

REPORT OF THE CHIEF EXECUTIVE

APPOINTMENT OF COMMITTEES

Purpose of the Report

1. To agree the establishment of the Council's Committees and make appointments to the positions of Chairmen and Vice-Chairmen.

Information

2. Under the Council's Constitution, the Annual Meeting of the Full Council is required to establish such Committees as the Council sees fit.
3. The current Committee structure governing the County Council was established by Full Council on 25th May 2017 when the number of committees were reduced in order to improve efficiency and effectiveness. The system is working well and no significant changes are suggested. The committee structure is set out in Appendix A. The terms of reference of the Committees are set out in the Council's Constitution and it is proposed that their re-establishment for the forthcoming municipal year be confirmed.
4. In determining the composition of Committees, account must be taken of the requirements of the Local Government (Committees and Political Groups) Regulations 1990 and 1991 made under sections 15 and 16 of the Local Government and Housing Act 1989. These Regulations require that seats on Committees and Sub-Committees are allocated to the Political Groups in a way which reflects the overall balance on the Council. The advice of the Monitoring Officer is that to comply with legislative requirements the allocation of seats should be based on overall seat numbers rather than on individual committee numbers. The chart in Appendix A reflects this.
5. The Council also appoints to a number of other committees, joint committees, boards which are not part of the requirements set out in paragraph 4 above. The 12 places on The Nottinghamshire and City of Nottingham Fire Authority are allocated according to the political balance on the Council and therefore the places have been allocated on this basis. Appendix B provides details of these appointments which Council is asked to agree.
6. With regard to appointments, there are a small number of the Committees, Sub-Committees and Panels where it is mandatory for the members to have received the appropriate training before sitting on them:-
 - Mental Health Guardianship Panel
 - Nottinghamshire Local Pensions Board

- Nottinghamshire Pension Fund Committee
 - Senior Staffing Sub-Committee
 - Planning and Licensing Committee
7. The Council participates in two Joint Committees with Nottingham City Council as shown in Appendix A. The appointment of Chairman and Vice-Chairman of the Joint Committee on Strategic Planning and Transport are undertaken in accordance with an agreement between the County and the City Councils. Under this agreement in the forthcoming municipal year the Chairman of the Joint Committee on Strategic Planning and Transport will be nominated by the County Council and the Vice-Chairman by the City Council for the forthcoming municipal year.
 8. As in previous years, It is proposed that the Leader be appointed as an ex-officio member of all committees and sub-committees of which she is not a voting full member, except Health Scrutiny for Nottinghamshire Committee, Mental Health Guardianship Panel, Planning and Licensing Committee and Joint Committees. As an ex-officio Member the Leader would have the right to speak but not to vote at meetings.
 9. It is the responsibility of the Proper Officer to enact the wishes of the Groups of the Council in appointing members to the committees based on the proportionality set out in Appendix A. This is in accordance with the provisions of the Local Government and Housing Act 1989, the Local Government Act 2000, the relevant Statutory Regulations and the Council's Standing Orders. It is proposed to delegate this responsibility to the Team Manager, Democratic Services to enable the effective management of the appointments.
 10. The Constitution states that Council meetings are normally held every 8 weeks. To enable a more regular cycle of meetings, the 17 January 2019 meeting will be cancelled and the meeting currently scheduled for 22 November 2018 will be rescheduled to 13 December 2018.

Other Options Considered

11. No other options considered

Reason/s for Recommendation/s

12. Under the Council's Constitution, the Annual Meeting of the Council has to establish the composition of its Committees.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

14. There are no financial implications arising from this report.

RECOMMENDATION/S

It is recommended:-

- 1) That the Council confirm the establishment of the Committees and Sub-Committees of the Council with their existing terms of reference subject to any changes made at this meeting, and with the membership and its continued participation of the Joint Committees set out in Appendix A.
- 2) That the Council confirm the establishment and appointments of the committees and its continued participation in the Joint Committees set out in Appendix B
- 3) That the Council make the following appointments of Chairmen and Vice-Chairmen until the Annual Meeting of the Council in May 2019, it being noted that the appointment of a Chairman and Vice-Chairman of the Mental Health Guardianship Panel and Senior Staffing Sub-Committee will be a matter for that Sub-Committee:-

Committee	Chairman	Vice-Chairmen
Adult Social Care and Public Health	Stuart Wallace	Tony Harper, Steve Vickers
Children and Young People	Philip Owen	Tracey Taylor, Boyd Elliott
Communities and Place	John Cottee	Phil Rostance, Gordon Wheeler
Finance and Major Contracts Management	Richard Jackson	John Ogle, Roger Jackson
Governance and Ethics	Bruce Laughton	Andy Sissons
Health and Wellbeing Board	Dr John Doddy	Appointed by the Board
Health Scrutiny for Nottinghamshire	Keith Girling	Martin Wright
Improvement and Change Sub	Reg Adair	None
Joint Strategic Planning and Transport	Gordon Wheeler	City Councillor
Nottinghamshire Pension Fund	Eric Kerry	Stephen Garner
Personnel	Neil Clarke MBE	Keith Walker
Planning and Licensing	Chris Barnfather	Jim Creamer
Policy	Mrs Kay Cutts MBE	Reg Adair

- 4) That the other representatives on the following committees / sub-committees be appointed as follows:-

(a) Children and Young People's Committee: One representative of the Church of England Diocese, one representative of the Roman Catholic Diocese, and two Parent Governors

(b) Health and Wellbeing Board: Seven District / Boroughs Councillors, six NHS Clinical Commissioning Group representatives, one Healthwatch, one NHS England, the Police and Crime Commissioner, three officers – Corporate Director, Adult Social Care, Health and Public Protection, Corporate Director, Children, Families and Cultural Services, Director of Public Health

(c) Nottinghamshire Pensions Fund Committee: Three City Councillors, two Nottinghamshire District / Borough Council representatives, two Trade Union Representatives, one Scheduled Body representative plus two pensioner representatives.

- 5) That the Leader of the Council be an ex-officio member of all committees and sub-committees except Health Scrutiny for Nottinghamshire Committee, Mental Health Guardianship Panel, Planning and Licensing Committee and Joint Committees.
- 6) That the appointment of members of the political groups to committees, sub-committees and joint committees be undertaken by the Team Manager, Democratic Services on behalf of the Chief Executive (the Proper Officer) in order to give effect to the wishes of the political groups in accordance with the provisions of the Local Government and Housing Act 1989, the Local Government Act 2000, the relevant Statutory Regulations and the Council's Standing Orders.
- 7) That the Team Manager, Democratic Services be authorised to act on behalf of the Chief Executive (Proper Officer) to appoint people as co-optees to committees when required.
- 8) That the change of Council meeting dates, to enable a more regular cycle of meetings, be noted.

Anthony May
Chief Executive

For any enquiries about this report please contact:

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Constitutional Comments (SLB 1/5/18)

15. The proposals set out in this report fall within the remit of Full Council.

Financial Comments (RWK 26/04/18)

16. There are no specific financial implications arising from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Revised Committee System and Other Amendments to the Constitution report – Full Council 25th May 2017 (published)

- Appointment of Committees report – Full Council 25th May 2017 (published)
- LGPS Central Asset Pooling – Governance Arrangements – Full Council 12th January 2017 (published)
- Health and Wellbeing Board Governance and Management – Health and Wellbeing Board 7th March 2018 (published)

Electoral Division(s) and Member(s) Affected

- All