

minutes



Meeting ADMINISTRATION COMMITTEE

Date Tuesday 13 September 2011 (commencing at 2.00pm)

membership

Persons absent are marked with 'A'

COUNCILLORS

Mrs Kay Cutts (Chairman)
Alan Rhodes (Vice-Chair)

	Reg Adair	June Stendall
A	Chris Barnfather	Martin Suthers OBE
A	Joyce Bosnjak	Jason Zadrozny
	Carol Pepper	

OFFICERS IN ATTENDANCE

David Ellis – Service Manager, Member Support
Ruth Rimmington – Temporary Governance Officer
Mike Bradford – Senior Accountant

MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting of the Committee held on 13 July 2011, having been circulated to all Members, were taken as read and were confirmed and signed by the Chair.

APOLOGIES FOR ABSENCE

Apologies for absence were received from:-

Councillor Chris Barnfather (urgent domestic business)
Councillor Joyce Bosnjak (other reasons)

DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS

Councillors Mrs Kay Cutts and Martin Suthers declared personal interests in the urgent additional item – County Council's Network Annual Conference, in light of their attendance at the event.

COUNTY HOSPITALITY BUDGET FINANCIAL SUMMARY

RESOLVED 2011/38

That the report be noted.

NOTIFICATION OF DECISION TAKEN UNDER URGENCY PROCEDURES

RESOLVED 2011/39

That the report be noted.

APPOINTMENTS TO OUTSIDE BODIES

RESOLVED 2011/40

1. That the change of appointments to the existing outside bodies listed in the report be approved.
2. That the removal of the Greater Nottingham Partnership (once it has been removed from the Companies House Register) from the list of Outside Bodies be approved.
3. That the removal of Age Concern, Hucknall, Industrial Communities Alliance, Mansfield 2020 Ltd, Nottinghamshire Partnership and North Nottinghamshire College – Board of Corporation from the list of Outside Bodies be approved.

MEMBERS' ATTENDANCE AT CONFERENCES AND SEMINARS AND OTHER COUNTY COUNCIL BUSINESS/OFFICERS' TRAVEL OUTSIDE OF THE UNITED KINGDOM

UNDERSTANDING THE NATIONAL POLICY FRAMEWORK 10 OCTOBER 2011 LONDON

RESOLVED 2011/41

That Councillors C Barnfather and R Butler's attendance at the Understanding the National Planning Policy Framework Conference in London on 10 October 2011 be approved.

HOSPITALITY

(A) ANNUAL LEGAL SERVICE – SUNDAY 22 JANUARY 2012 – GALLERIES OF JUSTICE

RESOLVED 2011/42

- (1) That hospitality in the form of tea, coffee and biscuits in the Grand Jury Room at the Galleries of Justice, Nottingham, for approximately 80 guests be approved at an estimated cost of £300.00 and
- (2) that the cost be equally divided between the County and City Councils.

(B) MEMBERS' VISIT TO THE OUTDOOR AND ENVIRONMENTAL EDUCATION RESIDENTIAL CENTRES

RESOLVED 2011/43

That a visit by members to the day and residential environmental education centres on 11 October 2011 be approved.

(C) CHINESE NEW YEAR 2012 CIVIC CELEBRATION BUFFETT RECEPTION AT COUNTY HALL ON 24 JANUARY 2012

RESOLVED 2011/44

- (1) that approval be given to the Chairman of the County Council hosting the celebration of the Chinese New Year 2012 reception to take place on the evening of Tuesday, 24 January 2012, for 150 -200 guests.
- (2) that the estimated costs of £2000 (£10 per head) for refreshments and £75 for the printing of formal invitations to be met from the County Hospitality Budget be approved.

URGENT ITEM

The Chair of the meeting agreed that this item, although not included on the agenda, should be considered as a matter of urgency in accordance with Section 100(b)(4)(b) of the Local Government Act 1972, in view of the special circumstances in that places could be booked before the closing date for applications.

(D) COUNTY COUNCIL'S NETWORK ANNUAL CONFERENCE 21 AND 22 NOVEMBER 2011

RESOLVED 2011/45

That the attendance of 2 members at the County Council's Network Annual Conference at Sopwell House Hotel, Hertfordshire on 21 and 22 November 2011 be approved.

The meeting closed at 2.20PM.

CHAIRMAN

M_13 SEPT11