

Meeting            ADULT SOCIAL CARE AND PUBLIC HEALTH COMMITTEE

Date                7 December 2020 (commencing at 10.30 am)

**Membership**

Persons absent are marked with an 'A'

**COUNCILLORS**

Tony Harper (Chairman)  
Boyd Elliott (Vice-Chairman)  
Francis Purdue-Horan (Vice-Chairman)

Joyce Bosnjak  
Dr. John Doddy  
Sybil Fielding  
David Martin

Andy Sissons  
Steve Vickers  
Muriel Weisz  
Yvonne Woodhead

**OFFICERS IN ATTENDANCE**

Melanie Brooks, Corporate Director, Adult Social Care and Health (ASC&H)  
Jonathan Gribbin, Director of Public Health, ASC&H  
Sue Batty, Service Director, Ageing Well Community Services, ASC&H  
Laura Chambers, Strategic Commissioning Manager, ASC&H  
Naomi Russell, Group Manager, Living Well Team, ASC&H  
Gemma Shelton, Team Manager, Quality and Market Management Team, ASC&H  
Jennie Kennington, Senior Executive Officer, ASC&H  
Jo Toomey, Advanced Democratic Services Officer, Chief Executive's

**ALSO IN ATTENDANCE FOR AGENDA ITEM 4**

Amanda Lucas, Day Service Support Worker, Bingham Day Service, ASC&H  
Amanda Nielson, member of Co-production Steering Group  
Claire Atkinson, Team Manager, Discharge to Assess, Mid Notts, ASC&H  
David Gilding, Senior Manager, Public Health Information and Intelligence, ASC&H  
Emma Shand, Team Manager, Living Well Service (Newark & Sherwood), ASC&H  
Geoff Hamilton, Senior Public Health and Commissioning Manager, ASC&H  
James Wheat, Senior Commissioning Officer, ASC&H  
Jane McKay, Group Manager, Provider Services, ASC&H  
Jennifer Allen, Strategic Development Manager, ASC&H  
Jodie Twigger, Reablement Manager, Reablement Services, ASC&H  
John Draycott, Advanced Social Work Practitioner, ASC&H  
June Burn, Reablement Manager, Reablement Services, ASC&H  
Linda Robinson, Senior Reablement Worker, Reablement Services, ASC&H  
Linzi Adams, Project Manager, Service Improvement, ASC&H  
Lucy Fox, Programme Officer, Adult Social Care Transformation Team, ASC&H

Lynette Rice, Transformation Partner, Service Improvement, ASC&H  
Mark Walker, Group Manager, Trading Standards, Place  
Mawa Sall, Project Manager, Programme and Projects Team, ASC&H  
Sandra Devlin, Team Manager, Rushcliffe Older Adults Team, ASC&H  
Stuart Sale, Group Manager, Reablement Services, ASC&H  
Suzanne Kerwin, Transformation Partner, Service Improvement, ASC&H  
Valli Brownlow, Manager, Church Street Residential Service, ASC&H  
Veronica Thomson, Workforce Project Manager, ASC&H

## **1. MINUTES OF THE LAST MEETING**

The minutes of the meeting of the Adult Social Care and Public Health Committee held on 9 November 2020 were confirmed and signed by the Chair.

## **2. APOLOGIES FOR ABSENCE**

Councillor Dr. John Doddy apologised that he would have to leave the meeting at 12 noon to attend to other County Council business.

## **3. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS**

Councillor Sissons declared a personal interest in agenda item 12 as his wife worked in a care home within the county.

## **4. CELEBRATING SUCCESS – DEPARTMENTAL AWARDS SCHEME IN ADULT SOCIAL CARE AND PUBLIC HEALTH**

A departmental awards scheme to recognise staff across Adult Social Care and Public Health had been introduced. The finalists and winners of the first departmental awards were announced:

- Excellence in Public Health
  - Runner-up: Geoff Hamilton, Senior Public Health and Commissioning Manager
  - Winner: The Public Health Intelligence Team
- Excellence in Adult Social Care
  - Second runner-up: Claire Atkinson, Team Manager, Discharge to Assess Team in Mid Notts
  - First runner-up: The Reablement Service
  - Winner: Sandra Devlin, Acting Team Manager for the Rushcliffe Ageing Well Team
- Partnership working
  - Second runner-up: James Wheat, Senior Commissioning Officer

- First runner-up: Rebecca Atchinson, Senior Public Health and Commissioning Manager, and Mawa Sall, Project Manager
- Winner: Lucy Fox, Strategic Development Officer
- Working creatively
  - Second runner-up: Veronica Thomson, HR Project Manager
  - First runner-up: John Draycott, Advanced Social Work Practitioner
  - Winner: Provider Services (all teams)

#### **RESOLVED 2020/043**

- 1) That the Committee celebrates the achievements of the finalists and winners in the first departmental awards.
- 2) That there were no actions arising as a result of the report.

#### **5. ADULT SOCIAL CARE AND PUBLIC HEALTH WINTER PLAN 2020-2021 AND SERVICE CONTINUITY AND CARE MARKET REVIEW SELF-ASSESSMENT QUESTIONNAIRE**

Melanie Brooks gave a presentation outlining the Service Continuity and Care Market Review: Self-Assessment and the Adult Social Care and Public Health Winter Plan 2020 to 2021, as submitted to the Department of Health and Social Care.

During discussions, Members:

- Referred to the prevention and control of COVID-19 in care settings, requesting an interim report setting out lessons learned to date and where practices had changed as a result.

#### **RESOLVED 2020/044**

That the Committee:

- 1) Notes the Service Continuity and Care Market Review: Self-Assessment and the Adult Social Care and Public Health Winter Plan 2020 to 2021, as submitted to the department of Health and Social Care, and agrees to receive an update on the outcomes of the Winter Plan in April 2021.
- 2) Agrees to receive a report at the Committee's next available meeting on lessons learned on the prevention and control of COVID-19 in care settings and consequential changes in practice

#### **6. ADULT SOCIAL CARE PERFORMANCE AND FINANCIAL POSITION UPDATE FOR QUARTER 2 2020-21**

Melanie Brooks introduced the report which provided an update on the current financial position of Adult Social Care and the performance reporting framework, including a summary of performance for quarter 2 (1 July 2020 to 30 September 2020).

During discussions, Members:

- Asked about pathways to access advocacy services and requested feedback from officers following their review of a report on that subject, which had been produced by ADASS
- Noted that a COVID market position statement would be brought before the Committee in the new year, setting out the market position and identifying key actions to shape the market into a more sustainable model.

#### **RESOLVED 2020/045**

That the following actions required by the Committee in respect of the financial and performance information for the period 1 July 2020 to 30 September 2020, are implemented by officers:

- A report be brought to the Committee on accessing advocacy services, following officer review of a report produced by ADASS.
- A COVID market position statement to be provided in early 2021.

#### **7. ISSUE OF A CONTRACT USING AN ESTABLISHED NATIONAL PROCUREMENT FRAMEWORK AGREEMENT FOR A PRE-PAID DEBIT CARD PROVIDER**

Laura Chambers introduced the report which asked the Committee for approval to issue a contract to a Pre-paid Debit Card Provider under an established National Procurement Framework.

#### **RESOLVED 2020/046**

That the Committee agrees to issue a contract using an established national procurement framework for a Pre-paid Debit Card provider on behalf of Adult Social Care and Health and Children and Families Services departments, for an initial period of two years, with the option to extend for a further year on two separate occasions taking the maximum contract length to four years.

#### **8. CHANGES TO STAFFING ESTABLISHMENT IN THE LIVING WELL SERVICES**

Naomi Russell introduced the report, which sought the approval of changes to the staffing establishment in the Living Well Preparing for Adulthood Team and the Living Well Complex Lives Team.

During discussions, Members:

- Asked officers to confirm that the proposed staffing arrangements had been presented to the JCMP to give it an opportunity to comment.

## **RESOLVED 2020/047**

- 1) That approval is granted to the following changes to the staffing establishment in the Living Well Preparing for Adulthood Team from 1 January 2021 for a further period of nine months (12 months in total):
  - Temporary disestablishment of 1.3 FTE Social Worker (Band B) posts
  - Temporary establishment of 1 FTE (37 hour) Advanced Social Work Practitioner (Band C) post.
- 2) That approval is granted for the extension of the following two posts, subject to final confirmation of funding from the Transforming Care Partnership Grant, within the Living Well Complex Lives Team for an additional period of 12 months, from April 2021
  - 1 FTE Advanced Social Work Practitioner (Band C)
  - 1 FTE Forensic Social Worker (Band B)

## **9. MARKET MANAGEMENT POSITION STATEMENT**

The report informed the Committee about work undertaken by the Quality and Market Management Team during the COVID-19 pandemic in response to the Council's statutory duty to ensure the availability of a robust and sustainable social care market.

## **RESOLVED 2020/048**

- 1) That there are no actions arising as a result of this report.
- 2) That the Committee will monitor the actions and issues highlighted in the Market Management Position Statement.

## **10. WORK PROGRAMME**

## **RESOLVED 2020/049**

That the updated work programme be agreed, subject to the inclusion of the following items:

- Lessons learned on the prevention and control of COVID-19 in care settings and consequential changes of practice.
- Accessing advocacy services: update on the officer review of the report produced by ADASS
- COVID-19 market position statement

## **11. EXCLUSION OF THE PUBLIC**

## **RESOLVED 2020/050**

That the public be excluded for the remainder of the meeting on the grounds that the discussions are likely to involve disclosure of exempt information described in

paragraph 3 of Schedule 12A of the Local Government Act 1972 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

*Councillor Dr John Doddy left the meeting.*

## **12. MARKET MANAGEMENT POSITION STATEMENT – EXEMPT APPENDIX TO ITEM 9**

Melanie Brooks introduced the exempt appendix to the Market Management Position Statement, which provided an update about social care services that had their contract with the Council suspended.

### **RESOLVED 2020/051**

That the contents of the exempt appendix to the Market Management Position Statement be noted.

The meeting closed at 12.28 pm.

**CHAIRMAN**