

meeting **ADMINISTRATION COMMITTEE**

date **25<sup>th</sup> May 2011**

agenda item number **8 (a)**

## **Boys' Brigade Queen's Badge & Duke of Edinburgh Award Presentation Ceremony - Friday 1<sup>st</sup> July 2011**

### **1. Purpose of the Report**

To consider arrangements for the presentation of The Boys' Brigade Queen's Badge & Duke of Edinburgh's Award Certificates at County Hall on the evening of Friday 1<sup>st</sup> July 2011.

### **2. Background**

Each year members of the Boys' Brigade complete the Queen's Badge. This is the highest honour within the Boys' Brigade and this year 20 members of the Nottingham Battalion have achieved this award. Also coinciding with this, 10 members of the Battalion have gained Duke of Edinburgh Awards.

The Battalion Vice-President has asked if the Chairman of the County Council would host this presentation and present the awards to the recipients who have successfully completed their awards. It is anticipated there will be approximately 125 people at the presentation, including, parents/carers/volunteers of the Battalion. Following the Ceremony refreshments have been requested in the form of tea/coffee and biscuits plus orange juice.

### **3. Recommendation**

- I. That consideration be given for this Presentation Ceremony followed by refreshments to take place on the evening of Friday 1st July 2011 for a maximum of 125 guests with the estimated cost of £281.25 (£2.25 per head) being met from the County Hospitality Budget.

David Ellis  
Team Manager (Member and Civic Support)

### **Legal Services' Comments (SLB 04/05/2011)**

The Committee has authority to consider the matters set out in the report. The Delegation to Administration Committee contained in Part III of the Council's Constitution, Responsibility for Functions, includes delegation to authorise hospitality to be offered by the County Council.

**Comments of the Service Director (Finance)**

The financial implications are outlined in the report. (MB 11/05/11)

**Background Papers available for inspection**

E mail from Battalion Vice-President.