

Policy Committee

Wednesday, 07 October 2015 at 10:30

County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
|----|--|---------|
| 1 | Minutes of last meeting held on 9 September 2015 | 3 - 6 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below) (a) Disclosable Pecuniary Interests (b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Loan to Nottinghamshire County Cricket Club | 7 - 10 |
| 5 | Business Rates Pooling 2013-15 | 11 - 14 |
| 6 | Budget Consultation 2016-17 | 15 - 22 |
| 7 | Digital First Update | 23 - 28 |
| 8 | The Nottingham and Nottinghamshire Combined Authority and the D2N2 Devolution Prospectus | 29 - 32 |
| 9 | Joint County Council and City Council Civic Event to present Ushakov Medals to British veterans of Arctic Convoys | 33 - 34 |
| 10 | Work Programme | 35 - 40 |

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Paul Davies (Tel. 0115 977 3299) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting POLICY COMMITTEE

Date Wednesday 9 September 2015 at 10:30am

membership

Persons absent are marked with `A`

COUNCILLORS

Alan Rhodes (Chairman)
Joyce Bosnjak (Vice-Chairman)

Reg Adair
Sheila Place
Mrs Kay Cutts MBE
Glynn Gilfoyle
Kevin Greaves
Stan Heptinstall MBE
Richard Jackson
David Kirkham
John Knight

Diana Meale
Phillip Owen
John Peck
Ken Rigby
Martin Suthers OBE
Gail Turner
Stuart Wallace
Muriel Weisz

ALSO IN ATTENDANCE

Councillor Roy Allan
Councillor Pauline Allan
Councillor Alan Bell
Councillor Nikki Brooks
Councillor Steve Calvert

Councillor Steve Carrol
Councillor Kate Foale
Councillor Liz Plant
Councillor John Wilkinson

OFFICERS IN ATTENDANCE

Anthony May

Chief Executive

Carl Bilbey
Martin Done
Keith Ford
Jayne Francis-Ward
Jo Kirkby
Celia Morris
Catherine Munro
Michelle Welsh

Resources

Sue Batty
Cherry Dunk
Gill Vasilevskis

Adult Social Care, Health and Public Protection

MINUTES

The Minutes of the last meeting held on 15 July 2015, having been previously circulated, were confirmed and signed by the Chairman.

APOLOGIES FOR ABSENCE

The following temporary change in membership, for this meeting only, was reported to the Committee:-

- Councillor Sheila Place replaced Councillor Jim Creamer

DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

None

POLICY AND PROCESS GUIDANCE FOR DISCRETIONARY PAYMENTS TOWARDS THE PROVISION OF MAJOR ADAPTATION TO SERVICE USERS' HOMES**RESOLVED: 2015/045**

That the proposed policy and process guidance document to support and manage discretionary payments towards the cost of major adaptations in a service user's own home, where recommended adaptation works exceed the government's mandatory Disabled Facilities Grant (DFG) of £30,000, be approved.

DIRECT PAYMENTS POLICY**RESOLVED: 2015/046**

- 1) That the proposed Direct Payments policy be approved.
- 2) That work commence on developing procedural guidance for staff, including where recoupment of funds may be required in any case where there has been a misuse of funds.

PERFORMANCE REPORTING ON THE STRATEGIC PLAN 2014-18 AND REDEFINING YOUR COUNCIL**RESOLVED: 2015/047**

- 1) That the arrangements for performance reporting and the consequential changes required to the Strategic Plan be approved.
- 2) That a Cross Party Project Steering Group be established with an agreed membership of 8, being made up of 4 Labour, 2 Conservative, 1 Liberal Democrat and 1 Independent Group, with nominations to the Steering Group to be sought from the Groups' Business Managers.

LOCAL GOVERNMENT OMBUDSMAN ANNUAL REVIEW LETTER 2015

RESOLVED: 2015/048

That the contents of the report be noted.

COUNTY COUNCILS NETWORK SUMMIT AND ANNUAL CONFERENCE 2015

RESOLVED: 2015/049

That approval be given for the Leader, Deputy Leader, Leader of the Main Opposition Group and the Chief Executive to attend the County Councils Network Summit and Annual Conference in Guildford, Surrey from 15-17 November 2015, together with any necessary travel and accommodation arrangements.

APPOINTMENT TO OUTSIDE BODIES

RESOLVED: 2015/050

That the following Boards be added to the Council's Outside Bodies appointment list (with the named Members being the Council's initial appointees to these bodies):-

- a) Rushcliffe Borough Council Strategic Growth Board – Councillor Diana Meale to be appointed.
- b) Cotgrave Local Growth Board – Cllr Richard Butler to be appointed.

Councillor Mrs Kay Cutts requested that her abstention from the vote on the above resolution be recorded.

WORK PROGRAMME

During discussions, Members requested that future work programme reports clarify any changes to scheduling that had occurred between meetings.

RESOLVED: 2015/051

That the work programme be updated and revised as discussed.

The meeting closed at 10.55am

CHAIRMAN



**REPORT OF THE SERVICE DIRECTOR – FINANCE, PROCUREMENT &
IMPROVEMENT**

LOAN TO NOTTINGHAMSHIRE COUNTY CRICKET CLUB

Purpose of the Report

1. The purpose of this report is to seek approval for the granting of a loan of £2.7 million to Nottinghamshire County Cricket Club to help fund the development plans for the Club on terms and conditions set out in the body of the report.

Information and Advice

2. Members are no doubt aware that Trent Bridge, the home of Nottinghamshire County Cricket Club (NCCC), is a world famous cricketing landmark. It is universally regarded as one of the finest cricket venues across the globe. It has hosted county and test cricket since 1838 and is the world's third oldest Test ground.
3. NCCC has invested heavily over the last 25 years in order for the Trent Bridge ground to retain test cricket venue status. The most notable developments include the £7.2 million Trent Bridge Cricket Centre, also known as the Radcliffe Road Stand, which opened to huge acclaim in 1998, the Fox Road Stand development costing nearly £2.0 million opened in 2002 and the £8.2 million Bridgford Road Stand development opened in 2008. On-going investment in the ground is seen by the Club as a central plank of its strategy to retain Test match venue status as it competes with other ambitious cricket clubs in the country.
4. The Council recognises the socio-economic benefits of NCCC continuing to be a major sporting attraction and has a history of working in partnership with NCCC and other partner local authorities, including a previous 20 year loan agreed in 2007 of £1.23 million. The County Council recognises the benefit the community gains both in terms of reputation and economically for a thriving, world renowned, international cricket ground.
5. NCCC has requested a further loan to enable it to continue to provide international cricket fixtures in Nottinghamshire. The loan of £2.7 million from the County (with the same amounts requested of Nottingham City Council and Rushcliffe Borough Council i.e. £8.1 million in total) will ensure that NCCC can continue with its next phase of ground development; including media and player facilities and both ground capacity and hospitality.
6. The loan requested will be over 20 years and at a commercial rate of interest at the equivalent of the prevailing Public Works Loans Board (PWLB) rate (when the agreement is signed) plus 2%. Currently the PWLB equates to 3.06% (note the rate changes daily).

Both Nottingham City Council and Rushcliffe Borough Council, subject to their own Cabinet/Committee approval, will be authorising loans on the same basis. The loan will be secured against NCCC's assets to safeguard the interests of the councils.

7. NCCC are looking to invest £8.1m in a Media facility, refurbishing the Pavilion and enhancing the William Clarke Stand and Lady Bay development (works to be carried out during the winters of 2015 to 2017). This will ensure facilities compete with the very best. NCCC have requested Nottinghamshire County Council, Nottingham City Council and Rushcliffe Borough Council provide a loan equivalent to £2.7m per authority. The initial discussions with NCCC, the respective Chief Executives and Section 151 officers have provisionally agreed the following terms, subject to their respective Cabinet/Committee(s) approval:

- The loan is over 20 years, with no holiday periods for capital repayment;
- The partnership loan is secured as a charge on the NCCC ground;
- The loan will be drawn upon over the two years as required; and
- The interest rate is fixed at the 20 year annuity PWLB rate at the time of the legal agreement plus 2% (at 19 August 2015 the total rate would be 5.06%).

8. The loan is therefore on a more 'commercial basis' and is balanced against the other socio-economic benefits derived from having a modern test ground facility in Nottinghamshire.

Other Options Considered

9. There are options to either not progress with the loan or potentially looking at changing any of the parameters for the loan (for example either the rate of interest or the timespan of the loan). NCCC, after negotiation, are comfortable with the loan terms as stated at paragraph 7.

Reason/s for Recommendation/s

10. Enhancing the NCCC ground will ensure the community benefits in terms of leisure provision as well as the obvious economic benefits to the area. Securing the status of Trent Bridge as a premier international cricket ground will help to maintain and enhance the national and international reputation of Nottinghamshire.

Statutory and Policy Implications

11. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

12. Financial implications are largely covered in the body of the report. Using the 5.06% interest rate as an example, the Council would accrue, over the 20 years, £1.6 million in interest repayments. There is a technical accounting issue Members should be aware of that as the Council looks to borrow it must finance the principal repayment from revenue.

However the loan repayment from NCCC is treated as a capital receipt. The void between capital receipt and revenue cost would be met from the use of reserves which had otherwise been earmarked to fund capital expenditure (the Capital Projects Reserve). The capital receipts derived from the loan would fund capital projects.

13. Advance of the £2.7 million loan would count against the capital programme.

14. The largest risk is potential default on the loan. A review of the most recent accounts combined with the fact that there is no history of loan default gives a degree of surety in this regard.

RECOMMENDATION/S

15. It is recommended that:

- a. A further loan of £2.7 million repayable over 20 years at a rate of interest of the prevailing PWLB rate (the rate at the time the agreement is signed) plus 2%;
- b. That the Section 151 Officer has delegated authority, in consultation with the Chair of Finance and Property Committee and Monitoring Officer, to agree the final repayment schedule and legal agreement.

Nigel Stevenson

Service Director – Finance, Procurement & Improvement

For any enquiries about this report please contact:

Nigel Stevenson

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T: 0115 9773033

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Constitutional Comments (SSR 01/09/2015)

16. All proposals for loans to individuals or outside bodies should be accompanied by an appropriate risk assessment. The recommendations set out in this report fall within the scope of decisions which may be approved by Policy Committee.

Financial Comments (NS 1/9/15)

The financial implications are set out in the report.

Background Papers

None

Electoral Division(s) and Member(s) Affected

All

**REPORT OF THE SERVICE DIRECTOR – FINANCE, PROCUREMENT &
IMPROVEMENT****BUSINESS RATES POOLING 2013-15****Purpose of the Report**

1. The purpose of this report is to inform Members of the final outturn position on the Nottinghamshire Business Rate Pool as at 31st March 2015, and the proposed distribution of the Pool surplus.

Information and Advice

2. Following approval by Finance & Property Committee (January 2012) from 1st April 2013, Nottinghamshire County Council joined all of the seven Nottinghamshire District Councils to form a Business Rates Pool. This arrangement works exactly the same as for an individual authority, except the tariff or top-up, and the safety net payment or levy, is calculated on the Pool as a single entity.
3. This approach has enabled a greater level of financial resources to be retained within Nottinghamshire, as any levy paid by a district council on business rate growth would ordinarily be paid to central government, whereas under the pooling arrangements, this is retained locally for economic growth or distribution back to partner authorities.
4. Another benefit from joining the pool is the assurance against the volatility of business rates by spreading the risk across all members of the pool. This acts as an insurance mechanism so that all members could see a financial benefit from rapidly growing members of the pool, whilst offering to subsidise other pool members experiencing lower or negative growth.
5. The pooling arrangements afford the same degree of protection against volatility of business rates as would have occurred without the pool i.e. a safety net payment for any reduction in business rates income below 92.5% of the expected baseline figure.

Pool Surplus 2013/14

6. The net surplus generated by the Pool in 2013/14 was £0.392 million. The County's share of this net surplus amount was £0.2 million.
7. This issue was initially considered at The City of Nottingham and Nottinghamshire Economic Prosperity Committee meeting of 24th July 2015 – see the attached link to the agenda for that meeting:-

8. The joint committee supported the following proposal (whilst recognising that this would require approval by each of the constituent Councils)

“To approve the retention of the Pool surplus in 2013/14 (£392,000) for use by the Combined Authority.”

Pool Surplus 2014/15

9. The net surplus generated by the Pool in 2014/15 was £3.0 million. A significant factor in this outturn was the introduction of West Burton B power station into Bassetlaw’s rating list. The County Council’s share of this net surplus amount was £1.3 million.

10. The City of Nottingham and Nottinghamshire Economic Prosperity Committee on 24th July 2015 also supported the following proposals (which again required approval by each of the constituent Councils):-

“To approve that 50% of the Pool surplus in 2014/15 and future years would be retained for use by the Combined Authority.”

“To approve that the remaining 50% surplus generated in 2014/15 and future years, net of retention for the volatility fund, would be distributed to Pool members in line with the Memorandum of Understanding.”

“To approve that the 50/50 distribution approach would be reviewed annually by the Nottinghamshire Chief Executive Group.”

11. If this approach is agreed the County Council is due to receive a one-off payment of £0.65 million during this financial year, which will be utilised to fund ongoing budget pressures.
12. In light of the above proposal that the distribution for future year’s surpluses be reviewed annually by the Nottinghamshire Chief Executives’ Group, it is recommended that the decision on future distribution approaches as regards Nottinghamshire County Council is delegated to the Chief Executive, in consultation with the Chair of Finance & Property Committee. Any proposed changes to the distribution approach would be reported to meetings of Finance & Property Committee.

Other Options Considered

13. None – this report provides Members with an update on the current position of the Nottinghamshire Business Rate Pool and seeks approval for the proposals supported by the City of Nottingham and Nottinghamshire Economic Prosperity Committee.

Reason/s for Recommendation/s

14. Under the Memorandum of Understanding the Pool is designed to encourage economic growth, and this approach promotes this objective.

Statutory and Policy Implications

15. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

16. Services continue to be funded by a combination of locally retained business rates and Revenue Support Grant. However the business rates quantum is relatively fixed, so central government is using the Revenue Support Grant element to manage reductions in the central budget aligned with the well-publicised cuts in national public spending. The Council therefore has to find alternative means to maintain core funding levels and protect services.

17. The manner in which local government is funded will continue, but with total funding levels being eroded over time. The £0.65 million income does not feature in the Medium Term Financial Strategy (MTFS) and will therefore be treated as a “windfall” that will be set against future budget pressures. Any future distributions from the Pool will not be built into the MTFS until they have been realised.

18. The Council has a duty under The Non-Domestic Rating (Rates Retention) Regulations 2013 No. 452 (previously the Local Government Finance Act 1988) to prepare a business rate retention scheme and consider potential policy arrangements available within Nottinghamshire.

RECOMMENDATION/S

19. It is recommended that the Committee:

- a. Notes the outturn for the Nottinghamshire Business Rates Pool for the years 2013/14 and 2014/15.
- b. Agrees the proposal supported by the City of Nottingham and Nottinghamshire Economic Prosperity Committee to retain the entire Pool surplus generated in 2013/14 for use by the Combined Authority.
- c. Agrees the proposal supported by the City of Nottingham and Nottinghamshire Economic Prosperity Committee to retain 50% of the Pool surplus generated in 2014/15 for use by the Combined Authority, and distribute the other 50% to Pool members.
- d. Delegates the approval of the distribution approach for future financial years to the Chief Executive in consultation with the Chair of Finance and Property Committee.
- e. Agrees that any further proposed changes to the distribution approach be presented to future meetings of Finance and Property Committee.

Nigel Stevenson
Service Director – Finance, Procurement & Improvement

For any enquiries about this report please contact:

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Constitutional Comments (SLB 16/9/2015)

Policy Committee is the appropriate body to consider the content of this report.

Financial Comments (NS 14/9/2015)

The financial implications are set out in the report.

Background Papers

None

Electoral Division(s) and Member(s) Affected

All

REPORT OF THE LEADER

BUDGET CONSULTATION 2016/2017

Purpose of the Report

- 1 To inform Policy Committee of the indicative timetable and approach for the 2016/2017 budget consultation process and to seek approval for the proposed methodology and protocol for dealing with correspondence.

Information and Advice

- 2 Budget consultation is a statutory requirement that aims to balance the various interests and needs of the council and its stakeholders, and to produce a soundly based financial plan for the future. The budget process is set against the background of the Council's Medium Term Financial Strategy, which, in turn, uses information from the Government's spending reviews.
- 3 It is imperative that anyone who lives, works or studies in Nottinghamshire is given the opportunity and engages in informing decisions about their local services. Consultation is undertaken to engage with and listen to as many local people as possible so that reliable and robust evidence can be provided to help the Council to make informed decisions on difficult and challenging issues.
- 4 The consultation process aims to deliver the following outcomes:
 - Raise awareness of the budget proposals that have been collectively put forward for consideration by elected County Councillors
 - Raise awareness of the financial pressures faced by the Council and the resources available to fund the public services it provides
 - Ensure residents and local businesses have a better understanding and appreciation of the vast range of services provided by the council and the need to balance public demand for such services against reducing budgets
 - Inform residents as to how the Council is dealing with budget reductions
 - Obtain views on both overarching and specific budget proposals
 - Generate new, innovative and perhaps unanticipated budgeting ideas

- Make decisions informed by public opinion
 - Ensure the public understands the challenges and subsequently supports the budget decisions and outcomes
 - Recognition that the Council listens, considers and responds to consultation feedback in its decision making processes
 - The Council meets its statutory obligations.
- 5 The consultation best practice principles of Integrity, Visibility, Accessibility, Transparency and Disclosure will be adopted at all times by all Councillors and staff.
- 6 The consultation programme will attempt to reach everyone who lives, studies or works in Nottinghamshire including (but not limited to):
- Young people
 - Older people
 - Families
 - Public Service organisations
 - Borough and District Councils
 - Town and Parish Councils
 - Disability groups
 - Business Community
 - Service users
 - Voluntary and Community sector
 - Nottinghamshire citizens' panel
 - Council employees
 - Hard to Reach groups
 - Black Minority Ethnic, and new communities making Nottinghamshire their home
- 7 Attention will be given to accessibility and engagement to ensure the campaign is participatory and no one is excluded from taking part. A proactive approach will be taken to consulting with the aforementioned through: regular media releases; features and articles on various digital channels (such as Internet, Intranet, Facebook and Twitter); information sheets; tapping into existing networks, and hosting local events to ensure a wide range of respondents from all age groups and backgrounds are engaged in the consultation.

Consultation Timetable

- 8 It is anticipated that the overall consultation campaign takes place between the 26 October 2015 and 5 February 2016, with the following stages:

| Activity | Timescale | |
|---|-----------------|---------------------|
| | Commence | Close |
| Stage 1 - "It Matters to Me" budget campaign launched (duration of 14 weeks) | 26 October 2015 | 5 February 2016 |
| Stage 2 – <u>Specific</u> budget proposals launched after Policy Committee's approval (duration of 8 weeks) | 9 December 2015 | 5 February 2016 |
| Reporting: | | |
| Consultation returns considered | | w/c 8 February 2016 |
| Budget proposals considered by Full Council | | 25 February 2016 |

Consultation Approach

- 9 Subject to message testing with residents, the key theme for this budget consultation will be “It Matters to Me” and there will be a focus on communicating what the budget proposals will mean for local people in plain language. One tactic to support this approach will be the use of ‘personas’ which are characters that have been created to represent groups of our residents. The use of the word “me” will help residents to make the emotional connection to their real life experience of using Council services. It is hoped that this will help promote engagement with the budget setting process and encourage residents to respond to the consultation. A visual ‘look and feel’ will be developed to ensure campaign recognition and to distinguish it from previous years.
- 10 The overall budget narrative will reinforce key messages about how the Council is rethinking the way it delivers its services. It will also include messages around savings and efficiencies the Council has already made and the planned investments taking place to improve local services, which will ensure a more balanced narrative around the budget setting process.
- 11 The proposals and options for the budget consultation will include changes in service delivery, income generation options along with innovative ways to deliver services in different ways for better value.

Consultation Methodology

- 12 A detailed methodology together with anticipated outcome of each aspect is detailed in **Appendix A**.
- 13 The first stage of this year’s consultation aims to set the scene, raise awareness and inform the public about the budget challenge ahead and seeks views on the key issues and potential changes to the council tax that should be pursued by the Council to achieve a balanced budget. This will be similar to previous years with the provision of background information (both online and offline) and seeks views on key issues that will help inform the budget deliberations. Background information and consultation postcards would be distributed to all the County’s libraries and through other public buildings and organisations. This provides opportunities for wider engagement and adds value by explaining to residents the services that matter to “me” and will help contextualise and explain the proposals in stage two.
- 14 An extensive digital campaign utilising key channels such as the website, social media and email will be used to increase exposure. This year’s consultation will use more digital promotion than ever before as it is cost effective, more targeted and easier to evaluate. This will also be the first opportunity for many residents to test the new County Council website www.nottinghamshire.gov.uk which is now easier to use on mobile or tablet devices, thanks to the responsive design that changes according to the screen size. Digital marketing tactics will be used to share content, create debate and ultimately help encourage responses to the consultation. The Council will ensure that residents that do not have electronic and digital access can still participate in the consultation through offline methods (e.g. calling the Customer Service Centre, taking part in community events or completing paper surveys).
- 15 The County Council has a specific statutory duty to consult with the Business Community regarding expenditure plans for the coming financial year. It is proposed that this is conducted through: the Business Engagement Group (which includes the Federation of

Small Businesses and the Chamber of Commerce); Business Clubs, and a range of digital channels.

- 16 It is important to capture all consultation returns and apply a standard approach/response to comments and or questions received by the Council. Therefore, as in previous years, there is an agreed “Internal protocol for responding to correspondence” that will be issued internally to all Councillors, the Corporate Leadership Team and relevant officers. The ‘tried and tested’ protocol is the same as in previous years.

Other Options Considered

- 17 The County Council has a legal duty to consult on the setting of its budget.

Reason/s for Recommendation/s

- 18 To outline and obtain approval on how the Council will meet its statutory obligations with regard to consultation on the annual budget.

Statutory and Policy Implications

- 19 This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

- 20 It is envisaged that the 2016/17 budget consultation can be undertaken at a maximum cost of £7,000 and will be met from the 2015/2016 Communications and Marketing budget.

Equalities Implications

- 21 Equalities implications have been considered as part of compiling this report. As there are no negative impacts on any protected group, an Equality Impact Assessment has not been deemed necessary. However, all individual budget proposals will be considered on their own merits, and where appropriate specific Equality Impact Assessments will be undertaken.

RECOMMENDATIONS

It is recommended that Policy Committee:

1. Endorses the consultation timetable and approach
2. Approves the proposed methodology, and protocol for dealing with correspondence

Councillor Alan Rhodes
Leader of the Council

For any enquiries about this report please contact:
Martin Done, Service Director, Communications and Marketing

Constitutional Comments (SLB 16/09/2015)

Policy Committee is the appropriate body to consider the content of this report.

Financial Comments (SES 16/09/15)

The financial implications are set out in the report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Internal protocol for responding to Budget Consultation Correspondence

Electoral Division(s) and Member(s) Affected:

All

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Appendix A – Consultation Methodology

CONSULTATION METHODOLOGY FOR 2016/17 BUDGET PROPOSALS

| Methodology | Output |
|--|--|
| General information/awareness raising | |
| <p>Using the Council's web site is the simplest way to raise awareness. Along with the main consultation document, web pages and on-line forms will be designed to cover the campaign. The Council's web pages will be kept up to date with the latest information and developments.</p> <p>Nottinghamshire residents who do not have access to the internet will be able to access information via libraries and/or by contacting the Customer Service Centre. Information will also be cascaded through schools, children's centres, colleges, public information points etc. Members of the public will be able to request information in other languages and/or formats by telephoning the Customer Service Centre.</p> <p>Face to face engagement with Nottinghamshire residents' will take place through various community/neighbourhood meetings.</p> | <p>The Council needs to show residents it is faced with conflicting challenges - an ongoing reduction in available resources set against increasing demand for services as well as increasing costs.</p> <p>The Council also wants to seek residents' views on its strategic priorities and give them an opportunity to have their say on specific budget proposals.</p> |
| Social media | |
| <p>The advantages of using social media are that we are engaging in a space where people are already talking. It is proposed that the following channels will be maximised to engage people in the budget challenge debate:</p> <ul style="list-style-type: none"> • Twitter • Facebook • Pinterest • YouTube • Search optimisation • Consistent use of a publicised hashtag | <p>Social media will support the budget challenge campaign throughout the consultation. However, it is acknowledged that not all residents may have access to social media or use it. Therefore, the Council will not be using social media in isolation; it will be just one of the methodologies used as part of the consultation process.</p> <p>Work will be undertaken to optimise the ranking of key terms like '<i>Nottinghamshire County Council budget challenge</i>' etc. to make sure people are being directed to the right web pages when searching online.</p> |
| Local community groups/community organisations/voluntary sector/other agencies | |
| <p>Council officers are involved in a variety of community activities on a daily basis and have established dialogue and networks with a number of communities and groups considered to be 'hard to reach'. It is suggested these officers use their established links to encourage these communities to get involved in the budget setting process.</p> <p>The campaign will also be promoted via local community newsletters/community information sheets and promoted via Bassetlaw Council for Voluntary Service (that provides a Countywide information service to voluntary and community organisations also includes Hard to Reach groups).</p> | <p>These officers are well placed to engage with the community in a variety of ways, making use of the numerous community resource centres across the county. Using established networks will encourage residents who do not normally engage to get involved.</p> <p>Emailing community based organisations and voluntary groups in Nottinghamshire - directing them to the Council's website is a way of communicating at little cost. Where appropriate meetings will be held with organisations that prefer to engage on a face-to-face basis.</p> |

| | |
|---|--|
| <p>There are a large number of community groups and local neighbourhood meetings (including luncheon clubs / Sure Start parents' groups / neighbourhood watch groups and older people's groups) which already meet on a regular basis out in communities across the county. These existing networks can be used to promote this year's budget consultation.</p> <p>Existing networks and other stakeholders will continue to be used.</p> | |
| Budget workshops in schools across the county / engaging with young people | |
| <p>All schools will be encouraged to take part via the 'schools portal'.</p> <p>Engagement with young people will also take place via posters in youth centres, directing them to the Council's website.</p> <p>It is also suggested a presentation on the budget proposals takes place at a meeting of the Youth Parliament followed by a question/answer session aimed at exploring young people's priorities.</p> | <p>As well as raising awareness of the challenges facing the Council, this is an opportunity for Councillors and Officers to be on hand to answer questions and encourage discussion with students and young people.</p> |
| Engaging with older people | |
| <p>It is proposed that engagement with older people take place through the Council's existing networks such as the Older People's Advisory Group and 'Ageing Well' Group, in addition to engagement through local community groups.</p> | <p>As well as raising awareness of the challenges facing the Council, this is an opportunity for older people to collectively discuss the issues affecting them and respond as a collective group.</p> |
| Engaging with Hard to Reach Groups | |
| <p>It is proposed that engagement with people from Black and Ethnic Minority Communities; new communities from Eastern Europe; and those that are less likely to access local services should take place through the Council's various databases and directly through local groups that receive grant aid from the County Council.</p> | <p>As well as raising awareness of the challenges facing the Council, this is an opportunity for these communities to collectively discuss the issues affecting them and respond as a collective group.</p> |
| Comment cards in libraries, public information points and at community events | |
| <p>This method is very successful in engaging residents who don't have/want computer access.</p> <p>"It matters to Me" key messages will also be displayed on the Council's video screens in libraries, and at Mansfield and Worksop bus stations, etc.</p> | <p>Quick response comment cards can be distributed at libraries and public information points etc. They can be collected in boxes positioned in libraries etc.</p> |
| Engagement with Business Community | |
| <p>It was useful last year to engage with the business community early in the process through the Business Engagement Group and Business Clubs. This year it is suggested that we build on these links and promote the 2016/17 budget challenge campaign by officer attendance at scheduled meetings during the consultation period.</p> | <p>Attendance at the Business Engagement Group and Business Clubs to promote and cascade information to the business community is a way of raising the profile of the Council's budget challenge campaign. Also by providing links on LinkedIn (social network used by the business community) we are able to reach over 10,000 members.</p> |

| Engagement with Town and Parish Councils | |
|--|--|
| It is suggested posters be displayed on parish notice boards informing residents how they can get involved in the budget challenge campaign. The consultation documents will also be sent to all Town and Parish Councils. | By posting notices on parish notice boards it is hoped that residents living in rural and isolated areas of Nottinghamshire will get involved. |
| Engagement with Nottinghamshire citizens' panellists who have provided email addresses | |
| Just fewer than 1,500 panellists have provided the Council with their email addresses and said they are happy to be contacted this way. It is suggested these panellists be sent an email directing them to the Council's budget challenge web pages. | Emailing panellists and directing them to the Council's website is a way of contacting residents at little cost. |
| Engagement with members of the public who have provided us with an email address and expressed a wish to be informed of Nottinghamshire County Council events and campaigns | |
| As part of our evaluation process following Council events and festivals, a number of residents have provided their email addresses agreeing to be contacted about future Council events and campaigns. It is suggested these residents be sent an email directing them to the Council's budget challenge web pages. | Emailing residents and directing them to the Council's website is an effective and cost efficient way of contacting residents at little cost. |

REPORT OF THE LEADER OF THE COUNCIL

DIGITAL FIRST UPDATE

Purpose of the Report

1. To update elected members on progress in the Digital First project and key next steps.

Information and Advice

2. This report is the latest regular update to Members on this project which sits within the Customer Access and Digital Development Programme in the Redefining Your Council portfolio.
3. An update is provided on the work streams in the project along with other key developments in the digital arena:
 - The new website www.nottinghamshire.gov.uk which was made live on 22 September
 - Social media progress
 - Discovery work around the new intranet eco-system
 - Other digital developments, including a new schools portal and work on microsites
4. Regular communications around Digital First have continued to be issued though a number of different channels. There are 710 subscribers to the Council's Digital First emailme bulletin. In addition, Member Digital Champion Cllr Darren Langton made a blog post in July on the Digital First Notts blog <https://digitalfirstnotts.wordpress.com> which is being used to keep residents, members, employees and stakeholders informed.

New website launch and customer journeys

5. The Council's new, responsive design website www.nottinghamshire.gov.uk which has been built around the needs of users went live on Tuesday, 22 September 2015. The website was delivered to schedule and within budget. This was developed entirely by a specialist in-house digital team which was recruited to enable the site to be iterated and improved regularly in the best value-for-money way possible.
6. The new website provides a platform for more services to be delivered online which will act as an enabler for savings.
7. The key improvements to the site are as follows:

- **Responsive design** – visitors using mobile phones or tablets are now able to easily view and carry out transactions on the website. Mobile visitors currently account for more than 50% of our 200,000 visitors a month and this figure is growing rapidly
 - It's **much easier** for people to find what they are looking for – due to improved content, a cleaner look, simpler navigation and a reduced number of pages. The old site had around 28,000 pages, many of which were never visited. The new site has less than 4000 pages and a large percentage of the content has been re-written in plain English
 - **Highly functional** – faster page downloading mean that visitors can find the information or service that they are looking for quicker
8. For the last four months, the site has been available to the public in Beta (test) format which has allowed the digital team to collect considerable feedback from users which has enabled improvements to be made to the site. Examples of public feedback resulting in changes include:
- requests to change “Trending Tasks” to “Top Tasks”
 - adding page tabs to the top of pages that have a lot of content to avoid the user scrolling down a long page
 - Changing action buttons name the actual task for example “Start to Adopt” instead of “Getting Started”.
9. Before the switch from the old site to the new one, work was done to make sure that as many of the old links that users would have saved would be redirected to the relevant page in the new site. This mapping exercise prevents the “404 error pages” that are often prevalent after launch as old links are broken.
10. The new site provides a platform to build the top 20 customer journeys that will create the potential for as many transactions to be shifted online as possible. This will help deliver savings for the authority. By moving more people online, it creates the potential to lower the average transaction cost with face-to-face costing £9.14, telephone £4.79 and online just £0.09p.

Social Media progress

11. The Council's social media policy, which is predominantly about use of social media channels by the Council as a communications and engagement tool, is in the process of being updated and will be brought to Policy Committee in November. This will reference how, as Policy Committee has requested in June 2015, there will be clearer guidance around improved access to social media by staff and how this will be effectively risk managed through updated HR and ICT policies.
12. The Council's social media strategy is also in the process of being drafted to be brought to Policy Committee in November. Policy Committee in June 2015 approved broad agreement to the move towards a strategic use of social media channels to achieve the Council's Strategic Plan and shift towards a people, place and culture-based approach rather than an organisation-centric focus to be more appealing and engaging to local residents.
13. The Council is currently procuring a new social monitoring system which will help to implement the social media control, monitoring and response and allow content to be spread

across relevant accounts. This will also support the best value for money way to resource to maintaining multiple accounts.

The new digital eco-system

14. The discovery phase is already under way to replace the Council's current intranet with a new digital 'eco-system' which will include a range of online tools which will support employees to do their jobs more efficiently.
15. Included in the scope of this work stream will be a new staff ideas platform. The current platform (called Wazoku) has powered Eureka! since October 2013. A 70% increase in the platform cost has meant that it no longer represents good value for money so alternative platforms are being considered as part of this work.
16. The new intranet (and ecosystem) is due to launch by the end of May 2016 although the plan will be for a phased delivery of new tools over the next eight months.

Other digital developments

The new schools portal (replacement for Wired)

17. The Wired platform is an extranet that allows communication between the Council and our schools. It also served as a document store of all the latest policies and was used to link to other management systems such as finance and reporting.
18. Wired needed to be updated and was considered not fit for purpose in terms of content and customer experience. It also needed to be replaced due to the platform no longer being technically supported.
19. The Council's digital team used the Digital First principles and approach to build a new platform (supported by ICT) using the same Content Management System (CMS) as the new website. This is called the schools portal and is an extranet (part of the site can only be accessed by schools who have log on permissions). A key benefit is securing better value for money as it is built on a free CMS, called Umbraco.
20. Schools were engaged and consulted through a range of methods, including visits to schools, interviews with head teachers and administration staff and a bespoke consultation event with head teachers.
21. Feedback pre and post launch, which took place on 29 September 2015, has been overwhelmingly positive. The heads of the schools at the consultation event said that the new site represented huge strides forward on the previous site, more user-friendly and intuitive, time-saving. It has helped to build on the Council's relationship with schools and represents a fit for purpose platform which can be developed further.
22. There is now the potential to use the schools portal to help protect the income delivered through the sale of services.

23. This version of the site is part of the first phase and there are plans to make further improvements over the coming year. Head teachers have put forward a number of suggestions as to how the site could be further developed.

Microsite development

24. Running simultaneously with the new website development, the Council's digital team have been involved in and will continue to deliver a range of microsites. This has already included:

- **Schools portal** – see section above.
- **Pop up theatre** – this was for the Libraries service and the microsite included pages for different performances (called A Boy and a Bear in a Boat <http://www.nottinghamshire.gov.uk/popuptheatre/boycarboat>; and Oddly <http://www.nottinghamshire.gov.uk/popuptheatre/oddly>). This can be viewed at <http://www.nottinghamshire.gov.uk/popuptheatre> and demonstrates the Council's high quality in-house digital design skills. The microsite enabled the Libraries service to sell tickets online using Eventbrite and the percentage of online ticket sales for performances was high.
- **Nottinghamshire Children's Safeguarding Board** – the new microsite with improved content and functionality is due to launch shortly.

25. Future microsites that the digital team will also deliver include:

- **Web presence for the Combined Authority/Devolution Deal** – this is the Council's contribution to a shared resource approach with other partners to deliver communications activity to help keep residents informed and support the bid.
- **Celebrate** – the microsite for the Registrations service, which includes consideration of a pilot to sell online advertising to test whether the Council can generate an income from this.

Summary

26. This paper summarises the latest progress on the Digital First project and also references other digital developments which are being done as part of 'business as usual' by the digital team. Most of the work is being undertaken concurrently and represents an unprecedented level of activity in this area.

27. Consideration is currently being given to what happens post-Digital First as whilst the main digital platforms will all have been transformed by May 2016 when the project is due to end, the digital needs are not likely to reduce anytime soon. This reflects changed customer behaviour with people accessing more services online and the need to continue to make savings which cheaper online transactions will play a significant role in delivering. Recommendations on what happens post May 2016 will be brought to a future Policy Committee.

Other Options Considered

28. To continue with the current website and usage of social media – both of these options were ruled out due to the need to support the delivery of savings through a customer-centric website and social media strategy.

Reason/s for Recommendation/s

29. To deliver online services that are so good that those that can will choose to use them.

Statutory and Policy Implications

30. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

All expenditure attached with these work streams will be contained within existing budgets. Any divergence from this position will be brought back before Members.

RECOMMENDATION/S

It is recommended that Policy Committee:

- 1) Notes the progress made to date, including the successful launch of the Council's new website and schools portal
- 2) Approves the approach and timetable to deliver a new intranet and social media strategy and policy.

Alan Rhodes
The Leader of the Council

For any enquiries about this report please contact: Martin Done/Clare Yau

Constitutional Comments (SSR 21/09/15)

31. The recommendations fall within the terms of reference for Policy Committee.

Financial Comments (SES 22/09/15)

32. There are no specific financial implications arising directly from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

- All

REPORT OF THE LEADER OF THE COUNCIL**UPDATE ON D2N2 DEVOLUTION PROPOSALS AND NOTTINGHAM AND NOTTINGHAMSHIRE COMBINED AUTHORITY****Purpose of the report**

1. To update Committee on progress towards a devolution settlement for Derby, Derbyshire, Nottingham and Nottinghamshire (D2N2) and on the proposed Nottingham and Nottinghamshire Combined Authority.

Information and advice

2. At its January 2015 meeting, the County Council approved Nottinghamshire County Council's joining of the proposed Nottingham and Nottinghamshire Combined Authority on its establishment, which was anticipated at that point to be in April 2016. Since that meeting, work has been ongoing amongst public sector partners in Nottinghamshire on the Governance Review and Scheme (the documents required by the Government for its consideration of combined authority proposals). Public consultation on the Nottingham and Nottinghamshire proposals took place during the spring prior to the formal submission of the Governance Review and Scheme in May 2015.
3. Alongside the work on a proposed combined authority, the County Council supported work with partners and the D2N2 Local Enterprise Partnership on a 'Devolution Prospectus' for the area. Building on the proposals to create 2 Combined Authorities of N2 (Nottingham and Nottinghamshire) and D2 (Derby and Derbyshire), and working with the D2N2 Local Enterprise Partnership this prospectus outlined the types of powers and funding streams that D2N2 partners would wish to be devolved in any future 'deal' for the area which would significantly improve the prospects for economic growth.
4. The five themes in the Devolution Prospectus are Enterprise; Skills to Employment; Built Environment; Transport and Smart Infrastructure. The Devolution Prospectus was submitted to Government in March.
5. Following the General Election, the Chancellor used his July Budget Statement to announce a new wave of Devolution Deals across England. The Chancellor made it clear that new deals will be dependent on enhanced democratic accountability through new directly elected mayors or similar arrangements and areas that put forward ambitious proposals linked to directly elected governance arrangements could, in return, expect the Government to respond positively to their ambitions both for economic growth but also for wider public sector reform.

6. The Chancellor set a deadline for new devolution proposals to be submitted to the Government by 4th September. This was largely due to the Government's desire to agree new deals in time for them to be incorporated into the Comprehensive Spending Review (CSR), which is due to report on 25th November.
7. Over the summer, intensive work and negotiations with Government on the parameters for a revised D2N2 devolution deal took place ahead of the 4th September deadline.
8. The Secretary of State for Communities and Local Government, Greg Clark, and Lord Heseltine held a meeting with the 19 Leaders of the D2N2 local authorities in early August to listen to outline proposals and to reinforce the Government's position. Subsequently, proposals have been endorsed by the 19 Leaders and formed the basis of the devolution deal proposal submitted to Government on 4th September.
9. Working groups were established (chaired by nominated D2N2 Chief Executives) to review the thematic proposals within the existing D2N2 Devolution Prospectus, refine and amend these where appropriate and clarify specific powers and budgets that would form part of the amended deal.
10. Feedback indicates that the D2N2 devolution proposals have been well received by Government and that the D2N2 deal date will be 25 November. Intelligence suggests that 38 devolution deal proposals were submitted to government on 4th September.

Other Options Considered

11. Leaders and Councils from across Nottinghamshire support the creation of a Nottingham and Nottinghamshire Combined Authority. The Government's invitation for new devolution settlements enabled more ambitious proposals to be developed for the D2N2 area and all partners have been supportive of this approach. Doing nothing was therefore discounted as an option.

Reason/s for Recommendation/s

12. To ensure that County Council Members have the most up-to-date information in relation to the Nottingham and Nottinghamshire Combined Authority and the D2N2 Devolution Prospectus.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described in the body of the report.

RECOMMENDATIONS

14. It is recommended that Committee notes the progress towards a devolution settlement for Derby, Derbyshire, Nottingham and Nottinghamshire (D2N2) and on the Combined Authority.

Councillor Alan Rhodes
Leader of the Council

For any enquiries about this report please contact:

Constitutional Comments

The report is for noting only so Constitutional Comments are not required.

Financial Comments (SES 24.09.2015)

There are no specific financial implications arising from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Establishment of the Nottingham and Nottinghamshire Economic Prosperity Committee; report to Full Council, 16th January 2014, published.

Consultation response: proposal to amend legislation relating to Combined Authorities and Economic Prosperity Boards; report to Policy Committee, 4th June 2014, published.

Economic Development Update: report to Policy Committee, 10th September 2014, published.

Proposals for a Nottingham and Nottinghamshire Combined Authority; report to Economic Development Committee, 18th November 2014, published.

Establishment of the Nottingham and Nottinghamshire Combined Authority; report to County Council, 15th January 2015, published.

All published reports to the Nottingham and Nottinghamshire Economic Prosperity Committee are available here: <http://committee.nottinghamcity.gov.uk/mgCommitteeDetails.aspx?ID=416>.

Electoral Division(s) and Member(s) Affected

All

REPORT OF THE LEADER

JOINT COUNTY AND CITY COUNCIL CIVIC EVENT TO PRESENT USHAKOV MEDALS TO BRITISH VETERANS OF ARCTIC CONVOYS

Purpose of the Report

1. To seek approval for the provision of hospitality at a joint Nottinghamshire County Council and Nottingham City Council civic event to be arranged in the Council House.

Information and Advice

2. Nottingham City Council has been approached by the Russian Embassy with a request to host an event to present Ushakov Medals to British veterans of the Arctic Convoys in World War 2.
3. The Medal of Ushakov is primarily awarded to soldiers and sailors of the Navy and of the Border Guard Service of the Federal Security Service of the Russian Federation for bravery and courage.
4. A Decree of the President of Russia of 10 March 2014 awarded the Medal to a number of British veterans for their personal courage and bravery displayed during the service in the Arctic Convoys in World War 2. The majority of the veterans included in the list sent to the City Council are County residents and therefore the City Council has approached the County Council with the suggestion to arrange a joint civic event.
5. A number of similar events have been held around the United Kingdom in conjunction with the assistance of local authorities, including in Birmingham, Hastings, Southampton, Portsmouth, Scotland and Wales.
6. It is proposed that an afternoon tea be arranged in late October / early November, with light refreshments (in the form of tea, coffee and cakes) provided for the local veterans and their guests.

Other Options Considered

7. Different options for the event were available but it is felt that an afternoon tea would be the most appropriate option.

Reason/s for Recommendation/s

8. To authorise approval for expenditure from the County Hospitality budget.

Statutory and Policy Implications

9. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

The estimated cost to the County Council towards the cost of the refreshments is £200.

RECOMMENDATION/S

1) That approval be given for the estimated costs of £200, for a joint County and City Council civic event to honour the local recipients of Ushakov Medals, to be met from the County Hospitality budget.

Councillor Alan Rhodes
Leader of the County Council

For any enquiries about this report please contact:

Keith Ford, Team Manager, Democratic Services keith.ford@nottsc.gov.uk

Constitutional Comments (24/09/2015)

10. The Committee has responsibility for authorising hospitality offered by the County Council. The proposals in this report fall within the remit of this Committee.

Financial Comments (SES 24/09/2015)

11. The financial implications are set out in the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

REPORT OF THE CORPORATE DIRECTOR OF RESOURCES**WORK PROGRAMME****Purpose of the Report**

1. To review the Committee's work programme for 2015/16.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. The Policy Committee will be asked to determine policies, strategies and statutory plans developed or reviewed by other Committees of the Council. Committee Chairmen are invited to advise the Policy Committee of any additional policy reviews that are being considered.
5. The following changes have been made since the work programme was published in the agenda for the last meeting:-
 - a. Four new items have been scheduled for the 7 October 2015 meeting (these are new items of business that are being submitted to Policy Committee to enable consideration by Members at the earliest opportunity):-
 - i. Loan to Nottinghamshire County Cricket Club;
 - ii. Business Rates Pooling 2013-15;
 - iii. Budget Consultation 2016-17;
 - iv. Joint County and City Council Civic Event to present Ushakov Medals to British veterans of Arctic Convoys.
 - b. Social Media Policy – Deferred from October to November 2015 to enable further work to include the Social Media Strategy.
 - c. Healthwatch Contract – deferred from October to November 2015 to enable further work to be undertaken around the financial considerations.

- d. Hate Crime Policy – deferred from November to December 2015 to enable prior consideration by Community Safety Committee in November.
- e. Accessibility Strategy – deferred from November 2015 to January 2016 to enable sufficient time for consultation with schools and parents.
- f. Performance Reporting on the Strategic Plan 2014-18 and Redefining Your Council – new items added for November 2015, February 2016 and May 2016 in line with the new approach previously agreed by Policy Committee.
- g. Young People’s Health Strategy for Nottinghamshire – new item added to November 2015.
- h. Savings Proposals 2016/17 and 2018/19 – new item added to December 2015.

Other Options Considered

- 6. None.

Reason/s for Recommendation/s

- 7. To assist the committee in preparing and managing its work programme.

Statutory and Policy Implications

- 8. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, ways of working, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the Committee’s work programme be noted, and consideration be given to any changes which the Committee wishes to make.

Jayne Francis-Ward
Corporate Director - Resources

For any enquiries about this report please contact: Keith Ford, Team Manager, Democratic Services Tel: (0115) 9772590 E-mail: keith.ford@nottsc.gov.uk

Constitutional Comments (SLB)

The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None

Electoral Division(s) and Member(s) Affected

All

POLICY COMMITTEE - WORK PROGRAMME (AS AT 29 SEPTEMBER 2015)

| <u>Report Title</u> | <u>Brief summary of agenda item</u> | <u>Lead Officer</u> | <u>Report Author</u> |
|---|--|----------------------------|-----------------------------|
| 11 November 2015 | | | |
| Healthwatch Contract | Consideration of extension of the Council's contract with Healthwatch.. | Sally Gill | Cathy Harvey |
| Performance Reporting on the Strategic Plan 2014-18 and Redefining Your Council | To consider progress and performance against each of the Strategic Plan priorities and the programmes within Redefining Your Council | Nigel Stevenson | |
| Young People's Health Strategy for Nottinghamshire | To seek approval for this new strategy. | Chris Kenny | Dr Kate Allen |
| Social Media Policy | To seek approval for the revised Social Media Policy, updated to reflect the new strategy. | Martin Done | Martin Done |
| 9 December 2015 | | | |
| Boundary Review update | Consideration of final recommendations from Boundary Commission | Jayne Francis-Ward | Keith Ford |
| Savings Proposals 2016/17 and 2018/19 | To seek approval to implement Category A savings and transformation proposals and consult on Category B and Category C proposals as appropriate. | Anthony May | Paula Mullin |
| Hate Crime Policy | Approval of policy. | Paul McKay | Andy Peacock |
| 6 January 2016 | | | |
| Accessibility Strategy | Approval of strategy. | Derek Higton | Christine Buck |
| 10 February 2016 | | | |
| Performance Reporting on the Strategic Plan 2014-18 and Redefining Your Council | To consider progress and performance against each of the Strategic Plan priorities and the programmes within Redefining Your Council | Nigel Stevenson | |
| 9 March 2016 | | | |
| Nottinghamshire Child and Family Poverty Strategy | Approval of revised strategy. | Laurence Jones | Irene Kakoullis |

| <u>Report Title</u> | <u>Brief summary of agenda item</u> | <u>Lead Officer</u> | <u>Report Author</u> |
|---|--|---------------------|----------------------|
| 20 April 2016 | | | |
| | | | |
| 18 May 2016 | | | |
| Performance Reporting on the Strategic Plan 2014-18 and Redefining Your Council | To consider progress and performance against each of the Strategic Plan priorities and the programmes within Redefining Your Council | Nigel Stevenson | |
| 15 June 2016 | | | |
| | | | |
| 13 July 2016 | | | |
| Review of Senior Management Structure | Review following interim structure agreed by Policy Committee on 15 July 2015. | Anthony May | Anthony May |
| Rural Services Network – Review of Membership | Following the initial review by Policy Committee on 15 July 2016. | Sally Gill | Heather Stokes |
| County Life – Evaluation Report | Annual evaluation report – as agreed by Policy Committee on 15 July 2015. | Martin Done | Martin Done |