which included plans for the Mayflower celebrations in 2020. This also included details of resources Exploring Secularism. There was a sharing of work on creating a Policy for RE in schools

#### Value of Network

In the evaluations our Network provision, our RE Coordinators commented on the value of:-

- A visit being held in a religious place, for some this was my first visit to a synagogue
- Tour of synagogue / artefacts was found to very helpful for teaching about Judaism & visit ideas
- The sharing of some fantastic creative ideas – how they were planned and carried out in school 2
- Sharing with others about good practice.
- Having time to discuss & to find out about new ideas and resources which are available.

Our teachers continue to voice their support for these Network sessions to continue.

## The Annual SACRE Primary RE Conference

“Better RE – standards, values, spirituality”



The Conference was designed to follow on offering teachers uplifting, creative and practical ideas to utilise in the classroom which would enhance the profile of RE in schools. Delegates also received ideas on various ways to continue the exciting development of RE within their schools

Delegates commented that they enjoyed the examples of work they saw, being able to engage in group discussion and being able to “*Model a diverse range of activities which allows us to teach RE creatively.*”

- Finding out what other schools do for RE.
- Inspirational ideas presented in a fun and engaging way and a real understanding of how children learn best.
- Seeing RE more as an opinion rather than a set of facts about places of worship.
- I have been rejuvenated in passion for leading this subject.

Teachers indicated that on returning to their various schools they would like to:-

- Develop spirituality throughout the school.
- Sharing of ideas with colleagues & SLT to ensure we have a creative approach
- Formulate ideas for me to lead the next academic year – themed weeks
- This will give me lots of ideas to share with staff in September which will engage children and help them to think for themselves as active learners. As yet I have little knowledge of standards in RE across the school so these ideas will enable me to see what inspirational RE should look like.



**5. “British Values, human values:  
investigating what matters”  
at the National Holocaust Centre –  
Beth Shalom  
A Key Stage 2 Day**



The Local Authority along with County Councillors financially supported our Fourth year at Beth Shalom when we invited schools to apply for places on this unique day. SACRE was pleased to see how popular this was with our schools, as once again the day was well oversubscribed.



We worked with the National Holocaust Centre and with Julia Conway-Diamond from RE Today and some 60 young people with their teachers along with members of SACRE.

After receiving an outline of the day, there was an ice breaker activity which was followed by a talk by Simon on his own experiences of the Holocaust.

After various activities, in which pupils from the different schools worked together there was an afternoon of creating sculptures based on themes given to them arising out of the work during the morning.



*What did the participating schools say about this experience?*

“The talk from Simon, the Holocaust survivor, was enthralling. All the children were fascinated and listened intently to the recount of his experiences. Simon told his story in an appropriate age-related way. They were excited to be able to retell the details to the other children when they returned to school.

Their awareness of the treatment of victims during the holocaust was raised; all the children expressing the view that this is something that should never happen again.”

*“The sculpting work lead to some in depth thinking & discussion between the children. It was an excellent team work activity & I think it would be beneficial for the school to use this form of art as a stimulus to speaking, listening & writing.*

*The importance of being a kind, helpful & tolerant person came across through our work. How proud I was of our pupils, the way they responded, worked with others & made use of previous learning.”*

“Last Wednesday 6 of our Year Six pupils attended an RE event “British Values, human values: investigating what matters” at the National Holocaust Centre – Beth Shalom.

During the day the children explored four themes:



The group were fully involved throughout the day, working with pupils and staff from other Nottinghamshire schools, taking part in teaching activities and discussions, drawing upon their own knowledge of the Jewish Faith and world issues." *The school was pleased to name the children* "for their mature attitudes and for being such wonderful representatives for our school."

During the day the children were particularly struck by some words they saw on one of the walls in the centre, and during a discussion with their class they asked for this to be the Quote of the Week.

"He who saves a single life...saves the world entire"



## 6. Faith Experiences in County Schools



Faith Experiences are delivered in schools by the Nottinghamshire RSResource centre, which is a member of the Federation of RE Centres.

A faith Experience is when the RS Resource Centre takes a faith into the school and is allocated a teaching space to makeover in order to create what a place of worship might look like in the faith chosen by the school.

Young people are involved in these experiences in a number of ways. Faith experiences visited 14 schools in the County, some of which were visited more than once and worked with around 2,500 young people

Our local RSResource Centre is a member of the Federation of RE Centres across the country but is the only centre to offer such experiences as well as loaning out artefacts to assist teachers in their delivery of RE.

One school invited parents to come in at the end of the day to be shown what they had been doing

Here is a selection of some of the evaluations received from these experiences across the County:-

“The session was informative, fun & interactive. The children thoroughly enjoyed it and learnt lots of information.”

“... a fantastic day, the children really enjoyed learning about & experiencing Jewish festivals.”

“The session exceeded my expectations- it was fab!”

The faith experience was immersive & engaging – the children loved it & were excited to talk about what they had experienced.

“A class of challenging pupils were ‘hooked’ and enthralled, taking in new experiences & enjoying recalling the old!”

An invaluable experience for our children to further their understanding of Islamic beliefs and Muslim prayer. Fabulous and relevant links to Christianity and other religions.

Great with Visually Impaired child.

## Pupil comments

“I didn’t know very much about Buddhism before: it was a good opportunity to learn about what it means to be a Buddhist.”

“Today has been really interesting – all the sights, smells and sounds helped me to learn a lot.”

“At times it felt like I was in a Buddhist temple; Reverend Johnson helped to explain what everything meant.”

The Chair of the Management team of the RSResource Centre, Ms Tara Flannagan, after being involved in a full day with 320+ young people said:-



“I cannot explain in words how the children’s willingness to learn and engage in finding out about Buddhism made me feel. I am smiling from the memory, knowing that we are impacting and influencing children’s lives is a privilege.”

“When the parents came in at the end of the day the children took the lead and explained to them what they’d learnt! “

## 7. SACRE National involvements

SACRE has contributed to the work of NASACRE by taking part in surveys and sharing news of events within the Authority as well as attending the AGM of NASACRE.



## 8. Standards in RE in Nottinghamshire

As the nature of Ofsted inspection reports has altered it has become difficult to comment upon their findings with regard to RE and Collective Worship.

### Examination performances *These are Provisional Figures*

National Figures are taken from the Joint Council for Qualifications Provisional Results

Our breakdown of results no longer indicates which examination boards are used by our schools

SACRE noted that only 26 Centres entered candidates at this level compared to 30 in the previous year and that the number of candidates was less than in the previous year – 1630 compared to 1641. The downward trend continuing.

Nationally there was a decrease in the number of candidates at this level 254,618 – compared to 282193 last year.

### Summary of GCSE Results 2015- 2019

#### GCSE Full Course

With the change in the grading system which came in 2018 the following are the equivalent grades.

A* - A	Grades 9 – 8 – 7
B – C	Grades 6 – 5 - 4
D – G	Grades 3 – 2 - 1

Percentage of pupils in Nottinghamshire attaining A\*-C and A\*-G grades in the full GCSE:

Nottinghamshire		Exam Year	National Results	
A*-C	A*-G		A*-C	A*-G
<b>9 - 4</b>	<b>9 - 1</b>		<b>9 - 4</b>	<b>9 - 1</b>
71.4	98.4	2015	72.2	98.3
72.2	97.9	2016	71.6	98.0
72.4	98.8	2017	71.3	98.2
70.3	97.4	2018	71.8	98.3
<b>73.1</b>	<b>98.8</b>	2019	<b>72.4</b>	<b>98.4</b>

SACRE noted a slight increase A\*-C (9-4) taking us slightly above the national results.

Gender in the County		Entries	A* - C 4 plus	A* - G 1 plus
Female Candidates	2015	1,310	78.9%	99.0%
	2016	1,158	79.0%	98.6%
	2017	1,120	78.3%	99.2%
	2018	896	80.4 %	98.9 %
	2019	<b>887</b>	<b>82.4%</b>	<b>99.5%</b>
Male Candidates	2015	998	43.0%	97.0%
	2016	928	63.7%	97.1%
	2017	827	64.4%	97.0%
	2018	745	58.3 %	95.7%
	2019	<b>743</b>	<b>62.0%</b>	<b>98%</b>

Nationally there are more females, 135,605 (137,210 -2018) taking the subject at this level than males 113,417 (116,408 - 2018)

### **GCSE Short Course**

In the light of changes nationally, the information we receive on qualifications comes from the Department for Education's secondary school performance tables. Under new rules introduced in 2014, qualifications which were smaller in size/value than a GCSE were no longer included in performance tables' measures. As short courses are half the size of a full GCSE they are no longer counted. So we no longer receive information on GCSE short courses in our data feeds.

This does not necessarily mean schools are not offering these qualifications but just they are not included in official school figures and therefore we do not have access to this data.

Nationally there was a continued decrease in entries at the Short Course from 57,844 to 37,954 which reflects the fact that Short course GCSE is no longer counted and entries to this course are no longer seen as viable for inclusion in performance tables.

### **Summary of GCSE Short Course Results 2015- 2019**

Percentage of pupils in Nottinghamshire attaining A\*-C and A\*-G grades for the last five years in the short GCSE:

Nottinghamshire		Exam Year	National Results	
A*-C	A*-G		A*-C 4 plus	A*-G 1 plus
43.7	93.0	2014	56.8	95.8
		2015	57.5	96.3
		2016	56.4	95.2
		2017	54.3	95.4
		2018	<b>58.9</b>	<b>95.4</b>

## GCSE

### A/S

AS Level results are for pupils at the end of key stage 5 (typically 18 year olds) and are based on those students who did not continue this qualification onto full A Level or are those who achieved a grade U at full A Level – they are not based on total AS Level entries.

SACRE noted that there was a decrease in the number of candidates from 107 to 73 who were entered from 19 centres compared to 21 centres the previous year.

### Summary of A/S Results 2015- 2019

Percentage of pupils in Nottinghamshire attaining A-C and A-E grades for the last five years at A/S level:  
7 centres entered candidates.

Nottinghamshire		Exam Year	National Results	
A-C	A-E		A-C	A-E
47.7	84.4	2015	69.4	93.2
41.0	86.0	2016	69.3	93.0
43.0	81.3	2017	71.5	94.1
33.0	68.0	2018	65.9	93.4
<b>46.7</b>	<b>70.0</b>	<b>2019</b>	<b>68.7</b>	<b>93.6</b>

Nationally there was a continued decrease in candidates this year from 8,454 to 6,259

		Entries	A - C	A* - E
Female Candidates	2016	67	31.0%	51.0%
	2017	79	46.0%	84.8%
	2018	48	38.0 %	70.8%
	2019	<b>16</b>	<b>50 %</b>	<b>68.8%</b>
Male Candidates	2016	27	11.0%	27.0%
	2017	28	36.0%	71.4%
	2018	25	13.0%	60.0%
	2019	<b>14</b>	<b>42.9%</b>	<b>71.4%</b>

## **A Level**

SACRE noted an increase in entries from 155 to 174 this year from 20 centres.

<b>Nottinghamshire</b>		Exam Year	<b>National Results</b>	
<b>A-C</b>	<b>A-E</b>		<b>A-C</b>	<b>A-E</b>
78.7	99.5	2015	80.1	98.6
73.0	100.0	2016	80.4	98.4
79.0	100.0	2017	80.7	98.3
81.0	98.1	2018	78.8	98.2
<b>78.7</b>	<b>98.9</b>	2019	<b>76.7</b>	<b>98.2</b>

Our A-C results were slightly better than the National Results.

Nationally there was a decrease in the number of candidates from 20,527 to 19,406 which shows that a decline in numbers is continuing.

		Entries	A* - C	A* - E
Female Candidates	2016	126	81%	100 %
	2017	193	81%	100 %
	2018	106	85%	98.1%
	2019	<b>130</b>	<b>81.5%</b>	<b>100%</b>
Male Candidates	2016	70	74%	100 %
	2017	69	78%	100 %
	2018	49	84%	98%
	2019	<b>44</b>	<b>70.5%</b>	<b>95.5%</b>

SACRE noted a decline in the results this year.

## **9. Areas for developments to assist schools in bringing about further improvement during the academic year 2019- 2020**

### **Targets for further improvement:**

1. To support the introduction of the Revised Agreed Syllabus in the County through CPD provision.
2. To continue to explore and report on how SACRE can support the delivery of RE & Collective Worship in all schools/academies.
3. To explore ways of raising the profile of SACRE in all our educational institution and in our communities
4. To seek to enhance the examination performance of our children and young people by continuing our engagement with HE institutions.

### **Support for schools in bringing about further improvement 2019-2020**

1. To support schools as they begin to implement the Revised Agreed Syllabus in the context of the current OFSTED Framework.
2. To support the continued development of networks for teachers / coordinators and lead teachers of RE in schools and academies.

### **Conclusion**

SACRE continues to develop its role in supporting schools and advising the Children and Young People's Cabinet on RE and Collective Worship and would welcome feedback and suggestions for its continuing work.

If you have any comments on the work/role of SACRE or require any further information please contact:

Rev'd Ken Johnson  
Secretary of SACRE  
c/o  
Val Jones, EIS team, First Floor,  
Meadow House  
Littleworth  
Mansfield  
Notts NG18 2TB

All photos are submitted with consent

## 10. SACRE Members

2018-2019

### Group A

Councillor Boyd Elliott (Chair of SACRE)  
Councillor Phil Rostance  
Councillor Vaughan Hopewell

### Group B *Five representatives of the Church of England*

Dr Anne Lumb  
Mr John Graham  
Mrs Kate Charlesworth  
Mr Craig Moxham  
Mr Andy Wall

### Group C *Eight representatives of teachers in Nottinghamshire*

Mrs Mary Moran	Secondary
Ms Fiona Hunter	Trent University
Mr Mike Follen	NAHT
Mrs Bethan Inglis	Secondary RE teacher
Mr Richard Linford	Primary Teacher
Mr Che Webster	NASUWT
Mr Andrew Widdowson	NEU
Mr James Wale	Secondary Teacher

### Group D *Thirteen representatives of Christianity (other than Church of England) and other religious faiths representing the principal religious traditions of Nottinghamshire*

Mrs Gemma Pettifor	Assemblies of God
Mr Mike Arnold	Baptist
Mr Mark Melbourne	Buddhist
Dr Shanaya Rathod	Hindu
Mrs Naomi Posner	Jewish
Mr John Heard	Methodist
Mr Hafiz Muntazir	Muslim
Mr Gordan Thomas	Religious Society of Friends
Mr Michael Groves	Roman Catholic
Mrs Eddy Walton	Roman Catholic
Mr Andrew Whitehouse	Salvation Army
Mr Gurjeet Singh	Sikh
Dr Graham Jennings	United Reformed Church

### Co-Opted members

Mr Godfrey Nix	Baha'i
Mr Russell Davies	Pagan Network



**10 February 2020**

**Agenda Item: 12**

## **REPORT OF THE SERVICE DIRECTOR, CUSTOMERS, GOVERNANCE AND EMPLOYEES**

### **WORK PROGRAMME**

#### **Purpose of the Report**

1. To consider the Committee's work programme for 2019-20.

#### **Information**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the new committee arrangements, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme. It may be that the presentations about activities in the committee's remit will help to inform this.

#### **Other Options Considered**

5. None.

#### **Reason for Recommendation**

6. To assist the committee in preparing its work programme.

## **Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION**

- 1) That the Committee considers whether any amendments are required to the Work Programme.

**Marjorie Toward**  
**Service Director, Customers, Governance & Employees**

**For any enquiries about this report please contact:**

Martin Gately  
Democratic Services Officer  
T: 0115 977 2826  
E: martin.gately@nottsc.gov.uk

### **Constitutional Comments (HD)**

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

### **Financial Comments (NS)**

8. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

### **Electoral Division(s) and Member(s) Affected**

- All

**CHILDREN & YOUNG PEOPLE'S COMMITTEE - WORK PROGRAMME 2019-20**

<b>REPORT TITLE</b>	<b>BRIEF SUMMARY OF AGENDA ITEM</b>	<b>LEAD OFFICER</b>	<b>REPORT AUTHOR</b>
<b>23 March 2020</b>			
Children and young people core data set - performance and finance for Quarter 3 2019/20	Quarterly performance report	Nigel Stevenson	Dave Gilbert
Recent flooding within schools - update		Derek Higton	Phil Berrill
Progress on Improving the Effectiveness and Efficiency of the Children's Services Plan	Quarterly update	Laurence Jones	Laurence Jones
2019/2020 Children and Families budget update		Laurence Jones	Sue Summerscales
Outcomes of Ofsted inspections of schools – termly update	Autumn term report	Marion Clay	Diane Ward
Special Educational Needs & Disability Policy		Marion Clay	Chris Jones
Future delivery of the Families Information Service		Laurence Jones	Irene Kakoullis
Fostering Service marketing plan		Steve Edwards	Tara Pasque
Local Authority governor appointments to school governing bodies	Quarterly report	Marion Clay	Sarah Sayer
<b>Corporate Parenting items:</b>			
Contact Service annual report	Annual report	Steve Edwards	Denise Martin
Six monthly update on the Local Offer for Care Leavers		Laurence Jones/ Marion Clay	Marion Clay
Foster carers items			
<b>27 April 2020</b>			
Strategy for Improving Educational Opportunities for All – six monthly update		Marion Clay	Koni Rakhit
Update on the Remodelling Practice programme	Quarterly report	Steve Edwards	Lucy Peel/ Holly Smitheman
Schools Forum and Education Trust Board officer group report	Annual officer group report	Marion Clay	Marion Clay
<b>Corporate Parenting items:</b>			
Provision, achievements and progress of the		Steve Edwards	Pom Bhogal

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Children in Care Council and participation of children and young people looked after 2019/20			
Improving the emotional health of looked after children	Six-monthly update	Steve Edwards	Lucy Peel/ Katharine Browne
<b>18 May 2020</b>			
School Capital Programme progress report	Six-monthly update	Derek Higton	Mick Allen
<b>Corporate Parenting items:</b>			
<b>15 June 2020</b>			
Best Start Strategy 2020-2025		Laurence Jones	Irene Kakoullis
Children and young people core data set - performance and finance for Quarter 4 2019/20	Quarterly performance report	Nigel Stevenson	Dave Gilbert
Your Nottinghamshire, Your Future – Departmental Strategy: six month review of progress (October 2019 to March 2020)	Six-monthly review	Colin Pettigrew	Matt Garrard
Outcome of Ofsted inspections of schools – termly update	Spring term report	Marion Clay	Diane Ward
Elective Home Education update	Six-monthly update	Marion Clay	Ruth Hardy
Children Missing Education	Six-monthly update	Marion Clay	Karen Hughman/ Ruth Hardy
Progress on Improving the Effectiveness and Efficiency of the Children’s Services Plan	Quarterly update	Laurence Jones	Laurence Jones
Local Authority governor appointments to school governing bodies	Quarterly report	Marion Clay	Sarah Sayer
<b>Corporate Parenting items:</b>			
Child Sexual Exploitation and Children Missing from Home and Care: annual report 2019/20	Annual update	Laurence Jones	Joe Foley/ Hannah Johnson
Fostering Service annual report		Steve Edwards	Ty Yousaf
Virtual School annual report	Annual report	Marion Clay	Sue Denholm
Independent Reviewing Officer Service annual report		Steve Edwards	Izzy Martin
National Minimum Fostering Allowances and Levels Payments to Foster Carers 2020/21	Annual determination	Steve Edwards	Ty Yousaf/ Tara Pasque

REPORT TITLE	BRIEF SUMMARY OF AGENDA ITEM	LEAD OFFICER	REPORT AUTHOR
Foster carers items			
<b>20 July 2020</b>			
Tackling Emerging Threats to Children Team		Marion Clay	Sarah Lee
Update on the Remodelling Practice programme	Quarterly report	Steve Edwards	Lucy Peel/ Holly Smitheman
Troubled Families Programme in Nottinghamshire update	Six-monthly update	Steve Edwards	Rachel Miller
<b>Corporate Parenting items:</b>			
Outcomes of review of governance arrangements of Looked After Children care settings		Laurence Jones	Laurence Jones

