

report



meeting	Administration Committee	
date	21 September 2005	agenda item number

REFERRAL FROM THE PLANNING AND LICENSING COMMITTEE

ANNUAL COMMITTEE TOUR OF INSPECTION

Purpose of Report

1. To approve costs associated with the Planning and Licensing Committee's Tour of Inspection to be held on 23rd September 2005.

Information and Advice

2. The Code of Best Practice for Members of the Planning and Licensing Committee prescribes that an Annual Tour of Inspection will be undertaken by the Committee to view key sites in the county that reflect decisions previously taken or give an opportunity to Members to visit sites to see some particular aspect of the Committee's work in practice.
 - 2.1 At its meeting in June 2005, the Planning and Licensing Committee agreed that this year's tour would be undertaken on Friday, 23rd September. Arrangements have now been made for this tour and the approximate costs involved will be £250 for transport and £120 for refreshments. These costs will be met from the Members' Services budget.

Statutory and Policy Implications

3. This report has been compiled after consideration of implications in respect of finance, equal opportunities, personnel, crime and disorder and those using the service and where such implications are material, they have been brought out in the text of the report.

RECOMMENDED

4. That the costs associated with the Planning and Licensing Committee's Annual Tour of Inspection, as set out above, be approved.

Director of Resources' Financial Comments (MB)

The financial implications are outlined in the report.

Legal Services' Comments (KK)

The Administration Committee has the delegated authority to approve expenditure on travel and associated costs to be incurred and required by Members for the purposes of conducting County Council business. The proposal in this report, insofar as it is in accordance with the Council's Travel and Accommodation Policy, is within the remit of this Committee.

Electoral Division(s) Affected

None.