Nottinghamshire County Council

Administration Committee

Wednesday 28 April 2010 at 2.00 pm County Hall, West Bridgford, Nottingham NG2 7QP

AGENDA

- 1. Minutes of the last meeting held on 17 March 2010
- 2. Apologies for absence
- 3. Declarations of Interest by Members and Officers:- (see note 2 below)
 - (a) Personal
 - (b) Prejudicial
- 4. <u>Members attendance at Conferences and Seminars and other County Council business / Officers' travel outside of the United Kingdom</u>
 - (a) National Children and Adult Services Conference 2010 'Shaping the Present Building the Future' 3-5 November 2010, Manchester Central

5. <u>Hospitality</u>

- (a) County Hospitality Budget Financial Summary
- (b) Discovery Award Association Presentation of Discovery Awards County Hall - 27 October 2010
- (c) Nottinghamshire Outward Bound Presentation of Certificates County Hall November 2010
- (d) Common Purpose Meeting County Hall 5 July 2010
- (e) Buffet Reception to mark the presentation of the Elizabeth Cross and Memorial Scroll County Hall 2 July 2010
- (f) Local Improvement Scheme Event Newark 15 June 2010
- (g) Feedback and acknowledgements from Hospitality Events
- 6. Reports back from conferences or other approved visits
- 7. Member Development
- 8. Retrospective Payment of Special Responsibility Allowance

Notes

(1) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 08449 80 80 80

(2) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Standing Orders. Those declaring must indicate whether their interest is personal or prejudicial and the reasons for the declaration. Any Member or Officer who declares a prejudicial interest in an item must withdraw from the meeting during discussion and voting upon it, unless a dispensation has been granted.

Members or Officers requiring clarification on whether to make a declaration of interest are invited to contact Keith Ford (Tel. 0115 9772590) or a colleague in the Governance Team prior to the meeting.

(3) Members are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.

Ref: A_28Apr10