

Forward Plan

Published 21 March 2024

This Forward Plan supersedes all previous Forward Plans.

What is the Forward Plan?

The Forward Plan contains details of Key Decisions to be taken by The Cabinet, Cabinet Members, Chief Officers and any Committees of Cabinet including the City of Nottingham and Nottinghamshire Economic Prosperity Committee. It does not include decisions to be taken by Full Council or any of the Council's other non-executive committees.

What is a Key Decision?

A Key Decision is one made in the exercise of a Cabinet function which is likely:

- a. to result in the County Council incurring expenditure which is, or the making of savings which are, significant, having regard to the County Council's budget for the service or function to which the decision relates;

For this purpose, "significant" shall mean an expenditure or saving of £1million or more for both revenue and capital expenditure.

or

- b. to be significant in terms of its effect on communities living or working in an area comprising two or more electoral divisions in the area of the County Council

How much notice is given of forthcoming decisions?

As far as possible and in the interests of transparency, the Council will seek to provide at least 28 clear days' notice of new Key Decisions that are listed in this document. Where this is not practicable, such Key Decisions will be taken under urgency procedures as set out in the Constitution.

Notice of Intention to Conduct Business of the Cabinet in Private

Whilst the majority of the business at Cabinet meetings will be open to the public to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information as set out in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

The Forward Plan entries indicate any elements of Key Decision reports which are expected to be considered by Cabinet in private along with the relevant grounds for exemption and reasons why that exemption needs to be applied (the 'Public Interest Test').

The Appendix at the end of this document contains a list of any **non-Key Decision** reports which are also due to be considered by Cabinet in private and indicates whether those reports are expected to be fully or partly exempt, along with the relevant grounds for exemption and reasons why that exemption needs to be applied (the 'Public Interest Test').

If you feel that any decisions or reports that are to be discussed in private should be considered in public, please contact Democratic Services (County Hall, West Bridgford, Nottingham, NG2 7QP, democratic.services@nottscc.gov.uk with your reasons. Such representations must be received no later than **14 days** before the Cabinet meeting, the item is due to be considered. This Council is required to consider any representations received as to why an item should not be taken in private and to publish its decision in advance of the decision being taken.

Cabinet Members

Leader	Councillor Ben Bradley MP
Deputy Leader and Cabinet Member – Transformation	Councillor Bruce Laughton
Cabinet Member – Business Management	Councillor Chris Barnfather
Cabinet Member – Adult Social Care	Councillor Matt Barney
Cabinet Member – Children and Families	Councillor Tracey Taylor
Cabinet Member – Communities and Public Health	Councillor Scott Carlton
Cabinet Member – Economic Development and Asset Management	Councillor Keith Girling
Cabinet Member – Education & Special Educational Needs and Disabilities (SEND)	Councillor Sam Smith
Cabinet Member – Finance and Resources	Councillor Richard Jackson
Cabinet Member – Transport and Environment	Councillor Neil Clarke MBE

Constitution - [Current Constitution](#)

Diary of meetings - [Meetings](#)

Changes since the last Forward Plan

Decisions taken

Date Decision taken	Key Decision	Decision Maker	Date of first inclusion in Forward Plan
18/3/24	Charges for Services 2024-25	Cabinet Member – Transport and Environment	1/2/24
18/3/24	Variation to the Independent Non-Maintained Schools Framework	Cabinet Member – Education & SEND	16/2/24
18/3/24	Early Years Education Funding: Agreement of the Local Funding Formula for 2024-25	Cabinet Member – Education & SEND	1/2/24
11/3/24	Levelling Up Partnership Funding	Cabinet Member – Economic Development and Asset Management	8/2/24

New items added to this Forward Plan (see below for further information)

Key Decision	Decision maker	Department
Bailiff Services Procurement	Cabinet Member – Transport and Environment	Place

Items withdrawn from this Forward Plan

Key Decision	Reason	For more information contact:

Other changes to existing Forward Plan entries

Where the date on which a decision is expected to be made changes, it will be shown on the page for that item. Previous dates on which that item has been scheduled will remain visible on that page but will be struck through.

Key Decision	Change	For more information contact:
Nottinghamshire Healthy Families Programme (0-19)	Updates to decision summary, documents to be considered, details of consultation decision maker and earliest date of decision.	Vivienne Robbins Vivienne.robbs@nottsc.gov.uk, 0115 9774150

Key Decision	Change	For more information contact:
Arc Partnership Contract Extension	Change of Decision-maker from Cabinet Member to Cabinet and change of earliest date of decision	Neil Gamble, Neil.Gamble@nottsc.gov.uk, 0115 977 3045

Cabinet

Decision	Implementing the roll out of Family Hub Networks in Nottinghamshire
Date inserted into Forward Plan	29 September 2023 (amended 24 October 2023)
What is the decision to be taken	The report seeks approval for the development and implementation of Family Hubs across Nottinghamshire.
Who will be consulted?	<p>Consultation has been completed in the original Family Hub Design sites and co-production activities are taking place with families and other stakeholders. These have used the format of an online survey, hard copy questionnaires, workshops, and events with local families.</p> <p>Statutory consultation to change the use of Children's Centres to Family Hubs began on the 3 October 2023 and will end in December. The Citizen's Portal has been used for the online questionnaire and hard copy questionnaires will be disseminated, with a separate questionnaire for young people. This will then be followed up by workshops and visits to schools and other settings to engage children, young people and their parents and carers.</p>
What documents will be considered?	Report
The earliest date the decision can be taken	09/11/2023 8/2/24 28/3/24
Will the report be considered in public?	Fully Public
Decision maker	Cabinet
For more information contact:	Irene Kakoullis irene.kakoullis@nottscc.gov.uk 0115 9774431

Decision	Annual Delivery Plan 2024/25
Date inserted into Forward Plan	25 October 2023
What is the decision to be taken	Approval of the Council's Annual Delivery Plan for 2024/25.
Who will be consulted?	Extended Leadership Team, Corporate Leadership Team, Cabinet, Elected Members, Departmental Leads
What documents will be considered?	Report
The earliest date the decision can be taken	28/03/2024
Will the report be considered in public?	Fully Public
Decision maker	Cabinet
For more information contact:	Sophie Snodin, Sophie.Snodin@nottscc.gov.uk, 0115 8042743

Decision	Building and Office Rationalisation Programme Update
Date inserted into Forward Plan	6 July 2023
What is the decision to be taken	Update to include infrastructure to serve residential units.
Who will be consulted?	
What documents will be considered?	Report
The earliest date the decision can be taken	14/8/23 1/12/23 29/1/24 28/03/24
Decision maker	Cabinet Member — Economic Development and Asset Management Cabinet (amended 16.02.24)
For more information contact:	James Lewis, james.lewis@nottsc.gov.uk, 0115 9773516

Decision	Adult Social Care Market Annual Fee Uplifts and Charging for Financial Year 2024/25
Date inserted into Forward Plan	22 February 2024
What is the decision to be taken	The report seeks approval of the Council's proposed annual fee uplifts and charges for the financial year 2024/25.
Who will be consulted?	The Social Care Market and Commissioners including the Integrated Care Board (ICB) and Nottingham City.
What documents will be considered?	Report
The earliest date the decision can be taken	28/03/2024
Will the report be considered in public?	Fully Public
Decision maker	Cabinet
For more information contact:	Gemma Shelton, gemma.shelton@nottsc.gov.uk, 0115 9773789

Decision	Technology Enabled Care Strategy
Date inserted into Forward Plan	22 February 2024
What is the decision to be taken	The report seeks approval of a new strategy for Technology Enabled Care Services in the Adult Social Care & Public Health Department. The focus of the Strategy will be promoting a digitally enabled life and considering what technology can do to support and improve people's independence and outcomes.
Who will be consulted?	Engagement events are planned to inform the development of the Strategy with: <ul style="list-style-type: none"> • Departmental staff • Council ICT Leads • Members of the public, including carers, who currently use Technology Enabled Care solutions • Health Partners • District and Borough Councils who currently provide Technology Enabled Care Services
What documents will be considered?	Report
The earliest date the decision can be taken	28/03/2024
Will the report be considered in public?	Fully Public
Decision maker	Cabinet
For more information contact:	Mark Douglas, mark.douglas@nottsc.gov.uk, 0115 8040342

Decision	Arc Partnership Contract Extension
Date inserted into Forward Plan	22 February 2024 (amended 21 March 2024)
What is the decision to be taken	To seek approval to an extension to the existing Arc partnership contract.
Who will be consulted?	No one
What documents will be considered?	Report
The earliest date the decision can be taken	25/3/24 4/6/24
Decision maker	Cabinet
For more information contact:	Neil Gamble, Neil.Gamble@nottsc.gov.uk, 0115 977 3045

Decision	Highway Services Contract
Date inserted into Forward Plan	20 November 2023
What is the decision to be taken	To consider the extension of current contractual arrangements for the delivery of highways & transportation maintenance services for a further five years in accordance with the current contractual mechanisms.
Who will be consulted?	This is a contractual decision and no consultation is required.
What documents will be considered?	Report
The earliest date the decision can be taken	21/12/23 8/2/24 28/3/24 4/7/24
Will the report be considered in public?	Fully Public
Decision maker	Cabinet
For more information contact:	Martin Carnaffin, martin.carnaffin@nottsc.gov.uk, 0115 9774227

Leader

No Key Decisions are scheduled to be taken by the Leader at this time.

Deputy Leader and Cabinet Member – Transformation

No Key Decisions are scheduled to be taken by the Deputy Leader and Cabinet Member – Transformation at this time.

Cabinet Member – Business Management

No Key Decisions are scheduled to be taken by the Cabinet Member – Business Management at this time.

Cabinet Member – Adult Social Care

Decision	Procurement of Services to Support the Council's Technology Enabled Care Strategy
Date inserted into Forward Plan	22 February 2024
What is the decision to be taken	Approval is sought to procure a new service delivery partner to provide a wide range of technology enabled care solutions and support the new Council Strategy. The procurement process will start in April 2024 with a view to a new provider being in place for October 2024.
Who will be consulted?	Procurement exercise will involve providers of technology for social care support. Staff will also be involved.
What documents will be considered?	Report
The earliest date the decision can be taken	28/03/2024
Decision maker	Cabinet Member – Adult Social Care
For more information contact:	Mark Douglas, mark.douglas@nottsc.gov.uk, 0115 8040342

Cabinet Member – Children and Families

No Key Decisions are scheduled to be taken by the Cabinet Member – Children and Families at this time.

Cabinet Member – Communities and Public Health

Decision	Phase Five of the Household Support Fund
Date inserted into Forward Plan	14 March 2024
What is the decision to be taken	To allocate funding for phase five of the Household Support Fund which runs from 01 April – 30 Sept 2024
Who will be consulted?	District and borough council Other partners as part of the establish Household Support Fund steering group
What documents will be considered?	Report
The earliest date the decision can be taken	22/04/2024
Decision maker	Cabinet Member – Communities and Public Health
For more information contact:	Mark Walker, mark.walker@nottscc.gov.uk, 0115 977 2173

Decision	Nottinghamshire Healthy Families Programme (0-19)	
Date inserted into Forward Plan	29 September 2023 (Decision summary and consultation details updated on 22 February 2024 and 21 March 2024)	
What is the decision to be taken	<p>Decision: Short-term decisions regarding the future contractual arrangements for the delivery of the Nottinghamshire Healthy Families Programme.</p> <p>Context: Local Authorities have a statutory responsibility, under the Health and Social Care Act of 2012, to provide public health nursing services, including the Healthy Child Programme, which is known locally as the Nottinghamshire Healthy Families Programme.</p> <p>Recommendations made by a Joint Scrutiny Working Group in relation to the Nottinghamshire Healthy Families Programme, and agreed by Overview Committee will be considered by Cabinet on 28th March 2024. Following Cabinet's consideration, along with a briefing provided to Joint Scrutiny Working Group and Overview Committee members, and further discussions with the relevant Chief Officers where appropriate, the Cabinet Member for Communities and Public Health will approve subsequent short-term decisions about the Programme.</p>	
Who will be consulted?	Joint Scrutiny Working Group established by Overview Committee. Public consultation regarding the service model has already been undertaken.	
What documents will be considered?	Report	
The earliest date the decision can be taken	17/04/2024	
Will the report be considered in public?	Fully Public	
Decision maker	Cabinet Member –Communities & Public Health	
For more information contact:	Vivienne Robbins Vivienne.robbs@nottsc.gov.uk, 0115 9774150	

Cabinet Member – Economic Development and Asset Management

Decision	Proposed Sale of Land at Bramcote Park
Date inserted into Forward Plan	25 October 2023
What is the decision to be taken	To approve amended terms for the sale of land.
Who will be consulted?	none
What documents will be considered?	Report
The earliest date the decision can be taken	27/11/2023 19/1/24 25 March 2024
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Neil Gamble, Neil.Gamble@nottscc.gov.uk, 0115 977 3045

Decision	Basic Need Expansion Chilwell School
Date inserted into Forward Plan	12 January 2024
What is the decision to be taken	Approval for a School places programme expansion of Chilwell school
Who will be consulted?	Significant consultation already undertaken with Chilwell school. Further consultation will be undertaken if required for any necessary planning consent
What documents will be considered?	Report
The earliest date the decision can be taken	15/2/24 25/3/24
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Phil Berrill, phil.berrill@nottsc.gov.uk, 0115 9774641

Decision	Sale of land off Tuxford Road, Boughton (site of former Bishops Court)
Date inserted into Forward Plan	19 January 2024
What is the decision to be taken	To seek approval to sale of the site.
Who will be consulted?	The local Divisional County Councillor
What documents will be considered?	Report
The earliest date the decision can be taken	26/2/24 25/3/24
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Neil Gamble, Neil.Gamble@nottscc.gov.uk, 0115 977 3045

Decision	Proposed expansion of Redhill Academy
Date inserted into Forward Plan	1 February 2024
What is the decision to be taken	To seek approval to fund school expansion to meet demand for school places.
Who will be consulted?	Ward member
What documents will be considered?	Report
The earliest date the decision can be taken	4/3/24 25/3/24
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Neil Gamble, Neil.Gamble@nottsc.gov.uk, 0115 977 3045

Decision	Sale of land at Westdale Road, Jacksdale
Date inserted into Forward Plan	16 February 2024
What is the decision to be taken	To seek approval to amended terms of sale.
Who will be consulted?	Ward member
What documents will be considered?	Report
The earliest date the decision can be taken	25/03/2024
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Neil Gamble, Neil.Gamble@nottsc.gov.uk, 0115 977 3045

Decision	A614 / A6097 Major Road Network Delivery
Date inserted into Forward Plan	16 February 2024
What is the decision to be taken	To secure approval to deliver A614 / A6097 once the funding has been secured.
Who will be consulted?	Relevant portfolio holders and ward members.
What documents will be considered?	Report
The earliest date the decision can be taken	25/03/2024
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Joelle Davies, Joelle.Davies@nottsc.gov.uk, 0115 9774857

Cabinet Member – Education and Special Educational Needs and Disabilities (SEND)

No Key Decisions are scheduled to be taken by the Cabinet Member – Education and SEND at this time.

Cabinet Member – Finance and Resources

No Key Decisions are scheduled to be taken by the Cabinet Member – Finance and Resources at this time.

Cabinet Member – Transport and Environment

Decision	Procurement of a contract for the supply of fuel cards
Date inserted into Forward Plan	14 March 2024
What is the decision to be taken	<p>To seek approval from the Cabinet Member (Transport and Environment) to procure a new contract for the provision of fuel cards.</p> <p>These cards will allow employees to purchase fuel for vehicles used on the County Council's business. They may be used to purchase petrol, diesel and electricity.</p> <p>The successful supplier will also provide an on-line reporting system which will allow the Council to manage its fuel purchases.</p>
Who will be consulted?	Cabinet Member for Transport & Environment
What documents will be considered?	Report
The earliest date the decision can be taken	15/04/2024
Decision maker	Cabinet Member – Transport and Environment
For more information contact:	Martin Carnaffin, martin.carnaffin@nottscc.gov.uk, 0115 9774227

Decision	Active Travel Fund – B6021 Kirkby Folly Road cycling improvements
Date inserted into Forward Plan	6 March 2023 (amended on 24/05/23)
What is the decision to be taken	A decision whether to proceed following consultation.
Who will be consulted?	<p>Consultation with local County Council members</p> <ul style="list-style-type: none"> • Online questionnaire to public • Opportunity to respond by post or telephone <p>The public consultation started on 8 December 2022 and ran until 21 December 2022.</p>
What documents will be considered?	Report
The earliest date the decision can be taken	10/7/23 4/12/23 18/3/24
Decision maker	Cabinet Member – Transport and Environment
For more information contact:	Victoria Margeson, Victoria.Margeson@nottscc.gov.uk, Contact Number 0115 977 3176

Decision	2024/25 highways capital and revenue programmes
Date inserted into Forward Plan	16 February 2024
What is the decision to be taken	Approval of the proposed highways programmes to be delivered during 2024/25
Who will be consulted?	<p>The programmes are developed to deliver the priorities and objectives of the Nottinghamshire Plan 2021-2031 and Nottinghamshire Local Transport Plan 2011-2026. Consultation on these priorities/objectives was undertaken as part of the development of those documents, including with local members, communities, and stakeholders.</p> <p>Individual schemes included in the proposed programmes will be consulted on with those affected, as appropriate (as detailed within the report). This will involve consultation and/or pro-active information provision on most schemes and the level of the public engagement will be determined/dependent on the improvements being considered.</p>
What documents will be considered?	Report
The earliest date the decision can be taken	18/03/2024
Decision maker	Cabinet Member – Transport and Environment
For more information contact:	Sean Parks, sean.parks@nottsc.gov.uk, 0115 977 4251

Decision	Bailiff Services: Procurement
Date inserted into Forward Plan	21 March 2024
What is the decision to be taken	To seek approval from the Cabinet Member (Transport and Environment) to tender for and award contracts to bailiff companies to support the enforcement services.
Who will be consulted?	Cabinet Member for Transport & Environment
What documents will be considered?	Report
The earliest date the decision can be taken	29/04/2024
Decision maker	Cabinet Member – Transport and Environment
For more information contact:	Gareth Johnson, gareth.johnson@nottsc.gov.uk, 0115 804 0388

APPENDIX

NON-KEY DECISIONS WHICH WILL BE CONSIDERED BY CABINET IN PRIVATE (AS THE REPORTS WILL CONTAIN PARTLY OR FULLY EXEMPT INFORMATION)

There are no such non-Key Decisions currently.