









Planned Action	Officer responsible	Target date for completion	Progress status
<p>1. Modelling sustainable savings plans –approval of ‘Options for Change’ cases for implementation.</p>	<p>Service Director - Transformation</p>	<p>Spring/summer 2022</p>	<p> In progress</p>
<p>With new leadership of the Transformation and Change Group, we are continuing to develop our transformation portfolio, to create greater benefit to the Council’s financial resilience and sustainability. Full Business Cases are being developed for projects within the Whole Family Safeguarding programme (as of August 2022) and Cases for Change have been developed for four key projects within the Portfolio. These were reviewed by Lead Members for Finance and Transformation in July 2022. Further Cases for Change will be developed through a series of budget ‘impact sprints’ over August and September 2022.</p>			
<p>2. Post-pandemic review: formally review the Council’s response to capture and apply learning for the future. This will build on two reports to date to Policy Committee on the impact of COVID-19.</p>	<p>Chief Executive</p>	<p>Now concluded</p>	<p> Complete</p>
<p>Internal Audits review of the organisational response have been completed and actions have been identified for implementation that will be monitored following the predetermined Internal Audit protocol. The Risk, Safety and Emergency Management Board have received a debrief from the Emergency Planning Team and a subsequent review through the Local Resilience Forum will be reported to the Board as part of the established risk management processes. The actions for the response will now be built into the usual business processes.</p>			
<p>3. Implementation of Cabinet/Scrutiny model of corporate governance: incorporating work to review the constitution and operating model</p>	<p>Service Director – Customers, Governance and Employees</p>	<p>May 2022</p>	<p> Complete</p>
<p>The Council’s revised governance model was approved by Full Council on 31st March 2022 and implemented following the Annual General Meeting on 12th May 2022. The Member Working Group remains in place to deal with issues arising from the implementation of the new governance model as appropriate. Full Council agreed that a formal review of the Governance Model would be undertaken by the Member Working Group after 12 months in operation.</p>			

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4. Equality Impact Assessments (EIAs) – review the approach with key stakeholders and deliver refresher training workshops for completion of EIAs, along with an online e-learning package.	Service Director – Customers, Governance and Employees	April 2022 for revised version of EIA form	 Complete
<p>The review of EIAs has been completed, led by the Council's Equalities Officer, using a working group drawing members from across the Council. This included developing revised training and guidance for managers. The Council's Equalities Officer remains available to provide support and advice as required.</p>			
5. Register of Interests – completion of the current review by Legal Services, followed by approval of proposed changes and awareness raising.	Group Manager – Legal, Democratic & Complaints	March 2022	 Complete
<p>The review of the Officer Code of Conduct has been completed and reported to the Governance & Ethics Committee in November 2022. The completed review has been recommended to Full Council for approval of the changes. Changes to the processes and methods of data capture will then be made aware to officers and staff. A full report has been presented to the Governance & Ethics Committee on the 30 November 2022.</p>			
6. Planning & Performance Management Framework: review the framework in line with the development of the new Council Plan	Group Manager – Transformation & Change	March 2022	 In progress
<p>The opportunity of the new Council Plan is being taken to refresh the Planning & Performance Management Framework. In May 2022, we published the Council's first Annual Report and Annual Delivery Plan. A new Annual Delivery Plan Assurance report has been developed and will be shared with Corporate Leadership Team quarterly (first report in August 2022) and with Cabinet every six months.</p>			

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7. Risk management: agree and implement a revised approach to risk management for the Council	Group Manager – Assurance	March 2023	 In progress
<p>An update report was provided to Governance & Ethics Committee in March 2022. The report highlighted progress against the risk management approach action plan and provided information on planned work. Unfortunately, due to operational issues, this work has been delayed but it has now restarted, and a further update will be provided to Committee as soon as possible.</p>			
8. Data quality in Mosaic: greater priority given to addressing issues highlighted by routine reporting	Corporate Director – Adults Social Care and Public Health, working with the Group Manager - Assurance	March 2022	 In progress
<p>A data quality strategy and action plan have been developed and the department has agreed to establish a project to implement the reporting action plan and resolve data quality issues identified as part of a reporting and data quality diagnostic. The department recognises that data quality activity must be embedded as business as usual with the activity resourced accordingly. A business case will be developed to ensure the implementation of the data quality strategy and associated resources. This will be monitored through performance board.</p>			