



meeting **ADMINISTRATION COMMITTEE**

date **7th June 2005**

agenda item number

REPORT OF THE ASSISTANT DIRECTOR (COMMUNITY PROTECTION)

ANNUAL CONFERENCE OF THE EMERGENCY PLANNING SOCIETY

1. Purpose of Report

- 1.1 To outline the arrangements for this year's Annual Conference of the Emergency Planning Society and to consider representation at the Conference.

2. Information and Advice

- 2.1 The Emergency Planning Society (EPS) is the professional body representing Emergency Planning Officers throughout the UK. It aims to:

- promote the views of its members on issues of emergency planning;
- provide a forum for the study of effective planning and the management of local emergency preparation and response;
- influence policy related to emergency planning;
- encourage the professional development of its members.

- 2.2 The Society's Annual Conference is specifically designed to enable practitioners to have a full involvement with the key issues of the day, and this year will take place from 27th to 29th June 2005 in Harrogate.

- 2.3 The theme of this year's Conference will be "Building Resilience", and the event will be focusing in particular on Transport issues, Europe, Climate Change and the Civil Contingencies Act, 2004.

- 2.4 The Conference will include sessions, debates and workshops on current key topics. Key note sessions will include;

- Civil Contingencies Act and associated Guidance and Regulations
- Exaggerating the risks and missing the real threat
- OASIS and Crisis Management Methodology
- Aftermath of Disaster: Dealing with personal effects
- Emergency Planning in Public Transportation
- South East Asia Tsunami
- Special Feature on Carlisle Flooding
- DTI Presentation on fuel related aspects of Emergency Management

2.5 Key Speakers include:

- Bill Durodie, Director, International Centre for Security Analysis, King's College, London
- Ivar Hellberg, Executive Director, The Resilience Centre, Cranfield University
- Lucy C Payne, Senior Lecturer in Emergency Planning and Management at the University of Hertfordshire
- Leon Daniels, Commercial Director, First Group
- Alan Puxley, Regional Vice President Europe, Kenyon International
- Bruce Mann, Head of the Civil Contingencies Secretariat

2.6 In view of the content of this Conference, and the current climate of public concern over possible emergencies, the Assistant Director (Community Protection) recommends that the County Council is represented at this Conference.

2.7 The estimated costs per delegate for Conference are as follows:

Conference Fee EPS Members	£360 (or £180 day rate)
Conference Fee Non-Members	£440 (or £220 day rate)
Travelling Expenses	£70 (Travel is likely to be by private car)
Subsistence	£36
Accommodation	£45 per person per night

2.8 The figures shown for accommodation are in respect of rooms at a hotel located within a reasonable distance from the event. The cost of attending the conference will be met by the Administration Committee. Travel, Subsistence and Accommodation costs will be met from the Members Allowances budget. The Officer costs will be met from the Emergency Planning budget.

3. Statutory and Policy Implications

3.1 The report has been compiled after consideration of implications in respect of finance, equal opportunities personnel, Crime and Disorder, and users. Where such implications are material, they have been brought out in the text of the report.

4. Recommendations

4.1 It is recommended that the County Council be represented at the Emergency Planning Society Conference.

That in accordance with the usual practice the representatives be required to produce a written report evaluating their attendance for consideration as appropriate within the Council.

**Richard Hodge
Assistant Director (Community Protection)**

5. Legal Services Comments (KK – 25.5.05)

- 5.1 "The Administration Committee is responsible for approving the expenditure to be incurred for Member attendance at conferences and seminars including travel, accommodation and other associated costs. The proposal in this report, insofar as it relates to Members and is in accordance with the Council's Travel and Accommodation Policy, is within the remit of this Committee."

6. Director of Resources Financial Comments (C&C/RWK)

- 6.1 The financial implications are set out in the report.

7. Background Papers Available for Inspection

- 7.1 Conference Details.

8. Electoral Divisions Affected

- 8.1 All.