

WORK PROGRAMME AND OUTCOMES OF PANEL DEVELOPMENT SESSION

Purpose of the Report

1. To give Members an opportunity to consider the work programme for the Panel (see appendix), to suggest further topics for inclusion and to reflect on the outcomes from the recent development session.

Information and Advice

2. The work programme is intended to assist with the Panel's agenda management and forward planning. The draft programme is updated and reviewed regularly in conjunction with the Chairman and Vice-Chairman of the Panel.
3. The Panel held a development session on 30 October 2013 to consider its developing role in terms of its non-statutory functions and ad hoc scrutiny work. It reflected on the work it had undertaken in its first year and considered best practice from elsewhere.
4. The main outcomes arising from the development session were:-
 - a. the possibility of meeting with other Police and Crime Panels in the region (either involving all Panel members or just Chairs / Vice-Chairs) was raised. The focus of any such meeting could be regional collaboration. The development session facilitators (Frontline Consultancy) offered to assist in arranging such a meeting and suggested that East Midlands Councils may want to help facilitate such an event.

Subsequent to the development session, the Her Majesty Inspectorate of Constabulary (HMIC) review into collaboration has been published and circulated to Members. This recommends the need for the PCCs and Chief Constables to develop a clear and integrated vision and programme of work for collaboration and a detailed, overarching business plan. Any proposed regional Panel meeting could focus on the implementation of these and the other review recommendations;

- b. further to the Commissioner's offer of holding a workshop on his proposed budget for 2014/15, Members would welcome the opportunity of undertaking some further task and finish type scrutiny of the budget. The workshop would give Members an opportunity to seek further clarification of issues ahead of the formal consideration of the Commissioner's proposed precept at the Panel meeting on 3 February 2014;
 - c. the possibility of looking further at the issue of CCTV, in terms of the value of improving the system and with regard to national best practice was

discussed. However, it was recognised that the Force had already commissioned some research around this issue and that the Commissioner had contacted Leaders and Chief Executives direct to try and progress this issue;

- d. the need to make additional support available for Independent Members (where required) was recognised, in light of the difficulties they could potentially face in accessing wider contextual information which was more readily available to Councillors;
 - e. the value of making links with relevant bodies (including Community Safety Partnerships, voluntary sector organisations, Scrutiny Committees (Health and Community Safety) and Public Health Committees) was acknowledged. It was felt that it would be useful to seek the views of such bodies to help shape the Panel's future work programme. The Thames Valley approach of holding a 'Scrutiny Café' in September time was highlighted;
 - f. Members also wanted to enable greater engagement with the public in order to help raise the Panel's profile. Members felt it would be helpful for the Commissioner to make reference to the Panel within his newsletter and for Neighbourhood Alert to be utilised, as appropriate. The possibility of expanding the contents of the Panel's webpages on the host authority's website was also raised ;
 - g. Members welcomed the proposal to consider the new Neighbourhood Policing Model, once finalised (as referred to by the Commissioner at the Panel meeting on 30 October);
 - h. Members felt that the Commissioner should move to performance reporting on a 'by exception' basis, highlighting primarily areas of concern. It was felt that the wider performance data could still be circulated to Members for information only;
 - i. Members would welcome an opportunity to meet with the Commissioner at times without the Chief Constable to ensure the Panel's focus remained on the Commissioner's activities and strategic issues rather than operational issues. It was felt that the meetings where the annual report and budget were considered would be the most appropriate;
 - j. Members thought it could be helpful to have the work programme as an earlier item on Panel agendas to ensure planned work items were achievable within the proposed deadlines.
5. It is proposed that the Commissioner's views be sought on the outcomes of the development session, particularly the proposal to have a regional Panel meeting, the plans to raise the profile of the Panel, the request for reporting 'by exception' and the attendance of the Chief Constable.
6. With regard to 4b above, Members' availability for a workshop and possible task and finish work around the budget has been sought. Due to limited Member

availability on the dates that the relevant Commissioner and Force officers are available, the date of the proposed workshop is **31 January 2014 at 9.30am – 12 noon** (to be held at County Hall). This is the last working day before the Panel meets to consider the budget on 3 February 2014. It is not possible to rearrange the date of the Panel meeting due to the statutory timetable for the Panel to respond to the Commissioner's proposed precept.

7. The disadvantage of holding the workshop on 31 January is that there will be little time between that session and the Panel meeting to seek further information or clarification of any queries. However, the advantage is that the information being discussed will be in a much more final form and Members will have further time in advance to consider the information. The host authority's Chief Finance Officer is available to attend on that date to support Panel Members in their consideration.
8. It is proposed that for the 2015/16 precept and budget process, dates should be agreed in advance as part of the Panel meeting timetable for 2014/15 so that the Panel can undertake more detailed task and finish activity if required.

Other Options Considered

9. All Members of the Panel are able to suggest items for possible inclusion in the work programme.
10. The Work Programme has been updated following discussions around the Commissioner's update report at the last meeting. The regular standing items and statutory requirements have also been scheduled into the proposed meeting timetable.

Reasons for Recommendation/s

11. To enable the work programme to be developed further.

RECOMMENDATION/S

- 1) That the Commissioner's views be sought on the relevant outcomes from the development session (particularly 4a, 4f, 4h and 4i above).
- 2) That the proposed budget workshop be confirmed for 31 January 2014 – 9.30am – 12 noon at County Hall.
- 3) That dates for potential workshops and task and finish activity about the 2015/16 budget and precept be agreed as part of the Panel's meeting cycle for 2014/15.
- 4) That the work programme be noted and updated in line with Members' suggestions as appropriate.

Background Papers and Published Documents

- 1) Minutes of the previous meeting of the Panel (published).
- 2) Notes of the Panel development session held on 30 October 2013.
- 3) 'Working Together – a review of the arrangements for collaboration between the five East Midlands police forces, commissioned by the police and crime commissioner for the region' – HMIC (Published)

For any enquiries about this report please contact:-

Keith Ford, Senior Democratic Services Officer, Nottinghamshire County Council

keith.ford@nottscc.gov.uk

Tel: 0115 9772590

Nottinghamshire Police and Crime Panel

Work Programme (as at 6 December 2013)

<u>Agenda Item</u>	<u>Brief Summary</u>
3 February 2014 – 2.00pm – Broxtowe Borough Council	
Police and Crime Commissioner's update (including details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance issues within the Force.
Policing of Community Events	Update on the changes in the Force's approach to policing community events.
Police and Crime Plan	Annual Refresh
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner or Deputy Police and Crime Commissioner.
Proposed Precept and budget 2014/15	To consider the Commissioner's proposed budget and Council Tax precept.
28 April 2014 – 2.00pm – Bassetlaw District Council	
Neighbourhood Policing Model	To consider the Force's new operating model.
Police and Crime Commissioner's update (including details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance issues within the Force.
Domestic Violence update	Regular update on progress with this issue and the related strategic themes and key activities.
Review of the Costs of the Commissioner's Office	To review the ongoing costs of the Commissioner's Office, including benchmarking against other Commissioner's Offices nationally.
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner or Deputy Police and Crime Commissioner.

<u>Agenda Item</u>	<u>Brief Summary</u>
18 June 2014 – 10.30am - Annual Meeting – Newark and Sherwood District Council	
Appointment of Chairman and Vice-Chairman	To appoint the Chairman and Vice-Chairman of the Panel for the 2014/15 year.
Review of Balanced Appointment Objective.	<p>The Panel will review its membership to see whether any actions are required in order to meet the requirements for:-</p> <ul style="list-style-type: none"> • the membership to represent all parts of the police force area and be politically balanced; and • members to have the skills, knowledge and experience necessary. •
Police and Crime Commissioner's update (including details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance issues within the Force.
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner or Deputy Police and Crime Commissioner.