



MANAGING ATTENDANCE IN SCHOOLS SELECT COMMITTEE

date Monday, 8 December 2008
commencing at 2.00 pm

venue County Hall, West Bridgford,
Nottingham

You are hereby requested to attend the above Meeting to be held at the time/place and on the date mentioned above for the purpose of transacting the business on the Agenda as under.

A handwritten signature in black ink, appearing to read 'D. Hurons', written over a large, light-colored circular mark.

Chief Executive

agenda

1. Minutes of the last meeting held on 13 October 2008.
2. Apologies for Absence.
3. Declaration of Interest by Members and Officers
 - (a) personal
 - (b) prejudicial
4. Review Conclusions.

NOTES

1. Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact The Customer Services Centre, tel 08449 80 80 80.
- 2a. Persons making a declaration of interest should have regard to the Code

of Conduct and the Council's Standing Orders. Any declaration should include the factual circumstances of the declaration, i.e. the nature of the interest and the reason why it is being made.

- 2b. Members or Officers requiring advice or clarification on whether to make a declaration of interest are invited to contact Members' Services prior to the commencement of the meeting.
3. Members are reminded that all papers, with the exception of those which contain exempt or confidential information may be recycled. Appropriate containers for this purpose are located in the respective Secretariats.
4. Information in respect of this meeting is available in a wide range of languages which can be provided on request and can also be provided in large print, Braille and audio. Please contact the number referred to above.