



meeting

ADMINISTRATION COMMITTEE

date

30th June 2004

agenda item number

REPORT OF THE HEAD OF MEMBERS SERVICES

NEW APPEALS ORGANISATION

1. Purpose of the Report

To agree arrangements for the cheque presentations associated with the New Appeals Organisation.

Background

2. The Joint Chairmen of the New Appeals Organisation has asked if the County Council would be willing to host a morning reception at which they would present the proceeds of their annual sponsored swim to various groups of children throughout Nottinghamshire with special needs.

The New Appeals Organisation would like to invite around 80 people including the children who benefit from the swim, helpers and civic dignitaries. A date sometime before the end of term in July has been suggested.

The estimated cost for a morning reception to include tea, coffee, soft drinks and Danish pastries would be £212, and the cost of a photographer for the event would be in the region of £150, giving a total cost of £362 to be met from the County Hospitality Budget.

Recommendation

3. That Administration Committee approve the expenditure of £362 to be met from the County Hospitality Budget for a New Appeals Organisation morning reception to be held at a date to be agreed in July, 2004.

Patricia Mayfield
Head of Members Services Committee

Legal Services' Comments (KK)

The Administration Committee is responsible for authorising hospitality to be offered by the County Council. The proposal within this report is therefore within the remit of this Committee.

Director of Resources Financial Comments (R/MB)

The financial implications are as outlined in the report.

Background Papers

Letter from The New Appeals Organisation for the City and County of Nottingham