# Nottinghamshire County Council





## **ADMINISTRATION COMMITTEE**

date Wednesday 30<sup>th</sup> September 2009 commencing at 10.00 am

venue County Hall, West Bridgford Nottingham

You are hereby requested to attend the above Meeting to be held at the time/place and on the date mentioned above for the purpose of transacting the business on the Agenda as under.

Chief Executive

# **Agenda**

- 1. Apologies for Absence
- 2. Declarations of Interest by Members and Officers:- (See Note 2 below)
  - (a) personal
  - (b) prejudicial
- 3. Minutes of the last meeting held on 13<sup>th</sup> July 2009
- 4. Urgent approvals since the previous meeting of Administration Committee
- 5. <u>Members' attendance at Conference and Seminars and other County Council business</u>
  - (a) Chairing Scrutiny Institute of Local Government Studies, Birmingham University 26<sup>th</sup> October 2009
  - (b) 29<sup>th</sup> Annual Public Library Authorities Conference Bristol 7<sup>th</sup>-9<sup>th</sup> October 2009
  - (c) 2009 'England for Excellence' Award Dinner Leicester 8<sup>th</sup> October 2009

- (d) Youth Support Service: Young People's Residential Visit to Krakow, Poland
- (e) Standards Board Annual Assembly 2009
- (f) Pensions Investment Sub Committee 12<sup>th</sup> November 2009 and Annual Local Authority Pension Fund Forum Conference 2009

### 6. <u>Hospitality</u>

- (a) County Hospitality Budget Financial Summary
- (b) Annual Legal Service 2010
- (c) Civic Service 2010
- (d) Duke of Edinburgh's Award Gold Expeditions Feedback
- (e) County Garden Party 2010
- (f) Holocaust Memorial Day
- (g) Joint County and City Reception for the troops returning from Afghanistan, 2<sup>nd</sup> Battalion of the Mercians (formerly the Worcestershire and Sherwood Foresters Regiment)
- (h) Children and Young People's Arts Support Service performances
- (i) Civic Reception 60<sup>th</sup> Anniversary Nottinghamshire Archives
- 7. Reports back from conferences or other approved visits
- 8. Outside Bodies
- 9. Electoral review of Mansfield
- 10. Labour Group Workshop
- 11. Acknowledgements

## **NOTES**

(1) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:

Customer Services Centre 08449 80 80 80.

(2) a) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Standing Orders. Those declaring must indicate whether their interest is personal or

prejudicial and the reasons for the declaration. As members of the public are permitted to speak at this Committee any Member declaring a prejudicial interest will be entitled to make representations, give evidence or answer questions about the matter he/she has an interest in. However, that Member must immediately leave the room when they have finished speaking and not seek to improperly influence a decision in which they have a prejudicial interest.

- b) Members or Officers requiring clarification on whether to make a declaration of interest are invited to contact Chris Holmes or a colleague in the Chief Executive's Department prior to the meeting.
- (3) Members are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information may be recycled. Appropriate containers for this purpose are located in the respective Secretariats.
- (4) Information in respect of this meeting is available in a wide range of languages which can be provided on request and can also be provided in large print, Braille and audio. Please contact the number referred to above if required.

A\_13July09