

# minutes

Meeting Senior Staffing Sub Committee

Date Friday 31 October 2014 commencing at 10.00 am 29 November 2014 commencing at 3.00 pm and 4 December 2014 commencing at 9.30am)

## **membership**

Persons absent are marked with `A`

## **COUNCILLORS**

Alan Rhodes

Joyce Bosnjak  
Steve Carroll  
Mrs K Cutts MBE  
Glynn Gilfoyle

David Kirkham  
Ken Rigby  
Martin Suthers OBE  
Liz Yates

## **MEMBERSHIP OF THE SENIOR STAFFING SUB COMMITTEE TO INTERVIEW FOR THE POST OF CHIEF EXECUTIVE**

The membership as set out above was noted.

## **ELECTION OF CHAIR**

On a motion by Councillor Steve Carroll, seconded by Councillor Joyce Bosnjak it was

## **RESOLVED**

**2014/007**

That Councillor Alan Rhodes be elected Chair of the Senior Staffing Sub Committee to interview for the post of Chief Executive

## **APOLOGIES FOR ABSENCE**

There were no apologies for absence

## **DECLARATIONS OF INTEREST**

There were no declarations of interest by Members or Officers.

## **EXCLUSION OF THE PUBLIC**

### **RESOLVED**

**2014/008**

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the remaining item of business on the agenda on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of part 1 of schedule 12A to the Act.

It was further resolved that representatives of Penna are able to stay in the meeting for the whole process during the appointment of the Chief Executive.

## **EXEMPT INFORMATION ITEMS**

### **31 OCTOBER 2014 LONG LISTING MEETING (10.30 – 11.10 am)**

Penna took members through the long list of candidates with members and highlighted individuals strengths and weaknesses for the role of Chief Executive.

Members discussed all candidates and agreed the long list to be taken forward in the process for further scrutiny.

The Sub-Committee, adjourn until 26 November 2014 where members will short-list for the post of Chief Executive.

### **26 NOVEMBER 2014 SHORT LISTING MEETING (15 00 – 15.45 pm)**

The meeting reconvened at 3.00 pm on Wednesday 26 November 2014 apologies were received from Councillors Glynn Gilfoyle and Ken Rigby.

David Slater (Penna) took members through the results of the long-listing tests and gave feedback on all candidates.

Following discussions by members it was agreed to take 5 candidates forward to the interview. The Committee considered suggested questions for the formal interview, agreed that the subject areas for questioning and the precise questions to be used. The meeting was then adjourned until 9.30 am Thursday 4 December 2014 when the 5 short listed candidates will be interviewed.

### **4 DECEMBER 2014 INTERVIEWS FOR THE POST OF CHIEF EXECUTIVE 9.30 am – 16.35 pm)**

It was noted that Councillor Ken Rigby had apologised for the meeting because of health issues. Members were informed that one of the candidates had withdrawn from the process.

The Sub-Committee received a presentation from each of the interviewees followed by questions.

Having heard from all candidates Members carefully considered the applicants and it was unanimously:-

**RESOLVED**  
**2014/009**

That subject to the requirements of the constitution Mr. Anthony May be appointed to the post of Chief Executive and that the usual arrangements in connection with the appointment

The meeting concluded at 16.35 pm.

**CHAIR**  
SenStaff\M\_6Aug14