



meeting **Administration Committee**

date **21st September 2005**

agenda item number

Report of the Assistant Director (Community Protection)

Elected Members Emergency Response Training Event

Purpose of Report

1. To obtain approval to hold an 'Elected Members Emergency Response Training Event' for all members to attend.

Information and Advice

2. A previous training event was held on 9th June 2005 to brief Elected Members on Emergency Planning and the new statutory duties arising under the Civil Contingencies Act 2004 also on the role of the Emergency Services. This event was well attended with 21 elected members participating.
3. At this event interest was expressed by members for the production of a briefing document outlining what is expected of them prior to and during an emergency in Nottinghamshire County Council.
4. In addition, the Emergency Planning Team has had a specific request to provide emergency response training for Elected Members.
5. It is anticipated that this briefing document will outline:
 - Emergency Plans
 - Hazards
 - The role of Elected Members in Emergency Planning (pre and post event)
6. It is anticipated that this training will include:
 - Details of the briefing document
 - Members' role in an emergency and look examples of good and bad practice from real situations.
 - A short exercise designed to give members a flavour of issues to consider in an emergency
 - Discussion forum with a panel of experts on Emergency Planning
7. This training would be facilitated by the Emergency Planning Team in conjunction with Patrick Cunningham an independent consultant in Emergency Planning.

8. Patrick Cunningham is well respected in the field of Emergency Planning, previously the Head of Emergency Planning for the County of Durham & Darlington, former President of the Emergency Planning Society and chair of the Local Authorities Professional Issues Group which was heavily involved in providing advice to the Central Government's Civil Contingencies secretariat on the guidance for the Civil Contingencies Act 2004. As a result he has much experience with which to contribute to this training event
9. The only external costs are that of hiring the consultant. The costs of the event will be met from the Emergency Planning Budget.
10. The date of the event is still to be finally decided and will be subject to other commitments of the County Council diary and commitments of the external facilitator.

Statutory and Policy Implications

11. This report has been compiled after consideration of implications in respect of finance, equal opportunities, personnel, Crime and Disorder and those using the service. Where such implications are material; they have been described in the text of the report.

Recommendations

12. It is recommended that approval is given to hold the training event 'Elected Members Emergency response Training Event'. Members will be advised of the date as soon as possible.

Richard Hodge
Assistant Director (Community Protection)

Legal Services' Comments (KK/170805)

The Administration Committee is responsible for determining the level and nature of support services for Members of the County Council. In addition, this Committee is responsible for approving expenditure to be incurred for Member attendance at conferences and seminar. The proposal in this report is therefore within the remit of this Committee.

Director of Resources' Financial Comments (C&C/RWK)

The financial implications are set out in the report.

Background Papers Available for Inspection:

None.

Electoral Divisions Affected:

All