

report



meeting	ADMINISTRATION COMMITTEE		
date	2 March 2011	agenda item number	5

REPORT OF THE SERVICE MANAGER, GOVERNANCE AND SCRUTINY

NOTIFICATION OF DECISION TAKEN UNDER URGENCY PROCEDURES

1. Purpose of Report

To inform Members of a decision taken under the agreed urgency procedures since the last meeting of the Administration Committee or Urgency Sub-Committee.

2. Background

At its meeting on 13th July 2009, Administration Committee agreed an urgency procedure to enable approval by the Chief Executive, following the majority agreement of the Chair and Vice-Chair of the Committee and the Deputy Leader of the Council. In order to maximise transparency, the Administration Urgency Sub-Committee was subsequently established on 21 October 2009 to deal with the vast majority of such urgent decisions. Although the existing urgency procedure has been retained, Members are keen that they are used only in very exceptional circumstances and that insufficient planning and preparation by officers is not adequate justification for using these powers.

It was felt important to attend due to the fact that the County Council will be undertaking the Public Health Agenda from the Primary Care Trusts and the Public Health Minister, Anne Milton's attendance at the event.

The following urgent decision has been taken since the last meeting:-

Date of
Approval

Decision taken

20/01/2011 Approval for Councillors Mrs K L Cutts and Councillor M Suthers to attend the LGA Health and Social Care Conference in London on 3 February 2011.

3. Statutory and Policy Implications

There are agreed processes for the taking of urgent decisions under the Travel and Accommodation Policy. This urgent decision was necessary to enable the assessment to be undertaken at the earliest possible opportunity.

4. Recommendation

That the report be noted.

**CHRIS HOLMES
SERVICE MANAGER
GOVERNANCE AND SCRUTINY**

Legal Services' Comments

This report is for noting only.

Comments of the Service Director (Finance) (MB)

The financial implications are outlined in the report.

Background Papers Available for Public Inspection

Completed urgent approval form and accompanying report.