

APPENDIX A
CHARGES FOR HIGHWAYS SERVICES - APPLICABLE FROM 1st April 2017

CATEGORY	Publication, Information or Service	Charge		VAT Chargeable	Comments
		2016/17	2017/18		
DOCUMENTS	Street Lighting Guide / Code of Practice	£14.00+£1.65p&p	£14.25 + £1.65p&p	Yes	
	Local Transport Plan	£50.50 +£1.50p&p	£51.50 +£1.50p&p		
DATA	Paper Copies of plans	Cost	Cost		Charge covers copying, admin and postage costs.
	Traffic Counts	£74*	£75*	Yes	Commercial organisations only, £75 charge for first information + £13 for each additional figure. Provided at cost to litigants.
	Traffic Counts - copy of raw data	£74/arm	£75.18/arm	Yes	Commercial organisations only, provided at cost to litigants.
	Information to Map producers	Cost	Cost		Charge covers copying, admin and postage costs.
	Traffic Control & UTC information	£103*	£105*		Standard charge, for complex enquiries actual costs charged. Provided at cost to litigants.
	Road Structure Condition Data	Cost	Cost		Charge covers copying, admin and postage costs.
	Accident Data – No Collisions	£43*	£44		Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data – Concise crash report (up to and including 60 collisions)	£81*	£82		Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data- Major concise crash report (more than 60 collisions)	Cost*	Cost*		
	Accident Data – Full crash report ((up to and including 60 collisions)	£146.50*	£149*		Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data – Full major crash report (more than 60 collisions)	Cost*	Cost*		Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data – Concise Major crash report (more than 60 collisions)	Cost*	Cost*		Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data – Severity Plot showing location and severity only (up to and including 60 collisions). Charge includes full details.	£219*	£223*		Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data – Major Severity Plot showing location and severity only (more than 60 collisions). Charge includes full details.	Cost*	Cost*		Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data – Balloon plot showing attendant circumstances (up to and including 60 collisions)	£243.50*	£248*		Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
Accident Data – Major Balloon plot showing attendant circumstances (more than 60 collisions). Charge includes full details	Cost*	Cost*		Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action	
SERVICES	District Searches - highway schemes <i>Highways Searches – Highway schemes (District Search)</i>	£9*	£9*	Yes	Plus, additional £35 for provision of Highway Extent plan. Note: No charge to utility company, DVLA, Police, Land Registry and Town/Parish Council
	District Searches - adoption questions <i>Highway Searches – Adoption questions (Full search without plan – see note)</i>	£16*	£16.25*	Yes	Plus, additional £35 for provision of Highway Extent plan. Note: No charge to Utility company, DVLA, Police, Land Registry and Town/Parish Councils.
	District Searches - adoption questions & highway schemes	N/A Covered by options above	N/A Covered by options above		
	Property Searches – Search for Right of Way	£16	£10	Yes	Rights of way question now compulsory on the CON29 form.
	Property Searches – Search of the Greens and Common Registers	£16	£30	Yes	Question now in three parts (optional question on CON29 form). Additional £16 for a copy of the Common/TVG register and £16 for a copy of the documents contained within the Statutory Statement and Declaration Register.
	NRSWA - Sample Inspection	£50	£50		Charges set Nationally by Regulation made under the New Roads and Street Works Act 1991.
	NRSWA - Defect Inspection	£47.50	£47.50		Charges set Nationally by Regulation made under the New Roads and Street Works Act 1991.
NRSWA - Investigatory Inspection (3 rd Party)	£68	£68		Charges set Nationally by Regulation made under the New Roads and Street Works Act 1991.	
NRSWA - Investigatory Works	Cost	Cost		Works cost + staffing and admin. costs if defect found. Cost recovery set by regulations under NRSWA	

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CATEGORY	Publication, Information or Service	Charge		VAT Chargeable (Note **)	Comments
		2016/17	2017/18		
SERVICES (Continued)	NRSWA - Remedial Works	Cost	Cost		Works cost + staffing and admin costs if defect found. Cost recovery set by regulations under NRSWA
	NRSWA - Remedial Works	Cost	Cost		Works cost + staffing and admin costs if defect found. Cost recovery set by regulations under NRSWA
	NRSWA - Improvement Plan Inspections	Cost	Cost		Associated costs determined by Codes of Practice made under NRSWA 1991
	NRSWA – Section 50 Street Works Licence	£481	£331 + £150 per inspection unit		Licence to place apparatus in the Highway. Includes £158 for Admin to grant licence, £173 commuted sum to maintain and operate records and £150 for inspections for each inspection unit (as defined in NRSWA)
	NRSWA – Section 50 Consent	£308	£158 + £150 per inspection unit		To work on existing apparatus in the highway - £158 for Admin and £150 for inspections for each inspection unit (as defined in NRSWA)
	Signal Switch Offs	Cost	Cost		Cost is set by maintenance contract costs
	Zebra Crossing switch off	Cost	Cost		New service
	Construction of Domestic Vehicle Crossings by NCC	Cost	Cost		Charge covers full works cost design and admin cost. Charges vary depending on type of construction and size of access and will include charges for moving street furniture, e.g. street lighting columns if necessary. Other Utility providers' apparatus must be moved by provider themselves and at the cost of the homeowner. In some instances, the installation of a crossing may require planning permission from the local Planning Authority which the applicant is responsible for obtaining at their own cost
	Construction of Domestic Vehicle Crossings – Approval when applicants appoints their own contractor	£52	£68 Includes stats plan		Charge covers cost of initial inspection and any other subsequent inspections as well as the administration of the approval. Applicant is responsible for all construction costs as well as those incurred as a result of any necessary diversionary/protection works for utility apparatus or Authority owned street furniture associated with installing the crossing to NCC specifications. In some instances, the installation of a crossing may require planning permission from the local Planning Authority which the applicant is responsible for obtaining at their own cost.
	Supply set of Statutory Undertakers Plans	£15	£15.25		
	Tourism Signing (Brown)	See comments	See comments		Initial works and sighting cost and future maintenance/repair costs as set out in T&HC Report 22/11/12.
	Section 38, 278 Agreements	Varies - see comments	Varies - see comments		On S38's charge is generally 7% of the agreement highways infrastructure cost. On S278 charges will be in accordance with the Highways, Transportation and Development guide – 10% of fist £100K plus 6% of the cost over £100K with a minimum of £1,000 for each agreement. Legal fees will be charged separately.
	106 Agreements	Varies - see comments	Varies - see comments		The fees will be equal to the cost of each planning obligation contained within the Agreement usually indexed linked. Legal fees will be charged separately.
	Charging Developers for Advice (min 4 Hrs.)	£61/hour/ £242 (min charge)	£62/hour £248 (min charge)	Note **	Where applicable the rate per hour for commercial work including "non-statutory" advice, design and inspection should be Actual salary x 2.5/1600 with a minimum charge of 4 hours.
	Making up private streets	Cost	Cost		Cost = Works cost + any associated staffing and admin. costs
	Traffic Calming Schemes	Cost	Cost		Cost = Works Cost + any associated staffing and admin costs + commuted sum as set out in EC Report 24/6/98
	Rechargeable Works Orders	Cost	Cost	Note **	Cost = Works cost There is no charge for works associated with events involving the armed forces.
	H' Bar Markings	£180	£185		Approval for such provisions will at all times be at the Highway Authority's or its agent's discretion. Approval of Highway Managers is required. Cost covers design health & safety, admin and works costs and maintenance. In order to keep the price at a reasonable level it may be necessary to delay individual sites until there is a viable number of markings to deliver in that area.
	Seasonal Decorations application fee (e.g. Christmas Decorations, Hanging Baskets)	See comments	See comments		In applications incurring costs to NCC greater than £500 (in staff and other charges), the amount in excess of £500 will be charged at the time of the application. No charge will be made for applications incurring charges to NCC less than £500.
	CCTV installations (temporary)	£163 min. See comments	£166 See comments		For each installation, NCC will contribute a maximum of £250 towards costs in excess of £166. A Street Works Licence is required – commuted sum fees do not apply for installation of fixed term not exceeding 3 months
	Residents Parking Permit	£25	£25		Charge is per chargeable permit issued in association with residents parking schemes. (Concessions scheme also applies). Information regarding parking schemes is available on the NCC website.
	1 Day Virtual Visitor Permit	£2	£2		
	1 Week Virtual Visitor Parking	£10	£10		
2 Week Virtual Dispensation	£15	£15		For non-resident parking	

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SERVICES (continued)	Blue Badges	£10	£10		Information regarding parking concessions for people with severe mobility problems is available on the NCC website. Price set nationally.
	Dedication of Highways and Village Greens HA80 Section 31(6) and CA 15A (1) statements and declarations	£154 for first two notices / parcels. £26 per extra notice / parcel of land. £41 for future amends. Note: For applications to register a parcel greater than 500ha, applicants will need to ask NCC for a quote.	£150 Note: For applications to register a parcel greater than 500ha, applicants will need to ask NCC for a quote and the actual cost will be charged.		Changes in charges are as a result of the new regulations introduced in December 2016 for Highways HA80 Section 31(6) statements and declarations. There is now a requirement to post S31(6) notices on site.
	Dedication of Highways and village Greens HA80 Section 31(6) and Commons Act 2006 15A (1) statements and declarations	£154 for first two notices / parcels. £26 per extra notice / parcel of land. Note: For applications to register a parcel greater than 500ha, applicants will need to ask NCC for a quote.	£156 for first two notices/parcels £26 per extra notice/parcel of land. Note: For applications to register a parcel greater than 500ha, applicants will need to ask NCC for a quote and the actual cost will be charged.		
LOCAL AUTHORITIES (TRANSPORT CHARGES) REGULATIONS 1998 (continued)	Skip License	£31	£32		The licence fee for skips covers staffing and admin costs. An unlicensed skip will incur a fee for Investigatory Inspection (£68 as NRSWA regulation) and licence fee for retrospective licence which will have a maximum period of 7 calendar days from the day of inspection or to date by which obstruction needs to be removed (whichever sooner)
	Access Scaffold less than 5 metres in length - initial license for 2-week period	£93	£94		See note †
	Access Scaffold less than 5 metres in length - additional 1-week period	£72	£73		See note †
	Access Scaffold over 5 but less than 10 metres in length - initial license for 2-week period	£154	£156		See note †
	Access Scaffold over 5 but less than 10 metres in length – additional 1-week period	£72	£73		See note †
	Access Scaffold over 10, up to 20 metres in length - initial license for 2-week period	£205	£208		See note †
	Access Scaffold over 10, up to 20 metres in length - additional 1-week period	£72	£73		See note †
	Access Scaffold over 10, up to 20 metres in length - initial license for 2-week period	£205	£208		See note †
	Additional lengths of access Scaffold up to 20 metres in length - initial license for 2-week period	£77	£78		See note †
	Additional lengths of access Scaffold up to 20 metres in length - additional 1-week period	£41	£42		See note †
	Remedial works final inspection for scaffolds up to 20 metres in length (where necessary)	£62	£63		
	Remedial works final inspection for each additional length of scaffold up to 20 metres in length (where necessary)	£36	£37		
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		2016/17	2017/18		
LOCAL AUTHORITIES (TRANSPORT CHARGES) REGULATIONS 1998 (continued)	Mobile Tower Scaffold – additional 1-day period	£72	£73		See note †
	Remedial works final inspection for Mobile Tower Scaffold (where necessary)	£62	£63		
	Mobile Access Platform – initial license for 1-day period	£154	£156		See note †
	Mobile Access Platform – additional 1-day period	£72	£73		See note †
	Remedial works final inspection for Mobile Access Platform (where necessary)	£62	£63		
	Crane – initial license for 1-day period	£205	£208		See note †
	Crane – additional 1-day period	£72	£73		See note †
	Remedial works final inspection for a crane (where necessary)	£62	£63		
	Hoarding/fencing up to 20 metres in length – initial license for 2-week period	£205	£208		See note †. Length of hoarding to be measured along all sides of enclosed area which abut the highway (usually 3 sides). Site cabins without hoarding/fencing are charged at the same rate as if hoarding/fencing present. Maximum length of storage without hoarding is 5m but Street Works Safety Code applies.
	Hoarding/fencing up to 20 metres in length – additional 1-week period	£72	£73		See note †. Site cabins without hoarding/fencing are charged at the same rate as if hoarding/fencing present
	Addition lengths of hoarding/fencing up to 20 metres in length – initial license for 2-week period	£113	£115		See note †. Site cabins without hoarding/fencing are charged at the same rate as if hoarding/fencing present
	Addition lengths of hoarding/fencing up to 20 metres in length – additional 1-week period	£41	£42		See note †. Site cabins without hoarding/fencing are charged at the same rate as if hoarding/fencing present
	Remedial works final inspection for Hoarding/fencing up to 20 metres in length (where necessary)	£62	£63		
	Remedial works final inspection for each additional length of Hoarding/fencing up to 20 metres in length (where necessary)	£36	£37		
	Temp. Excavations in the Highway - initial licence for two weeks.	£359	£365		Charge covers staffing and admin. Costs including inspections charged as set under. NRSWA S171 Consent required.
	Temp. Excavations in the Highway - each extra week, based on one inspection per week	£72	£73		See note †
	Remedial works final inspection of temp. excavations in the Highway (where necessary)	£62	£63		
	Materials stored on the highway – initial licence for 2-week period	£154	£156		See note †
	Materials stored on the highway – Additional 1-week period	£72	£73		See note †
	Remedial works final inspection following storage of materials on the highway (where necessary)	£62	£63		
	Licence to Construct Cellar under Highway	£154	£156		Charge covers staffing and admin costs including inspection.
	Licence to Construct Cellar Opening in Highway	£154	£156		Charge covers staffing and admin costs including inspection.
	Licence to Construct Cellar Light in Highway	£154	£156		Charge to cover staffing and admin costs including inspection.
	Response to Emergency on the Highway	Cost	Cost		Works cost including remedial works where applicable + 7.5% on costs to all elements of work.
	T.R.O.'s Various in Accordance with Regulations	Cost	Cost		Charge - covers all activities associated with providing the service but charge set in line with NRSWA guidance as follows:
	Temporary Order	£434 + advertising	£441 + advertising		Fixed charge applies to standard orders and notices but charge may be varied for more complex circumstances
	Temporary Notice	£333	£338		Charge may be waived for appropriate armed forces or charity event closures if advertising is not required
New Signs - licence to allow additional signs on the Highway e.g. providing direction to private land or premises	Cost	Cost		Charge covers staffing and admin costs.	
as above - placing of signs by NCC	Cost	Cost		Charge covers cost of works, including design, manufacture and placing of signs, plus a commuted maintenance sum.	
Pavement Café Licenses	£257	£261		The license grants permission to place tables, chairs and barriers on the highway for a period of 5 years' subject to the conditions imposed by the County Council (or it's Agent).	
Sponsorship of planting in the highway	See comments	See comments		There will be no charge for processing application forms. All planting proposals will be subject to a preliminary assessment by the Accident Investigation Unit. There is no charge for this assessment however, if any problems are identified it may be necessary for a safety audit to be carried out. A charge will be made for this safety audit and the applicant will be contacted beforehand to ensure they consent to pay.	

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Flood and Water Management Act 2010	Water Course Consents	£52	£53		All work involved in the administration of a consent and any necessary inspections.
	Sustainable Drainage Scheme approval	£350.00 to £7,500	£350.00 to £7,500		Charges made from 1 st October 2012 as per statute. Cost will vary in line with size of development being approved

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