

**PENSION FUND COMMITTEE – WORK PROGRAMME**

<b>Report Title</b>	<b>Brief summary of agenda item</b>	<b>Report Author</b>
<b>12 December 2019</b>		
Administration Performance	6 Months Update	Jon Clewes
Transforming Pension Administration	Quarterly Update	Sarah Stevenson
AVCs	Update Report	Jon Clewes
Fund Valuation & Performance – Qtr2	Summary of quarterly performance	Tamsin Rabbits
Fund Valuation & Performance	Detailed review of quarterly performance (exempt)	Tamsin Rabbits
Independent Adviser's Report	Independent Adviser's review of performance and managers reports (exempt)	Independent Adviser
Managers Reports	Quarterly reports from Fund Managers (exempt)	Relevant fund managers

<b>13 February 2020</b>		
Governance Conference	Update Report	Jon Clewes
<i>Admission Body Status Update</i>	<i>Details of organisation who satisfy the criteria to be admitted to the LGPS (as required)</i>	<i>Andy Durrant</i>
Fund Strategies	Review of Fund Strategies	Tamsin Rabbitts
LAPFF Conference	Report from the LAPFF conference	Keith Palframan
Proxy Voting	Summary of voting activity during quarter 4 2019	Ciaran Guilfoyle
LAPFF Business Meeting	Report from LAPFF Business Meeting	Ciaran Guilfoyle
<i>Update on LGPS Asset Pooling</i>	<i>(If required)</i>	<i>Keith Palframan</i>
<i>LGPS Scheme Advisory Board Update</i>	<i>6 monthly report updating members on the work of the SAB if anything of note</i>	<i>Jon Clewes/Ciaran Guilfoyle</i>

<b>12 March 2020</b>		
Transforming Pension Administration	Quarterly Update	Sarah Stevenson
Triennial Evaluation	Results of evaluation	Tamsin Rabbitts
Fund Valuation & Performance – Qtr 3	Summary of quarterly performance	Tamsin Rabbitts
Fund Valuation & Performance	Detailed review of quarterly performance (exempt)	Tamsin Rabbitts
Independent Adviser's Report	Independent Adviser's review of performance and managers reports (exempt)	Independent Adviser
Managers Reports	Quarterly reports from Fund Managers (exempt)	Relevant fund managers
<b>11 June 2020</b>		
Administration Performance	12 Months Update	Jon Clewes
Transforming Pension Administration	Quarterly Update	Sarah Stevenson
Fund Valuation & Performance – Qtr 4	Summary of quarterly performance	Tamsin Rabbitts
Fund Valuation & Performance	Detailed review of quarterly performance (exempt)	Tamsin Rabbitts
Independent Adviser's Report	Independent Adviser's review of performance and managers reports (exempt)	Independent Adviser
Managers Reports	Quarterly reports from Fund Managers (exempt)	Relevant fund managers

<b>9 July 2020</b>		
Pension Administration Annual Performance & Strategy Review	Report detailing the Administering Authority and Scheme Employers performance against the Admin Strategy including any data breaches	Jon Clewes
Proxy Voting	Summary of voting activity during quarter 1 of 2020	Ciaran Guilfoyle
LAPFF Business Meeting	Report from LAPFF Business Meeting	Ciaran Guilfoyle
<i>Update on LGPS Asset Pooling</i>	<i>(If required)</i>	<i>Keith Palframan</i>
<b>TO BE PLACED</b>		
Guaranteed Minimum Pension Reconciliation Exercise With HMRC	Update Report	Jon Clewes
Pensions Effect on Higher Education		Jon Clewes
Environmental Impact of Companies Invested in by the Pensions Fund		Tamsin Rabbitts
Investment in Renewables	Report following LAPFF survey	Ciaran Guilfoyle