

# minutes



Meeting ADMINISTRATION COMMITTEE

Date WEDNESDAY, 7<sup>TH</sup> JANUARY 2004 (2.00 pm – 2.30 pm)

## membership

Persons absent are marked with `A`

## COUNCILLORS

A Vicki Smailes (Chair)  
Rita Sharpe (Vice-Chair in the Chair)

A	Roy R J Barsley	A	Yvonne Davidson
A	Sue Bennett	A	T A J Pettengell
	M M Brandon-Bravo OBE		Reg Strauther
	Steve Carroll		David Taylor
	John Carter		Mick Warner
	Mrs K L Cutts		

## CHAIR

In the absence of Councillor Smailes, Councillor Rita Sharp (Vice-Chair) took the Chair.

## MINUTES

The Minutes of the last meeting held on Thursday, 20<sup>th</sup> November 2003, having been circulated previously, were agreed as a correct record and were signed by the Chair.

## APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Sue Bennett, Councillor R Barsley, Councillor V Smailes, Councillor Y Davidson and Councillor T Pettengell (on other County Council business).

## DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

There were no declarations of interest by Members' or Officers.

## STATEMENT OF ACCOUNTS

A report of the Head of Resources had been circulated previously.

**RESOLVED:-**  
**2004/001**

That the report be noted.

**MEMBERS' TRAINING**

The Members' Training Advisor had circulated a report which outlined current arrangements for the identification and monitoring of Members' learning and development needs, together with information about the delivery of learning opportunities.

During the debate on the report, there was diversity of view as to the way in which these arrangements should be operated. The Committee felt that there should be further detailed discussions by a small number of Members representing all the Political Groups. In these circumstances it was agreed

**RESOLVED:-**  
**2004/002**

That the Councillor Learning and Development Steering Group be asked to discuss the matters raised and bring forward at the next meeting its recommendations as to future arrangements for Members' learning and development.

**INVITATION FOR NOTTINGHAMSHIRE COUNTY COUNCIL TO PARTICIPATE IN 3<sup>RD</sup> "EUROPE WITHOUT BARRIERS" SPORTS OLYMPIAD IN JYVASKYLA (FINLAND) 12 – 16 FEBRUARY 2004**

**RESOLVED:**  
**2004/003**

- (1) That Nottinghamshire County Council accept the invitation to participate in "Europe without Barriers 2004" and be represented by 2 Members of the Labour Group and one Member of the Conservative Group.
- (2) That it be noted that Councillor J Cottee is to attend on behalf of the Conservative Group.
- (3) That the cost be met from the budget expenditure to support the participation.

**OFFICIAL OPENING OF THE PETER DONNELLY CENTRE**

**RESOLVED:-**  
**2004/004**

That approval be given for the provision of hospitality for 90 guests in the form of a buffet lunch in the Spring or Summer Term 2004 to acknowledge the

commitment of staff in driving forward national initiatives which are contributing the improvement of Nottinghamshire schools.

### **NOTTINGHAM OUTWARD BOUND – PRESENTATION OF CERTIFICATES**

#### **RESOLVED:-** **2004/005**

That approval be given for the provision of tea/coffee/biscuits for a presentation of certificates for Nottingham and District Outward Bound, at an estimate cost of £261 to be met from the County Hospitality Budget.

### **SGCS BUSINESS PARK**

Members had before them a report of the Director of Culture and Community seeking approval to proposed appointment to the Board of the SGCS Business Park Ltd. Members raised various questions as to the company's requirements and it was:-

#### **RESOLVED:-** **2004/006**

1. That the Director of Culture and Community be asked to ascertain whether there are restrictions as to the nature of the Council's nominations for appointment.
2. That, subject to employment as an officer of the County Council being a condition for nomination, Nigel Hamshere, Assistant Director, Regeneration, Learning, Skills and Employment and David Mather, Head of Skills, Enterprise and Business Support are nominated by the County Council as directors on the Board of the SGCS Business Park Ltd.
3. That, if there is no such requirement, the Committee consider further the Council's nominations, with a view to at least one of the persons nominated being a Nottinghamshire County Councillor.

### **REQUESTS FOR URGENT APPROVAL**

#### **RESOLVED:-** **2004/007**

That the report on approvals given under emergency provisions in respect of the following events/travel be noted:-

- a) Study trip to Belfast 7<sup>th</sup> – 9<sup>th</sup> January 2004
- b) Visit to Lille by the Cabinet Member for Culture, and the Assistant Director of Culture and Community 4<sup>th</sup> – 7<sup>th</sup> December 2003

## **URGENT ITEMS**

In accordance with Section 100B (4) of the Local Government Act 1972 the Chair had approved the late submission of reports in relation to the following items, on the grounds set out below:-

### **REQUEST FOR HOSPITALITY FOR THE NOTTINGHAMSHIRE SPORTS REVIEW OF THE YEAR**

#### **RESOLVED:-** **2004/008**

Closing date for nominations was extended due to low response. The event was dependent on minimum numbers being received.

- 1) That approval be given for the provision of hospitality on 22 January 2004 to celebrate the outstanding achievements by Nottinghamshire Sports People.
- 2) That the estimated cost of £4,000 be shared equally between by County Hospitality Budget and the Sports Service Budget.

### **INSTITUTE OF LOCAL GOVERNMENT STUDIES SEMINAR – MODERNISING FULL COUNCIL 28 JANUARY 2004**

#### **RESOLVED:-** **2004/009**

Late notice of intention to attend seminar.

That approval be given for one Member of the Labour Group to attend the Institute of Local Government Studies' Seminar "Modernising Full Council" in Birmingham on 28 January 2004.

## **CHAIR**

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