

21 June 2021

Agenda Item: 2

REPORT OF THE SERVICE DIRECTOR, CUSTOMERS, GOVERNANCE AND EMPLOYEES

TERMS OF REFERENCE AND MEMBERSHIP

Purpose of the Report

1. To set out the membership and terms of reference of the Children and Young People's Committee.

Information

2. The following Councillors have been appointed to the committee:

Chairman: Councillor Tracey Taylor
Vice-Chairman: Councillor Sinead Anderson
Councillor Sam Smith

Councillor Matt Barney
Councillor Anne Callaghan
Councillor Samantha Deakin
Councillor Errol Henry
Councillor Roger Jackson
Councillor John Lee
Councillor Andy Meakin
Councillor Michelle Welsh

3. At its meeting on Thursday 27 May 2021, the Council agreed to update the terms of reference for the Children and Young People Committee, as set out below (changes are shown in bold):
 1. The exercise of the powers and functions set out below are delegated by the Full Council to the Committee in relation to children and young people.
 - a. All decisions within the control of the Council including but not limited to those listed in the Table below
 - b. Policy development **and approval** in relation to children and young people, subject to **any necessary** approval by the Policy Committee or the Full Council
 - c. Review of performance in relation to the services provided on a regular basis

- d. Review of day to day operational decisions taken by Officers
 - e. Approval of consultation responses except for responses to day-to-day technical consultations which will be agreed with the Chairman and reported to the next available Committee following their submission.
 - f. Approval of departmental staffing structures as required
 - g. Approving all Councillor attendance at conferences, seminars and training events within the UK mainland for which a fee is payable including any expenditure incurred, within the remit of this Committee and to receive quarterly reports from Corporate Directors on departmental officer travel outside the UK within the remit of this Committee.
2. If any report comes within the remit of more than one committee, to avoid the report being discussed at several committees, the report will be presented and determined at the most appropriate committee. If this is not clear, then the report will be discussed and determined by the Policy Committee.
 3. As part of the detailed work programme the Committee will receive reports on the exercise of powers delegated to Officers.
 4. The Committee will be responsible for its own projects and may establish steering groups to consider projects. Where it considers it appropriate, projects will be considered by a cross-committee project steering group that will report back to the most appropriate Committee.

Table
Responsibility for the strategic and operational effectiveness of the County Council's children's services
Responsibility for ensuring that the County Council's children's services meet the needs of all children and young people, including the most disadvantaged and vulnerable
Responsibility for the functions and powers conferred on or exercisable by the County Council in relation to educational matters
Responsibility for overseeing the County Council's responsibilities as the corporate parent of children and young people in care and for championing their interests

5. The Chairman of the Children and Young People's Committee will be designated the lead Councillor for Children and Young People's Services in accordance with Section 19 of the Children Act 2004.
4. As referenced in the Report to the Annual Council meeting in May, Children and Young People's Committee also has the authority to appoint the following representatives: One representative of the Church of England Diocese, one representative of the Roman Catholic Diocese, and two Parent Governors.

Other Options Considered

5. None.

Reason/s for Recommendation/s

6. To inform the committee of its membership and terms of reference.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

That the Committee membership and terms of reference are noted.

Marjorie Toward

Service Director, Customers, Governance and Employees

For any enquiries about this report please contact:

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Constitutional Comments (KK 27/05/21)

8. The proposal in this report is within the remit of the Children and Young People Committee.

Financial Comments (SES 26/05/2021)

9. There are no specific financial implications arising directly from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Report to full Council on 27 May 2021 (published)

Electoral Division(s) and Member(s) Affected

- All