

minutes



Meeting ADMINISTRATION COMMITTEE

Date Wednesday 2 March 2011 (commencing at 10.00am)

membership

Persons absent are marked with 'A'

COUNCILLORS

Mrs Kay Cutts (Chair)
A Alan Rhodes (Vice-Chair)

Reg Adair
Chris Barnfather
Joyce Bosnjak
Carol Pepper

June Stendall
Martin Suthers OBE
Jason Zadrozny

OFFICERS IN ATTENDANCE

David Ellis – Service Manager, Member Support
Ruth Rimmington – Temporary Governance Officer
Mike Bradford – Senior Accountant

MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting of the Committee held on 19 January 2011, having been circulated to all Members, were taken as read and were confirmed and signed by the Chair.

APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Alan Rhodes.

DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS

No declarations of interest were made.

COUNTY HOSPITALITY BUDGET FINANCIAL SUMMARY

RESOLVED 2011/04

That the report be noted.

NOTIFICATION OF DECISION TAKEN UNDER URGENCY PROCEDURES

RESOLVED 2011/05

That the report be noted.

HOSPITALITY

(A) GARDEN PARTY

Following discussion it was agreed that the event start at an earlier time.

RESOLVED 2011/06

That approval be given to host the County Garden Party on Saturday, 9 July 2011 at County Hall at an estimated cost of £9,977.93 to be met from the County Hospitality Budget.

Councillors Joyce Bosnjak and June Stendall requested that their vote against the above resolution be recorded.

(B) VISIT OF OFFICIALS FROM PR CHINA

RESOLVED 2011/07

That approval be given to host a visit of officials from the General Administration of Quality Supervision, Inspection and Quarantine of the People's Republic of China on 23 March 2011 and to provide tea and coffee at the event at an estimated cost of £75 to be met by the Democratic Services budget.

(C) FEEDBACK AND ACKNOWLEDGEMENTS FROM HOSPITALITY EVENTS

RESOLVED 2011/08

That the report be noted.

REPORTS BACK FROM CONFERENCES OR OTHER APPROVED VISITS

RESOLVED 2011/09

That the report be noted.

REPORT BACK ON AN APPROVED VISIT ABROAD: BRITISH COUNCIL CONNECTING CLASSROOMS SCHOOL PARTNERSHIP PROGRAMME SCHOOL AND LOCAL AUTHORITY VISIT TO CHINA 15 TO 24 MAY 2010

RESOLVED 2011/10

That the report be noted.

**THE NATIONAL CHILDREN AND ADULT SERVICES CONFERENCE
SHAPING THE PRESENT AND BUILDING THE FUTURE 3-5 NOVEMBER
2010**

RESOLVED 2011/11

That the achievements of the visit set out in the report be noted.

The meeting closed at 10.15am.

CHAIRMAN

M_19Jan2011