



Nottinghamshire
County Council

Report to ADMINISTRATION COMMITTEE

1 November 2011

Agenda Item: URGENT ITEM

REPORT OF HEAD OF SERVICE HIGHWAY MANAGEMENT

REPORT TITLE: OPENING CEREMONY FOR NEW NEWARK BUS STATION

Purpose of the Report

1. To agree arrangements for an opening ceremony to be held in the new Newark Bus Station located at Lombard Street, Newark. The date is arranged for 11th November 2011, however this is subject to the contractors handing over the building to NCC in time for our fit out.

Information and Advice

2. The new bus station has been constructed by Simons on behalf of ASDA, as part of the Potterdyke development scheme within the town. It has been funded via contributions from ASDA, NCC and N&SDC, however the bus station will be operated by NCC.
3. The purpose of the event, which is to be hosted by the Cabinet Member for Transport and Highways, is to officially open the new NCC owned bus station building and to give the public a chance to view the new facility before it becomes fully operational.
4. In addition to the Chairman, Leader, Cabinet Member for Transport and Highways and local councillors, a number of NCC staff will also be invited. These staff are deemed to have made an important contribution to the successful completion of the project, and to provide a networking opportunity between staff which will assist the future smooth operation of the facility.

- Cllr Keith Walker (Chairman)
- Cllr Kay Cutts (Leader)
- Cllr Richard Jackson (Cabinet Member Finance and Property)
- Cllr Reg Adair (Cabinet Member Finance and Property)
- Cllr Girling (Newark West)
- Cllr Wallace (Newark East)
- N&SDC 10 Councillors and officers
- NCC staff 15 no.
- ADSA/ Simons Construction – 4 staff
- Bus operators (7 from various companies)
- Local stakeholders (to be confirmed)

5. The refreshments to be served at the event are tea, coffee, fruit juice and biscuits/ small eats. Catering will be brought to site by NCC's Catering Service.
6. County Council officers have inputted to the design and specification of the building which will be owned and operated by the County Council.

Other Options Considered

7. Options considered include not to having an opening ceremony, however, this would mean missing out on an opportunity to publicise the opening of the new bus station and informing the public of the new bus stop locations when it becomes operational.

Statutory and Policy Implications

8. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) It is RECOMMENDED that approval be given for this opening ceremony on 11th November 2011 at the site of the new bus station. The approximate cost will be £4.00 per head, including beverages, with a maximum of 50 people being invited (total cost no more than £200) to met from the Transport and Highways revenue budget (2011/12).

Name of Report Author(s)

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Title of Report Author(s)

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For any enquiries about this report please contact:

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Constitutional Comments ([SG 24/10/2011])

9. The Committee is the appropriate body to consider the matters set out in this report. The Delegation to Administration Committee contained in Part III of the Council's Constitution, Responsibility for Functions, includes the power to authorise hospitality to be offered by the County Council.

Financial Comments (MA 27/10/11)

10. The costs associated with the hospitality will be met from the Transport & Highways revenue budget.

Background Papers

None

Electoral Division(s) and Member(s) Affected

All