

Forward Plan

Published 12 April 2023

This Forward Plan supersedes all previous Forward Plans.

What is the Forward Plan?

The Forward Plan contains details of Key Decisions to be taken by The Cabinet, Cabinet Members, Chief Officers and any Committees of Cabinet including the City of Nottingham and Nottinghamshire Economic Prosperity Committee. It does not include decisions to be taken by Full Council or any of the Council's other non-executive committees.

What is a Key Decision?

A Key Decision is one made in the exercise of a Cabinet function which is likely:

- a. to result in the County Council incurring expenditure which is, or the making of savings which are, significant, having regard to the County Council's budget for the service or function to which the decision relates;

For this purpose, "significant" shall mean an expenditure or saving of £1million or more for both revenue and capital expenditure.

or

- b. to be significant in terms of its effect on communities living or working in an area comprising two or more electoral divisions in the area of the County Council

How much notice is given of forthcoming decisions?

As far as possible and in the interests of transparency, the Council will seek to provide at least 28 clear days' notice of new Key Decisions that are listed in this document. Where this is not practicable, such Key Decisions will be taken under urgency procedures as set out in the Constitution.

Notice of Intention to Conduct Business of the Cabinet in Private

Whilst the majority of the business at Cabinet meetings will be open to the public to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information as set out in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

The Forward Plan entries indicate any elements of Key Decision reports which are expected to be considered by Cabinet in private along with the relevant grounds for exemption and reasons why that exemption needs to be applied (the 'Public Interest Test').

The Appendix at the end of this document contains a list of any **non-Key Decision** reports which are also due to be considered by Cabinet in private and indicates whether those reports are expected to be fully or partly exempt, along with the relevant grounds for exemption and reasons why that exemption needs to be applied (the 'Public Interest Test').

If you feel that any decisions or reports that are to be discussed in private should be considered in public, please contact Democratic Services (County Hall, West Bridgford, Nottingham, NG2 7QP, democratic.services@nottscc.gov.uk with your reasons. Such representations must be received no later than **14 days** before the Cabinet meeting, the item is due to be considered. This Council is required to consider any representations received as to why an item should not be taken in private and to publish its decision in advance of the decision being taken.

Cabinet Members

Leader	Councillor Ben Bradley MP
Deputy Leader and Cabinet Member – Transformation	Councillor Bruce Laughton
Cabinet Member – Business Management	Councillor Chris Barnfather
Cabinet Member – Adult Social Care and Public Health	Councillor Matt Barney
Cabinet Member – Children and Families	Councillor Tracey Taylor
Cabinet Member – Communities	Councillor John Cottee
Cabinet Member – Economic Development and Asset Management	Councillor Keith Girling
Cabinet Member – Finance	Councillor Richard Jackson
Cabinet Member – Personnel	Councillor Gordon Wheeler
Cabinet Member – Transport and Environment	Councillor Neil Clarke MBE

Constitution - [Current Constitution](#)

Diary of meetings - [Meetings](#)

Changes since the last Forward Plan

Decisions taken

Date Decision taken	Key Decision	Decision maker	Date of first inclusion in Forward Plan
20/03/22	Proposed Increase in Service Charges	Cabinet Member – Adult Social Care and Public Health	17/2/2023
29/03/23	Local Communities Fund – review of 2022/23 and launch of 2023/24 programme	Cabinet Member, Communities	22/12/2022
03/04/23	Active Travel Fund	Cabinet Member, Transport and Environment	22/12/2022 (amended 06/03/2023)

New items added to this Forward Plan (see below for further information)

Key Decision	Decision maker	Department
Office and Building Rationalisation Programme	Full Cabinet	Place
Home to School Transport Policy and Post 16 Statement	Cabinet Member – Transport and Environment	Place
Transport Procurement Framework and Dynamic Purchasing System	Cabinet Member – Transport and Environment	Place
Renewal of Microsoft Enterprise Agreement	Cabinet Member – Finance	Chief Executive's

Items withdrawn from this Forward Plan

Key Decision	Reason	For more information contact:
School swimming service inflationary price uplift to schools	This decision will not be Key	Pom Bhogal, pom.bhogal@nottsc.gov.uk 0115 9932722

Other changes to existing Forward Plan entries

Key Decision	Change	For more information contact:

Decision	Basic Need Programme of school expansion 2023-24
Date inserted into Forward Plan	3/1/2023
What is the decision to be taken	<p>To seek approval to take forward identified Basic Need projects into detailed discussions with schools in the relevant planning areas, and potential feasibility.</p> <p>The report also seeks approval to use Basic Need to forward fund projects for which housing developer contributions will be available, but not at the time at which additional school places are required. Furthermore, it seeks approval to use Basic Need funding to cover the shortfall between the total cost of a project and the total housing developer contributions that are available.</p>
Who will be consulted?	Evidence of need comes from Pupil Place Planning Projections and the Department for Education School Capacity (SCAP) return – consultations do not form part of this process at this stage.
What documents will be considered?	Report Basic Need Priorities 2023 with rationale
The earliest date the decision can be taken	20/02/2023
Decision maker	Cabinet Member – Children and Families, Cabinet Member – Economic Development and Asset Management
For more information contact:	Mike Sharpe, mike.sharpe@nottsc.gov.uk, 0115 9772803

Decision	Planned Property Maintenance Programme Latest Estimated Cost
Date inserted into Forward Plan	26/1/2023
What is the decision to be taken	Approval of construction Phase of the projects of the Planned Property Maintenance Programme
Who will be consulted?	Not applicable
What documents will be considered?	Report
The earliest date the decision can be taken	27/02/2023
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Phil Berrill, phil.berrill@nottsc.gov.uk, 0115 9774641

Decision	Active Travel Fund – B6021 Kirkby Folly Road cycling improvements
Date inserted into Forward Plan	06/03/2023
What is the decision to be taken	A decision whether to proceed following consultation.
Who will be consulted?	<p>Consultation with local County Council members</p> <ul style="list-style-type: none"> • Online questionnaire to public • Opportunity to respond by post or telephone <p>The public consultation started on 8 December 2022 and ran until 21 December 2022.</p>
What documents will be considered?	Report
The earliest date the decision can be taken	17/04/2023
Decision maker	Cabinet Member – Transport and Environment
For more information contact:	Victoria Margeson, Victoria.Margeson@nottsc.gov.uk, Contact Number 0115 977 3176

Decision	Home to School Transport Policy and Post 16 Statement
Date inserted into Forward Plan	12/04/2023
What is the decision to be taken	To approve: - Nottinghamshire County Council Home to School Transport Policy 2023/24 and 24/25 - Nottinghamshire County Council Post 16 Transport Statement 2023/24
Who will be consulted?	Not Applicable
What documents will be considered?	Report
The earliest date the decision can be taken	31/05/2023
Decision maker	Cabinet Member – Transport and Environment
For more information contact:	Chris Ward, chris.ward@nottscc.gov.uk, 0115 9773520

Decision	Transport Procurement Framework and Dynamic Purchasing System
Date inserted into Forward Plan	12/04/2023
What is the decision to be taken	Approval to refresh the Transport Services Ad-hoc Procurement Framework Approval to refresh the Transport Services Dynamic Purchasing System
Who will be consulted?	Not applicable
What documents will be considered?	Report
The earliest date the decision can be taken	31/05/2023
Decision maker	Cabinet Member – Transport and Environment
For more information contact:	Chris Ward, chris.ward@nottscc.gov.uk, 0115 9773520

Decision	East Midlands Freeport Governance
Date inserted into Forward Plan	26/04/2022 (last amended 26/1/2023)
What is the decision to be taken	Approving the final governance arrangements for the County Council involvement in the East Midlands Freeport
Who will be consulted?	No external consultation is planned.
What documents will be considered?	Report
The earliest date the decision can be taken	09/03/2023
Will the report be considered in public?	It is anticipated that this will be partially exempt
Decision maker	Cabinet
For more information contact:	Adrian Smith, adrian.smith@nottscc.gov.uk 0115 9773680

Decision	Future commissioning of preventative support for people who are deaf
Date inserted into Forward Plan	23/03/2023
What is the decision to be taken	This decision relates to the future commissioning of services for Deaf people in Nottinghamshire and seeks approval for the commissioning approach proposed, which is based on a strengths-based approach, and has been developed further to engagement with Deaf people and people currently involved in the delivery of services
Who will be consulted?	Deaf people supported by services and more widely; staff delivering various services and other stakeholders have been involved in the shaping of the proposal. A summary of involvement activity will be included within Appendix 1 to the report.
What documents will be considered?	Report
The earliest date the decision can be taken	24/04/2023
Decision maker	Cabinet Member – Adult Social Care and Public Health
For more information contact:	Bridget Cameron 0115 804 3775 bridget.cameron@nottsc.gov.uk

Decision	Procurement and Contract Award for Nottinghamshire Integrated Sexual Health Services
Date inserted into Forward Plan	06/03/2023
What is the decision to be taken	The decision is to approve procurement of an Integrated Sexual Health Service for Nottinghamshire, via a suitable compliant procurement process, and delegate the decision to award the contract to the Director of Public Health. The Authority is required to recommission this service, as the existing contract ends on March 31st 2024.
Who will be consulted?	<p>A comprehensive engagement has taken place with local residents, current providers, stakeholders including the local health system, and the sexual health market. We have engaged with the Integrated Care Board health commissioning leads to understand any interdependencies with reproductive health services they commission.</p> <p>Further engagement is planned with Children and Families' senior leadership team, Public Health Senior Leadership Team, the Adult Social Care and Public Health Commissioning Board, and a joint children's and families and Adult Social Care and Public Health Scrutiny meeting.</p> <p>A further formal consultation is planned to take place by April 2023.</p>
What documents will be considered?	Report Appendices to be confirmed.
The earliest date the decision can be taken	17/04/2023
Decision maker	Cabinet Member – Adult Social Care and Public Health
For more information contact:	Dawn Jenkin, dawn1.jenkin@nottsc.gov.uk, 9774923

Decision	Extension to the Sustainable Warmth Scheme
Date inserted into Forward Plan	17/2/2023
What is the decision to be taken	Approval to extend existing schemes for Fuel Poverty, to spend Government Grant Funds, if allocated.
Who will be consulted?	The relevant district/borough colleagues have been consulted about the impact on residents within their areas and alignment to other schemes.
What documents will be considered?	Report
The earliest date the decision can be taken	27/03/2023
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Joelle Davies, Joelle.Davies@nottsc.gov.uk, 0115 9774857

Decision	Sale of land at Top Wighay
Date inserted into Forward Plan	06/03/2023
What is the decision to be taken	To agree arrangements for residential delivery
Who will be consulted?	None
What documents will be considered?	Report
The earliest date the decision can be taken	11/04/2023
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Neil Gamble, Neil.Gamble@nottscc.gov.uk, 0115 9773045

Decision	Household Support Fund Phase 4
Date inserted into Forward Plan	10/03/23
What is the decision to be taken	To develop and launch the fourth phase of the Household Support Fund to provide support for those in immediate need from 01.04.23 – 31.03.24
Who will be consulted?	District and borough council Other partners as part of the establish Household Support Fund steering group
What documents will be considered?	Report
The earliest date the decision can be taken	17/04/2023
Decision maker	Cabinet Member – Communities
For more information contact:	Mark Walker, mark.walker@nottsc.gov.uk, 0115 9772173

Decision	Charging Strategy for Catering and Facilities Management, Landscaping Services & County Enterprise Foods
Date inserted into Forward Plan	28 March 2023
What is the decision to be taken	To approve the prices and charging approach for the Service for 2023/24
Who will be consulted?	Presentation to the Cabinet Members for Children, and Adult Social Care and Health
What documents will be considered?	Report
The earliest date the decision can be taken	26/04/2023
Decision maker	Cabinet Member – Communities
For more information contact:	Mark Walker, mark.walker@nottsc.gov.uk, 0115 9772173

Decision	Looked After Children Placement Sufficiency Strategy 2023-25
Date inserted into Forward Plan	06/03/2023
What is the decision to be taken	To seek approval of the Looked After Children Placement Sufficiency Strategy 2023-25
Who will be consulted?	Pre-decision scrutiny through Children and Families Select Committee
What documents will be considered?	Report Sufficiency Strategy 2023-25
The earliest date the decision can be taken	17/04/2023
Decision maker	Cabinet Member – Children and Families
For more information contact:	Laurence Jones, laurence.jones@nottscc.gov.uk, 0115 9773042

Decision	New primary school at Gateford Park, Worksop
Date inserted into Forward Plan	10/03/23
What is the decision to be taken	That approval is given to run a Free School Presumption Process to allow the development of a new primary school within the Gateford Park housing development in Worksop.
Who will be consulted?	The consultation ran for 6 weeks from 16 January until 27 February 2023. This was publicised on the Council website and shared with local stakeholders, including Bassetlaw District Council, the relevant District and County Councillors, the Local Member of Parliament, the schools in the Gateford, Shireoaks and Worksop Planning Areas, Parish Councils, Diocese, Senior Officers and the Department for Education.
What documents will be considered?	Report Consultation responses
The earliest date the decision can be taken	17/04/2023
Decision maker	Cabinet Member – Children and Families
For more information contact:	Karen Hughman, karen.hughman@nottsc.gov.uk, 0115 9772572

Decision	2023/24 Annual Delivery Plan
Date inserted into Forward Plan	10/03/23
What is the decision to be taken	Approval of the Council's Annual Delivery Plan for 2023/24.
Who will be consulted?	Extended Leadership Team, Corporate Leadership Team, Cabinet, Elected Members, Departmental Leads
What documents will be considered?	Report
The earliest date the decision can be taken	20/04/2023
Will the report be considered in public?	Fully Public
Decision maker	Full Cabinet
For more information contact:	Sophie Russell, Sophie.Russell@nottsc.gov.uk, +441158042743

Decision	Office and Building Rationalisation Programme
Date inserted into Forward Plan	12/04/2023
What is the decision to be taken	To update and agree the next steps around the office and building rationalisation programme following the EDAM Cabinet Member response to the recommendations of the Overview Committee.
Who will be consulted?	Relevant staff representative groups
What documents will be considered?	Report
The earliest date the decision can be taken	22/06/2023
Will the report be considered in public?	Fully Public
Decision maker	Full Cabinet
For more information contact:	Derek Higton, derek.higton@nottscc.gov.uk, 0115 977 3498

Decision	Renewal of Microsoft Enterprise Agreement
Date inserted into Forward Plan	12/04/2023
What is the decision to be taken	To avoid loss of the use of Microsoft applications and services such as Microsoft 365 which includes Email, Word, Excel, PowerPoint etc and to allow price protection through locked prices.
Who will be consulted?	This is an exercise to ensure that procurement compliance is maintained and access to market leading infrastructure and critical business application licenses is retained in compliant manner.
What documents will be considered?	Report
The earliest date the decision can be taken	15/05/2023
Decision maker	Cabinet Member – Finance
For more information contact:	Kirstie Phillips, kirstie.phillips@nottscc.gov.uk, 0115 993 2716

APPENDIX

NON-KEY DECISIONS WHICH WILL BE CONSIDERED BY CABINET IN PRIVATE (AS THE REPORTS WILL CONTAIN PARTLY OR FULLY EXEMPT INFORMATION)

There are no such non-Key Decisions currently.