

Appendix A



Business Case – Innovation Fund

Project Name:	
Lead project manager's name:	
Organisation:	
Project Aim - What is the overall aim of your project? This should sum up the purpose of your project (max. 1 sentence)	
Summary of Project – Please summarise the project activity and expected outcomes. This can be copied from your Expression of Interest Form (max 250 words). Any additional documents should be provided separately e.g. budgets, business plans, project plans etc.	
Amount of investment required from Innovation Fund (£):	

Background to the Proposed Project (max 500 words) What is the context and why is this project needed? How were young people involved in its inception? How does it address the early intervention and prevention approach sought by NCC?

Target group(s) for the project

Timescales for the Project			
Start date:		End date:	

Please provide a breakdown of the different stages of your project:			
Phase e.g. Planning, Implementation, Evaluation	Activity	Total costs	Dates from and to

Any other information about project activity:

Expenditure – please identify how you intend to spend the funding	
Expenditure item	Amount (£)
TOTAL FUNDING	£

Other funding - Please provide details of any other funding, including in-kind support. Please specify whether this is confirmed or awaiting a decision.

TOTAL PROJECT BUDGET:
(Innovation funding + other funding)

Innovation – Please describe what makes this project innovative?

Sustainability - Will your project be able to continue after this funding has ended? For example, will the project generate income? Or do you have a plan in place to obtain further funding from elsewhere?

Benefits – Please describe the benefits that your project will deliver, under the following headings. Please be **clear, specific** and **quantify** the expected benefits wherever possible.

Short term Benefits during the lifetime of project delivery

Project Legacy – what are the changes that your project will bring about that will continue after the funding has ended? How will you ensure the benefits continue?

Other Benefits – any other benefits that the project will deliver that you have not mentioned above?

Deliverability – Who will carry out the work and how will the project be managed? Describe how the project involves young people in the design, delivery and management - Describe the capacity of the organisation and any additional resources/expertise that will be applied to the project.

What other support is required for the work to take place? E.g. from NCC or from partner organisations.

Has this support been secured? Please give details of who you have contacted and what has been agreed.

Does your organisation have an existing relationship with Nottinghamshire County Council?
For example, does NCC already provide you with any grant or commissioned funding? Have you had support from a NCC department or from a Councillor in developing this bid?
If so, please give details below.

Lead Project Manager Contact Details

Name

Job title

Organisation

Telephone number

Email address