

**REPORT OF SERVICE DIRECTOR FOR FINANCE, INFRASTRUCTURE &
IMPROVEMENT AND SECTION 151 OFFICER****PROCUREMENT STAFFING UPDATE - D2N2 COLLABORATIVE
COMMISSIONING - D2N2 CONTRACTS OFFICER****Purpose of the Report**

1. For a member decision on the hosting of a post within Corporate Procurement on behalf of D2N2 (Derby City, Derbyshire County, Nottingham City Council)

Information

2. **Background:** Derbyshire County Council, Derby City Council, Nottingham City Council and Nottinghamshire County Council ('the Councils') have jointly commissioned a framework that supports the commissioning of residential and foster care placements for children in care. A report was presented to Members in February 2022 that discussed the framework, its current usage and number of Providers who successfully applied to join it.
3. At the time the procurement exercise was undertaken, D2N2 agreed that there was a need for a central Contracts Officer role which the partners agreed to fund. The post has been held at Nottingham City Council since April 2020. The current post holder has now secured another position and Nottingham City Council have taken the decision not to host this post any longer.
4. The D2N2 Board were asked by Nottingham City Council to consider hosting the post within a partner Local Authority once the current post holder had left the position. Nottinghamshire offered to host the post which would sit within Corporate Procurement, under the Line Management of the Category Manager, Children and Family Services who maintains oversight of the Children in Care Framework.
5. The D2N2 Board members approved this decision in January 2022 as they recognised there was still a need for this role, and the Board agreeing to continue to fund this post, for the life of the framework.
6. A job description has drafted and sent through to the Job Evaluation Team for grading. The post has been graded at a Band B. Following member approval, a recruitment exercise will be undertaken, whereby a secondment opportunity will be put out to Nottinghamshire County Council staff, and the D2N2 Contracts Officer post be filled by April 2022.

7. The post will be offered as a secondment opportunity due to the nature of the framework only being in place until January 2024, with the possibility of extending for 2 years after that initial term.
8. The recruitment process will follow all HR processes and procedures to secure this position.

Financial Implications

9. The current costs of a Band B post including on-costs are approximately £49,000. D2N2 has a Memorandum of Understanding signed by all parties confirming that they will fund the salary costs.

Statutory and Policy Implications

10. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) Members to approve the hosting of the D2N2 Contracts Officer post within Corporate Procurement

Nigel Stevenson

Service Director – Service Director for Finance, Infrastructure & Improvement and Section 151 Officer

For any enquiries about this report please contact:

Lynn Brammer, Category Manager-Children and Family Services.

Constitutional Comments (KK 23/02/2022)

11. The proposal in this report is within the remit of the Finance Committee.

Financial Comments (SES 23/02/2022)

12. The financial implications are set out in paragraph 9 of the report.
13. The current costs of a Band B post including on-costs are approximately £49,000. D2N2 has a Memorandum of Understanding signed by all parties confirming that they will fund the salary costs.

HR Comments (MBS 25/02/2022)

14. The agreement has been subject to the authority's JE and HR procedures

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- D2N2 Collaborative Commissioning Committee Report, February 2022, Finance Committee

Electoral Division(s) and Member(s) Affected

- All