



minutes

Meeting **PERSONNEL COMMITTEE**

Date Wednesday 11 September 2013 at 2.00pm

membership

Persons absent are marked with 'A'

COUNCILLORS

Sheila Place (Chairman)
Nicki Brooks (Vice-Chairman)

John Ogle
Ken Rigby
Tony Roberts MBE
John Wilkinson

John Wilmott
Yvonne Woodhead
Liz Yates

A Ex-officio member (non-voting) – Councillor Alan Rhodes

OFFICERS IN ATTENDANCE

Gill Elder – Group Manager, Human Resources
Helen Fifoot – Team Manager, Schools Catering
Claire Gollin – Group Manager, Human Resources
Christine Marson – Assistant Democratic Services Officer
Kevin McKay – Group Manager, Environment and Resources
Marje Toward – Service Director, Human Resources

Brian Fitzpatrick - Unison
Martin Sleath – Branch Secretary, Unison

MINUTES

The minutes of the last meeting of the Committee held on 12 June 2013, having been circulated to all Members, were taken as read and were confirmed and signed by the Chairman.

DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

There were no declarations of interest.

NOTTINGHAMSHIRE COUNTY COUNCIL EMPLOYEE HEADCOUNT INFORMATION

Marje Toward, Service Director, Human Resources provided Members with an updated overview of the County Council's service review programme and financial strategy of its workforce.

RESOLVED 2013/018

That Members:-

- (1) Noted the employee headcount data and trends contained within this report.
- (2) Noted the relative impact of redundancies and associated mitigations, natural turnover, vacancy control and TUPE transfers on the overall number of employees.
- (3) Agreed to receive further quarterly update reports on a regular basis.

SICKNESS ABSENCE PERFORMANCE AS AT 30 JUNE 2013

Members were updated by Marje Toward, Service Director, Human Resources regarding sickness absence across its workforce.

RESOLVED 2013/019

That Members noted:-

- (1) The on-going trend of continuous improvement.
- (2) The current level of performance in respect of sickness absence levels.
- (3) The responses under development for 2013/14 to ensure that performance is further improved and the in-year target is achieved.

PERFORMANCE REPORT – CATERING AND FACILITIES MANAGEMENT SERVICES

Kevin McKay, Group Manager, Environment and Resources updated the Committee on the performance of Catering and Facilities Management Services.

RESOLVED 2013/020

That the progress made in relation to Food Safety and Food Sourcing be noted.

WORK PROGRAMME

A revised work programme was circulated to all Members.

RESOLVED 2013/017

That the Committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

The meeting closed at 2.55 pm.

CHAIRMAN

M_ 11 Sept 13