

28 June 2012

Agenda Item: 7

**REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND
CORPORATE SERVICES**

WORK PROGRAMME

Purpose of the Report

1. To consider the Committee's work programme for 2012/13.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the new committee arrangements, each committee is expected to review day to day operational decisions made by officers using their delegated powers. The Committee may wish to commission periodic reports on such decisions where relevant. Any potential areas of focus in this respect will be highlighted during the planned presentation to Committee on the overview of relevant service areas.
5. A further element of transparency is reports from officers on the activity of working groups which relate to this committee's terms of reference. The committee is requested to consider whether it wishes to receive reports on the following groups on which officers are represented:

Name of Group	Background
Joint Waste Management Committee	Strategic overview of waste management across Notts. and overview of the County Council's £850m Waste PFI Contract. The Board does not possess delegated executive powers or duties – any formal decisions required are recommended to each Council as appropriate under Constitutions.

Name of Group	Background
Joint (Waste Management) Officer Board	Ensures effective and efficient waste management services across Notts. And informs/ reacts to Joint Waste Management Committee as appropriate.
Carbon Reduction Commitment Energy Efficiency Scheme (CRCEES) Officer Working Group	Cross-authority group formed in June 2010 in response to the Government's CRCEES scheme, which is a mandatory emissions trading scheme. It is an officer working group, as required by the scheme, and is chaired by the Waste and Energy Group Manager.
Joint Planning Advisory Board	The Joint Planning Advisory Board, chaired by Broxtowe Borough Council, was established in 2007 to steer the development and alignment of Core Strategies (Local Plans) across Greater Nottingham. The Board meets quarterly, with membership comprised of councillors representing Ashfield, Broxtowe, Derbyshire, Erewash, Gedling, Nottingham, Nottinghamshire and Rushcliffe councils.

6. At its meeting on 28 May 2012, Administration Committee decided that periodic update reports from the following outside bodies should be submitted to Environment and Sustainability Committee:-
- a. East Midlands Airport Independent Consultative Committee
 - b. Local Government Flood Forum
 - c. Robin Hood Airport Doncaster Sheffield Consultative Committee
 - d. Severn Trent Regional Flood and Coastal Committee
 - e. Waste Partnering Agreement Board (Joint Waste Management Committee)
 - f. Waste Recycling Environmental Issues Advisory Panel

It is proposed that further discussions take place about the most appropriate Committee for the airport and flood bodies listed above to report to (for example, Transport and Highways Committee).

It is recommended that progress reports from the waste bodies listed above be submitted to the Committee on a quarterly basis.

Other Options Considered

7. None.

Reason/s for Recommendation/s

8. To assist the committee in preparing its work programme.

Statutory and Policy Implications

9. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the Committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.
- 2) That the Committee indicate any operational activities it wishes to receive regular reports on.
- 3) That the Committee determine any officer working groups it wishes to receive reports on.
- 4) That the Committee note the proposal for further discussions about the most appropriate Committee for the following outside bodies to report to:-
 - a. East Midlands Airport Independent Consultative Committee
 - b. Local Government Flood Forum
 - c. Robin Hood Airport Doncaster Sheffield Consultative Committee
 - d. Severn Trent Regional Flood and Coastal Committee
- 5) That the Committee receive quarterly progress reports from the following outside bodies:-
 - i) Waste Partnering Agreement Board (Joint Waste Management Committee)
 - ii) Waste Recycling Environmental Issues Advisory Panel

Jayne Francis-Ward
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For any enquiries about this report please contact: Keith Ford, Senior Democratic Services Officer on 0115 9772590

Constitutional Comments (HD)

10. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (PS)

11. There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- New Governance Arrangements report to County Council – 29 March 2012 and minutes of that meeting (published)
- Outside Bodies report to Administration Committee – 28 May 2012 (published).

Electoral Division(s) and Member(s) Affected

All