



# **Economic Development and Asset Management Committee**

**Wednesday, 28 July 2021 at 10:30**

**County Hall, West Bridgford, Nottingham, NG2 7QP**

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## **AGENDA**

- |    |  |         |
|----|--|---------|
| 1  | Minutes of the last meeting held on 19 June 2021   | 3 - 6   |
| 2  | Apologies for Absence  |         |
| 3  | Declarations of Interests by Members and Officers:- (see note below)<br>(a) Disclosable Pecuniary Interests<br>(b) Private Interests (pecuniary and non-pecuniary) |         |
| 4  | Toton & Chetwynd Link Road Phase 1 Pre-Construction Design Work  | 7 - 10  |
| 5  | Review of Transport Programme Delivery Team Structure  | 11 - 18 |
| 6  | Lease Extension of Sites at Brunel Drive, Newark   | 19 - 24 |
| 7  | Nottinghamshire Visitor Economy Strategy Update  | 25 - 30 |
| 8  | Supporting Residents into Long Term and Sustainable Employment   | 31 - 34 |
| 9  | Operational Decisions Quarterly Update March to May 2021   | 35 - 38 |
| 10 | Progress on the Employment and Skills Brokerage Platform   | 39 - 42 |

11 Work Programme 43 - 46

12 EXCLUSION OF THE PUBLIC

The Committee will be invited to resolve:

'That the public be excluded for the remainder of the meeting on the grounds that the discussions are likely to involve disclosure of exempt information described in Schedule 12A of the Local Government Act 1972 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.'

**Note**

If agreed, the public will have to leave the meeting during consideration of the following items:

13 Progress on the Employment and Skills Brokerage Platform  
EXEMPT Appendix

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

**Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Peter Barker (Tel. 0115 977 4416) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

# minutes

Meeting	ECONOMIC DEVELOPMENT AND ASSET MANAGEMENT COMMITTEE
Date	16 June 2021 (commencing at 10.30am)

## Membership

Persons absent are marked with an 'A'

## COUNCILLORS

Keith Girling (Chair)  
Reg Adair (Vice Chair)  
Mike Introna (Vice Chair)

Anne Callaghan	Glynn Gilfoyle
Scott Carlton	David Shaw
Eddie Cubley	Roger Upton
Kate Foale	Jason Zadrozny - A

## SUBSTITUTE MEMBERS

Helen-Ann Smith for Jason Zadrozny

## OFFICERS IN ATTENDANCE

Pete Barker	Democratic Services Officer
Sally Gill	Group Manager, Planning
Matthew Neal	Service Director, Investment & Growth
Stephen Pointer	Planning Policy
Adrian Smith	Corporate Director, Place
Derek Higton	Service Director, Place & Communities

### 1. APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMEN

That the appointment by Full Council on 27 May 2021 of Councillor Keith Girling as Chairman, and Councillor Reg Adair and Councillor Mike Introna as Vice Chairmen of the Committee for the 2021-22 municipal year be noted.

### 2. TERMS OF REFERENCE AND MEMBERSHIP

That the Committee membership and terms of reference be noted.

### 3. MINUTES OF THE LAST MEETING OF THE COVID 19 COMMITTEE HELD ON 16 MARCH 2021

The minutes of the last meeting of the Covid 19 Committee held on 16 March 2021, having been circulated to all Members, were taken as read and were confirmed, and were signed by the Chair.

#### **4. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Zadrozny

#### **5. DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **6. PROGRESS ON THE COVID 19 CRISIS ECONOMIC RECOVERY ACTION PLAN**

##### **RESOLVED: 2021/001**

- 1) That regular updates be brought to future Committee meetings to ensure a high level of transparency around the Council's delivery of the COVID-19 crisis Economic Recovery Plan;
- 2) That the Economic Recovery Plan be reviewed in the light of evolving economic and business needs, reporting back to a future meeting on emerging issues and proposals; and
- 3) That a report be brought to the next Committee meeting analysing and providing additional insight into the impact of Government schemes to support businesses.

#### **7. COMMUNITY INFRASTRUCTURE LEVY**

##### **RESOLVED: 2021/002**

- 1) That the Committee notes the level of receipts accrued from the Community Infrastructure Levy (CIL) in Nottinghamshire.
- 2) That the projects identified in the report be prioritised for funding from CIL in its current form.

#### **8. DEFRA INVESTMENT READINESS FUND**

##### **RESOLVED: 2021/003**

- 1) That the four proposed applications be endorsed.
- 2) That, if requested by DEFRA, officers provide any additional supporting documentation in relation to the four proposed applications.
- 3) That officers undertake a procurement process should the bids have a successful outcome.

## **9. RIVER TRENT PARTNESHIP UPDATE**

### **RESOLVED: 2021/004**

That an expression of interest submission to the 'Partnerships for People and Place' project by the Environment Agency be supported.

## **10. WORK PROGRAMME**

### **RESOLVED: 2021/005**

That the Work Programme be updated to reflect Members' requests.

The meeting closed at 11.19am

CHAIR



**28 July 2021**

**Agenda Item: 4**

## **REPORT OF THE CORPORATE DIRECTOR, PLACE**

### **TOTON & CHETWYND LINK ROAD PHASE 1 PRE-CONSTRUCTION DESIGN WORK**

#### **Purpose of the Report**

1. To set out the current position on the proposed Toton & Chetwynd Link Road which is a key deliverable in the emerging Toton and Chetwynd Strategic Masterplan (The Strategic Masterplan), and,
2. To progress the Phase 1 design work for the Toton & Chetwynd Link Road.

#### **Information**

3. This report provides the detail around the County Council's plans to develop the "Toton and Chetwynd Link Road" which will provide essential infrastructure, and forms an integral part of the County Council's ambitious plans for the HS2 Growth Strategy as well as the establishment of a locally led urban development corporation.
4. The County Council received a report at its March Committee that demonstrated the need to pursue additional investment opportunities and drive growth within the County and the wider East Midlands. It is especially important that the Council puts itself in the best position possible to capitalise from new Government initiatives and funding opportunities that are being announced, to protect its economy from the impact of the Covid -19 pandemic.
5. The work as highlighted in this report will be necessary for any future funding bids, and the initiative has also been part of a previous bid submission in March 2019. Whilst we were unsuccessful with this, strong encouragement has been received from Government to continue with the scheme building upon positive feedback.
6. Furthermore, this work is a key deliverable in the emerging Toton and Chetwynd Strategic Masterplan (The Strategic Masterplan), that will unlock residential development in the area. The Strategic Masterplan underpins the requirement to progress work in respect of the new Link Road to the east of Bardills Island, connecting the A52 with Toton Lane. This will provide homes, jobs, and skills for a super connected Garden of Innovation, ultimately providing the opportunity for up to 4500 additional homes, including 1500 homes at Chetwynd Barracks.
7. The Strategic Masterplan will be subject to formal consultation undertaken through Broxtowe Borough Council in late summer/early Autumn with the intention it will be adopted as a Supplementary Planning Document (SPD).

8. In order to strengthen the proposals for any future bids Arc Partnership working with their supply chain will look in more detail at the practicalities of development and construction of The Link Road. It is this next phase of work which this report looks to progress and which will put the County Council in the best position to bid for future funds.

## **Proposal**

9. In accordance with the collaborative model and the Memorandum of Understanding (MOU) agreed between Arc Partnership and Via East Midlands and noted by Policy Committee on the 30 September 2020, to work collaboratively, the proposal is to undertake the Phase 1: Preconstruction Works for The Link Road, as recommended in a Feasibility Report for the Link Road undertaken by Arc Partnership / Balfour Beatty in November 2019.

10. The approach will be facilitated by Arc Regeneration, an evolving business unit within Arc Partnership, within this relationship, Arc Partnership acts as both a direct deliverer and enabler, drawing on the wider resources of its supply chain as 'virtual teams' handpicked to suit the needs of each individual project. It is intended to utilise this resource to expediently commission the work.

11. There are no barriers to procurement as Via and ARC are TECKAL Companies for Nottinghamshire County Council, under regulation 12 of the Public Contracts Regulations 2015. This enables the contract to be directly awarded.

## **Governance**

12. A Client Steering Group has been convened that is chaired by the Service Director, Investment and Growth and representatives from the EM Dev Co Programme Team, ARC Regeneration, Via East Midlands and Nottinghamshire County Council Highways Planning Function.

## **Programme**

13. Delivery of Stage 1: Preconstruction Works is programmed to take around five months as set out in the original Balfour Beatty Feasibility Study. Undertaking this work now will:

- (i) enable a significant head start on the formal design process with the ability to move forward the design to the planning application stage at a much quicker pace, once full funding is secured.
- (ii) enable the Business Case to be updated in accordance with a more advanced stage of design that will be informed by a contractor and updated market costs.

14. Alongside the work County Highways and EM Dev Co are undertaking further traffic modelling that will support discussions with the Highway Agency and an updated Business case.

## **Other Options Considered**

15. An options assessment was undertaken as part of the Local Access Route Options Assessment Report (OAR) undertaken for the HIF bid, in which the preferred option is being advanced through the Phase 1 pre-Construction Design Work.

## Reason for Recommendations

16. To facilitate the preparation of funding bids for the Link Road that forms a key element of the Councils aspirations for advancing the East Midlands HS2 Growth Strategy and the aspirations set out in the Strategic Masterplan and forming part of the wider proposals for the establishment of a locally led urban development corporation.

## Statutory and Policy Implications

17. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## Financial Implications

18. The work is being commissioned through Arc Partnership will be up to the sum of £100,000 for Stage 1: Preconstruction Costs. The full cost of the Link Road is estimated at circa £30m including acquisition costs. The expenditure proposed whilst modest in terms of the full cost required will give a significant benefit in progressing delivery at pace once full funding is available. The costs of the work will be funded by Arc and no funding from the County Council will be required.

## Implications for Service Users

19. The Council will help enable the delivery of major infrastructure in the Strategic Masterplan working alongside EM Dev Co, to the satisfaction of local residents, in which it can harness key benefits through unlocking major infrastructure and serving the needs and interests of Nottinghamshire residents.

## RECOMMENDATIONS

- 1) Note the current position on the proposed Toton & Chetwynd Link Road
- 2) Confirm the commissioning of Arc Partnership to undertake the Stage 1: Preconstruction Works undertaking Project Management and Cost Management, and securing the appointment of the professional teams in liaison with Via East Midlands, and to;
- 3) establish the requirements for the remaining preconstruction activities, construction programme and associated budget for subsequent consideration and approval by the appropriate committee; and
- 4) and to consider whether there are any action they require in relation to the issues contained within the report.

**Adrian Smith**  
Corporate Director, Place

**For any enquiries about this report please contact:** Matthew Neal, Service Director for Investment and Growth, Place Department, [Matthew.Neal@nottscc.gov.uk](mailto:Matthew.Neal@nottscc.gov.uk) , Tel: 0115 977 3822

### **Constitutional Comments (SJE – 02/07/2021)**

20. This decision falls within the Terms of Reference of the Economic Development & Asset Management Committee to whom responsibility for the exercise of the Authority's functions relating to the development and delivery of major infrastructure and physical development programmes, including highways schemes, has been delegated. If Committee resolves that any actions are required it must be satisfied that such actions are within the Committee's Terms of Reference.

### **Financial Comments [RWK 05/07/2021]**

21. The report proposes Arc be commissioned to undertake pre-construction works on a Toton and Chetwynd link road at a cost of up to £100,000. These costs will be funded by Arc and there is no requirement for funding from the County Council.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Arc and VIA: A Collaboration to Deliver Economic Growth Report – Policy Committee – 30 September 2020.
- Delivering Major Programmes of Work and Bids for Funding – Place Department Report – Policy Committee – 17 March 2021.

### **Electoral Division(s) and Member(s) Affected**

- All



28 July 2021

Agenda Item: 5

## **REPORT OF THE CORPORATE DIRECTOR, PLACE**

### **REVIEW OF TRANSPORT PROGRAMME DELIVERY TEAM STRUCTURE**

#### **Purpose of the Report**

1. To seek approval to alter the staffing structure of the current Transport Programme Delivery team within the Planning Group to provide a dedicated focus aligned to the two main work areas within the existing team, the project management remit to provide the necessary significant infrastructure and the wider transport related investment, growth and planning initiatives at a regional and national level.

#### **Information**

2. Historically the Transport Planning and Programme Development (TPPD) team has been focussed on new infrastructure, local priorities and operational objectives. In order to simplify engagement for members, local priorities and operational projects are now undertaken by the Highways Group under the line management of Gary Wood, Group Manager, Place Department and a paper ([Highways and Transport Group Staffing Structure](#)) recommending this was approved at the March 4<sup>th</sup> meeting of the Communities and Place committee.
3. Having undertaken a review of the remaining service there is a need to expand a refreshed Transport Programme Delivery (TPD) team to take advantage of national and regional transport related funding initiatives. The current establishment is one team manager lead and two project personnel, and these are currently committed full time to the delivery of existing major projects such as the A614 Outline and Final Business Cases. Should this continue there is a risk that Nottinghamshire County Council does not maximise the benefit of wider funding initiatives such as the more recent Building Back Better, the Levelling Up and UK Shared Prosperity funds in respect of transport and highways initiatives. Furthermore, the team needs to position itself so that it makes the most of our relationships with key strategic agencies and external partners such as the Local Enterprise Partnership, Midlands Connect, East Midlands Council, Highways England, the rail operating companies and Network Rail.
4. Going forward the TPD team will need additional capacity to engage with projects such as the Maid Marian and Dukeries Line (currently in feasibility); the A46 Highways England scheme at Newark; and the Freeports and Development Corporation where the wider travel and transport impacts will need to be thoroughly assessed and reviewed.

## Proposal

5. The proposal is to have an expanded project management function and that new project manager posts are established to help improve the development and delivery management of major transport programmes and projects, and to help enable more resources to be committed to developing our regional transport liaison work such as the joint work through Midlands Connect, Highways England and local and regional rail improvements. These posts will also support bidding for funding rounds for strategic transport planning and major transport schemes.
6. This refocussed Transport Programme Delivery – Investment and Growth team will continue to front the more strategic regional and national roles and provide a dedicated largely project management remit to help ensure Nottinghamshire is more ready to take advantage of any new significant funding streams to provide the necessary infrastructure to deliver both growth but also address the environmental / climate change agenda.
7. The following work areas / projects would then be proactively covered, rather than the largely current reactive response the authority is currently able to deliver:
  - Major Road Network improvements; including A614/A6097 corridor, Kelham bypass, MARR capacity improvement
  - Major public transport upgrades; including Midland Mainline electrification, High Speed 2 East and connectivity issues, potential park and rides, rail enhancements to Robin Hood Line (Dukeries) / Maid Marian Line / Castle Line / Poacher Line
  - Strategic transport implications from growth plans, such as identified through Local Plan work, Development Corporation proposals, Freeports, Masterplan exercises
  - Strengthen travel planning as part of planning agenda and utilise behavioural change to deliver the environmental / climate change agenda.
  - Influence Strategic Road Network considerations (Highways England responsibility) including those on A46 at Newark as part of Trans Midland Trade Corridor, A52, and A1.

## Delivery

8. The new structure will need its funding model to be adjusted to be more consistent with the re-charging approach adopted by our external delivery agents Via. In other words where staff are working on schemes that are included within approved capital programmes their time is recharged to the project to reflect the real justifiable cost of delivering such a programme.
9. The impact on the existing revenue salary budgets is cost neutral with the remainder of the budget sourced from a variety of locations, with the option currently to recharge fees to projects such as Gedling Access Road, A614 corridor improvement, Toton (HS2) growth plan, Section106 schemes, S106 travel plan monitoring, Access Fund, and Active Travel Fund. These funding sources will change over time depending on bidding opportunities, but wherever funds are secured through new sources a staffing element should be included within that fund's programme. The elements of any such committed and approved capital projects will be recharged to the project costs only where these costs are eligible to be capitalised, i.e. where the employees activities have contributed

directly to bringing an asset to a location and into a condition so that it is capable of operating as intended. Any pure feasibility work will be charged to the remaining revenue budgets within the team, or development budgets such as from the business rates pot.

### **Future Progress Benefits**

10. The likely benefits of such a restructure are:
- Enable NCC to positively contribute to and influence regional bodies
  - Support growth agenda proposals
  - Promote local rail improvements
  - Develop Place Plan future infrastructure priorities

### **Consultation**

11. Following a formal, four-week consultation period with staff , and with the unions, a small number of comments, suggestions and concerns were received at the time when the local priorities and operational development unit of the former team were moved to the Highways Group. Where concerns have been raised these have been discussed with individual members of staff.
12. The proposed staffing arrangement for the altered team is shown in Appendix 1.
13. All new posts and posts with changed responsibilities arising from the new structure will be subject to job evaluation.

### **Other Options Considered**

14. The team could stay as at present, but this would not provide the capacity and capability to deliver transport and infrastructure projects.

### **Reason for Recommendations**

15. The proposal will support Member aspirations for local transport improvements and ensure this authority is ready to deliver major infrastructure improvements whenever any opportunities arise.

### **Statutory and Policy Implications**

16. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Finance Implications**

17. The financial implications are detailed in paragraphs 8 & 9. There is no additional cost implication of this proposed restructure with all costs being picked up within existing budgets.

## **Human Resources Implications**

18. The proposal has been subject to a four week formal consultation period and there is ongoing discussion with the affected staff and their union representatives about the proposed changes.

## **RECOMMENDATIONS**

It is **RECOMMENDED** that Committee:

- 1) Approve the restructuring and new focus of the team detailed in this report; and
- 2) Authorise the new posts for recruitment.

**Adrian Smith**  
**Corporate Director, Place**

**For any enquiries about this report please contact:** Matthew Neal, Service Director, Investment & Growth, Tel: 0115 9773822

### **Constitutional Comments (SJE – 02/07/2021)**

19. This decision falls within the Terms of Reference of the Economic Development & Asset Management Committee to whom responsibility for approval of the relevant departmental staffing structures has been delegated.

### **Financial Comments (SES 06/07/2021)**

20. The financial implications are set out in paragraph 17, the details are set out in paragraphs 8 and 9.

21. There is no additional cost implication of this proposed restructure with all costs being picked up within existing budgets.

22. The impact on the existing revenue salary budgets is cost neutral with the remainder of the budget sourced from a variety of locations. These funding sources will change over time depending on bidding opportunities, but wherever funds are secured through new sources a staffing element should be included within that fund's programme. The elements of any such committed and approved capital projects will be recharged to the project costs only where these costs are eligible to be capitalised, i.e. where the employees activities have contributed directly to bringing an asset to a location and into a condition so that it is capable of operating as intended. Any pure feasibility work will be charged to the remaining revenue budgets within the team, or development budgets such as from the business rates pot.

23. The internal costs can only be charged to the capital programme where the costs have been robustly evidenced.

### **HR Comment (JD – 10/05/21)**

24. A four week formal consultation process with staff and TU colleagues has already taken place. The Corporate enabling process and / or recruitment and section process will be adopted to populate the structure.

## **Background Papers and Published Documents**

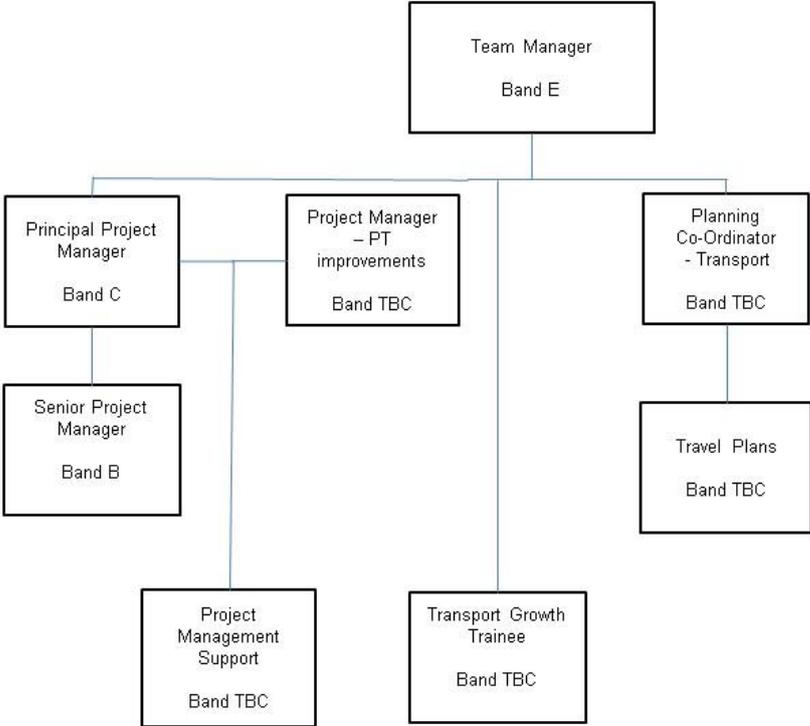
Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

## **Electoral Division(s) and Member(s) Affected**

- All



# TRANSPORT PROGRAMME DELIVERY INVESTMENT & GROWTH





28 July 2021

Agenda Item: 6

## **REPORT OF THE SERVICE DIRECTOR, INVESTMENT AND GROWTH**

### **LEASE EXTENSION OF SITES AT BRUNEL DRIVE, NEWARK**

#### **Purpose of the Report**

1. This report outlines current circumstances with leases the Council holds at Brunel Drive, Newark and seeks approval to a variation of the leases for an extension of term for 10 years and a clarification of the rent review clauses.

#### **Information**

2. The Council hold two separate leases for Plots 4 & 5 Brunel Drive which house the recycling centre and waste transfer facilities. The leases commenced in 2012 and 2010 and are both due to end in 2033. The sites are both sublet by the Council at peppercorn annual rent to Veolia who operate the sites under the PFI waste contract. The sub leases run until 2033.
3. The existing annual rents payable by the Council for the leases are £19,017 for plot 4 and £57,750 for plot 5. The rents were reviewed in 2015, for both sites, and under the terms of both leases are to be reviewed every 5 years thereafter.
4. The Council has not yet settled the 2020 rent review for these sites. The rent review clause in both leases provides for the rent to be reviewed either to Market Value or RPI whichever gives the higher rent. If RPI is chosen, as in the case of the 2020 reviews by the landlord, the leases stipulate that the rent is calculated from the lease commencement date each time. In a usual RPI clause the rent would be calculated from the date of the previous rent review to the current rent review in order to keep in line with inflation.
5. The impact of the clause structure is therefore detrimental to the Council and at each subsequent rent review the financial impact will be more marked. The landlord has been approached to see if the clause can be renegotiated and has confirmed this would need to be subject to the lease term being extended.
6. Negotiations have therefore been entered into with the landlord to seek to vary the rent review clauses and the parties have agreed to vary both leases to:
  - Amend the rent review clauses to provide that the RPI calculation is based on the change in RPI since the previous review date.
  - Extend the lease durations by 10 years.
  - Provide for rent reviews on the first day and at the five-year anniversary of the lease extensions.
  - Other lease terms are to remain unchanged.

7. If approved, then the 2020 rent reviews will be agreed based on the amended rent review clause at £21,567 per annum for plot 4 and £65,495 per annum for plot 5. These figures would be £22,656 and £75,571 respectively on the existing basis.
8. It is considered that lease extensions to 2043 is not detrimental to the Council's interests as we have a pre agreed option to extend the existing waste contract by 5 years, the waste services provided from the sites in Newark will be required well beyond 2033, and the Council has already invested considerable funding into the sites. By agreeing to an extended lease the Council will be accepting rent liabilities for a further 10 years at a rent reflecting inflation which could be burdensome should the Council not have need of the site until 2043. Projections with estimated RPI figures shows that the total rent for the 2 sites at rent review in 2033 could be in the region of £150,000 pa.

### **Other Options Considered**

9. The Council could choose to continue to occupy the sites under the leases as currently written for the remaining 12 years of the lease but would be paying punitive rent from the review in 2020 through to the end of the leases which has been estimated at totalling £420,000 in additional rental above what the proposed new review clause would provide for.

### **Reason for Recommendation**

10. To secure Council interests in these important sites for service delivery for an extended period and to ensure that the rent payable reflects increases in inflation.

### **Statutory and Policy Implications**

11. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **RECOMMENDATION**

- 1) It is recommended that the Council's two existing leases at plots 4 and 5 Brunel Drive be varied as outlined in the report.

**Councillor Keith Girling**  
**Chair, Economic Development & Asset Management Committee**

**For any enquiries about this report please contact:** Neil Gamble, Group Manager, Property Asset Management Tel: 0115 9773045

**Constitutional Comments (EP 28/06/21)**

12. The recommendation falls within the remit of the Economic Development and Asset Management Committee by virtue of its terms of reference.

## **Financial Comments [RWK 01/07/2021]**

13. The report informs committee of the increase in the annual lease payments for plots 4 and 5 Brunel Drive from £19,017 to £21,567 and from £57,750 to £65,495 respectively, a total increase of £10,295 per annum. This additional cost will need to be met from within the existing revenue budget of the committee.

### **Background Papers and Published Documents**

- None.

### **Electoral Division(s) and Member(s) Affected**

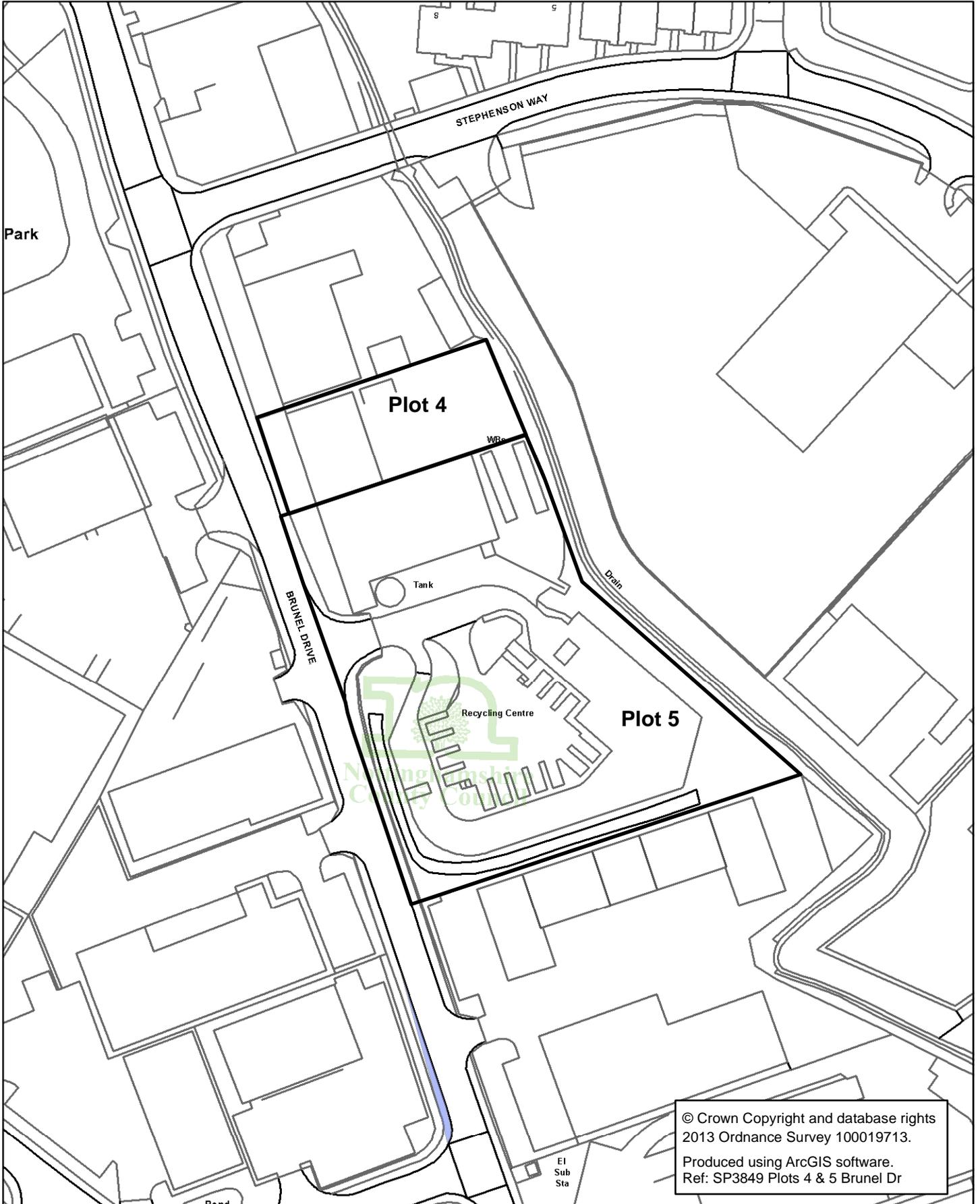
- Electoral Division(s): Collingham
- Member(s): Councillor Maureen Dobson

File ref.: NG/SB/07586, 07560

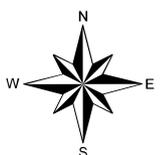
SP: 3849

Properties affected: 07586 - Newark Waste Transfer Station (Plot 4 Brunel Drive), 07560 - Newark Household Waste Recycling Centre - Snowman House





© Crown Copyright and database rights  
2013 Ordnance Survey 100019713.  
Produced using ArcGIS software.  
Ref: SP3849 Plots 4 & 5 Brunel Dr





28 July 2021

Agenda Item: 7

**REPORT OF THE CORPORATE DIRECTOR, PLACE****NOTTINGHAMSHIRE VISITOR ECONOMY STRATEGY UPDATE****Purpose of the Report**

1. The purpose of this report is to:
  - a) Provide an update on the issues impacting on Nottinghamshire's Visitor Economy and delivery of the Council's Visitor Economy Strategy; and
  - b) To seek guidance from Members on the future ambition and role of the Council in the County's visitor economy

**Information**

2. The Visitor Economy is one of the UK's largest and fastest growing industries and is a driver for growth in our local economy. Nationally, it generates £106 billion (GDP) a year. It employs over 2 million people and supports thousands of businesses. Highlighted as a key sector by D2N2, the Visitor Economy works hand in hand with a wide range of sectors across England, including farming, food, transport, retail, sport, planning, accommodation, green spaces, nature, museums and the arts.
3. The Council's first Visitor Economy Strategy was adopted at 13 February 2019 Policy Committee and launched at a Visitor Economy Summit in June 2019. The Strategy sets out an ambition for the activities underpinning it to deliver an additional 5 million visitors, support 2,900 additional Full-Time Equivalent (FTE) jobs, deliver £240m of additional economic impact and create an additional £80m Gross Value Added (GVA).
4. Despite the impact of the pandemic however there have been a number of successes in respect of the Visitor Economy Strategy including:
  - "A Pilgrim Adventure" augmented reality activity book produced that allows children to discover the story of how William Brewster, a boy from Nottinghamshire, helped to change the world. Digital version available for download at: <https://www.nottinghamshire.gov.uk/media/2885813/apilgrimadventure.pdf>
  - Continued development of the visitor offer at the three Council owned visitor economy hubs in partnership with their operators: Holme Pierrepont; Sherwood and Rufford. Significantly increased footfall and demand during the COVID-19 pandemic across Council owned green spaces
  - Work with partners to develop tourism cycling opportunities - An expression of interest has been submitted to D2N2 LEP for funding to restore Calverton former mineral line and

provide a safe, off-road bridleway/cycleway from Bestwood to Calverton, linking through to Sherwood Forest and attractions such as Papplewick Pumping Station. A feasibility study to be produced in partnership with VIA.

- Miner2Major – work underway to offer heritage skills training for Inspire 16-19 construction students. An online training programme is now being delivered, following a stakeholder needs survey of heritage tourism partners
  - 5G Connected Forest project – exploratory meetings continue around testing semi-autonomous vehicles to transport visitors, particularly those with mobility issues to Sherwood Forest. Augmented reality (AR) projects underway at Rufford and Sherwood.
  - Launch of the Food and Drink Business Support Toolkit: <https://www.nottinghamshire.gov.uk/business-community/business-support-and-advice/food-and-drink-toolkit>
  - The Council is a partner in the Growth Hub and has offered support to a range of businesses, including those from the visitor economy sector. This has included support through the various COVID-19 support schemes and specifically, the Recovery Grant geared towards the visitor economy sector. The Council's Business Advisers promoted widely to the sector across the County and supported applicants with queries. The Growth Hub has also initiated mentoring opportunities and specialist webinar sessions to support growth within the sector and to deal with challenges of re-opening safely.
5. The visitor economy is one of the six themes of the Council's COVID-19 crisis Economy Recovery Action Plan, which was launched in September 2020. An update was provided on the recovery action plan at the 16 June 2021 Economic Development & Asset Management Committee.
  6. However the strategy has not been fully realised. One of the main reasons being the COVID-19 pandemic which has had a devastating impact on the visitor economy. Tourism was one of the worst hit sectors, and although the "UK Staycation" presents a massive opportunity, it does not negate the effect of inbound visits being down 80% and overall spend down by 62%. Visit Britain's current 2021 forecast is for a recovery to £51.4bn in domestic tourism spending in Britain in 2021. This is up 51% compared to 2020 but still only 56% of the level of spending seen in 2019.
  7. A COVID-19 Visitor Economy Recovery Planning Business Survey completed in June 2020 reported that 70% of the surveyed businesses in Nottingham and Nottinghamshire had lost more than 80% of trade due to COVID-19 restrictions.
  8. The County Council therefore needs to refresh the Visitor Economy Strategy to reflect the challenges of the pandemic and respond to the latest business intelligence. COVID-19 has resulted in a 'new normal' that the NCC Visitor Economy Strategy now needs to reflect and respond to the changing needs of the Council and the tourism sector. It is important that Members continue to monitor the situation, identify priorities and adapt so that Nottinghamshire thrives in the future. It is also important that our colleagues in the District Councils and other key partners and stakeholders are included in our plans for moving forward.
  9. The Visitor Economy creates a unique opportunity to showcase the best of Nottinghamshire to external audiences in a way other sectors cannot; ways which help position the County as a great place to live, work and study as well as to visit. The County Council needs a clear vision for its own role within the Nottinghamshire Visitor Economy. It needs to communicate that

direction to stakeholders and beneficiaries and demonstrate, step by step, how it will support the tourism sector across the county, especially after the difficulties of the past year.

10. The Council recognises that getting the economy back on its feet will not be achieved by one partner alone or by one strand of investment or actions. The economy is most successful when different organisations, partners and stakeholders work together for the benefit of the people who live, learn, work and visit in Nottinghamshire.

11. The following opportunities have been identified in relation to the Council's role within Nottinghamshire's visitor economy:

- The Government commissioned Independent Review of Destination Management Organisations (DMOs). The written report and recommendations are due to be submitted to the Secretary of State in Summer 2021. The Government recognised that a review was required to assess how DMOs across England are funded and structured, and how they perform their roles, in order to establish whether there may be a more efficient and effective model for supporting English tourism at the regional level, and if so what that model may be. This may provide future opportunities for the Council to take a leading role.
- The green spaces under the Council's control provided a lifeline for people during the pandemic and saw increased footfall. There is an opportunity to build on this to support increased visitor numbers and spend at the visitor economy hubs.
- Refreshing our visitor economy strategy would provide an opportunity to renew links with stakeholders including local businesses, district councils and wider organisations with an interest including (but not exclusively); heritage organisations and local transport bodies. This could lead to increased partnership working, the chance to pool resources on visitor economy and ensure a collaborative approach was taken to engaging with the visitor economy sector. It would also provide a chance to re-engage officers and members across the Council on the importance of the visitor economy. For a truly effective strategy, it is essential that the impact on the visitor economy is considered in decision making across a wide range of Council services.
- A refresh would enable the strategy to be revised to maximise the opportunity of the increased interest in domestic tourism, providing a real chance to establish and promote the Nottinghamshire brand and offer.

12. To aid the recovery of both domestic and international tourism, the Council now needs to take the opportunity to decide on the role it is going to play within the Visitor Economy in Nottinghamshire. Following a review of options it is recommended that the Council acts as a strategic co-ordinator of the visitor economy strategy that includes the Council as a facilitator of projects that supports, yet stands behind the sector, using internal and external funding (where available), and through its partnership working to create a sustainable infrastructure for the tourism sector to flourish. This could also include commissioning of local businesses and partnership working as referenced under opportunities above and would see the Council work directly with local partners and organisations.

## Other Options Considered

13. The “Do Nothing” option would see the Council adopt a passive role in the County’s visitor economy and move away from delivery of a visitor economy strategy. The Council could complete the minimum required commitments but determine not to provide further funding or staff resource. It is felt that the “do nothing” option should be discounted due to the importance of the visitor economy sector to the Nottinghamshire economy. The Strategy directly contributes to the County Council Plan (2017-2021) commitment of Nottinghamshire being a great place to live, work, visit and relax. Whilst it is recognised that the other options proposed will require investment, the “do nothing” option and only committing to minimal spend is unlikely to be an effective use of resource and will not return any significant benefit to the Council or to delivery of its strategic objectives.

## Reasons for Recommendations

14. To seek the Committee’s agreement to work to refresh the existing visitor economy strategy. The recommendation recognises that Members will need to consider further information following the refresh including any financial and other implications before finalising the strategy. The recommendation also recognises the need for the Council to work collaboratively with local authorities, businesses and other stakeholders to address the challenges the visitor economy sector faces.

## Statutory and Policy Implications

15. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## Financial Implications

16. There are no financial implications arising as a result of this report. However, the options proposed for further exploration will likely require investment and will be subject to a separate future report to this Committee.

## RECOMMENDATIONS

It is **recommended** that:

- 1) the Visitor Economy Strategy be reviewed in light of evolving economic and business needs, reporting back to a future meeting in the next three months on emerging issues and proposals;
- 2) that officers explore the potential for collaborative working with key stakeholders and partners on visitor economy issues for inclusion in the strategy; and
- 3) an updated version of the Visitor Economy Strategy is brought back to this Committee for approval.

**Adrian Smith**  
Corporate Director, Place

**For any enquiries about this report please contact:** Matthew Neal, Service Director for Investment and Growth, [Matthew.Neal@nottscc.gov.uk](mailto:Matthew.Neal@nottscc.gov.uk), Tel: 0115 977 3822  
**Constitutional Comments (CEH 05/07/2021)**

### **Financial Comments [RWK 01/07/2021]**

18. The report proposes further work be undertaken to evaluate a number of options regarding the Council's future role in Nottinghamshire's visitor economy. There are no specific financial implications arising from undertaking this work.
19. It is likely that adopting one of the options will result in future financial implications. Any financial implications arising from the recommended option will be addressed in future reports to Committee.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- [Visit Britain "The value of tourism in England"](#) published
- [Visit Britain 2021 Tourism Forecast](#) published
- [COVID-19 Visitor Economy Recovery Planning Business Survey](#) published
- <https://www.gov.uk/government/publications/independent-review-of-destination-management-organisations-dmos/terms-of-reference#report-and-timing> published
- [Policy Committee 13 February 2019 – Visitor Economy Strategy](#) published
- [Policy Committee 19 June 2019 – Nottinghamshire Tourism Summit and Visitor Economy Strategy Year One Action Plan Framework](#) published
- [Policy Committee 13 November 2019 – Programme for Nottinghamshire's 2020 Mayflower Commemorations](#) published
- [COVID-19 Resilience Recovery and Renewal Committee 14 December 2020 – Food and Drink Sector Business Support Toolkit](#) published
- [Economic Development and Asset Management Committee 16 June 2021 – Progress on the COVID-19 Crisis Economic Recovery Action Plan](#) published

### **Electoral Division(s) and Member(s) Affected**

- All





**28 July 2021**

**Agenda Item: 8**

## **REPORT OF THE CORPORATE DIRECTOR, PLACE**

### **SUPPORTING RESIDENTS INTO LONG TERM AND SUSTAINABLE EMPLOYMENT**

#### **Purpose of the Report**

1. The purpose of this report is to:
  - a) provide an update on the European Social Fund (ESF) Healthy Work bid
  - b) to seek approval to enter into a partnership agreement

#### **Information**

2. Launched in November 2017, the Work and Health Programme is the Department for Work and Pensions (DWP) contracted employment provision aimed at helping persons who have a disability, the long term unemployed and specified disadvantaged groups to find sustained work.
3. Nottinghamshire County Council works to improve health and well-being and reduce health inequalities in the local population. Our aim is to continue to support workplaces, their individuals and communities in Nottinghamshire to not only live and work well but also to thrive and flourish.
4. In November 2019, the Derby, Derbyshire, Nottingham and Nottinghamshire Local Enterprise Partnership (D2N2 LEP) launched a European Social Fund (ESF) call for Active Inclusion –Healthy work. This call sought projects to build a locally integrated employment service that:
  - tackles the deep-seated barriers to work for all who need it
  - makes best use of available resources
  - reduces duplication by integrating national and local health, employment and other support services
  - and enables people to access sustainable work and progress.
5. The ambition is to provide additional and complementary activity to those people who are not able to access the Work and Health Programme, yet still need support to get themselves back into employment. The call had a total ESF available of £4m and a minimum project value £1m of ESF, applicants were required to provide eligible match funding at 50%.
6. At the COVID 19 Resilience, Recovery and Renewal Committee on 3 November 2020, a report was approved to continue the development of a European Social Fund (ESF) bid on

the basis that pound for pound match funding will be met from existing staff resources whose work is aligned to the activity. If successful, this will provide support that is distinct and additional to that available through Jobcentre Plus.

7. Futures Advice, Skills and Employment (Futures), our jointly owned social enterprise lead the bid working with Nottinghamshire County Council and a wider partnership, that would build a team of specialist advisers, case loaders (to work long term with beneficiaries) and Business Engagement staff (who will work to deliver the model). The project will support and ensure full coordination with our existing services such as i-work. The Council will benefit from four additional posts: One Employment Coordinator and three Employment Inclusion Workers.
8. The overall aim is to help 5,812 unemployed or eco-inactive clients within the D2N2 region who are disadvantaged but still relatively close to the labour market to tackle their barriers to work, enter and sustain employment. The combined partner services will offer a range of interventions and support pathways, including a focus on Basic Skills, to ensure clients access the most appropriate provision to help them progress into employment.
9. Following due diligence, the project has received approval by DWP, the D2N2 European Social Investment Fund Committee (D2N2 ESIF Committee). The overall contracted budget is £8,299,756.64 and the Council will provide £321,800 in match funding for the project which is expected to run from July 2021. The funding is for existing posts that will continue to do the work and there is no negative impact on the council's budget or service delivery.
10. The Council is now required to enter into a partnership agreement.

### **Reason for Recommendations**

11. The Council recognises that a healthy workforce is a thriving workforce. This is not just in terms of health but also in terms of efficiency and culture. The ESF funding opportunity, provides the Council and Futures with the opportunity to work with businesses and individuals across Nottinghamshire to help influence approaches to workplace health and to help residents into work.

### **Statutory and Policy Implications**

12. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

13. It is requested that funding of £321,800 from existing staff posts is approved as match funding.

## RECOMMENDATIONS

It is recommended that the Economic Development and Asset Management Committee:

- 1) Approve the match funding contribution of £321,800 from existing resources; and
- 2) Confirm agreement to enter into a partnership agreement with Futures.

**Adrian Smith**  
**Corporate Director, Place**

**For any enquiries about this report please contact:**

Matthew Neal, Service Director for Investment and Growth  
Place Department  
Matthew.Neal@nottscc.gov.uk  
0115 977 3822

### **Constitutional Comments (KK 29/06/2021)**

14. The proposals in this report are within the remit of the Economic Development and Asset Management Committee.

### **Financial Comments [RWK 28/06/2021]**

15. The report seeks approval to enter into a partnership agreement for the delivery of a project to support people into long term and sustainable employment. As part of the project the County Council will be required to provide £321,800 in match-funding which is to be in the form of the staffing costs of existing posts, so there are no additional financial implications for the County Council.

### **Background Papers and Published Documents**

- *Update on youth employment support in Nottinghamshire*, Report to COVID 19 Resilience, Recovery and Renewal Committee on 3 November 2020 (Available [here](#)),

### **Electoral Divisions and Members Affected**

- All



28 July 2021

Agenda Item: 9

## REPORT OF THE SERVICE DIRECTOR, INVESTMENT & GROWTH

### OPERATIONAL DECISIONS QUARTERLY UPDATE MARCH TO MAY 2021

#### Purpose of the Report

1. To update Members on the Operational Decisions taken between March to May 2021.

#### Information

2. From March to May 2021 there have been 15 such decisions.
3. Relevant Electoral Division Members have been invited to comment on appropriate Estate Practice decisions that are progressed via operational decisions (except where Committee have been specifically advised otherwise).
4. Care was taken with disposals and the granting of leases, licences and the like to ensure best consideration has been achieved by reference to and tested against market value(s) and rates. All charges and other fees levied were appropriate and commensurate with the transaction.
5. Details of the decisions taken are shown below:

SP	Electoral Division(s)	TITLE	DESCRIPTION (extract from Operational decision)
3800	Eastwood	Springbank Primary School - Conversion to Academy Status	Conversion to Academy status
3807	West Bridgford North	County Hall Main Car Park - Re-grant of lease	The grant of a further short-term lease to The Secretary of State for Housing Communities and Local Government to provide extended occupation for a temporary Covid regional testing site.
3810	Farndon & Trent	Land Adjoining Ulllyatt's Cottage	Terms agreed with adjoining land owner to enter into a collaboration agreement to jointly market our respective land.
3811	Farndon & Trent	Western Power wayleave at East Stoke	A wayleave for Western Power to remove the exiting power cables and relocate around the boundary of the field.
3817	Mansfield South	02198 - Abbey Primary School - Conversion to Academy Status	Conversion to Academy status

3818	Beeston Central and Rylands	01301 - John Clifford Primary & Nursery School - Conversion to Academy Status	Conversion to Academy status
3755	Cotgrave	Licence for coffee concession in Cotgrave Country Park	Licence for a three year period to site a coffee concession at Cotgrave Country Park, with the aim of generating additional income for the park and providing an amenity for site users.
3806	Radcliffe on Trent	00114 Lees Barn Farm - Tollerton Allotments - RPI Rent Review	In accordance with the lease made between the Nottinghamshire County Council and Tollerton Parish Council, the Rent was reviewed based on Retail Price Index.
3819	Ollerton	Unit 1, Trent Court, Boughton Industrial Estate – landlord's waiver	The tenant of this property wishes to install machinery at this property; the machinery is owned by a third party and subject to a hire purchase agreement with the tenant. The waiver prevents the Council from taking possession of the machinery should the tenant breach its lease terms and possession of Unit 1 Trent Court is sought by the County Council.
3808	Cotgrave	Cadent Gas: Easement at Cotgrave Candleby Lane School	An easement for Cadent Gas to replace the existing gas main at Candleby Lane School, Cotgrave
3826	Arnold South	Lease of accommodation at Sir John Robinson House	Terms are agreed for a 10 year lease of space surplus to the needs of the Council.
3815	Toton, Chilwell and Attenborough	Toton lane land - Grant of new 2 year Farm Business Tenancy for agricultural land	The grant the existing cropping licensee a new 2 Year Farm Business Tenancy at a revised rent to run from expiry of the existing cropping licence (Sept 2020).
3822	West Bridgford North	County Hall wayleave to Virgin Media	IT has been working on re-routing services away from the Data Centre in readiness for the demolition. In preparation for this work our network provider has instructed Virgin Media to provide an additional circuit through existing ducting in the grass verge in front of County Hall.
3825	Worksop West	Land at Coach Road, Shireoaks - new grazing tenancy	Following the previous tenant providing notice to quit the property, the property has been marketed to let by informal tender and terms are agreed with a new tenant for a 3 year term.
3834	Misterton	Misson Primary School - lottery funding	Misson Primary School has successfully applied for Lottery funding to carry out improvement works on the school site and the Council has been asked to be the accountable body for the funding.

## Other Options Considered

- Reduce the number of transactions that can be progressed by means of operational decisions, this would lead to a loss of the current advantages outlined within the report which could prove problematic from a governance perspective. Lack of clarity on operational decisions may create uncertainty on whether a legal contract can be concluded without a committee decision.

7. An alternative option is to provide officers with delegated powers on routine estate decisions. This would require a significant change in the Council's constitutional arrangements and brings few added benefits beyond a clear and functioning operational decision process.

### **Reason for Recommendation**

8. The decision-making process requires a quarterly update and annual review to Policy Committee.

### **Statutory and Policy Implications**

9. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION**

- 1) To update Members on the Operational Decisions taken March to May 2021.

**Matthew Neal**  
**Service Director, Investment and Growth**

**For any enquiries about this report please contact:** Neil Gamble, Group Manager, Property Asset Management, Tel: 0115 9773045  
**Constitutional Comments (CEH 29/06/2021)**

10. The report comes within the remit of the Economic Development and Asset Management Committee under its terms of reference.

### **Financial Comments (RWK 28/06/2021)**

11. There are no specific financial implications arising directly from the report.

### **Background Papers and Published Documents**

- None.

### **Electoral Division and Member Affected**

- All.

File ref.: /SB/SB/09998  
SP: 3838  
Properties affected: 09998 - Various NCC Properties/non-property item





**28 July 2021**

**Agenda Item: 10**

## **REPORT OF THE CORPORATE DIRECTOR, PLACE**

### **PROGRESS ON THE EMPLOYMENT AND SKILLS BROKERAGE PLATFORM**

#### **Purpose of the Report**

1. The purpose of this report is to:
  - a) provide an update on the procurement of an Employment and Skills Brokerage Platform
  - b) to seek approval for the preferred contractor and
  - c) request approval of funding from the Growth and Economic Development Initiatives budget

#### **Information**

2. Launched in September 2020, the COVID-19 crisis Economic Recovery Plan outlines an ambitious plan to supercharge the Nottinghamshire economy in the wake of COVID-19. Nottinghamshire County Council recognised its role in helping repair the immediate economic and social damage brought about by the pandemic. The Council instigated swift and decisive action to ensure a post COVID-19 Nottinghamshire will be more digital, greener and resilient to both current and forthcoming challenges.
3. Some information relating to this report is not for publication by virtue of Schedule 12A of the Local Government Act 1972 because the information relates to the financial and business affairs of the bidders. Having regard to all the circumstances, on balance the public interest in disclosing the information does not outweigh the reason for exemption because divulging the information would add a limited amount to public understanding or the issues but would significantly damage the commercial position of the bidders. The exempt information is set out in the exempt appendix.
4. At the COVID 19 Resilience, Recovery and Renewal Committee on 14 December 2020, a report was approved to undertake the procurement of an online platform for career management and transition. The platform will be an accessible solution focused to support Nottinghamshire residents, improving their access to training and employment opportunities.
5. As part of the Council's Covid-19 Crisis Economic Recovery Strategy, and in preparation for the end of Government's furlough scheme on 30th September 2021, we aim to deliver a flexible digital platform to help businesses recruit local talent, support local residents to access employment, matching their skills and training with job opportunities.
6. Externally funded provision is available in Nottinghamshire to help eligible residents on a one to one basis in their employment journey. Whilst there is access to generic job sites

these do not offer the level of support we require from this platform including, useful and engaging content designed around the needs of an individual entering or returning to work, meeting their career aspirations and finding job opportunities / training and support to access the vacancy.

7. A project working group was established made up of
  - Economic Development Officer
  - Lead Technology Partner ASDMs and Place
  - Senior Communications and Marketing Business Partner (Digital)
  - Chief Technology Officer
  - Head of Engagement and Partnerships at Futures our jointly owned skills and employment social enterprise.
8. We published our requirements via Digital Market on DOS, [Nottinghamshire digital employment and skills brokerage platform - Digital Marketplace](#).
9. The outcome of the process is detailed in the exempt appendix.

### **Next steps**

10. Subject to approval and to meet the timelines provided in the specification the next steps are:
  - To progress the contract with the preferred supplier (within procurement guidelines)
  - Agree and gain sign off of budget for the project availability (set up costs, on-going support and maintenance), in-house resources, overall ownership
  - Finalise procurement / owner to sign off contracts - Identify and assign internal resources
  - Engage with a pre kick off meeting with supplier
  - Engage with Futures on continued support and development of wrap around support.

### **Reasons for Recommendations**

11. The Council recognises the need to be agile in its approach, to enable a switch from recovery to response mode in the event of further lockdowns or to respond to potential issues caused by the ending of Government support packages.
12. Due to confidential financial figures, some information relating to this report is not for publication. This information is set out in the exempt appendix.
13. The Employment and Skills Brokerage Platform will enable Nottinghamshire residents to understand the opportunities right on their door step. The platform will enable employers to engage with local residents. It will provide access to live jobs, apprenticeship and courses with integrated feeds enabling the Council to connect growth sectors to employment opportunities. Ultimately it will be a single place for career opportunities to connect our employers and residents.

### **Statutory and Policy Implications**

14. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below.

Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

15. It is requested that funding is made available to the project from growth and economic development initiatives budget as outlined in the exempt appendix in 2021/22 and 2022/23 financial years.

## **RECOMMENDATIONS**

It is recommended that the Economic Development and Asset Management Committee:

- 1) Approve the procurement that has been undertaken and support the preferred contractor and spend as outlined in the exempt appendix.
- 2) Approve funding from growth and economic development budget in 2021/22 2022/23 financial years.
- 3) Confirm agreement for officers in Growth and Economic Development to move forward to contract with the preferred contractor and continued engagement with the project team to bring the project to fruition.

### **For any enquiries about this report please contact:**

Matthew Neal, Service Director for Investment and Growth  
Place Department  
Matthew.Neal@nottscc.gov.uk  
0115 977 3822

### **Constitutional Comments (KK 29/06/2021)**

16. The proposals in this report are within the remit of the Economic Development and Asset Management Committee.

### **Financial Comments [RWK 28/06/2021]**

17. The report informs committee on progress in implementing an employment and skills brokerage platform. Costs are shown in the exempt appendix for 2021/22 and 2022/23. These costs will be met from the budget for Growth and Economic Development Initiatives for which a sum of £465,036 is included in the revenue budget annually.

### **Background Papers and Published Documents**

- *Update on youth employment support in Nottinghamshire*, Report to COVID 19 Resilience, Recovery and Renewal Committee on 14 December 2020 (Available [here](#)),
- *Update on the economy and progress with the economic recovery action plan 2020-2022*, Report to COVID-19 Resilience, Recovery and Renewal Committee, published on 25 January 2021 (Available [here](#))
- *Progress on the Covid-19 Crisis Economic Recovery Action Plan*, Report to Economic Development and Asset Management Committee, published on 16 June 2021 (Available [here](#))

### **Electoral Divisions and Members Affected**

- All



**28 July 2021**

**Agenda Item: 11**

## **REPORT OF THE SERVICE DIRECTOR - CUSTOMERS, GOVERNANCE AND EMPLOYEES**

### **WORK PROGRAMME**

#### **Purpose of the Report**

1. To consider the Committee's work programme for 2021/22.

#### **Information**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chair and Vice-Chairs, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the revised committee arrangements from 2012, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme.
5. The meeting dates and agenda items are subject to review in light of the ongoing COVID-19 pandemic.

#### **Other Options Considered**

6. None.

#### **Reason/s for Recommendation/s**

7. To assist the committee in preparing its work programme.

## **Statutory and Policy Implications**

8. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required

## **RECOMMENDATION/S**

That the Committee considers whether any amendments are required to the Work Programme.

**Marjorie Toward**  
**Customers, Governance and Employees**

**For any enquiries about this report please contact: Pete Barker, x74416**

## **Constitutional Comments (HD)**

9. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

## **Financial Comments (NS)**

10. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

## **Background Papers**

None.

## **Electoral Division(s) and Member(s) Affected**

All.

**ECONOMIC DEVELOPMENT AND ASSET MANAGEMENT COMMITTEE – WORK PROGRAMME**

<b><u>Report Title</u></b>	<b><u>Lead Officer/Report Author</u></b>
<b>September 2021</b>	
Strategic Infrastructure Plan for Nottinghamshire	Sally Gill/Stephen Pointer
Growth and Development team Restructure	Matthew Neal
Finance and performance report (Q1- delayed from July due to changes which need to be made on BMS)	Chris Williams/Stephanie Shardlow
Developer Contributions Strategy.	Stephen Pointer
Digital Connectivity	Ceren Clulow
<b>October 2021</b>	
Overview report on Arc (half yearly report)	Derek Higton/Dan Maher
Property Operational Decisions Quarterly Update Report	Neil Gamble/Sue Blockley
<b>December 2021</b>	
Finance and Performance Report Q2	Chris Williams/Steph Shardlow
Property Operational Decisions Quarterly Update Report	Neil Gamble/Sue Blockley
<b>March 2022</b>	
Finance and performance report Q3	Chris Williams/Steph Shardlow
<b>July 2022</b>	
Finance and performance report Q4	Chris Williams/Steph Shardlow

