

NOTTINGHAMSHIRE POLICE AND CRIME PANEL

8 OCTOBER 2018

WORK PROGRAMME

Purpose of the Report

1. To give Members an opportunity to consider the work programme for the Panel and suggest further topics for inclusion (**see appendix A**).

Information and Advice

2. The work programme is intended to assist with the Panel's agenda management and forward planning. The draft programme will be updated and reviewed regularly in conjunction with the Chairman and Vice-Chairman of the Panel and is subject to detailed discussion with the Chief Executive of the Office of the Police and Crime Commissioner (OPCC).
3. The work programme is updated to include specific focus on each of the Strategic Priority Themes included in the Police and Crime Plan at each meeting of the Panel.
4. The schedule for future meetings has been updated in line with the revised Strategic Themes within the new Police and Crime Plan 2018-21.
5. Discussions take place with the Chair and Vice-Chair and the OPCC to schedule future agenda items as appropriate. Suggestions about future agenda items are welcome from Members and the PCC at any time.

National Association of Police, Fire and Crime Panels

6. The Chairman of the new National Association has written to the Chair of the Panel to provide a further update (**see Appendix B**).
7. With regard to the request for further expressions of interest to join the Association's Executive Board, the Panel's Vice-Chair Councillor Debbie Mason has offered to join this Board and the Panel's agreement to that nomination is therefore sought.

Members' Induction

8. Possible dates for the proposed Members' Induction session have been shared with Members. In light of the very small number of responses received it is proposed that, if any new members would like an individual induction session with the Chair and the support officers, then they should request this via Keith Ford or Peter Barker.
9. It is also proposed that a Panel development session be arranged after May 2019, to include any new independent co-opted members and new elected members.

Other Options Considered

10. All Members of the Panel are able to suggest items for possible inclusion in the work programme.

Reasons for Recommendation/s

11. To enable the work programme to be developed further.

RECOMMENDATIONS

- 1) That the work programme be updated in line with Members' suggestions as appropriate.
- 2) That the update information on the National Association of Police, Fire and Crime Panels be noted and the Panel's Vice-Chair, Councillor Debbie Mason, be nominated to join the National Association's Executive Board.
- 3) That any new members wanting an individual induction session with the Chair and support officers should contact Keith Ford or Peter Barker to discuss their requirements.
- 4) That a development session be arranged for the Panel after May 2019.

Background Papers and Published Documents

- 1) Minutes of the previous meeting of the Panel (published).

For any enquiries about this report please contact:-

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Nottinghamshire Police and Crime Panel

Work Programme (as at 25 September 2018)

<u>Agenda Item</u>	<u>Brief Summary</u>
26 November 2018	
Police and Crime Commissioner's update, including Budget and Efficiency Programme update, details of decisions taken and overview of Force Performance.	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance and financial issues within the Force.
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner.
Specific focus on Police and Crime Plan Strategic Priority Themes.	Panel to focus on new Priority Theme 4 – Transforming Services and Delivering Quality Policing & new Priority Theme 1 – Protecting People from Harm
Estates Strategy and Estates Rationalisation Update	Update requested at Panel meeting of 7 February 2018.
7 February 2019	
Proposed Precept and Budget 2019/20	To consider the Commissioner's proposed Council Tax precept.
Police and Crime Commissioner's update, including Budget and Efficiency Programme update, details of decisions taken and overview of Force Performance.	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance and financial issues within the Force.
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner.
1 April 2019	
Police and Crime Commissioner's update, including Budget and Efficiency Programme update, details of decisions taken and overview of Force Performance.	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance and financial issues within the Force.
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner.
Specific focus on one of the Police and Crime Plan Strategic Priority Themes.	Panel to focus on Priority Theme 2 – Helping and Supporting Victims
3 June 2019 – 2.00pm	
Appointment of Chairman and Vice-Chairman	To appoint the Chairman and Vice-Chairman of the Panel for the 2019/20 year.
Review of Balanced Appointment Objective.	The Panel will review its membership to see whether any actions are required in order to meet the

<u>Agenda Item</u>	<u>Brief Summary</u>
	requirements for:- <ul style="list-style-type: none"> • the membership to represent all parts of the police force area and be politically balanced; and • members to have the skills, knowledge and experience necessary.
Police and Crime Commissioner's update, including Budget and Efficiency Programme update, details of decisions taken and overview of Force Performance.	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance and financial issues within the Force.
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner.
Specific focus on one of the Police and Crime Plan Strategic Priority Themes.	Panel to focus on new Priority Theme 3 – Tackling Crime and Anti-Social Behaviour

APPENDIX B

NAPFCP c/o Essex Police Fire and Crime Panel
Essex County Council
County Hall
Chelmsford
Essex, CM1 1LL

Dear Chairman,

National Association of Police, Fire and Crime Panels (NAPFCP)

Last June I wrote to all Police and Crime Panels following the formation of a National Association of Police, Fire and Crime Panels inviting membership. If the NAPFCP is to become a success and be truly effective as the representative body of all panels then I need your assistance and support together that of your panel members.

At the LGA workshop held in July, I laid out my intentions to shape the NAPFCP and position it to achieve the terms of reference agreed at the inaugural meeting last April.

At the LGA workshop I announced my intention to establish an Executive Board the purpose of which is to use panel representatives to help ensure fiscal responsibility and where practical to take ownership of projects that satisfy the terms of reference and thereby add value for all member panels. I asked for volunteers to join the Executive Board in the expectation that panels will have the opportunity to engage in occasional but essential NAPFCP decisions, particularly where it would be inappropriate to delay a decision until the next full NAPFCP meeting. A number of panel representatives at the workshop, volunteered to join the Executive Board, which is most encouraging. If you have a panel representative that you wish to put forward as an executive board member, please send their details to Robert Fox the NAPFCP support officer at PFCP

Currently 24 panels (60%) have confirmed they will become members of the NAPFCP. It is through the size of membership that the NAPFCP will be regarded as truly representative when interfacing and liaising with related partners. A NAPFCP subscription invoice is enclosed which I hope your panel will use to demonstrate its commitment to a nationally recognised and effective association.

Work is underway to identify a contractor to create a NAPFCP web presence that will amongst other things, include a data repository for sample documents produced by member panels. To minimise costs, Carla Thomas has kindly agreed to manage our web presence by during the first year allowing and provide an analysis of time required to update and maintain the NAPFCP web site.

Dr Christopher Kemp (Norfolk) has agreed to produce a NAPFCP constitution in time to be presented for approval by panels at the Frontline Consulting Annual Conference in November. A number of panels have provided copies of their home office grant documentation for review and to help ensure important aspects may be reflected in the constitution as appropriate. I would like to thank all panel support officers for providing documentation when requested.

A small number of panel support officers have queried the use of the home office grant to pay the NAPFCP subscription as being legitimate. Dr Kemp has undertaken a review of sample panel documents referred to above to produce a written assessment of his findings. This review endorses my personal assessment, together with that held by the majority of panels that using the home office grant to pay the NAPFCP subscription is appropriate. In the spirit of openness and transparency a copy of the Dr Kemp's legal assessment has been sent to the home office.

Attached as Appendix A, is an update of those panels that have agreed to become NAPFCP members. Appendix B provides details of the Executive Board members.

As always if you have any questions or have specific areas of interest that you believe should be addressed by the NAPFCP then feel free to contact Robert Fox or I, using the contact details given within this letter.

Thank you and I look forward to growing the membership as well exploring how the association can best address the challenges we face in carrying out our panel duties and responsibilities.

Yours sincerely,

John Gili-Ross

Chairman - National Association of Police Fire and Crime Panels

Appendix A

NAPFCP - Membership

The following PCP's / PFCP's confirmed their commitment to become NAPFCP members at the inaugural meeting held on 19th April 2018:

Avon and Somerset

Bedfordshire - NAPFCP Treasurer Paul Cain

Cleveland

Derbyshire

Dorset - NAPFCP Vice Chair John Adams

Essex - - NAPFCP Chairman John Gili-Ross

Hertfordshire

Humberside

Kent and Medway

Lancashire

Merseyside

Norfolk

Northamptonshire

Northumbria

North Yorkshire

Nottinghamshire

South Yorkshire

Staffordshire

Sussex

Thames Valley

Warwickshire

West Midlands

West Yorkshire - NAPFCP Vice Chair Alison Lowe

Wiltshire

Appendix B Executive Board Members

The NAPFCP Executive Board consists of:

Chairman, John Gili-Ross, Essex

Vice Chairman - John Adams, Dorset & Alison Lowe, West Yorkshire

Treasurer - Paul Cain, Bedfordshire

Communications Member - Carla Thomas, Merseyside

Legal Advisor - Dr Christopher Kemp, Norfolk

Member - Gillian Mellor, Northamptonshire

Member Stuart Sansome, South Yorkshire

Member Joyce Welsh, Northumbria