

## AGENDA

1. Minutes of the last meeting of the Committee held on 13 July 2011– for confirmation.
  2. Apologies for absence.
  3. Declarations of Interest by Members and Officers:- (see note 2 below)
    - (a) Personal
    - (b) Prejudicial
  4. County Hospitality Budget - Financial Summary.
  5. Notification of decision taken under urgency procedures.
  6. Appointments to Outside Bodies.
  7. Members' attendance at Conference and Seminars and other County Council business / Officers' travel outside of the United Kingdom
    - (a) Understanding the National Policy Framework, 11 October 2011.
  8. Hospitality
    - (a) Annual Legal Service 22 January 2012 - Galleries of Justice.
    - (b) Members' Visit to the Outdoor and Environmental Education Residential Centres, 11 October 2011.
    - (c) Chinese New Year 2012: Civic Celebration Buffet Reception, 24 January 2012.
    - (d) Feedback and Acknowledgements from Hospitality Events.
- (1) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 08449 80 80 80

- (2) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Standing Orders. Those declaring must indicate whether their interest is personal or prejudicial and the reasons for the declaration. Any Member or Officer who declares a prejudicial interest in an item must withdraw from the meeting during discussion and voting upon it, unless a dispensation has been granted.

Members or Officers requiring clarification on whether to make a declaration of interest are invited to contact Ruth Rimmington (Tel. 0115 9773825) or a colleague in the Governance Team prior to the meeting.

- (3) Members are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.

Ref: A\_13 Sept 2011