

# Forward Plan

**Published 26 January 2023**

This Forward Plan supersedes all previous Forward Plans.

## What is the Forward Plan?

The Forward Plan contains details of Key Decisions to be taken by The Cabinet, Cabinet Members, Chief Officers and any Committees of Cabinet including the City of Nottingham and Nottinghamshire Economic Prosperity Committee. It does not include decisions to be taken by Full Council or any of the Council's other non-executive committees.

## What is a Key Decision?

A Key Decision is one made in the exercise of a Cabinet function which is likely:

- a. to result in the County Council incurring expenditure which is, or the making of savings which are, significant, having regard to the County Council's budget for the service or function to which the decision relates;

For this purpose, "significant" shall mean an expenditure or saving of £1million or more for both revenue and capital expenditure.

**or**

- b. to be significant in terms of its effect on communities living or working in an area comprising two or more electoral divisions in the area of the County Council

## How much notice is given of forthcoming decisions?

As far as possible and in the interests of transparency, the Council will seek to provide at least 28 clear days' notice of new Key Decisions that are listed in this document. Where this is not practicable, such Key Decisions will be taken under urgency procedures as set out in the Constitution.

# Notice of Intention to Conduct Business of the Cabinet in Private

Whilst the majority of the business at Cabinet meetings will be open to the public to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information as set out in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

The Forward Plan entries indicate any elements of Key Decision reports which are expected to be considered by Cabinet in private along with the relevant grounds for exemption and reasons why that exemption needs to be applied (the 'Public Interest Test').

The Appendix at the end of this document contains a list of any **non-Key Decision** reports which are also due to be considered by Cabinet in private and indicates whether those reports are expected to be fully or partly exempt, along with the relevant grounds for exemption and reasons why that exemption needs to be applied (the 'Public Interest Test').

If you feel that any decisions or reports that are to be discussed in private should be considered in public, please contact Democratic Services (County Hall, West Bridgford, Nottingham, NG2 7QP, [democratic.services@nottscc.gov.uk](mailto:democratic.services@nottscc.gov.uk) with your reasons. Such representations must be received no later than **14 days** before the Cabinet meeting, the item is due to be considered. This Council is required to consider any representations received as to why an item should not be taken in private and to publish its decision in advance of the decision being taken.

## Cabinet Members

|  |                             |
|--|-----------------------------|
| Leader   | Councillor Ben Bradley MP   |
| Deputy Leader and Cabinet Member – Transformation          | Councillor Bruce Laughton   |
| Cabinet Member – Business Management                       | Councillor Chris Barnfather |
| Cabinet Member – Adult Social Care and Public Health       | Councillor Matt Barney      |
| Cabinet Member – Children and Families                     | Councillor Tracey Taylor    |
| Cabinet Member – Communities                               | Councillor John Cottee      |
| Cabinet Member – Economic Development and Asset Management | Councillor Keith Girling    |
| Cabinet Member – Finance                                   | Councillor Richard Jackson  |
| Cabinet Member – Personnel                                 | Councillor Gordon Wheeler   |
| Cabinet Member – Transport and Environment                 | Councillor Neil Clarke MBE  |

Constitution - [Current Constitution](#)

Diary of meetings - [Meetings](#)

## Changes since the last Forward Plan

### Decisions taken

| <b>Date Decision taken</b> | <b>Key Decision</b>   | <b>Decision maker</b>                                | <b>Date of first inclusion in Forward Plan</b> |
|----------------------------|---|--|--|
| 09/1/23                    | Commissioning of Advocacy Services  | Cabinet Member – Adult Social Care and Public Health | 6/12/22  |
| 23/1/23                    | Supported Accommodation Tenders Phase 2   | Cabinet Member – Adult Social Care and Public Health | 6/12/22  |
| 16/1/23                    | Review of allowances to Foster Carers   | Cabinet Member – Children and Families               | 6/12/22  |
| 16/1/23                    | Schools & Early Years Funding: agreement of the Local Funding Formula for 2023-24 | Cabinet Member – Children and Families               | 6/12/22  |
| 23/1/23                    | All-Age Carers Support Services   | Cabinet Member – Adult Social Care and Public Health | 6/12/22  |

### New items added to this Forward Plan (see below for further information)

| <b>Key Decision</b>   | <b>Decision maker</b>                                      | <b>Department</b>                   |
|---|--|-------------------------------------|
| School Places Programme – Rosecliffe Academy Expansion                            | Cabinet Member – Economic Development and Asset Management | Place                               |
| Planned Property Maintenance Programme Latest Estimated Cost                      | Cabinet Member – Economic Development and Asset Management | Place                               |
| Concessionary Fare Scheme 2023/24   | Cabinet Member – Transport and Environment                 | Place                               |
| SEND Programme - Bracken Hill Special School Expansion Latest Estimated Cost      | Cabinet Member – Economic Development and Asset Management | Place                               |
| Approval of Nottinghamshire Combating Substance Misuse Strategy and Delivery Plan | Cabinet  | Adult Social Care and Public Health |
| Nottinghamshire Healthy Families Programme (0-19): 2024 and beyond                | Cabinet  | Adult Social Care and Public Health |

### Items withdrawn from this Forward Plan

| <b>Key Decision</b> | <b>Reason</b> |
|---------------------|---------------|
|                     |               |

## Other changes to existing Forward Plan entries

| <b>Key Decision</b>               | <b>Change</b>   |
|-----------------------------------|---|
| East Midlands Freeport Governance | Change of earliest date of decision from 26/1/23 to 9/3/23. |
|                                   |   |

|   |  |
|---|--|
| Decision                                    | Mental Health Act S117 - local policy update   |
| Date inserted into Forward Plan             | 2/11/2022  |
| What is the decision to be taken            | The local implementation of this policy requires rebranding and minor amendments and update for use across the Integrated Care System. |
| Who will be consulted?                      | Health (ICS) partners and stakeholders, including Mental Health Trust, Staff, Healthwatch?   |
| What documents will be considered?          | Report<br>Draft revised policy document.   |
| The earliest date the decision can be taken | 15/12/2022   |
| Decision maker                              | Cabinet Member – Adult Social Care and Public Health   |
| For more information contact:               | Martyn Harris,<br>martyn.harris@nottscc.gov.uk,<br>0115 9773133  |

|   |  |
|---|--|
| Decision                                    | Waste Collection Contract - NCC premises                   |
| Date inserted into Forward Plan             | 6/12/2022  |
| What is the decision to be taken            | Seek approval to enter into a new contract                 |
| Who will be consulted?                      | Not applicable   |
| What documents will be considered?          | Report   |
| The earliest date the decision can be taken | 16/01/2023   |
| Decision maker                              | Cabinet Member – Economic Development and Asset Management |
| For more information contact:               | Rob Fenton,<br>Rob.Fenton@nottsc.gov.uk,<br>0115 8044886   |

| Decision                                    | Active Travel Fund  |
|---|---|
| Date inserted into Forward Plan             | 22/12/2022  |
| What is the decision to be taken            | Approval to proceed to construction on the proposed Active Travel Fund Tranche 3 cycling improvements on A611 Derby Road, Mansfield   |
| Who will be consulted?                      | <p>Consultation involves discussion with local County Council members, followed by an online questionnaire providing the opportunity for those directly impacted by the proposal, stakeholders, and the wider public to comment. Those who don't have access to the online questionnaire are also provided with the opportunity to respond by post or telephone.</p> <p>The public consultation started on 10 November 2022 and ran until 23 November 2022.</p> |
| What documents will be considered?          | Report  |
| The earliest date the decision can be taken | 23/01/2023  |
| Decision maker                              | Cabinet Member – Transport and Environment  |
| For more information contact:               | Victoria Margeson,<br>Victoria.Margeson@nottsc.gov.uk,<br>0115 977 3176   |

|   |  |
|---|--|
| Decision                                    | Carbon Reduction Plan and 2021-22 Greenhouse Gas Emissions Report  |
| Date inserted into Forward Plan             | 22/12/2022   |
| What is the decision to be taken            | Report to seek approval for the Carbon Reduction Plan and to share the latest 2021-22 Greenhouse Gas Emissions report. |
| Who will be consulted?                      | Not applicable   |
| What documents will be considered?          | Report   |
| The earliest date the decision can be taken | 23/01/2023   |
| Decision maker                              | Cabinet Member – Transport and Environment   |
| For more information contact:               | Alex Smith1,<br>alex.smith1@nottsc.gov.uk,<br>0115 9932586   |



|   |   |
|---|---|
| <b>Decision</b>                             | <b>Bus Network Review - Investment in bus services</b>  |
| Date inserted into Forward Plan             | 06/01/2023  |
| What is the decision to be taken            | This decision is required to develop an investment strategy for future bus network.                               |
| Who will be consulted?                      | Consultation is not required for this investment strategy but may be required for individual bus service changes. |
| What documents will be considered?          | Report  |
| The earliest date the decision can be taken | 06/02/2023  |
| Decision maker                              | Cabinet Member – Transport and Environment  |
| For more information contact:               | Chris Ward,<br>chris.ward@nottsc.gov.uk,<br>01159773520   |

|   |   |
|---|---|
| <b>Decision</b>                             | <b>School Places Programme –<br/>Rosecliffe Academy Expansion</b>         |
| Date inserted into Forward Plan             | 26/01/2023  |
| What is the decision to be taken            | Approval of the construction Phase of the<br>Rosecliffe Academy Expansion |
| Who will be consulted?                      | Not applicable  |
| What documents will be considered?          | Report  |
| The earliest date the decision can be taken | 27/02/2023  |
| Decision maker                              | Cabinet Member – Economic Development and<br>Asset Management             |
| For more information contact:               | Phil Berrill,<br>phil.berrill@nottsc.gov.uk,<br>01159774641               |

|   |  |
|---|--|
| <b>Decision</b>                             | <b>East Midlands Freeport Governance</b>   |
| Date inserted into Forward Plan             | 26/04/2022 (last amended 26/1/2023)  |
| What is the decision to be taken            | Approving the final governance arrangements for the County Council involvement in the East Midlands Freeport |
| Who will be consulted?                      | No external consultation is planned.   |
| What documents will be considered?          | Report   |
| The earliest date the decision can be taken | 09/03/2023   |
| Will the report be considered in public?    | It is anticipated that this will be partially exempt   |
| Decision maker                              | Cabinet  |
| For more information contact:               | Adrian Smith,<br>adrian.smith@nottsc.gov.uk<br>0115 9773680  |

| Decision                                    | Visitor Economy Strategy  |
|---|---|
| Date inserted into Forward Plan             | 6/12/2022   |
| What is the decision to be taken            | Approval of revised strategy                                    |
| Who will be consulted?                      | A range of partners and stakeholders                            |
| What documents will be considered?          | Report  |
| The earliest date the decision can be taken | 26/01/2023  |
| Will the report be considered in public?    | Fully Public  |
| Decision maker                              | Cabinet   |
| For more information contact:               | Joelle Davies,<br>Joelle.Davies@nottscc.gov.uk,<br>0115 9774857 |

|   |  |
|---|--|
| Decision                                    | Nottinghamshire's admission arrangements 2024-2025 for community and voluntary controlled schools  |
| Date inserted into Forward Plan             | 6/12/22  |
| What is the decision to be taken            | To consider the outcome from statutory consultation and seek approval of Nottinghamshire's school admission arrangements for 2024-25             |
| Who will be consulted?                      | Statutory public consultation undertaken between 17 October 2022 and 4 December 2022 by social media with email notification to relevant parties |
| What documents will be considered?          | Report<br>Determined admission arrangements 2024-2025<br>Summary of responses to consultation  |
| The earliest date the decision can be taken | 30/01/2023   |
| Decision maker                              | Cabinet Member – Children and Young People   |
| For more information contact:               | Claire Wilcoxson,<br>claire.wilcoxson@nottscc.gov.uk,<br>0115 9772640  |

|   |   |
|---|---|
| Decision                                    | 2023/24 Provisional highways capital and revenue programmes   |
| Date inserted into Forward Plan             | 22/12/2022  |
| What is the decision to be taken            | Approval of the proposed provisional highways programmes to be delivered during 2023/24   |
| Who will be consulted?                      | Individual schemes included in the proposed programmes will be consulted on with those affected, as appropriate (as detailed within the report). This will involve consultation and/or pro-active information provision on most schemes and the level of the public engagement will be determined/dependent on the improvements being considered. |
| What documents will be considered?          | Report  |
| The earliest date the decision can be taken | 06/02/2023  |
| Decision maker                              | Cabinet Member – Transport and Environment  |
| For more information contact:               | Sean Parks,<br>sean.parks@nottsc.gov.uk,<br>0115 977 4251   |

|   |  |
|---|--|
| Decision                                    | Tender of Prevention Services framework agreements and future call-off contracts   |
| Date inserted into Forward Plan             | 3/1/2023   |
| What is the decision to be taken            | To seek approval to undertake a tender process and award 3 regional single provider Framework Agreements, and award Prevention Call-Off Contracts under the terms of the Framework Agreements in each Place Based Partnership area (South, Mid and North Nottinghamshire). |
| Who will be consulted?                      | Individuals that have used previous Prevention Services, and future potential users of services.   |
| What documents will be considered?          | Report<br>Report on Developing the Adult Social Care & Health approach to prevention and early intervention. Proposed contract extensions  |
| The earliest date the decision can be taken | 06/02/2023   |
| Decision maker                              | Cabinet Member – Adult Social Care and Public Health   |
| For more information contact:               | Laura Chambers,<br>laura.chambers@nottsc.gov.uk,<br>0115 9932563   |

|   |  |
|---|--|
| Decision                                    | Basic Need Programme of school expansion 2023-24   |
| Date inserted into Forward Plan             | 3/1/2023   |
| What is the decision to be taken            | <p>To seek approval to take forward identified Basic Need projects into detailed discussions with schools in the relevant planning areas, and potential feasibility.</p> <p>The report also seeks approval to use Basic Need to forward fund projects for which housing developer contributions will be available, but not at the time at which additional school places are required. Furthermore, it seeks approval to use Basic Need funding to cover the shortfall between the total cost of a project and the total housing developer contributions that are available.</p> |
| Who will be consulted?                      | Evidence of need comes from Pupil Place Planning Projections and the Department for Education School Capacity (SCAP) return – consultations do not form part of this process at this stage.  |
| What documents will be considered?          | Report<br>Basic Need Priorities 2023 with rationale  |
| The earliest date the decision can be taken | 20/02/2023   |
| Decision maker                              | Cabinet Member – Children and Families,<br>Cabinet Member – Economic Development and Asset Management  |
| For more information contact:               | Mike Sharpe,<br>mike.sharpe@nottsc.gov.uk,<br>0115 9772803   |



|   |  |
|---|--|
| <b>Decision</b>                             | <b>Planned Property Maintenance Programme Latest Estimated Cost</b>                          |
| Date inserted into Forward Plan             | 26/1/2023  |
| What is the decision to be taken            | Approval of construction Phase of the projects of the Planned Property Maintenance Programme |
| Who will be consulted?                      | Not applicable   |
| What documents will be considered?          | Report   |
| The earliest date the decision can be taken | 27/02/2023   |
| Decision maker                              | Cabinet Member – Economic Development and Asset Management                                   |
| For more information contact:               | Phil Berrill,<br>phil.berrill@nottscc.gov.uk,<br>0115 9774641                                |

|   |   |
|---|---|
| <b>Decision</b>                             | <b>SEND Programme - Bracken Hill Special School Expansion Latest Estimated Cost</b>     |
| Date inserted into Forward Plan             | 26/1/2023   |
| What is the decision to be taken            | Approval of the construction Phase of the Bracken Hill Special School Expansion Project |
| Who will be consulted?                      | Not applicable  |
| What documents will be considered?          | Report  |
| The earliest date the decision can be taken | 27/02/2023  |
| Decision maker                              | Cabinet Member – Economic Development and Asset Management                              |
| For more information contact:               | Phil Berrill,<br>phil.berrill@nottscc.gov.uk,<br>0115 9774641                           |

|   |  |
|---|--|
| Decision                                    | Concessionary Fare Scheme<br>2023/24   |
| Date inserted into Forward Plan             | 26/01/2023   |
| What is the decision to be taken            | Reimbursement arrangements for 2023/24<br>Discretionary elements of the scheme |
| Who will be consulted?                      | Not applicable   |
| What documents will be considered?          | Report   |
| The earliest date the decision can be taken | 06/03/2023   |
| Decision maker                              | Cabinet Member – Transport and Environment                                     |
| For more information contact:               | Pete Mathieson,<br>pete.mathieson@nottsc.gov.uk,<br>01159774270                |

|   |  |
|---|--|
| Decision                                    | Nottinghamshire County Council's Strategic Commissioning Framework   |
| Date inserted into Forward Plan             | 22/12/2022   |
| What is the decision to be taken            | Seek approval for the Strategic Commissioning Framework and key documentation within the Council's Strategic Commissioning Programme. These items are: <ul style="list-style-type: none"> <li>a. Strategic Commissioning Framework</li> <li>b. High Level Training Plan</li> <li>c. Implementation Plan</li> </ul> |
| Who will be consulted?                      | Deputy Leader has been consulted.  |
| What documents will be considered?          | Report   |
| The earliest date the decision can be taken | 09/03/2023   |
| Will the report be considered in public?    | Fully Public   |
| Decision maker                              | Cabinet  |
| For more information contact:               | Kaj Ghattaora,<br>kaj.ghattaora@nottsc.gov.uk,<br>01159773267  |

| Decision                                    | All-Age Carers Strategy   |
|---|---|
| Date inserted into Forward Plan             | 2/11/2022 (amended 3/1/23)  |
| What is the decision to be taken            | Approval of the final version of the all-age Carers Strategy that covers NHS Nottingham and Nottinghamshire, Nottingham City Council and Nottinghamshire County Council. The decision includes approval of a delegation of future commissioning and contract awards which support the Carers Strategy to the Cabinet Member and Corporate Director. |
| Who will be consulted?                      | The strategy has been coproduced with carers and has undergone formal public consultation April/May 2022.   |
| What documents will be considered?          | Report<br>Carers Strategy 2022-2027   |
| The earliest date the decision can be taken | 09/03/2022  |
| Will the report be considered in public?    | Fully Public  |
| Decision maker                              | Cabinet   |
| For more information contact:               | Anna Oliver,<br>anna.oliver@nottsc.gov.uk,<br>01159772535   |

|                                  |   |
|----------------------------------|---|
| Decision                         | Approval of Nottinghamshire Combating Substance Misuse Strategy and Delivery Plan   |
| Date inserted into Forward Plan  | 26/1/2023   |
| What is the decision to be taken | <ol style="list-style-type: none"> <li>1. To secure approval of the Nottinghamshire Combating Substance Misuse Partnership Strategy and Delivery Plan 2023-2025</li> <li>2. The strategy requires a key decision by the Cabinet due to its remit spanning across multiple portfolio holders and the anticipated impact on multiple electoral divisions in the County. It has been informed by the Substance Misuse Joint Strategic Needs Assessment and the Health Needs Assessment.</li> </ol>   |
| Who will be consulted?           | <p>The Nottinghamshire Combating Substance Misuse Partnership Members have approved this Strategy and Delivery Plan. Both the Cabinet Members of the relevant Portfolios of Adult Social Care and Public Health and Children and Families have been briefed.</p> <p>The priorities of the strategy have been identified from the From Harm to Hope Strategy requirements and evidence of need outlined in the Substance Misuse Joint Strategic Needs Assessment and Health Needs Assessment. In terms of engagement, the short deadline given by the Government in developing the Delivery Plan meant that engagement was via Substance Misuse Services providers. Ongoing engagement and co-production is an integral part of this strategy and delivery plan, exemplified in the overarching objective: “A sensitive and resilient co-produced process will be fully embedded for the voices of those who use or could use substance misuse services to be heard and influence the work of the Partnership and the implementation of this strategy” and therefore engagement will continue to take place.</p> |

|   |   |
|---|---|
| What documents will be considered?          | Report<br>Appendix 1 Nottinghamshire Combating Substance Misuse Partnership Local Strategy and Delivery Plan<br>Appendix 2 Nottinghamshire Combating Substance Misuse Partnership Delivery Plan |
| The earliest date the decision can be taken | 09/03/2023  |
| Will the report be considered in public?    | Fully Public  |
| Decision maker                              | Cabinet   |
| For more information contact:               | Sue Foley,<br>Sue.Foley@nottscc.gov.uk,<br>0115 9772994   |

|   |   |
|---|---|
| Decision                                    | Nottinghamshire Healthy Families Programme (0-19): 2024 and beyond  |
| Date inserted into Forward Plan             | 26/1/2023   |
| What is the decision to be taken            | <p>Local Authorities have a statutory responsibility, under the Health and Social Care Act of 2012, to provide public health nursing services, including the Healthy Child Programme, which is known locally as the Nottinghamshire Healthy Families Programme. The current contract for the Nottinghamshire Healthy Families Programme, delivered by Nottinghamshire Healthcare NHS Foundation Trust (NHFT) ends on 31st March 2024. The Nottinghamshire Healthy Families Programme is an early intervention and prevention public health nursing service, supporting families to provide their children with the best start in life. Approval is sought to implement a co-operation arrangement between Nottinghamshire County Council (NCC) and NHFT for procurement of the Nottinghamshire Healthy Families Programme from 1st April 2024. Under this arrangement, following completion of the relevant procurement activity, and subject to the satisfactory and affordable outcome of negotiation, NCC would enter into a new contract with NHFT.</p> |
| Who will be consulted?                      | A programme of engagement will be carried out with the public, the current workforce, and key stakeholders.   |
| What documents will be considered?          | Report<br>Appendix 1: Summary of Nottinghamshire Healthy Families Programme   |
| The earliest date the decision can be taken | 09/03/2023  |
| Will the report be considered in public?    | Fully Public  |
| Decision maker                              | Cabinet   |
| For more information contact:               | Jonathan Gribbin,<br>jonathan.gribbin@nottsc.gov.uk,<br>0115 9772863  |

|   |  |
|---|--|
| Decision                                    | Local Communities Fund – Review of 2022/23 and launch of 2023/24 programme |
| Date inserted into Forward Plan             | 22/12/2022   |
| What is the decision to be taken            | To agree the budget for the Local Communities Fund 2023-24                 |
| Who will be consulted?                      | Cabinet members through budget setting process                             |
| What documents will be considered?          | Report   |
| The earliest date the decision can be taken | 29/03/2023   |
| Decision maker                              | Cabinet Member – Communities   |
| For more information contact:               | Mark Walker,<br>mark.walker@nottsc.gov.uk,<br>0115 977 2173                |



## APPENDIX

### NON-KEY DECISIONS WHICH WILL BE CONSIDERED BY CABINET IN PRIVATE (AS THE REPORTS WILL CONTAIN PARTLY OR FULLY EXEMPT INFORMATION)

There are no such non-Key Decisions currently.