

Adult Social Care and Public Health Committee

Monday, 14 May 2018 at 10:30

County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
|---|--|---------|
| 1 | Minutes of the last meeting held on 16 April 2018 | 5 - 10 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Progress with Public Health Commissioned Services - Obesity Prevention and Weight Management Service | 11 - 24 |
| 5 | Progress on Development of the Transitions Service | 25 - 32 |
| 6 | Adult Social Care and Public Health - Events, Activities and Communications | 33 - 36 |
| 7 | Work Programme | 37 - 42 |
| 8 | Procurement Plan for Short Term and Assessment Re-ablement Beds and Next Phase of the Care and Support Centre Closure Programme | 43 - 50 |

9 EXCLUSION OF THE PUBLIC

The Committee will be invited to resolve:-

“That the public be excluded for the remainder of the meeting on the grounds that the discussions are likely to involve disclosure of exempt information described in paragraph 3 of the Local Government (Access to Information) (Variation) Order 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

Note

If this is agreed, the public will have to leave the meeting during consideration of the following items.

EXEMPT INFORMATION ITEMS

10 Exempt Appendix - Procurement Plan for Short Term and Assessment Repablement Beds and Next Phase of the Care and Support Centre Closure Programme

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);
- Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matters arising between the Authority or a Minister...

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Sara Allmond (Tel. 0115 977 3794) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting	ADULT SOCIAL CARE AND PUBLIC HEALTH COMMITTEE
Date	16 April 2018 (commencing at 10.30 am)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Stuart Wallace (Chairman)
Tony Harper (Vice-Chairman)
Steve Vickers (Vice-Chairman)

Joyce Bosnjak
Boyd Elliott
Sybil Fielding
David Martin

Francis Purdue-Horan
Andy Sissons
Muriel Weisz
Yvonne Woodhead

OFFICERS IN ATTENDANCE

Sara Allmond, Advanced Democratic Services Officer, Resources
Sue Batty, Service Director, Adult Social Care and Health
Nathalie Birkett, Group Manager, Adult Social Care and Health
Jonathan Gribbin, Interim Director of Public Health, Adult Social Care and Health
Paul Johnson, Service Director, Adult Social Care and Health
Ainsley MacDonnell, Service Director, Adult Social Care and Health
Paul McKay, Service Director, Adult Social Care and Health
David Pearson, Corporate Director, Adult Social Care and Health

1. MINUTES OF THE LAST MEETING

The minutes of the meeting of Adult Social Care and Public Health Committee held on 12 March 2018 were confirmed and signed by the Chair.

2. APOLOGIES FOR ABSENCE

None

3. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

None.

4. PROGRESS REPORT ON SAVINGS AND EFFICIENCIES

Councillor Tony Harper and Paul McKay introduced the report and responded to questions.

RESOLVED 2018/026

- 1) That an update report be received in the next three to six months, and that this be included in the Committee work programme.
- 2) That the disestablishment of 1.0 FTE permanent Occupational Therapist (OT) post (Band B) and the establishment of 1.0 FTE permanent Senior Occupational Therapist / Practitioner post (Band C) be approved.

5. PERFORMANCE UPDATE FOR ADULTSOCIAL CARE AND HEALTH

Councillor Tony Harper and Paul McKay introduced the report and responded to questions.

RESOLVED 2018/026

That an update on how the START technology has been embedded be brought to a future meeting.

6. PUBLIC HEALTH PERFORMANCE AND QUALITY REPORT FOR CONTRACTS FUNDED WITH RING-FENCED PUBLIC HEALTH GRANT SEPTEMBER TO DECEMBER 2017

Councillor Tony Harper and Paul McKay introduced the report and responded to questions.

RESOLVED 2018/027

That no action is required in relation to the Public Health performance and quality report for contracts funded with ring-fenced Public Health Grant September to December 2018.

7. NOTTINGHAMSHIRE COUNTY COUNCIL'S STRATEGY FOR HOUSING WITH CARE 2018-2025

Councillor Steve Vickers and Sue Batty introduced the report and responded to questions.

RESOLVED 2018/028

- 1) That the 'Housing with Care' Strategy as attached as **Appendix A** be approved in principle, and be recommended to Policy Committee for formal approval
- 2) That consultation with stakeholders on the detail of a delivery plan for the strategy be approved
- 3) That initial soft market testing and the use of that information to develop partnerships and/or follow due process to contract with potential partners to develop the required 'housing with care' places be approved, with detailed proposals for schemes brought to Adult Social Care and Public Health Committee for approval

8. ADULT SOCIAL CARE AND COMMERCIAL DEVELOPMENT – OUTCOME OF CONSULTATION

Councillor Stuart Wallace and Ainsley MacDonnell introduced the report and responded to questions.

RESOLVED 2018/029

That the proposals set out at paragraph 3 of the report which aim to reduce the annual running costs of the County Horticulture and Work Training Service and proceed with the improvements to the Brooke Farm site, vacate the site at Skegby and cease all Grounds Maintenance and Golden Gardens activity be approved.

9. QUALITY AND MARKET MANAGEMENT TEAM QUALITY AUDITING AND MONITORING ACTIVITY – CARE HOME AND COMMUNITY PROVIDER CONTRACT SUSPENSIONS

Councillor Stuart Wallace and Paul Johnson introduced the report and responded to questions.

RESOLVED 2018/030

That no actions are required in relation to the issues contained within the report.

10. HEALTH AND SOCIAL CARE INTEGRATION IN BASSETLAW

Councillor Steve Vickers and Ainsley MacDonnell introduced the report and responded to questions.

RESOLVED: 2018/031

That the signing, on behalf of Nottinghamshire County Council, of the Memorandum of Understanding for the Bassetlaw Accountable Care Partnership be approved.

11. DEPRIVATION OF LIBERTY SAFEGUARDS POLICY

Councillor Steve Vickers and Sue Batty introduced the report and responded to questions.

RESOLVED: 2018/032

That the revised Deprivation of Liberty Safeguards Policy, attached as Appendix A to the report, be recommended to Policy Committee for approval.

12. COMMISSIONING AND PROCUREMENT PLAN FOR ASSISTIVE TECHNOLOGY AND RELATED SERVICES

Councillor Stuart Wallace and Sue Batty introduced the report and responded to questions.

RESOLVED: 2018/033

- 1) That the existing frameworks be used to procure a telecare call monitoring service for two years with the option to extend for up to two further years, as detailed in paragraph 24 of the report.
- 2) That the existing frameworks be used to purchase an integrated equipment, storage, installation, maintenance and recycling service on an initial one year contract with the option to extend for a further year. The contract to include a requirement for the provider to supply, install and maintain a wide range of Assistive Technology equipment to meet individual needs, as detailed in paragraph 25 of the report.
- 3) That it be approved to undertake a cost/benefit analysis for moving to an in-house installation service or partnership with other local public bodies, as detailed in paragraph 22 of the report.
- 4) That it be approved to continue to explore the potential to work more closely with partners on the delivery of Assistive Technology solutions.

13. ADULT SOCIAL CARE AND PUBLIC HEALTH – EVENTS, ACTIVITIES AND COMMUNICATIONS

RESOLVED: 2018/034

That Committee approves the plan of events, activities and publicity set out in the report.

14. WORK PROGRAMME

RESOLVED 2018/035

That the work programme be updated to include:

- Savings and Efficiencies update report - the next three to six months
- Nottinghamshire County Council's Strategy for Housing with Care 2018-2025 - detailed proposals for schemes to be brought to Adult Social Care and Public Health Committee for approval
- An update on how the START technology has been embedded be brought to a future meeting.
- A report on the effectiveness of the Supported Employment Service

15. EXCLUSION OF THE PUBLIC

RESOLVED: 2018/036

That the public be excluded for the remainder of the meeting on the grounds that the discussions are likely to involve disclosure of exempt information described in paragraph 3 of the Local Government (Access to Information) (Variation) Order 2006

and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

16. EXEMPT APPENDIX TO ITEM 5: PERFORMANCE UPDATE FOR ADULT SOCIAL CARE AND HEALTH

RESOLVED: 2018/037

That the information in the exempt appendix be noted.

17. EXEMPT APPENDIX TO ITEM 9: QUALITY AND MARKET MANAGEMENT TEAM QUALITY AUDITING AND MONITORING ACTIVITY – CARE HOME AND COMMUNITY CARE PROVIDER CONTRACT SUSPENSIONS

RESOLVED: 2018/038

That the information in the exempt appendix be noted.

The meeting closed at 12.46 pm.

CHAIR

14 May 2018**Agenda Item: 4****REPORT OF DIRECTOR OF PUBLIC HEALTH****PROGRESS WITH PUBLIC HEALTH COMMISSIONED SERVICES:
OBESITY PREVENTION AND WEIGHT MANAGEMENT SERVICE****Purpose of the Report**

1. To report the progress of work undertaken in 2017/18 to improve the performance and value for money of the commissioned obesity prevention and weight management service.

Information**Context and Background**

2. Being overweight or obese is a major risk factor poor mental wellbeing, and many serious long term conditions including type 2 diabetes, liver disease, cancer, heart disease, pregnancy complications and musculoskeletal conditions (Nottinghamshire Joint Strategic Needs Assessment, 2016). In addition, to the consequences for individuals, the costs to local social and healthcare services and wider society is high. It is estimated that obesity costs the NHS £6.1 billion and wider society £27 billion per year (Public Health England, 2017).
3. Sixty five percent of all adults in Nottinghamshire are an excess weight and 26% are obese compared with 61% and 23%, respectively in England (Public Health England, 2018a). However, levels of child obesity in the county are significantly lower than the England average and have not increased over the last decade as in the country as a whole. Nevertheless, approximately twice as many children in the county are obese when they finish primary school aged 10-11 years (17.4%) compared with at the start of primary school at age 4-5 years (8.6%) in line with the whole of England (Public Health England, 2018b).
4. The County Council Public Health Division commissions an Obesity Prevention and Weight Management service as a central part of the county's framework to address excess weight. The service includes:
 - Tier 1 Obesity prevention: Targeted public health interventions aimed at prevention and reinforcement of healthy eating and physical activity messages for all ages.
 - Tier 2 healthy lifestyle weight management: Weight management, healthy eating, physical activity and behaviour change delivered in the community to children, young people, and adults including pregnant women.
5. A 4 year contract (with two year extension option) for this service was awarded to Everyone Health Ltd in April 2015, with a contract value of £1.4 million per year.

Service Improvement in 2017

6. From April 2017, Public Health Commissioners have worked with the Provider to implement several changes to the service which are described below.

Improving the impact and sustainability of Tier 1 obesity prevention programmes

7. During 2016/17 it was reported that the service had 16,000 children and adults contacts. However, it was determined that many of these represented one-off contacts at events and in schools which may have had little impact on sustained behaviour change. The service is still supporting these community activities but is now putting more emphasis on working with community groups, schools and workplaces to build their own skills and capacity as healthy places.
8. In June 2017 it was agreed that, at no extra cost to the Council, the service would align with the County Council's work to reduce falls in older people. The service is setting up a new network of strength & balance exercise sessions aimed at older people at risk of falls and training exercise instructors. This is a significant development working with the Public Health funded Adult Social Care Falls Prevention project. This will lead to at least 2 exercise classes in each district of the county in 2018, which a pool of more than 14 trained instructors.

Increasing the number of tier 2 adult weight management sessions

9. The weight management service is available at locations across the county (appendix 1). The uptake of the adult tier 2 weight management offer continues to be excellent in 2017/18 with the service having achieved more than double (218%) of their annual target number (258) of service users.
10. Over a third of service users who complete the 12 week programme achieve a clinically significant weight loss at 3 months. The physical activity, dietary and mental wellbeing outcomes of the service are also positive at 3 months. Forty percent of service users who remain in contact in the service at 12 months maintained a clinically significant weight loss. Appendix contains the feedback from 2 service users.
11. During 2017/18 it was determined that the tier 2 weight management service could reach many more people than the planned 258 core service users at no extra cost to the commissioner. To do this the service is now sub-contracting other weight management providers. During October 2017 to March 2018, over 1000 additional adults started 12 week weight management on referral courses delivered by partnered weight management providers. Initial findings indicate that over a third of service users who complete this 12 week programme achieve a clinically significant weight loss at 3 months.

Re-profiling the payments per service user for tier 2 weight management

12. To date the service has been paid for each service user who accesses the directly provided 12 week weight management courses. There are also payments for support to service users at 6 months, and for outcomes at 12 months. From April 2018, the service will only get paid the majority of the price per service user when service users attend 9 of the 12 weekly sessions. This has been put in place to incentivise the service to encourage services users to participate in more sessions, which should in turn improve service outcomes.

Addressing underperformance in children's and maternity tier 2 weight management

13. The uptake of the children and families weight management declined in the first two quarters of 2017/18. To improve this, commissioners have worked with the service provider to enable a service user to join a programme at any point in its 12 week duration, to deliver extra weight management targeted courses within schools, to promote the service more effectively with schools and to increase referrals from the national child measurement programme.
14. As a result, the uptake of the children and families weight management has started to improve by quarter 4 of 2017/18 with the service achieving 43.5% of the annual target (108 children) in 2017/18. The latest outcome data shows that when children do engage with the service there are positive improvements in excess weight gain, physical activity and diet.
15. The uptake of the maternity weight management has been poor in the first two years of the contract. Commissioners have worked with the service provider to develop a service development and improvement plan for this part of the service.
16. Improvements have included working with the 3 maternity services to redesign the maternity pathway for weight management support, working with local maternity clinical leads to improve the referral systems to increase referrals into the service. Also, providing new weight management support for obese women planning to have a baby so they get support earlier. Further developments will include training of midwives around brief intervention and healthy weight and weight management. Also, information in packs and mobile phone apps for pregnant women about the weight management offer and healthy eating.
17. This work is starting to produce an increase in the number of pregnant women accessing the service with 23 women accessing the service in quarter 4 of 2017/18 from a target of 29. This is a significant increase on the previous quarters and previous year.

Transferring the commissioning responsibility for tier 3 weight management to the NHS

18. In 2016 revised guidance stated that the NHS Clinical Commissioning Groups should commission tier 3 specialist weight management. Local authorities should commission tier 1 prevention services and tier 2 healthy lifestyle weight management.
19. From 2016 the Public Health Commissioners worked with the Clinical Commissioning Groups (CCG) to transfer this tier 3 commissioning responsibility. The County Council commissioning of tier 3 weight management ended on the 31st March 2018. In Bassetlaw the CCG has entered into a contract with the current provider to continue taking new referrals. In the rest of the county the CCGs are ensuring that the current case load have continued support, but they are not funding new referrals. The CCGs are developing their longer term commissioning plans.
20. This has enabled the commissioning of more tier 1 prevention from the service from the 1st April 2018. This will enable more residents to be supported. As a result, the service will deliver the following additional tier 1 prevention activities during 2018/19:
 - Expansion of the Healthy Options Takeaway Scheme which is a partnership between County Council Public Health and District Council Environmental Health teams which engages businesses which offer takeaway food in making improvements to their choice of healthy food and drink for their customers. An important part of this scheme is publicity to

increase public awareness which in turn encourages more businesses to participate in the scheme.

- Workplace health promotion in businesses linking with the County Council workplace travel planning and the Wellbeing at Work Programme.
- Supporting new mothers in Nottinghamshire to breastfeed as part of the integrated countywide programme working with Public Health, Nottinghamshire Healthcare Trust and other partners.
- New physical activity and healthy eating initiatives developed within each district in partnership with local communities and partners.

Conclusion

21. This report describes the work undertaken in 2017/18 to improve the performance and value for money of the commissioned obesity prevention and weight management service. This work has included:

- Improving the impact and sustainability of tier 1 obesity prevention
- Increasing the number of tier 2 adult weight management sessions
- Re-profiling the payments per service user for tier 2 weight management
- Addressing underperformance in children's and maternity tier 2 weight management
- Transferring the commissioning responsibility for tier 3 weight management to the NHS and re-investment of the funding in tier 1 obesity prevention

22. Together these represent significant improvements to the service which will be rigorously monitored by commissioners in 2018/19 working in partnership with the service provider.

Other Options Considered

23. No other options were considered in the writing of this report.

Reason for Recommendations

24. Obesity and overweight remain significant public health issues. Securing maximum value for money and health impact from this contract is critical.

25. To enable the County Council to publicise the Healthy Options Takeaway scheme which this commissioned service is adding capacity to.

Statutory and Policy Implications

26. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

27. No financial implications are contained within this report.

Human Resource Implications

28. There are none to be reported.

Implications in relation to the NHS Constitution

29. The service is commissioned in line with the NHS Constitution and any directly provided activity is free at the point of access.

RECOMMENDATION/S

- 1) Consider any further action required to secure best outcomes and value for money for residents
- 2) Approve publicity of the Healthy Options Takeaway Scheme described in paragraph 20.

Jonathan Gribbin
Interim Director of Public Health

For any enquiries about this report please contact:

John Wilcox, Senior Public Health and Commissioning Manager

john.wilcox@nottsccl.gov.uk

Constitutional Comments (LMC 27.04.2018)

30. The Adult Social Care and Public Health Committee is the appropriate body to consider the contents of the report.

Financial Comments (DG 27.04.2018)

31. The financial implications are contained within paragraph 27 of this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Department of Health (2013). Developing a specification for lifestyle weight management services. Best practice guidance for tier 2 services.

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/142723/Weight_Management_Service_Spec_FINAL_with_IRB.pdf

Nottinghamshire Joint Strategic Needs Assessment. Excess Weight in children, young people and adults (2016). <http://www.nottinghamshireinsight.org.uk/research-areas/jsna/cross-cutting-themes/excess-weight-in-children-young-people-and-adults-2016/>

Public Health England (2018)a. Public Health Outcomes Framework [obesity statistics]
<https://fingertips.phe.org.uk/profile/public-health-outcomes-framework>

Public Health England (2018)b. National Child Measurement Programme Local Authority Profile
<https://fingertips.phe.org.uk/profile/national-child-measurement-programme>

Public Health England (2017). Health matters: obesity and the food environment.
<https://www.gov.uk/government/publications/health-matters-obesity-and-the-food-environment/health-matters-obesity-and-the-food-environment--2>

Electoral Division(s) and Member(s) Affected

- All

Report to Adult Social Care and Public Health Committee

PROGRESS WITH PUBLIC HEALTH COMMISSIONED SERVICES:

OBESITY PREVENTION AND WEIGHT MANAGEMENT SERVICES

Appendix 1

Weight Management Service locations and timetable

Ashfield

Session	Day	Time	Venue
Adult Weight Management (group)	Wednesday Thursday	13:00-15:00 13:00-14.30 18:00–19:30	Ashfield Health and Wellbeing Village, NG17 7AE Ashfield Play Forum, NG17 1AN Sutton Academy, NG17 1EE
New Weightwatchers New slimming world	Multiple Multiple	Multiple Multiple	https://www.weightwatchers.com/uk/find-a-meeting http://www.slimmingworld.co.uk/joining-a-group/nearest-group.aspx?
Adult Weight Management (1-1)	Tuesday	09:00-12:00	Ashfield Health and Wellbeing Village, NG17 7AE
Jump Avenue (family programme)	Monday	16:00-18:00	Hucknall Leisure centre, Linby Road, NG15 7TX
Maternity group/ 1-1 sessions	Last Friday of the month	12:00-17.00	Kirkby Children's centre, Pavilion Road, NG17 7LL

Bassetlaw

Session	Day	Time	Venue
Adult Weight Management (group)	Wednesday	14:30-16:00 18:00-19:30 Multiple	Kilton Forest Community Centre, S81 0DA The Crossing Church and Community Centre, S81 2AT
New Weightwatchers New slimming world	Multiple Multiple	Multiple	https://www.weightwatchers.com/uk/find-a-meeting/

			http://www.slimmingworld.co.uk/joining-a-group/nearest-group.aspx?
Adult Weight Management (1-1)	Tuesday Thursday	14:00-17:00 09:00-12:00 10:30-12:00	Retford Leisure Centre, DN22 7EA Westwood surgery, S80 2TR Kilton Forest Community Centre S81 0DA
Child Weight Management	Wednesday	17:00-18:00	The Crossing Church and Community Centre, S81 2AT
Maintenance group	Last Wednesday of the month	13:30-14:30 17:00-18:00	Kilton Forest Community Centre, S81 0DA The Crossing Church and Community Centre, S81 2AT
Maternity group	Monthly	14:00- 15:00	Kilton Sure Start Centre, S81 0DW

Broxtowe

Session	Day	Time	Venue
Adult Weight Management (group)	Monday Tuesday	10:00-11:30 18.00-19.30	Greasley Sport and Community Centre, NG16 3QN Middle Street Resource Centre, NG9 2AR
New Weightwatchers	Multiple	Multiple	https://www.weightwatchers.com/uk/find-a-meeting
New slimming world	Multiple	Multiple	http://www.slimmingworld.co.uk/joining-a-group/nearest-group.aspx?
Adult Weight Management (1-1)	Monday Tuesday	12:00-14:30 15:00-17:30	Greasley Sport and Community Centre, NG16 3QN Middle Street Resource Centre, NG9 2AR
Jump Avenue (family programme)	varied	Morning & afternoon available	Varied across Broxtowe
Maternity group/ 1-1 sessions	Tuesday /Friday	AM/PM available	Middle street Resource Centre & Greasley Sport and Community Centre

Gedling

Session	Day	Time	Venue
Adult Weight Management (group)	Wednesdays	19:00-20:30	Killisick Community Centre, NG5 8BY
	Thursdays	14:00-16:00	Westdale Lane Community Centre, NG3 6ES
New Weightwatchers	Multiple	Multiple	https://www.weightwatchers.com/uk/find-a-meeting
New slimming world	Multiple	Multiple	http://www.slimmingworld.co.uk/joining-a-group/nearest-group.aspx?
Adult Weight Management (1-1)	Mondays	12:00-16:00	St Georges Community Centre, NG4 2NN
Jump Avenue (family programme)	Mondays	16:00-17:00	St Georges Community Centre, NG4 2NN
Maternity group	Friday	13:00-16:00	Netherfield Children Centre, NG4 2HU
	Tuesday	10:00-12:00	Arnbrook Children Centre, NG5 8NE
Walking group	Alternate Fridays	10:00-1:00	Gedling Country Park, Spring Lane
Stronger Seniors			Coming end of 2017

Mansfield

Session	Day	Time	Venue
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Adult Weight Management (group)	Tuesday	15:00-16:30 and 18:00-19:30	St Johns Centre, St Johns Street, Mansfield, NG18 1QH
New Weightwatchers	Wednesday	13:30-15:00	St Johns Centre, St Johns Street, Mansfield, NG18 1QH
New slimming world	Multiple	Multiple	https://www.weightwatchers.com/uk/find-a-meeting http://www.slimmingworld.co.uk/joining-a-group/nearest-group.aspx?
Adult Weight Management (1-1)	Friday	09:00-12:00	Rosemary Street Medical Practice, NG19 6AB
Child Weight Management	Wednesday	16:00-17:00	St Johns Centre, St Johns Street, Mansfield, NG18 1QH
Maternity group	Tuesday	16:30-17:30	St Johns Centre, St Johns Street, Mansfield, NG18 1QH
Walking group	Thursday	10:00-11:00	Various

Newark & Sherwood

Session	Day	Time	Venue
Adult Weight Management (group)	Friday	10.45-12.15	Newark Sports and Fitness Centre, Bowbridge Road, Newark, NG24 4DH
New Weightwatchers	Monday	18:00-19:30	Newark Academy, Balderton, NG24 3AL
New slimming world	Multiple	Multiple	https://www.weightwatchers.com/uk/find-a-meeting http://www.slimmingworld.co.uk/joining-a-group/nearest-group.aspx?
Adult Weight Management (1-1)	Monday	13:00-16:00	Newark Hospital, Boundary Road, NG24 4DE
	Thursday	14.00-16.00	Life Spring Centre, Sherwood Drive, New Ollerton, NG22 9PP
Child Weight Management	Thursday	16:00-17.00	Life Springs Centre, Sherwood Drive, New Ollerton NG22 9PP
Jump Avenue (family programme)	Monday	16.00-17.00	Lover Lane Primary School, Warburton Street, Newark, NG24 1LT

Maternity group/ 1-1 sessions	Friday	10:30-11:30	Newark Sports and Fitness Centre, Bowbridge Road, Newark, NG24 4DH
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Rushcliffe

Session	Day	Time	Venue
Adult Weight Management (group)	Monday Wednesday	10.15-12.00 15:00-17:00	Keyworth Village hall, NG12 5AN All Hallows Hall, West Bridgeford NG2 5BP
New Weightwatchers	Multiple	Multiple	https://www.weightwatchers.com/uk/find-a-meeting
New slimming world	Multiple	Multiple	http://www.slimmingworld.co.uk/joining-a-group/nearest-group.aspx?
Adult Weight Management (1-1)	Wednesday	15:00-18:30	All Hallows Hall, West Bridgeford NG2 5BP
Jump Avenue (family programme)	Tuesday	16:00-17:00	TBC
Maintenance group	Last Monday of the month	12:00-13:00	Keyworth Village hall, NG12 5AN
Maternity group	Monday	12:00-13:00	Keyworth Village hall, NG12 5AN

14 May 2018**Agenda Item: 5****REPORT OF THE SERVICE DIRECTOR, NORTH NOTTINGHAMSHIRE AND
DIRECT SERVICES****PROGRESS ON DEVELOPMENT OF THE TRANSITIONS SERVICE****Purpose of the Report**

1. To provide a progress report to the Committee on development of the Transitions Service since the last update in September 2017, including progress on improving alignment of the transitions process between Children's and Adult Services.
2. The report also seeks approval to change the staffing establishment of the Transitions Team as follows:
 - disestablish 1 FTE Social Worker post (Band B)
 - establish 1 FTE Social Work Assistant post (Grade 3)
 - establish 1 part-time (26 hours) Community Care Officer post (Grade 5).

Information**Background and Context**

3. On 9th January 2017 the Adult Social Care and Health (ASC&H) Committee approved the establishment of the following posts in the Countywide Transitions Team:
 - a) 1 permanent FTE Advanced Social Work Practitioner (ASWP) (Hay Band C).
 - b) 2 permanent FTE Community Care Officers (CCOs) (Grade 5).
4. On 11th September 2017, in an update report to Committee, a proposal was agreed for greater alignment of services and interventions across Children's and Adult Services, to ensure coherence and consistency, and improve the transitions experience for young people and their families.

Update

5. As a result of the increased capacity in the team, there have been notable developments in the following areas:
 - a. all special needs schools now have a named link worker in the Transitions Team. This has enabled the team to forge closer links, attend parents evenings from Year 9 (age 14 years) and other transitions events, and to work with schools to identify young people

who may need Care and Support Assessment at an early stage. Mainstream schools with a high number of children with Education, Health and Care Plans (EHCPs) may also have a named link in the Transitions Team.

- b. 100% of referrals are now allocated within 28 days of the target date.
 - c. all staff members are using Think Pads to maximise flexible and productive working. This includes using the devices in schools and on home visits to young people and their families.
 - d. all referrals are considered for Continuing Health Care (CHC) funding and checklists are completed for all appropriate cases. In 2016-2017 there were 14 transitions cases that received CHC funding. The recharge to health was £467,551. In 2017-18 32 transitions cases received CHC funding with a recharge of £1,220,407. This is an increase of 18 cases and an increase in the recharge to health of £752,856.
 - e. employment / apprenticeship and internship opportunities are considered for all young people referred to the team.
 - f. through the 'Preparing for Adulthood' work stream, which forms part of a wider multi-agency Special Educational Needs and Disabilities (SEND) Action Plan, colleagues from Children's and Adult Services (including Employment Services, Integrated Children's Disability Service [ICDS], Children's Disability Team [CDT], and the Transitions Team) and Further Education providers are planning a scoping exercise to map employment opportunities in the County. This will identify where there are gaps, and how best to use a £0.104m grant received by the Local Authority from the Department for Education to promote employment initiatives.
6. Since the report to Committee on 11th September 2017, the following progress has also been made to improve alignment of services and interventions across Children's and Adult Services:
- a. the Nottinghamshire Enabling Service (NES) started taking referrals for young people from age 17½ years in June 2017. Initially, one Promoting Independence Worker (PIW) and one Community Independence Worker (CIW) were dedicated to the transitions cohort. The PIW supports young people to develop, maintain and improve their daily living skills via short term (up to three months) enablement. This builds on enablement support provided by the Early Support Team in Children's Services for those aged up to 17½ years. The CIW sources universal services for young people, or co-produces new resources. NES has been instrumental in supporting young people into volunteering opportunities instead of traditional day services. From June 2017 to March 2018, 45 referrals were received for the CIW and 29 young people had interventions from the PIW. Such interventions have resulted in cost avoidance of £0.116m, which is nearly double the anticipated savings for 2017/18 of £0.060m.
 - b. to further develop the success of the partnership between the Transitions Team and NES, an additional PIW has now been allocated to work with this cohort (approved as part of wider NES post extensions agreed at Committee on 12th March 2018). The following developments are also planned:

- from 16th April 2018, NES will take referrals for young people aged 17 years. This will give more time for NES to explore the young person's capacity to develop their independence skills before adult services are put in place.
 - from 20th April 2018, all new referrals to the Transitions Team will be routed through NES. This will ensure that opportunities for enablement are maximised, thus promoting independence and ensuring resources are prioritised effectively.
 - the 'Preparing for Adulthood' work stream is discussing the possibility of NES starting to work with people at a younger age. This may include working more closely with special needs schools, to ensure there is a joint approach to promoting independence.
- c. the Transitions Team attends the annual Preparing for Adulthood event, organised by the Integrated Children's Disability Service. This is an information / signposting event for young people and their carers. Transitions workers also attend EHCP, Looked After Children and Child in Need reviews to ensure smooth transitions between Children's and Adult Services.
- d. the Transitions Team Manager meets with Team Managers from Children's Services every three months in order to agree priority cases, share information at an early stage of the transitions journey, and agree joint actions and outcomes.
- e. there have been 1,580 views on the 'Transitions Pathway' page of 'Notts Help Yourself' since July 2017 to date. This provides information about the transitions process and what to expect from services at what stage:
<http://www.nottshelpyourself.org.uk/kb5/nottinghamshire/directory/advice.page?id=XuCnWjZtizk>
- f. a new short breaks policy has just been launched by the Children and Families Department, which brings the two departments into closer alignment.
- g. a pilot to explore the use of Assistive Technology (AT) with 5-10 children aged 13-18 years living at home and who are coming up to transition is in development, and is due to start over the coming months. This seeks to use AT to manage risks and encourage young people to self-manage aspects of daily living or behaviour issues, and thus increase their independence and reduce the need for current or future formal care support. For example:
- reminder devices for medication management.
 - 'Just Checking' to help assess and confirm appropriate levels of support at different points of the day in the home environment, and assess if new skills such as showering or making a hot drink can be undertaken independently by the young person.
 - applications (apps) to help self-manage behaviour issues such as Autism / mental health related anxiety, CBT (Cognitive Behavioural Therapy) based apps for stress, anxiety and depression management.

Suitable individuals will be referred by staff working in the Occupational Therapy and Early Support Service in the Integrated Children's Disability Service. Findings from the pilot will be used to inform rollout to further service users, if successful.

- h. a demand and cost projection model is in development that will help to forecast potential future demand for, and cost of, Transitions Services, and thus help with future service and budget planning. The model considers current demand and costs, then projects these forward by analysing potential upward and downward drivers of cost and demand. These include factors such as population projections, changes in policy / legislation or eligibility thresholds, effective prevention work, inflation and changes to provider rates.
 - i. as part of their wider diagnostic study (see background papers), external partner Newton conducted a case review workshop focussing on transition cases, attended by a mix of practitioners from Children's and Adult Services. Their findings from the workshop confirmed the benefits of taking steps earlier in planning for the future of transitions cases, and the associated longer-term benefits.
7. The Transitions Team works with people who are new to adult services and, as such, there is a lot of social work time spent in setting up care packages on mosaic and commissioning payments. This is one of the areas where it is felt a Social Work Assistant could be indispensable to the team, freeing up social workers to improve the experience of transitions for young people and their families and implementing the Adult Social Care Strategy.
8. It is therefore proposed to dis-establish 1 FTE Social Worker post (Band B), releasing £46,854, which is soon to become vacant and, in its place, establish the following:
 - 1 FTE Social Work Assistant post (Grade 3) = £23,959
 - 1 part-time (26 hours) Community Care Officer post (Grade 5) = £23,571
9. There are no additional monies required for this change of establishment.
10. Other areas still to be explored include:
 - a. further work to improve alignment of the enablement offer across both services, to ensure it is coherent and consistent.
 - b. further work to align the criteria and processes for short-breaks, Direct Payments and Personal Budgets.
 - c. further work to align information, advice and signposting, including considering extending the use of customer services, clinics and information events to extend reach, and delivering joint training sessions for staff working across relevant Children's and Adult Services.
 - d. embedding a commissioning and assessment culture, based on a model of progression across both Children's and Adult Services.
 - e. further work to promote and align employment support across both services.

Other Options Considered

11. No other options have been considered.

Reason/s for Recommendation/s

12. The report provides an opportunity for the Committee to consider any further actions arising from the issues contained within the report.
13. The proposed changes in the staffing establishment of the Transitions Team will provide support to Social Workers with tasks that can be undertaken by a Social Work Assistant. This will give Social Workers more time to work towards the aims of the Adult Social Care Strategy.

Statutory and Policy Implications

14. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Data Protection and Information Governance

15. The data protection and information governance requirements for each area of service, and any associated savings projects, is being considered on a case by case basis and Data Protection Impact Assessments will be completed, wherever necessary.

Financial Implications

16. Cost avoidance savings of £0.220m over 2017/18 to 2020/21 are anticipated to stem from greater alignment of services and interventions across Children's and Adult Services in relation to the transitions cohort. In the main, it is anticipated this will be achieved through: interventions of the Community Independence Workers and Promoting Independence Workers in the Nottinghamshire Enabling Service focussed on transitions cases; and the use of assistive technology earlier, when the service user is still in Children's Services.
17. As referenced in **paragraph 5a** above, the PIW / CIW interventions have resulted in cost avoidance of £0.116m over 2017/18, which is nearly double the anticipated savings for 2017/18 of £0.060m. There is therefore strong confidence that the anticipated savings of £0.060m for 2018/19 will be met and exceeded.
18. There are no financial implications associated with the proposed staffing establishment changes.

Human Resources Implications

19. The Social Worker post will be vacant in the next two months, at which point it will be dis-established and the two new posts established. There will, therefore, be no redundancies associated with this change.

Public Sector Equality Duty implications

20. An Equality Impact Assessment has been undertaken to consider the impact of the areas of exploration to improve alignment of the transitions process between Children's and Adult Services on service users, and its conclusions provided in the report to Committee on 11th September 2017.

Safeguarding of Children and Adults at Risk Implications

21. Promotion of the progression model necessitates a sensible approach to positive risk taking. There may be perceived risks of service users not receiving the support they need due to the Council's aim to promote independence. The local adult multi-agency safeguarding procedures should provide a system for alerts to be raised where people may be at risk of significant harm. Safeguarding procedures do not rely on people being in receipt of services if they are in need of protection from significant harm. This should prevent people 'falling through the net' of support if it is needed.

Implications for Service Users

22. The ongoing work to align services and to promote the interventions of NES will impact on young people/ young adults (and their families) who:
 - a. have a permanent and substantial learning or physical disability
 - b. have significant mental ill health
 - c. have neurological conditions, including those with ADHD (Attention Deficit Hyperactivity Disorder) and Asperger's syndrome
 - d. are over the age of 14 years and have an Education, Health and Care Plan.
23. Positive changes resulting from the ongoing developments are:
 - a. improved and earlier planning for the move from Children's to Adult Services for young people and their families
 - b. increased independence and quality of life for some service users and their families through the implementation of the progression model across Children's and Adult Services.

RECOMMENDATION/S

That the Committee:

- 1) considers whether there are any actions it requires in relation to the issues contained within the report, including progress on improving alignment of the transitions process between Children's and Adult Services.

- 2) approves the proposed changes to the staffing establishment of the Transitions Team as follows:
- disestablish 1 FTE Social Worker post (Band B)
 - establish 1 FTE Social Work Assistant post (Grade 3)
 - establish 1 part-time (26 hours) Community Care Officer post (Grade 5).

Ainsley Macdonnell
Service Director – North Nottinghamshire & Direct Services

For any enquiries about this report please contact:

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Constitutional Comments (SMG 27/04/18)

24. Adult Social Care and Public Health Committee is the appropriate body to consider the content of this report. If Committee resolves that any actions are required it must be satisfied that such actions are within the Committee's terms of reference.
25. The Employment Procedure Rules provide that the report to Committee include the required advice and HR comments and that the recognised trade unions be consulted on all proposed changes to staffing structures (and any views given should be fully considered prior to a decision being made).

Financial Comments (OC 27/04/18)

26. The financial implications are contained in paragraphs 16 - 18 of the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Strategic Update and Reconfiguration of the Countywide Transitions Team - report to Adult Social Care and Health Committee on 9th January 2017.
- Joint Local Area Special Educational Needs and Disability (SEND) Inspection in Nottinghamshire - report to Children and Young People's Committee on 19th September 2016.
- Update on Transitions Process for Children and Adults with Disabilities - report to Adult Social Care and Public Health Committee on 11th September 2017.
- Better Care Fund: 2017/18 Progress Update and Approval for the Use of the BCF Care Act Allocation and the Improved BCF 2018 /19 - report to Adult Social Care and Public Health Committee on 12th March 2018.
- Assessment and Advice Provided by External Savings Partner Newton to Support Savings Programme - report to Adult Social Care and Public Health Committee on 12th March 2018.

- Equality Impact Assessment.

Electoral Division(s) and Member(s) Affected

All.

ASCPH549 final

14th May 2018**Agenda Item: 6****REPORT OF THE DEPUTY CORPORATE DIRECTOR FOR ADULT SOCIAL
CARE AND HEALTH****ADULT SOCIAL CARE AND PUBLIC HEALTH - EVENTS, ACTIVITIES AND
COMMUNICATIONS****Purpose of the Report**

1. To seek Committee approval to proceed with a range of events and activities within adult social care and public health and undertake promotional work to publicise activities as described in the report.

Information

2. Over the course of the year, the range of public events, publicity and promotional activities that may be undertaken by adult social care and public health are wide ranging and there are a variety of reasons for doing so, for example:
 - promotion of services to give information to people in need of social care and public health services and their carers
 - encouraging interest in recruitment campaigns for staff, carers and volunteers
 - engagement of communities with services in their locality
 - generation of income through public events.
3. Over the next quarter, adult social care and public health would like to undertake the events and activities detailed in **paragraphs 4-9**.

Carers roadshows

4. For a number of years, the County Council has supported Carer Roadshows that take place across the County. The report requests approval for plans to support the roadshows in 2018. Through the Better Care Fund, the Council and health partners provide £3,000 to support the Roadshows. The events are also supported by the Nottinghamshire Carers Hub, which is commissioned by the Council and health partners to provide an information, advice and support service to carers, and also commissioned by Nottingham City Council to provide a similar service to carers of Nottingham City residents.
5. The Roadshows provide a 'marketplace' format where organisations operate stalls giving information and advice to carers. The events will take place in venues where members of the public are likely to be present. The aims of the events are to identify new carers and to

provide advice and support to all carers attending. Carers will be given the opportunity to register for support through the Nottinghamshire Carers Hub. The Roadshows are overseen by an unpaid carer, who is supported by the Nottinghamshire Carers Hub. The Council's Adult Access Team will attend events in the County, to provide advice and explain the role of the Customer Service Centre and the Carers Support Service. Events for 2018 are planned as follows:

- 15 May Mary Potter Health Centre, Nottingham
- 18 May Arnold Methodist Church
- 22 May Stapleford Care Centre
- 1 June Bulwell Riverside Health Centre, Nottingham
- 8 June Worksop Market Place
- 15 June Cornerstone Health Centre, Nottingham
- 29 June Newark Market Place
- 6 July Mansfield Market Place
- 13 July Valley Health Centre, Nottingham
- 26 July Retford Market Place
- 1 August Lark in the Park, West Bridgford
- 1 August Southglade Park Life Festival, Nottingham
- 9 August King's Mill Hospital
- 10 August Cornerstone Health Centre, Nottingham
- 14 August Mary Potter Health Centre, Nottingham
- 7 September Bulwell Riverside Health Centre, Nottingham
- 13 September King's Mill Hospital.

6. The service also seeks permission to raise awareness about National Carers Week (11 – 17 June 2018) through its existing channels at no cost.

Activities for Deaf Awareness Week

7. The Adult Deaf and Visual Impairment Service (ADVIS) is a multi-disciplinary team covering the whole of the County, working with visually impaired, deafblind and deaf adults. The team works with both older and younger adults, crossing the boundaries of mental health, learning disability and physical disability. The team includes Social Workers, Visual Impairment Rehabilitation Officers, Technical Officers for Deaf People and Dual Sensory Communicator guides. The ultimate aim of the service is to ensure people with sensory needs can live independently and safely at home by delivering rehabilitation and social care support.
8. Each year the UK Council on Deafness promotes Deaf Awareness Week - a unique campaign to enable different organisations to promote their work within the broad spectrum of deafness. Deaf Awareness Week this year runs from 14 – 20 May 2018 and the ADVIS team is seeking agreement to raise awareness of deafness and promote ADVIS services within the community during that week, as follows:
 - Wednesday 16th May 2018 – promotional stands at King's Mill Hospital and Bassetlaw Hospital
 - Friday 18th May 2018 – promotional stands at Four Seasons Shopping Centre, Mansfield and Portland Building, Nottingham University.

9. Team members intend to distribute information about deafness using Council approved publications. They will be able to demonstrate equipment provided as part of the Council's reablement service and staff will be available to take queries from members of the public. The cost of this promotional activity will be restricted to staff time and the cost of the printed materials, which will be covered by the Team's budget.

Other Options Considered

10. To not undertake events, activities and publicity relevant to adult social care and public health would result in lack of awareness or understanding of services available, lack of engagement with local communities and loss of potential additional income.

Reason/s for Recommendation/s

11. To ensure that people in need of social care and public health services and their carers are aware of the range of services on offer; encourage engagement with local communities and increase income generation.

Statutory and Policy Implications

12. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

13. With regard to the carers roadshows, funding has been made available through the Better Care Fund, alongside health partners, as identified in **paragraph 4**. The cost of activities associated with Deaf Awareness Week will be covered by the budget of the Adult Deaf and Visual Impairment Service, as identified in **paragraph 9**.

RECOMMENDATION/S

- 1) That Committee approves the plan of events, activities and publicity set out in the report.

Paul McKay

Deputy Corporate Director, Adult Social Care and Health

For any enquiries about this report please contact:

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Constitutional Comments (EP 20/04/18)

14. The recommendation falls within the remit of the Adult Social Care and Public Health Committee by virtue of its terms of reference.

Financial Comments (CT 26/04/18)

15. The financial implications are contained within paragraph 13 of the report.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.

ASCPH548 final

14 May 2018**Agenda Item: 7****REPORT OF CORPORATE DIRECTOR, RESOURCES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's work programme.

Information

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chair and Vice-Chair, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the revised committee arrangements in 2012, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme.

Other Options Considered

5. None

Reason/s for Recommendation/s

6. To assist the committee in preparing its work programme.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and

the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

That the committee considers whether any amendments are required to the work programme.

Jayne Francis-Ward
Corporate Director, Resources

For any enquiries about this report please contact: Sara Allmond – sara.allmond@nottsc.gov.uk

Constitutional Comments (HD)

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

9. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

Background Papers and Published Documents

- None

Electoral Division(s) and Member(s) Affected

- All

ADULT SOCIAL CARE AND PUBLIC HEALTH COMMITTEE – WORK PROGRAMME

11th June 2018			
A new approach to monitoring savings	To obtain approval for new approach to monitoring savings in the department.	Transformation Programme Director	Stacey Roe
Changes to Deferred Payment Agreements	To inform committee of the changes to Deferred Payment Agreements (DPAs) in updated Care Act Guidance.	Service Director, Strategic Commissioning, Access and Safeguarding	Bridgette Shilton/Cherry Dunk
Carers Strategy and proposals for carers' services developments	Proposals for future services for carers, further to outcome of consultation in December 2017.	Service Director, Mid-Nottinghamshire	Maggie Pape
Performance Update for Adult Social Care and Health	Quarterly update report on the performance of Adult Social Care and Public Health. To include an extended focus on DToCs with review of impact of Rapid Response & Hospital Discharge Service and changes to START.	Deputy Director	Celia Morris/ Matthew Garrard/Sue Batty/Jane Cashmore
Recommissioning of single homelessness contract		Consultant in Public Health	Susan March
Adult Social Care and Health – changes to staffing establishment	Report to cover changes required to staffing.	Deputy Director	Katherine Smith
Sign Language Interpretation Service contract extension		Service Director, Strategic Commissioning, Access and Safeguarding	Katrina Davis-Betani
Adult Social Care Workforce Plan 2018-2020		Service Director, Mid-Nottinghamshire	Veronica Thomson
Community Living Networks		Service Director, Strategic Commissioning, Access and Safeguarding	Mark Jennison-Boyle

9th July 2018

Progress with prevention services	Report including evaluation of Defence Medical Welfare Service - Aged Veterans Services in Nottinghamshire project, outcomes from the Connect Services, the Age Friendly Nottinghamshire pilot and the falls prevention project.	Service Director, Strategic Commissioning, Access and Safeguarding	Lyn Farrow/Cathy Harvey/Richard Allen
Outcome of the Social Care Assistants pilot	Report on outcomes and evaluation of the Social Care Assistants pilot approved at committee in Nov 2017.	Programme Director, Transformation	Ian Haines
Direct Payments Policy		Service Director, Strategic Commissioning, Access and Safeguarding	Laura Chambers/ John Stronach
Progress report on Targeted Reviews and the Double to Single OT Project		Deputy Director	Katherine Smith/ Cate Bennett
Public Health Services Performance and Quality Report for Funded Contracts	Regular performance report on services funded with ring fenced Public Health Grant (quarter 4, 2017/18)	Consultant in Public Health	Nathalie Birkett
Quality auditing and monitoring activity - care home and community provider contract suspensions	Regular report on contract suspensions and auditing activity. To include update on work with Nottingham University on Modern Day Slavery	Service Director, Strategic Commissioning, Access and Safeguarding	Cherry Dunk
Progress on tender for older people's home based care and support services	Progress report on the tender for these services.	Service Director, Strategic Commissioning, Access and Safeguarding	Cherry Dunk/Jane Cashmore
Progress with Public Health commissioned service: Healthy Families Programme	Report on progress with and uptake of this service commissioned by the Council.	Consultant in Public Health	Kerrie Adams

Update on the development of an integrated health and social care partnership in South Nottinghamshire & Nottingham	Report on progress with development of an integrated health and social care partnership	Deputy Director	Louise Hemment
Public Health Contracts Team performance report	To update the Committee on the work of the Public Health Contracts team	Consultant in Public Health	Nathalie Birkett

14th May 2018**Agenda Item: 8****REPORT OF THE SERVICE DIRECTORS FOR MID NOTTINGHAMSHIRE AND
NORTH NOTTINGHAMSHIRE & DIRECT SERVICES****PROCUREMENT PLAN FOR SHORT TERM AND ASSESSMENT/ RE-
ABLEMENT BEDS AND NEXT PHASE OF THE CARE AND SUPPORT CENTRE
CLOSURE PROGRAMME****Purpose of the Report**

1. The report seeks approval of:
 - a) the procurement process to ensure adequate provision of short term assessment and re-ablement beds in-line with the closure programme for the Council's Care and Support Centres.
 - b) the recommended next phase of the closure of the remaining Care and Support Centres is planned to be: St Michael's View in March 2019 and Leivers Court in June 2019, dependent on the successful procurement of alternative services.
 - c) decisions about closure dates for Bishop's Court and James Hince Court are deferred until the market is tested.
 - d) the extension of 1 fte (full-time equivalent) Social Worker (Band B) post from May 2018 to 31st July 2019 to work with existing residents and their families to support the closure programme.

Information

2. Some information relating to this report is not for publication by virtue of paragraph 3 of Schedule 12A of the Local Government Act 1972, this covers information relating to the financial or business affairs of any particular person (including the Council) and information relating to any consultations or negotiations on employee relations. Having regard to all the circumstances, on balance, the public interest in disclosing the information does not outweigh the reason for exemption because of the risk to the Council's commercial position and employee negotiations that disclosure is likely to pose. The exempt information is set out in the **Exempt Appendix**.
3. The closure of the Council's six remaining Care and Support Centres was approved by Full Council on 26 February 2015. £4.346m savings were associated with the total closure programme. This decision was made following full consultation and amendments were

made as a result of the consultation. £784,000 has already been delivered, with plans on track for a further £803,000 to be delivered in 2018/19.

4. The closure of each of the Care and Support Centres is predicated upon:
 - finding alternative residential care or extra care placements for the remaining long-term residents
 - reprovision of the short term social care assessment/re-ablement beds as well as the short term respite and interim care¹ beds
 - negotiating with health partners on time-scales for re-providing the NHS led short term intermediate care beds (currently 6 Falls and Fracture Beds remain at St Michael's View and 10 Intermediate Care Beds at James Hince Court)
 - a local Extra Care Scheme being available. In October 2017 Committee approved a request to establish a Members Reference Group to review the Council's future approach to Extra Care which reported back to Committee in April 2018.

Progress to date

5. The original proposal included a decision that the Care and Support Centres would focus on providing short term and assessment and rehabilitation beds and would not admit any further long term residents to the homes in order to minimise the number of people who would be affected by home closures. This was part of the public consultation regarding the proposal. The number of long term residents has reduced over this period from more than 100 to just 24.
6. The condition of the Care and Support Centres estate is variable. Some environments are no longer fully fit for future purpose and are not an optimal model of modern provision in line with care home design principles or dementia friendly design. National minimum standards for new care homes built from 2002 onwards require a greater level of space, both personal and communal, and requirements for washing and bathing facilities are much more exacting with en-suite facilities being the norm for new care home registrations.
7. Kirklands Care and Support Centre closed in June 2016 following the opening of the Poppy Fields Extra Care Scheme in Mansfield. This delivered £784,000 annual recurrent savings. Poppy Fields includes 12 assessment and re-ablement apartments which have been successful at avoiding the need for people to move into residential care by helping people to regain their independent living skills and confidence before returning to their own homes. This evidenced that the best way to meet the broad range of people's needs is to have a mix of accommodation based assessment and re-ablement units; some in Extra Care Schemes and some in residential care homes.
8. Woods Court Care and Support Centre in Newark is on track to close in May 2018 which will deliver a further annual £964,000 of savings. It will closely follow the opening of Gladstone House Extra Care Scheme on Bowbridge Road, Newark, which will include eight assessment and re-ablement apartments.

¹ Interim Care is when a person is waiting for a home care package or permanent independent sector residential care to become available

9. Further work has also been undertaken in preparation for the procurement of assessment and re-ablement beds. In November 2016 Committee approved a mixed model of up to 54 assessment and re-ablement beds, some in Extra Care and some in residential care. However, due to unknown closure dates linked to the development of some Extra Care Schemes it has not been possible to progress a tender to procure all of these to date.
10. The Council continues to work with Bassetlaw Clinical Commissioning Group regarding future options for the residential Intermediate Care and Assessment Bed service based at the Council's Care and Support Centre, James Hince Court in Carlton-in-Lindrick, as well as the Falls and Fracture Beds at St Michael's View. Initial options considered by the CCG did not progress to a viable business case.

Planning for future services

11. In addition to short term assessment and re-ablement beds, the Care and Support Centres currently also provide a total of 38 other short term beds for respite and interim care use. These are used in addition to the spot purchasing of further such beds in the independent sector. In some areas of the county there is sufficient capacity to purchase these on a spot basis from the independent sector which offers maximum choice and flexibility for people and their families. In some areas of the County however, there are fewer available short term vacancies and a small number of respite beds may need to be block purchased in the future. The way in which both the short term assessment/re-ablement beds and the short term respite/interim care beds are contracted therefore needs to be done in a flexible way that enables the Council to have some capacity to negotiate reasonable increases and decreases with providers to respond to differing availability and demand across the County.
12. Soft market testing has been undertaken with the residential independent provider sector. During this engagement, residential and nursing care home providers indicated that they would be able to respond to the need for short term assessment and re-ablement beds in all areas, if purchased on a block basis of five or more beds.
13. However this is not a guarantee that the independent sector will subsequently be able to meet the specification requirements at the costs initially indicated during the soft market testing. This will only be known once a tender is undertaken and providers submit their formal proposals. There are a number of variables that are likely to impact on costs and providers' ability to deliver the service, including staff recruitment and retention (particularly in light of the need to provide higher staffing levels and specific re-ablement skills) and the increased resources required for infection control and administration associated with higher turnover of service users.
14. The short term accommodation based assessment and re-ablement services are core to the delivery of social care. They provide good outcomes by supporting people to (re)gain their independence, which in turn also reduces the amount of care and support people may require. In order to mitigate the associated risks of not having these services available or of them operating at reduced performance, it is recommended that a phased approach is taken that tests the market's capacity to deliver this new type of service before closing all the Council's own services. This will reduce the risks associated with an untested market. Phasing will enable the Council to test the care home market and provide actual information on its potential capacity and costs.

15. In May 2018, Adult Social Care and Public Health Committee recommended a new Housing with Care Strategy to Policy Committee for formal approval. This sets a target of an additional 258 Extra Care beds to be developed for nominations by social care by 2021, rising to 1,015 by 2021. The Council is now engaging with partners and stakeholders to develop an implementation plan. The two Care and Support Centres that still require a plan for local Extra Care to be developed are Bishop's Court (Ollerton) and St Michael's View (Retford). These two areas are a priority for agreeing schemes with partners in 2019. The new strategy seeks to use a variety of models to deliver Extra Care and does not rely solely on new buildings being constructed. This can significantly reduce the time-scales required to plan and put in place Extra Care.

Recommended procurement and closure time-scales

16. It is therefore proposed that a tender is now commenced to establish a county wide Dynamic Purchasing System (DPS) for short term assessment and re-ablement beds, as well as short term respite/interim care beds. A strong contractual focus will be placed on re-ablement and promoting independence. A DPS is essentially a list of Providers who evidence that they meet the core specification for the service. The Council can then invite Providers who are on the list to submit bids for a number of block purchased beds in one place. Providers are able to apply to join the DPS at any time. This system will provide flexibility for the Council if demand fluctuates up or down. CCGs can be invited to sign up as associates to use the same system to purchase short term beds, which will support the delivery of more integrated services.
17. It is planned to have the DPS Framework in place by Autumn 2018 and use it initially to procure up to 25 short-term assessment and re-ablement beds, including up to 10 for Mid-Notts (to support the closure of Woods Court and remaining Kirklands capacity) and up to 15 on a block basis in the south of the County (to support the closure of Leivers Court). In addition to this, short term respite/interim care beds will be spot purchased from the DPS as required.
18. The new short term and assessment beds need to be running before the Care and Support Centres close. The cost of double running the services until funds are released from the closure of the Care and Support Centres will be met from the Better Care Fund money already approved in November 2016.
19. It is therefore recommended that the next phase of Care and Support Centre closures are planned to be: St Michael's View in March 2019 and Leivers Court in June 2019. These dates are dependent upon the successful procurement of the alternative services. Residents, their families and staff will be kept informed of progress with this. Extra Care is already in place local to Leivers Court following the opening of the St Andrew's scheme in Mapperley in June 2015. Although there is not currently a planned Extra Care Scheme in Retford linked to St Michael's View, the building environment is the least optimal from an operational perspective and is less well utilised than James Hince Court, particularly in respect of supporting discharge from hospital. The new Housing with Care Strategy broadens the range of models that the Council will use to develop Extra Care and it is therefore now possible and the Council's intention, to plan to have a local scheme available within 2019/20. This scheme will be prioritised in the first phase of implementing the Council's new Housing with Care Strategy.

20. James Hince Court (Worksop) and Bishop's Court (Ollerton) are two of the most used Care and Support Centres. It is recommended that decisions about closure times for these final two Centres are made when firm information is available on market cost, capacity and ability to deliver a service that is new to the independent sector in terms of the model and the outcomes that the Council requires. The Extra Care development linked to James Hince Court is Abbey Grove on which work is underway with an expected completion date of April 2019. Ollerton does not currently have a scheme in development, but will be also prioritised in the first phase of implementing the Council's new Housing with Care Strategy.
21. Having a dedicated Social Worker to be a central contact point and to liaise with people, their families and the Care and Support Centre staff, in order to not only identify suitable alternatives but also to support a smooth transition has proved to be very successful in the closure of previous centres. The Social Worker supporting the closure programme is already established and was extended up to March 2018 by Committee to support the closure of Woods Court utilising the Improved Better Care Fund. It is therefore recommended that the existing 1 fte Social Worker (Band B) post is extended from 31st May 2018 to 31st July 2019 at a cost of £60,755.

Other Options Considered

22. Early commencement of a tender for all short term residential assessment and re-ablement beds required, if successful, would mean that all the Care and Support Centres could potentially close by April 2019/20, delivering all the remaining associated savings of £3,562,000. However, whilst the soft market testing has given positive indications, it does not guarantee that following a tender exercise that short term care will be delivered to time, cost, quality and specification in the external market.
23. This option is not therefore recommended because there is still uncertainty about the ability of the external market to provide all of the short term and assessment beds required which could risk more people moving into long term care unnecessarily.
24. The option of not starting to plan for the closure of a Care and Support Centre until local Extra Care is definitely available was also considered. However, the implementation plan for the new Housing with Care Strategy prioritises the two remaining localities for schemes and also includes a wider range of models which could be developed more quickly. Some Centres now have very low numbers of long term residents and when this is coupled with the impact of environmental factors in some centres on providing care and support for people with multiple long term conditions, keeping them open is becoming increasingly unviable from an operational perspective.

Reason/s for Recommendation/s

25. These are outlined in **paragraphs 16-24**.

Statutory and Policy Implications

26. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability

and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

27. The original Business Case to close the six Care and Support Centres will deliver a total of £4.346m savings after accounting for the costs of providing alternative care. This is broken down in the following table:

Care and Support Centre	Savings £000	Progress
Kirklands, Sutton-in-Ashfield	784	Completed
Woods Court, Newark	964	On track for closure May 2018
Leivers Court, Arnold	587	Extra Care already in place. Closure dependent on procuring short term beds
St Michael's View, Retford	739	No short term assessment beds to reprovide for. Extra Care requiring a development proposal.
James Hince Court, Carlton-in-Lindrick	678	Extra Care development is underway and will be in place April 2019. Closure is then mainly dependent on the Council procuring short term beds and health decision regarding their 10 IC beds
Bishop's Court, Ollerton	594	Extra Care requiring a development proposal. Closure is then mainly dependent on the Council procuring short term beds
Total	4,346	

28. Approval of the recommended option will mean that in addition to the £784,000 savings delivered and the £964,000 (full year effect) on track to be delivered from May 2018, a further £739,000 (full year effect) will be delivered in 2019/20 from the closure of St Michael's View in March 2019 and £440,250 (part year effect) from the closure of Leivers Court in June 2019. £60,755 to extend the 1 fte Social Worker (Band B) post from 31st May 2018 to 31st July 2019 and the costs of procuring up to 25 short term assessment and reablement beds for two years would be funded from a mixture of the BCF money already approved in November 2016 and re-provision costs as these are released following closure of the Centres.
29. The recommended option will mean slippage of £2.464m (associated with James Hince and Bishop's Court) from 2018/19 into 2019/20 or 2020/21, pending a decision regarding these remaining two Care and Support Centres once the capacity of the independent sector to provide the short term beds is established. This slippage has already been approved and included within the Council's Medium Term Financial Strategy.

Human Resources Implications (SJJ 01/05/18)

30. There are HR implications associated with the closure of the Care and Support Centres but these would need to be assessed once the final plans are confirmed and may differ from centre to centre. The closure of Woods Court is currently being supported by HR and relevant employment procedures

Implications for Service Users

31. There are currently a total of 13 long term residents living in St Michael's View and Leivers Court who will need to be supported to find alternative long term placements. Having a dedicated Social Worker to liaise with people, their families and the Care and Support Centre staff in order to not only identify suitable alternatives, but also to support communications and enable a smooth transition, has proved to be very successful in the closure of previous homes and therefore extension is recommended.

Implications for Sustainability and the Environment

32. Sustainability will be tested as part of the phased introduction of using more short term and assessment beds in the independent sector.

RECOMMENDATION/S

That the Committee approves:

- 1) the procurement process to establish a Dynamic Purchasing System to ensure future adequate provision of short term and assessment/re-ablement beds
- 2) the recommended next phase of the closure of the remaining Care and Support Centres is planned to be: St Michael's View in March 2019 and Leivers Court in June 2019, dependent on the successful procurement of alternative services
- 3) decisions about closure dates for Bishop's Court and James Hince Court are deferred until the market is tested
- 4) the extension of 1 fte Social Worker (Band B) post from 31st May 2018 to 31st July 2019 to continue to work with existing residents and their families to support the closure programme.

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Constitutional Comments (SLB 02/05/18)

33. Adult Social Care and Health Committee is the appropriate body to consider the content of this report.

Financial Comments (AGW 01/05/18)

34. The financial implications are contained within paragraphs 27-29 of this report.

HR Comments (SJJ 01/05/18)

35. There are HR implications associated with the closure of the Care and Support Centres but these would need to be assessed once the final plans are confirmed and may differ from centre to centre. The closure of Woods Court is currently being supported by HR and relevant employment procedures.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Annual Budget 2015/16 - report to County Council on 26 February 2015

Commissioning Plan for Short Term Independence Services for Older Adults 2017-19 - report to Adult Social Care and Health Committee on 14 November 2016

Retford Extra Care and the Poppy Fields Extra Care Short Term Assessment Apartments - Report to Adult Social Care and Public Health Committee on 10 July 2017

Better Care Fund: 2017/18 Progress Update and Approval for the Use of the BCF Care Act Allocation and the Improved BCF 2018/19 – report to Adult Social Care and public Health Committee on 12 March 2018.

Electoral Division(s) and Member(s) Affected

All.

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