

Communities and Place Committee

Thursday, 04 October 2018 at 09:30

Talbot Suite, The Mill, Rufford Country Park, Ollerton, Notts NG22 9DG ,
[Venue Address]

AGENDA

- | | | |
|---|--|---------|
| 1 | Minutes of the last meeting held on 6 September 2018 | 3 - 6 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Norman Avenue and Station Road, Sutton-in-Ashfield Prohibition of Waiting and Parking Places Traffic Regulation Order | 7 - 14 |
| 5 | Rationalisation of Registration Service Delivery Points | 15 - 18 |
| 6 | Work Programme | 19 - 24 |

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Martin Gately (Tel. 0115 977 2826) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting	Communities and Place Committee
Date	6 September 2018 (commencing at 10:30 am)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

John Cottee (Chairman)
Gordon Wheeler (Vice-Chairman)
Phil Rostance (Vice-Chairman)

Pauline Allan	Vaughan Hopewell
Jim Creamer	Bruce Laughton
Glynn Gilfoyle	Rachel Madden
Kevin Greaves	John Ogle

**OTHER COUNCILLORS IN
ATTENDANCE**

Maureen Dobson
Reg Adair

OFFICERS IN ATTENDANCE

Doug Coutts	-	VIA
Rob Fisher	-	Place Department
Sally Gill	-	Place Department
Derek Higton	-	Place Department
Neil Hodgson	-	VIA
David Hughes	-	Place Department
Sue Jaques	-	Place Department
Sean Parkes	-	Place Department
Adrian Smith	-	Place Department
Heather Stokes	-	Place Department
Mark Walker	-	Place Department
Gary Wood	-	Place Department

1. MINUTES OF THE LAST MEETING

The minutes of the meeting held on 19 July 2018, having been circulated to all Members, were agreed to be a correct record and signed by the Chairman.

2. APOLOGIES FOR ABSENCE

Councillor Madden replaced Councillor Hollis for this meeting only. In addition, Councillor Creamer replaced Councillor Knight, also for this meeting only.

3. DECLARATIONS OF INTEREST

Councillors Cottee and Gilfoyle both declared a non-pecuniary interest in item 8 due to their positions on the Inspire board.

4. FLOOD RISK MANAGEMENT SECTION 19 REPORT – SUTTON ON TRENT, 2 JUNE 2018

RESOLVED 2018/075

That:

- 1) The publication of the Section 19 report Appendix A in line with Section 19 of the Flood and Water Management Act 2010 and our LLFA responsibilities be approved.
- 2) The work outlined in the report be endorsed.

5. OBJECTIONS TO PERMANENT TRAFFIC REGULATION ORDERS AND BUS STOP CLEARWAYS – UPDATE ON GROUP MANAGER APPROVALS

RESOLVED 2018/076

That the decisions made by officers in quarters 3 and 4 2017-18 and quarter 1 of 2018-2019 be endorsed and that a further report at the next available meeting with decisions from quarter 2 of 2018-19 be brought back to Committee.

6. PLACE CORE DATA SET – COMMUNITIES AND PLACE PERFORMANCE FOR QUARTER 1

RESOLVED 2018/077

That any actions required in relation to the performance information on the Council's services for communities and place for the period 1 April to 30 June 2018 be considered.

7. B683 MOOR ROAD, BESTWOOD – SPEED CUSHION RELOCATION

RESOLVED 2018/078

That the proposed speed cushion relocation be implemented as notified and objectors notified accordingly.

8. DUKERIES LIBRARY – CHANGES TO OPENING HOURS

RESOLVED 2018/079

That the opening times for Dukeries public library be amended to a term time only basis.

9. RESPONSE TO PETITIONS PRESENTED TO THE CHAIRMAN OF THE COUNTY COUNCIL

RESOLVED 2018/080

That:

- 1) Proposed actions be approved, and lead petitioners be informed accordingly;
- 2) The outcome of Committee's consideration be reported to Full Council.

10. UPDATE ON KEY TRADING STANDARDS AND COMMUNITIES MATTERS – AWAITING CONFIRMATION VIA CARL B

RESOLVED 2018/081

That:

- 1) The updates given regarding key Trading Standards and Communities matters be ratified;
- 2) The establishment of a two-year temporary Project Officer post within the Communities Team, which will not be extended beyond that time, be agreed.

11. MINER TO MAJOR LANDSCAPE PARTNERSHIP SCHEME DELIVERY

RESOLVED: 2018/082

That:

- 1) The establishment and recruitment to the four posts in the Scheme Office Team with any required consultants in accordance with the revised paragraphs 7, 8 and 9 be approved.
- 2) The Council's Communications and Marketing Team be approved to work with the newly appointed colleagues in the Scheme Office to design and deliver a range of activities around promotion, communications and publicity in accordance with paragraph 9.

12. OUTCOMES FROM LOCAL RESILIENCE FORUM MAJOR EMERGENCY EXERCISE DIAMOND IV

RESOLVED: 2018/083

That actions required in relation to conclusions arising from Exercise Diamond IV be considered.

13. HIGHWAYS AND TRANSPORT STAFFING STRUCTURE 2018

RESOLVED: 2018/084

That the reorganisation of the staffing structure of the effect teams within the Highways and Transport group, as set out in Paragraphs 2-29 and Appendix 1, be approved.

14. PROVISION OF ARCHAEOLOGICAL ADVICE

RESOLVED: 2018/085

That:

- 1) The proposal to work in partnership with Lincolnshire County Council to provide archaeological planning advice on a paid for basis be approved.
- 2) The establishment of a Planning Archaeologist post within the Conservation Team be approved.
- 3) The secondment of a member of LCC's planning archaeology service in to the Planning Archaeologist post, on a part-time basis, be approved.

15. WORK PROGRAMME

A full work programme for the coming months will be circulated to Members.

RESOLVED: 2018/086

That the Committee's work programme be agreed and consideration be given to any changes which the Committee wishes to make.

The meeting concluded at 11.40 am

Chairman

4 October 2018

AGENDA ITEM: 4**REPORT OF CORPORATE DIRECTOR, PLACE****THE NOTTINGHAMSHIRE COUNTY COUNCIL (NORMAN AVENUE AND
STATION ROAD, SUTTON-IN-ASHFIELD) (PROHIBITION OF WAITING AND
PARKING PLACES) TRAFFIC REGULATION ORDER 2018 (4220)****CONSIDERATION OF OBJECTIONS****Purpose of the Report**

1. To consider objections received in respect of the above Traffic Regulation Order and whether it should be made as advertised.

Information

2. Station Road is a busy local distributor route located approximately 1km south-east of Sutton-in-Ashfield town centre with an average annual daily traffic flow of 14,450 vehicles. Regular Trent Barton bus services to Mansfield, Sutton-in-Ashfield, Nottingham, Derby and Ripley use the route and it provides a link from the town centre to the A38. There are two retail parks, other retail premises, residential properties along with the County Council's Lawn View House offices and Sutton Young People's Centre located on this section of Station Road where restrictions are proposed. Sutton Lawn, a large public park, is also accessed off Station Road via Lawn Avenue.
3. Nottinghamshire County Council (NCC) has received requests from residents to address obstructive parking on Station Road and Norman Avenue, Sutton-in-Ashfield. At times, vehicles park too close to the pedestrian refuges on Station Road and this results in insufficient space for larger vehicles to navigate between the parked vehicles and the refuges forcing on occasion, drivers to commit an offence by passing the refuges on the wrong side of the carriageway. The presence of parked vehicles also restricts visibility at junctions and can also cause conflict between drivers overtaking parked vehicles and those entering the right-turn lanes for adjacent access roads. In an attempt to reduce the obstruction they are causing to other vehicular road users, some drivers park their vehicles substantially onto the pavement, which instead endangers and impedes pedestrian road users using the footways. NCC has received a number of complaints of this nature from pedestrians using this section of Station Road.
4. Norman Avenue is a cul-de-sac accessed directly off Station Road and vehicles are also regularly parked at the northern end of this road close to Station Road which is a narrow section of road enclosed between two fences. This parking causes an obstruction for larger vehicles travelling along Norman Avenue and obstructs the private vehicular accesses.

5. There is significant demand by commuters for on-street parking in the area, which has led to obstructive parking patterns. Parking too near to junctions, bends or crossing points reduces visibility for vehicles, pedestrians and adversely affects the safe and efficient operation of the highway.
6. In response to the concerns raised, it is proposed to introduce 'No Waiting At Any Time' (double yellow lines) restrictions along sections of Station Road and Norman Avenue, a bus stop clearway at stop AS0062 and a residents' parking bay on Station Road outside property numbers 41 to 49.
7. The statutory consultation and public advertisement of the proposals, detailed on the attached drawing H/JMR/2635/02, was carried out between 30th May and 29th June 2018.
8. A total of eight responses were received to the consultation during the advertisement period. This included four expressing support for the proposals, one requesting additional restrictions, one making general comments and two responses objecting to elements of the proposals.
9. It is considered that there are two outstanding objections including one from Ashfield District Council.

Objections Received

10. Objection – Displacement Parking onto Sutton Lawns
Ashfield District Council's Locality and Community Empowerment Team has objected to the proposals. It considers that the restrictions will displace parking onto the Sutton Lawns recreation site, which does not have sufficient car parking capacity to accommodate this additional demand. In addition, it further states that the public open space is already suffering with overspill parking from the County Council's Lawn View office, which is having a direct impact on residents using the park.
11. Response – Displacement Parking onto Sutton Lawns
The primary purpose of the highway is to facilitate the safe and efficient movement of people and vehicles. Whilst it is acknowledged that there is existing demand for on-street parking on Sutton Road the provision of on-street parking must always be secondary to maintaining the safe and efficient operation of the highway.

The existing parking patterns have an adverse effect on vehicle flow around the pedestrian refuges, the safe operation of the right-turn ghost islands and the efficient and safe operation of adjacent junctions. The obstructive parking at bus stops and on pavements also adversely affects safe use of the highway for non-drivers.

Nottinghamshire County Council currently promotes flexible working at its offices. The existing Lawn View travel plan will support staff affected by the parking restrictions to identify opportunities to use sustainable transport modes or virtual travel. The Council is also currently exploring options to increase parking capacity for the use of employees who work at Lawn View House.

Parking on both sides of Station Road and Norman Avenue beyond the proposed restrictions will remain unaffected by the proposed TRO. It is acknowledged that there is always a balance to be struck between competing demands for a finite resource. However, it is considered that the scheme is a proportional and reasonable intervention to improve safety for all road users.

12. Objection – Displacement Parking at Norman Avenue and Station Road

One respondent objected to the proposals as they believe that the restrictions would result in the displacement of parking to the area in front of their property on Station Road and adjacent to the boundary wall on Norman Avenue which is to the rear of their property. They stated that they already have difficulty egressing from their garage onto Norman Avenue due to the presence of parked vehicles and difficulty exiting from Norman Avenue due to parked vehicles on Station Road affecting visibility.

13. Response – Displacement Parking at Norman Avenue and Station Road

There is always an element of displacement parking with the introduction of any new parking restrictions. However these restrictions are required for the safe and efficient operation of the Highway. The proposed restrictions will keep the junction of Norman Avenue and Station Road free from parked vehicles, which will aid visibility when exiting from Norman Avenue. 'No waiting at any time' restrictions have also been proposed for the narrow section of Norman Road opposite the rear access gates of no. 46 and 48 Norman Avenue to prevent double parking and maintain the free flow of traffic.

It should be noted that where pavement parking constitutes an obstruction it is a matter for the Police, who are empowered to enforce on this matter. An appropriate measure to help alleviate residents' difficulties with vehicle access / egress to properties is the provision of advisory 'H bar markings' and these can be provided in line with the County Council's charging policy (£200) on request from local residents.

Other Options Considered

14. Other options considered relate to the length of the waiting restrictions proposed, which could have been either lesser or greater. The proposals are considered to strike a reasonable balance between the need to maintain the safe operation of the highway and recognition of the demand for on-street parking.

Comments from Local Members

15. County Councillor Deakin made no comment on the proposals as part of the statutory consultation.

Reasons for Recommendations

16. It is considered that the proposed scheme presents a reasonable balance between the needs of all highway users, including non-drivers, who live in or visit the area.

Crime and Disorder Implications

17. Nottinghamshire Police made no comments on the proposal. No additional crime or disorder implications are envisaged.

Financial Implications

18. The scheme is being funded through the 2018/19 Traffic Management Revenue budget for Ashfield with an estimated cost to implement the works and traffic order of £1,500.

Human Rights Implications

19. The implementation of the proposals within this report might be considered to have a minimal impact on human rights (such as the right to respect for private and family life and the right to peaceful enjoyment of property, for example). However, the Authority is entitled to affect these rights where it is in accordance with the law and is both necessary and proportionate to do so, in the interests of public safety, to prevent disorder and crime, to protect health, and to protect the rights and freedoms of others. The proposals within this report are considered to be within the scope of such legitimate aims.

Public Sector Equality Duty implications

20. As part of the process of making decisions and changing policy, the Council has a duty 'to advance equality of opportunity between people who share a protected characteristic and those who do not' by thinking about the need to:
- Eliminate unlawful discrimination, harassment and victimisation;
 - Advance equality of opportunity between people who share protected characteristics (as defined by equalities legislation) and those who don't;
 - Foster good relations between people who share protected characteristics and those who don't.
21. Disability is a protected characteristic and the Council therefore has a duty to make reasonable adjustments to proposals to ensure that disabled people are not treated unfairly.

Safeguarding of Children and Adults at Risk Implications

22. The proposals are intended to have a positive impact on all highway users.

Implications for Sustainability and the Environment

23. The proposed waiting restrictions are designed to facilitate the safe operation of the junction of Norman Avenue/Station Road and the wider highway network for drivers, cyclists and pedestrians. Improving the environment for vulnerable highway users, such as pedestrians and cyclists, may encourage modal shift to sustainable modes of transport.

RECOMMENDATION

It is **recommended** that:

- 1) The Nottinghamshire County Council (Norman Avenue and Station Road, Sutton-in-Ashfield) (Prohibition of Waiting and Parking Places) Traffic Regulation Order 2018 (4220) is made as advertised and the objectors informed accordingly.

Adrian Smith
Corporate Director, Place

For any enquiries about this report please contact:

Helen North (Improvements Manager) 0115 977 2087/ Mike Barnett - Team Manager (Major Projects and Improvements), 0115 9773118

Constitutional Comments [SJE 04/09/2018]

37. This decision falls within the Terms of Reference of the Communities & Place Committee to whom responsibility for the exercise of the Authority's functions relating to the planning, management and maintenance of highways (including traffic management) has been delegated.

Financial Comments [SES 05/09/2018]

38. The financial implications are set out in paragraph 18 of the report.

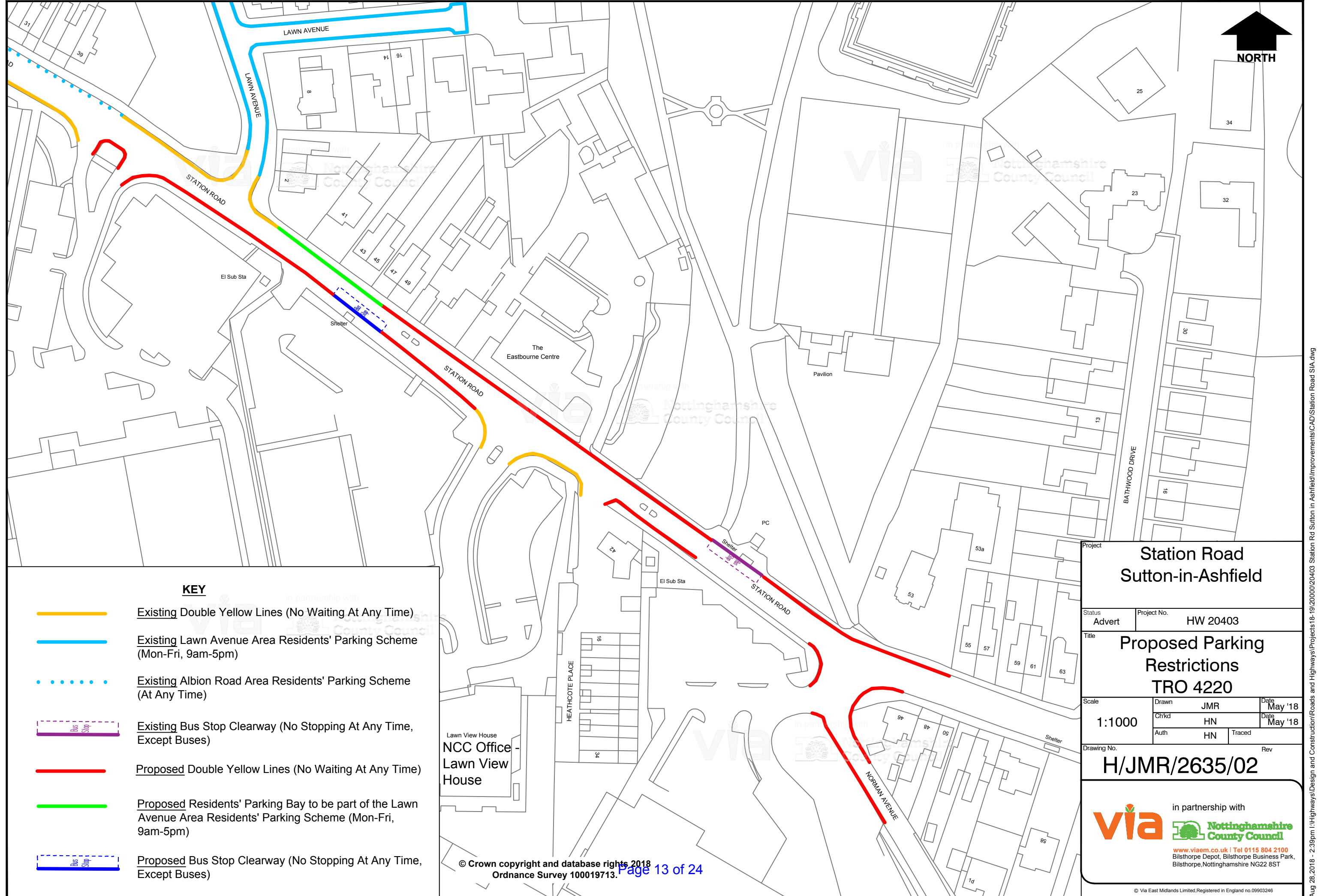
Background Papers

39. All relevant documents for the proposed scheme are contained within the scheme file which can be found in the Major Projects and Improvements section at Trent Bridge House, Fox Road, West Bridgford, Nottingham.








40. Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

Sutton Central and East ED Councillor Samantha Deakin



KEY

-  Existing Double Yellow Lines (No Waiting At Any Time)
-  Existing Lawn Avenue Area Residents' Parking Scheme (Mon-Fri, 9am-5pm)
-  Existing Albion Road Area Residents' Parking Scheme (At Any Time)
-  Existing Bus Stop Clearway (No Stopping At Any Time, Except Buses)
-  Proposed Double Yellow Lines (No Waiting At Any Time)
-  Proposed Residents' Parking Bay to be part of the Lawn Avenue Area Residents' Parking Scheme (Mon-Fri, 9am-5pm)
-  Proposed Bus Stop Clearway (No Stopping At Any Time, Except Buses)

Station Road Sutton-in-Ashfield		
Status Advert	Project No. HW 20403	
Proposed Parking Restrictions TRO 4220		
Scale 1:1000	Drawn JMR	Date May '18
	Chkd HN	Date May '18
	Auth HN	Traced
Drawing No. H/JMR/2635/02		Rev
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Aug 28, 2018 - 2:39pm I:\Highways\Design and Construction\Roads and Highways\Projects\18-19\20000\20403 Station Rd Sutton in Ashfield\Improvements\CAD\Station Road SIA.dwg

04 October 2018

Agenda Item: 5

REPORT OF THE SERVICE DIRECTOR, PLACE AND COMMUNITIES

RATIONALISATION OF REGISTRATION SERVICE DELIVERY POINTS

Purpose of the Report

1. To seek approval for consolidation of registration appointments into eleven offices, and for provision of statutory fee ceremonies at the Nottinghamshire Register Office only.

Information

Overview

2. This report outlines two avenues for rationalisation of registration services. These will realise revenue savings and will simplify the availability of services. It is proposed to:
 - a. Consolidate the availability of registration appointments into fewer offices;
 - b. Cease the current (voluntary) practice of offering statutory fee marriage ceremonies at venues other than the Register Office in Worksop.

Registration Offices

3. The service currently offers registration appointments at 16 locations across the County, eight of which open part-time hours as the total number of appointments required by Nottinghamshire residents does not warrant full-time offices in all areas.
4. Nottinghamshire County Council currently operates a larger number of registration offices than many other County Councils, for example:
 - Leicestershire - 7
 - Northamptonshire - 7
 - Derbyshire - 11
 - Lincolnshire - 12
5. It is proposed to reduce the number of registration offices available from 16 to 11 and to do this by ceasing the (part-time) registration offices located in Bingham, East Leake, Ollerton, Southwell, and Stapleford. None of these offices averaged more than seven appointments per week during the 2017- 2018 financial year. The total number of registration appointments at all Nottinghamshire registration offices in 2017-2018 was 19,728 of which 1,510 were carried

out at these five offices. This means that 92% of registration appointments took place at the other 11 offices around the County.

6. Discontinuation of these five service points will mean that the people of these communities will have further to travel for an appointment, The offices available for these bookings will be in Arnold, Beeston, East Retford, Eastwood, Hucknall, Mansfield, Newark, Sutton-in-Ashfield, West Bridgford, Worksop and at Kings Mill Hospital, plus appointments may at times be available at the records repository in Bulwell.
7. The current Bingham and East Leake offices are both less than 10 miles distant from the West Bridgford office. The Ollerton Office is less than 11 miles from three other offices (Worksop, Retford and Mansfield). The Southwell office is 8 miles from the Newark office, and the Stapleford office is less than 4 miles from the Beeston office. The availability of appointments will be increased appropriately at other offices to accommodate the same overall volume of business across the County. Work to create additional capacity for appointments at the Newark Registration Office will be completed before local office closures are implemented.
8. As this proposal does not involve a reduction in services overall, consultation has been undertaken with members of staff affected, our landlords for the offices and with current service users accessing registration services at these offices. The outcome of these consultations has confirmed the content of a Equality Impact Assessment carried out on the proposal, which identified negative impacts on customers in these communities based on age, disability and pregnancy/maternity. Conversely, there is a benefit for customers across the whole of Nottinghamshire since the consolidation of service delivery points will increase the availability of appointments at main offices.
9. It is pertinent to note that the availability of appointments at part-time offices can have a detrimental effect on some registration performance statistics. For example, a customer may choose to wait for an appointment at a part-time office rather than travel to another office for an earlier appointment.

Statutory Fee Marriage Ceremonies

10. All couples pay a fee to register a UK marriage or civil partnership. The UK statutory fee for a basic ceremony at a register office is £46 (plus £4 for the certificate). Statutory fee ceremonies of this nature appeal to couples who wish to complete the legal formalities with the minimum of ceremony and just two witnesses. More elaborate ceremonies are available at a range of fees.
11. The County of Nottinghamshire is one 'Registration District' and each such District has a 'Register Office' where ceremonies must be available at the statutory fee. Nottinghamshire's Register Office is in Worksop. Prior to 2012, there were five Registration Districts in the County, each with basic ceremonies available. When the Districts were amalgamated, it was decided that as Worksop is not geographically central to the County, such ceremonies would also be offered in West Bridgford and Mansfield. Ceasing the availability of statutory fee ceremonies at venues other than Worksop will bring Nottinghamshire in line with most other areas.
12. Couples who do not wish to travel to Worksop for a basic ceremony will be able to have a Standard Ceremony at another office at a cost of £125, or may choose to travel to another local authority (if this is closer for them) for a statutory fee ceremony there.

Other Options Considered

13. The proposals detailed here represent a simple rationalisation of existing services and no other, more elaborate proposals are being considered at this time.

Reason/s for Recommendation/s

14. Implementation of the proposals detailed in this report will realise revenue savings and will simplify the availability of services.

Statutory and Policy Implications

15. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

16. The measures referred to in this report will introduce efficiencies that together will realise estimated annual savings of approximately £13,000.

17. The anticipated savings arising from the closure of registration offices are based on two factors. First that the service will no longer need to pay the running costs associated with these premises, and secondly from efficiencies arising from staff travel costs to and from offices that are not their base.

18. A presumed small increase in income arising from withdrawal of statutory fee ceremonies in West Bridgford and Mansfield is based on the assumption that the slots will be taken up by couples who will be content to pay the standard ceremony fee, rather than book a ceremony at the Nottinghamshire Register Office or book a statutory fee ceremony with another local authority.

Human Resources Implications

19. The total number of appointments for registration services will be unaffected by the proposals made in this report, and so there are no implications for the number of registration staff required. Appointments that would have taken place in the five offices proposed for closure will be accommodated at other offices. Most staff affected already have their base at other offices, and where individuals are affected by the changes, normal County Council disturbance arrangements will apply.

Implications for Service Users

20. Up to 8% of service users will have a longer journey to access registration appointments, and customers wishing to have a statutory fee ceremony will have longer to wait and / or further to travel to access this service.

RECOMMENDATION/S

It is recommended that approval is given to:

- 1) Close the registration offices in Bingham, East Leake, Ollerton, Southwell, and Stapleford.
- 2) Cease offering statutory fee ceremonies at venues other than the Register Office in Worksop

DEREK HIGTON
Service Director, Place and Communities

For any enquiries about this report please contact:

Robert Fisher, Group Manager, Emergency Planning and Registration,
Tel: 0115 977 3681, Email: robert.fisher@nottscc.gov.uk

Constitutional Comments [SLB 05/09/2018]

21. Communities and Place Committee is the appropriate body to consider the content of this report.

Financial Comments [SES 05/09/2018]

22. The financial implications are set out in paragraphs 16 to 18 in this report.

HR Comments [JP 15/08/2018]

23. The HR Implications are set out in paragraph 19 of the report.

Background Papers and Published Documents

- Equality Impact Analysis – Rationalisation of Registration Service Delivery Points
- Dossier of comments received

Electoral Division(s) and Member(s) Affected

- All

4 October 2018

Agenda Item: 6

REPORT OF SERVICE DIRECTOR, GOVERNANCE AND EMPLOYEES WORK PROGRAMME

Purpose of the Report

1. To consider the Committee's work programme for 2018-19

Information

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the new committee arrangements, each committee is expected to review day to day operational decisions made by officers using their delegated powers. The Committee may wish to commission periodic reports on such decisions where relevant.

Other Options Considered

5. None.

Reason/s for Recommendation/s

6. To assist the committee in preparing its work programme.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such

implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the Committee's work programme be agreed, and consideration be given to any changes which the Committee wishes to make.

Marje Toward
Service Director, Governance and Employees

For any enquiries about this report please contact: Martin Gately, Democratic Services Officer on 0115 977 2826

Constitutional Comments (HD)

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (PS)

9. There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- New Governance Arrangements report to County Council – 29 March 2012 and minutes of that meeting (published)

Electoral Division(s) and Member(s) Affected

All

COMMUNITIES AND PLACE COMMITTEE**DRAFT WORK PROGRAMME – SEPTEMBER – OCTOBER 2018**

Report Title	Brief summary of agenda item	Lead Officer	Report Author
6 SEPTEMBER 2018			
Petitions Responses	The purpose of this report is to recommend to Committee the responses to the issues raised in petitions to the County Council.	Adrian Smith	Sean Parks
Highways & Transport Group Structure	To seek approval to reorganise the staffing structures of five of the six teams within the Highways and Transport Group.	Adrian Smith	Gary Wood
Trading Standards and Communities Update	To update the Committee on key Trading Standards and Communities matters; and approve the establishment of a temporary Project Officer role in the Communities Team.	Derek Higon	Mark Walker
Changes to Library Opening Hours – Dukeries	To seek approval to change the opening hours of the Dukeries public library as outlined in the report.	Derek Higon	Peter Gaw/Mark Croston
Place Performance Quarterly	To provide the Committee with a summary of performance for Communities and Place for the quarter 1 2018/19 (1 April 2018 to 30 June 2018).	Adrian Smith/ Nigel Stevenson	Chris Williams
Sutton on Trent Section 19 Report	This report sets out the County Council's duties as the Lead Local Flood Authority to report on flooding incidents under Section 19 of the Flood and Water Management Act (2010) and to present its report in relation to the flooding in Sutton on Trent on 2 June 2018	Adrian Smith	Gary Wood/Sue Jaques
Bestwood Speed Cushion Relocation	To consider objections received in respect of the speed cushion relocation and whether it should be implemented as notified.	Adrian Smith	Mike Barnett/Helen North
TRO – Update on GM Approvals	To provide Committee with an update on operational decisions made when considering objections received through the consultation and advertisement of Permanent Traffic Regulation Orders and Bus Stop Clearways.	Adrian Smith	Mike Barnett / Helen North
Minor to Major Landscape Partnership Scheme Delivery	To inform Members of the Heritage Lottery Grant Award for the Miner to Major Landscape Partnership Scheme/To seek approval for recruitment of the staff and consultants required to deliver the Scheme in accordance with the Approved Purposes, as contained in the Grant offer. Page 21 seek approval for Nottinghamshire County Council's Communications and Marketing team to work with the Scheme Office in undertaking	David Hughes	Sally Gill/Heather Stokes

	activities relating to communications and publicity on behalf of the Partners, and in accordance with Heritage Lottery Fund requirements.		
Provision of Archaeological Advice	To seek approval for the provision of archaeological advice to District and Borough Councils in partnership with Lincolnshire County Council's planning archaeology service/To seek approval for the establishment of a Planning Archaeologist post within the Conservation Team. To seek approval for the secondment of a member of Lincolnshire County Council's planning archaeology service in to the Planning Archaeologist post.	David Hughes	Rob Fisher
Outcomes from LRF Major Emergency Exercise Diamond IV	The report is to advise Members of key findings from the Local Resilience Forum (LRF) major emergency exercise 'Diamond IV', and to enable members to consider whether there are any actions they require in relation to conclusions arising from the exercise.	Derek Higton	Rob Fisher
4 October 2018			
TRO Station Road Sutton in Ashfield	To consider objections received in respect of the above Traffic Regulation Order and whether it should be made as advertised.	Adrian Smith	Gary Wood/Mike Barnett
Traffic Survey Licensing Scheme	The purpose of this report is to seek approval for the introduction of a traffic survey licensing scheme in Nottinghamshire.	Adrian Smith	Sean Parks
Rationalisation of Registration Service Delivery Points	To seek approval for consolidation of registration appointments into eleven offices, and for provision of statutory fee ceremonies at the Nottinghamshire Register Office only.	Derek Higton	Rob Fisher
November 2018			
Libraries, Archives & Information and Arts Strategy Update	Update on Strategy	Derek Higton	Peter Gaw
TS & Communities Update	Update	Derek Higton	Mark Walker
NHS CCG/Total Transport Fund Pilot Projects	Inform Members of the outcome of the DfT funded Total Transport Fund (TTF) projects and seek approval to proceed with the development of future TTF solutions	Derek Higton	Gary Wood/Pete Mathieson
Departmental Services Structure		Derek Higton	Mick Allen
NCC Policies on Safety at		Derek Higton	Wendy Harnan-

Sports Grounds			Kajzer
Cultural Services – Future Direction/Update	To seek endorsement of the annual update on the Future Direction of Cultural Services document. (pulled from Sept)	Derek Highton	Mark Croston
Registration Service Fees for 2019 – 2020 and 2020 – 2021'		Derek Highton	Rob Fisher
Ceramics Collection – Sale		Derek Highton	Peter Gaw/Mick Allen/Mark Croston
Highways Capital Programme Update	The purpose of this report is to update Committee on the current Highways capital and revenue programmes to be delivered during 2018/19 and to seek approval for variations to the programme.	Adrian Smith	Sean Parks
TRO Trent Lane, East Bridgford	To seek approval for the introduction of an Experimental Traffic Regulation (ETRO) on Trent Lane at its junction with the A6097 at Gunthorpe Bridge.	Adrian Smith	Gary Wood/Mike Barnett
December 2018			
Delivering Sustainable Waste Services Proposals		Derek Highton	Mick Allen
Innovative Patching Methods		Derek Highton	Gary Wood/Martin Carnaffin
January 2019			
TS & Communities Update		Derek Highton	Mark Walker
February 2019			
March 2019			
TS & Communities Update		Derek Highton	Mark Walker
April 2019			
May 2019			
TS & Communities Update		Derek Highton	Mark Walker

June 2019			
HM Coroners		Derek Higton	Rob Fisher
July 2019			
TS & Communities Update		Derek Higton	Mark Walker