

REPORT OF THE TEAM MANAGER, MEMBERS AND CIVIC SUPPORT

**CIVIC RECEPTION FOR ROYAL BRITISH LEGION VOLUNTEERS 16TH
MAY 2012**

1. Purpose

This report seeks approval for the provision of a Civic Reception to thank the Royal British Legion volunteers. This reception will be hosted by the Chairman of the County Council at County Hall.

2. Background

- 2.1 The Royal British Legion is the Chairman's chosen charity for 2011/2012. The Chairman has raised money for this charity throughout his year of office.
- 2.2. The Chairman of the Council has requested that the reception be held on the evening of Wednesday 16th May, the last evening before he relinquishes office.
- 2.3. As part of the event, the Chairman of the Council would like to present the Chairman of the Royal British Legion with a cheque for the amount he has raised for the charity during his year of office.

3. Financial Implications

It is estimated that there will be 100 external guests, two invitees from each branch of the Nottinghamshire RBL (42 branches) and committee members and 50 County Council representatives. The cost of a buffet reception for a maximum of 150 guests amounts to:-

Food and drink	£1,665.00
Photographer	£ 150.00
Printing costs – invitations & programme	£ 150.00
<u>TOTAL</u>	<u>£1,965.00</u>

4. Statutory and Policy Implications

This report has been compiled after consideration of implications in respect of finance, equal opportunities, personnel, crime and disorder, human rights and those using the relevant service. Where such implications are material, they have been described in the text of the report.

5. Recommendation

That approval be given to the hosting of a Civic Reception to thank the Royal British Legion volunteers on Wednesday 16th May 2012, and the associated costs as stated in the body of the report.

DAVID ELLIS

Team Manager, Member & Civic Support

Constitutional Comments (SG 10/01/2012)

The Committee is the appropriate body to consider the matters set out in this Report. The Committee has the responsibility under the scheme of delegation for authorising hospitality to be offered by the County Council (Paragraph 10.6 to Part Three of the Constitution).

Financial Comments (MB 17/01/12)

The cost can be met from the 2012/13 budget for County Hospitality.

Background Papers Available for Inspection

None