



REPORT OF THE DIRECTOR OF PUBLIC HEALTH

RE-COMMISSIONING TOBACCO CONTROL SERVICES UPDATE

Purpose of the Report

1. This report provides an update on the tender for the Tobacco Control Services and recommends the Public Health Committee to give approval to award the contract for Tobacco Control Services in accordance with the outcomes identified in the exempt appendices.

Information and Advice

2. Some information relating to this report is not for publication by virtue of paragraph 3 of Schedule 12A of the Local Government Act 1972. Having regard to all the circumstances, on balance, the public interest in disclosing the information does not outweigh the reason for exemption because the information comprises commercially sensitive and confidential information about the bids the Council received. The exempt information is set out in the Exempt Appendix, which will be sent to committee members as soon as the evaluation and tender process has been completed.
3. The process so far:
 - **March 6th 2014** – The Public Health Committee agreed to the re-commissioning of Tobacco Control Services in order to put redesigned services in place by 1st April 2015 [Smoking Cessation Services](#) (Public Health Committee, 6 March 2014).
 - **July 3rd 2014** – The Public Health Committee agreed to realign timescales to a start date for the redesigned service of 1st April 2016 [Tobacco Control and Smoking Cessation Services](#) (Public Health Committee, 3 July 2014).
 - **December 11th 2014** – The Public Health Committee approved the model for consultation [Re-commissioning Tobacco Control Services](#) (Public Health Committee, 11 December 2014)
 - **May 12th 2015** – The Public Health Committee approved plans to commission the ASSIST (A Stop Smoking in Schools Trial - smoking prevention intervention in schools) programme through Nottinghamshire County Council's Youth Service with immediate effect [Developing A Schools Health Hub](#) (Public Health Committee, 12 May 2015)
 - **May 12th 2015** – The Public Health Committee agreed for Tobacco Control Services to formally go out to tender on May 13th 2015 [Re-commissioning of Tobacco Control Services](#) (Public Health Committee, 12 May 2015)

4. The procurement of the Tobacco Control Services is in accordance with The UK Public Contracts Regulations 2015 (SI 2015 No 102). A two stage process was adopted and will put in place a single countywide service for adults, children and young people.

Stage 1: Pre-qualification stage

5. Eight bidders submitted proposals. In the Pre-qualification questionnaire, bidders' responses were evaluated on either pass/fail and/or scored basis against criteria relating to business activities and experience, quality and contract management and business continuity.
6. Only those bidders who met or exceeded the minimum threshold for specific questions and sections of the Pre-qualification questionnaire were invited to tender. Six bidders met these criteria and of these, the top five bidders were invited to tender.

Stage 2: Invitation to Tender stage

7. The Council received bids that were evaluated using the Most Economically Advantageous Tender criteria. This enables the Council to evaluate bids based on quality and price of the tender submission. This is standard best practice for the procurement of services. The weighting of the scoring between quality and price was 60% and 40% respectively. Tenders were evaluated in accordance with the process set out in the information to tenderers.
8. The Tender Questionnaire included questions in respect of service delivery, service implementation, management and staffing, governance, responding to set scenarios and price for the provision of services. Responses were evaluated against set criteria with a threshold set on some but not all of the questions.

Recommendation of award

9. The Tender evaluation process has completed and the outcome of the Tender evaluation panel is included in the exempt appendices.

Other Options Considered

10. To date the Council has received compliant tenders within the budget approved for these services and therefore there are no reasons to abandon or discontinue the process.

Reason for Recommendation

11. The current contracts end on 31st March 2016. The recommendation ensures the continuity of these services to the public after that date.

Statutory and Policy Implications

12. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

13. The indicative budget for the re-commissioned Tobacco Control Service is £2.3m for 2016/2017. £150,000 has been allocated from this amount to commission the ASSIST programme.
14. The award of these services will provide consistency, quality assurance and improve cost efficiency that will deliver good value for money services within the current budget limits. Please refer to Public Health Committee paper [Re-commissioning Tobacco Control Services](#).

Implications for Service Users

15. Service users/carers were consulted as part of the consultation process. A consultation with service users, prospective bidders and key stakeholders was undertaken between January and April 2015 to seek their views on service provision. The outcome was used to shape the service specification and model.

RECOMMENDATION

- 1) The Public Health Committee gives approval to award the contract for Tobacco Control Services in accordance with the outcomes identified in the exempt appendices.

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Director of Public Health

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Constitutional Comments (CEH 13/08/15)

16. The recommendation falls within the delegation to the Public Health Committee by virtue of its terms of reference.

Financial Comments (DG 11.08.2015)

17. Financial implications of this report are contained within paragraph 13.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- [Smoking Cessation Services](#)
Public Health Committee, 6 March 2014
- [Tobacco Control and Smoking Cessation Services](#)
Public Health Committee, 3 July 2014
- [Re-commissioning Tobacco Control Services](#)
Public Health Committee, 11 December 2014
- [Developing A Schools Health Hub](#)
Public Health Committee, 12 May 2015
- [Re-commissioning of Tobacco Control Services](#)
Public Health Committee, 12 May 2015

Electoral Divisions and Members Affected

All