

WORK PROGRAMME

Purpose of the Report

1. To give Members an opportunity to consider the work programme for the Panel and to suggest further topics for inclusion (see appendix).

Information and Advice

2. The work programme is intended to assist with the Panel's agenda management and forward planning. The draft programme will be updated and reviewed regularly in conjunction with the Chairman and Vice-Chairman of the Panel.
3. Now that the Police and Crime Commissioner has taken up office, it will be possible to firm up the work programme going forwards.
4. The Panel currently has meeting dates finalised for January and February 2013. Although the Panel is only required by its Rules of Procedure to meet four times each municipal year, it is expected that Members may want more meetings during the Commissioner's initial period of office. It is proposed that a meeting be arranged for mid-April 2013 to enable consideration of the Commissioner's Annual Report (first 100 days in office) and an initial overview of progress against the Police and Crime Plan.

Other Options Considered

5. All Members of the Panel are able to suggest items for possible inclusion in the work programme.

Reasons for Recommendation/s

6. To enable the work programme to be developed further.

RECOMMENDATION/S

- 1) That the work programme be noted.
- 2) That a meeting be arranged for mid-April 2013, ahead of the Annual Meeting in June 2013.
- 3) That Members suggest any further topics for possible inclusion in the work programme.
- 4) That discussions take place with the Chairman and Vice-Chairman to develop the work programme further.

Background Papers and Published Documents

- 1) Report to Police and Crime Panel – 19 October 2012 - 'Draft Work Programme and Schedule of Meetings' and minutes of that meeting (published).

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Nottinghamshire Police and Crime Panel

Draft Work Programme (as at 23 November 2012)

<u>Agenda Item</u>	<u>Brief Summary</u>
15 January 2013	
Draft Police and Crime Plan	The Panel is required to review and submit a report or recommendation on the draft Police and Crime Plan of the Commissioner.
Police and Crime Commissioner's Governance Framework and overview of decisions and other action taken.	To consider the Commissioner's Governance Framework. The Panel will also review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis.
Information-sharing protocol	The Panel will be asked to consider adopting an information-sharing protocol between the Commissioner and the Panel.
Police and Crime Commissioner's response to the Panel's report on the proposed appointment of a Deputy Police and Crime Commissioner	The Commissioner is required to notify the Panel of whether they have accepted or rejected the Panel's recommendation on the proposed appointment of a Deputy Police and Crime Commissioner.
6 February 2013	
Police Precept	The Panel is required to review and submit a report and recommendation as necessary on the Commissioner's proposed precept by 8 th February 2013. N.B. If the proposed precept is vetoed a further meeting of the Panel will be needed before 22 nd February 2013 in order to respond to the revised precept from the Commissioner.
Overview of Police and Crime Commissioner decisions and other action taken.	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis.
April 2013 (date TBC)	
PCC Annual Report	The Panel is required to review the Commissioner's annual report about the exercise of his functions in the financial year and progress in meeting police and crime objectives. It is proposed that this initial annual report will cover the Commissioner's first 100 days in office.
Overview of Police and Crime Commissioner decisions and	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an

<u>Agenda Item</u>	<u>Brief Summary</u>
other action taken.	ongoing basis.
Police and Crime Plan	Update on progress against objectives.
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner or Deputy Police and Crime Commissioner.
June 2013 – Annual Meeting (date TBC)	
Review of Balanced Appointment Objective.	<p>The Panel will review its membership to see whether any actions are required in order to meet the requirements for:-</p> <ul style="list-style-type: none"> • the membership to represent all parts of the police force area and be politically balanced; and • members to have the skills, knowledge and experience necessary.
Overview of Police and Crime Commissioner decisions and other action taken.	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis.
Complaints Procedure	Review of complaints procedure after six months of operation.