

**26 June 2017**

**Agenda Item: 4**

## **REPORT OF THE CORPORATE DIRECTOR, RESOURCES**

### **TERMS OF REFERENCE AND MEMBERSHIP**

#### **Purpose of the Report**

1. To note the membership and terms of reference of the Improvement and Change Sub-Committee.

#### **Information and Advice**

2. The following councillors have been appointed to the sub-committee:

Chairman – Councillor Reg Adair

Councillor John Cottee  
Councillor Kate Foale  
Councillor Richard Jackson  
Councillor David Martin  
Councillor Diana Meale  
Councillor Philip Owen  
Councillor Alan Rhodes  
Councillor Stuart Wallace

3. The County Council on 25 May 2017 established the sub-committee with the following terms of reference:
  1. This is a sub-committee of the Policy Committee.
  2. The exercise of the powers and functions set out below are delegated by the Full Council to the Improvement and Change Sub-Committee:-
    - a. Responsibility for monitoring the Council Plan
    - b. Responsibility for monitoring and driving the Council's Improvement and Change Programme
    - c. Responsibility for considering performance reports in relation to the Council's ICT strategy

#### **Other Options Considered**

4. None.

**Reason/s for Recommendation/s**

5. To inform the sub-committee of its membership and terms of reference.

**Statutory and Policy Implications**

6. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

**RECOMMENDATION**

That the sub-committee's membership and terms of reference be noted.

**Jayne Francis-Ward**  
**Corporate Director, Resources**

**For any enquiries about this report please contact:**

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**Constitutional Comments**

7. As this report is for noting, no constitutional comments are required.

**Financial Comments (NS 6/6/17)**

8. There are no financial implications arising from this report.

**Background Papers and Published Documents**

None.

**Electoral Division(s) and Member(s) Affected**

All.