

Meeting PERSONNEL COMMITTEE

Date Wednesday 16 July 2014 (commencing at 2.00 pm)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Sheila Place (Chairman)

Nicki Brooks (Vice Chairman)

Darren Langton

John Ogle

Ken Rigby

Tony Roberts MBE

John Wilmott

A Yvonne Woodhead

Liz Yates

OFFICERS IN ATTENDANCE

Steve Brooks - Team Manager – Projects, Business & Recruitment, Environment & Resources

Helen Fifoot – Team Manager, Schools Catering

Jas Hundal – Service Director Transport, Property and Environment

Christine Marson – Assistant Democratic Services Officer

Kevin McKay – Group Manager, Catering & Facilities Management

Sarah Stevenson – Group Manager Business Support Centre and Employee Services Centre

Sarah Thompson - [Senior Practitioner, Business Hub and Recruitment Team \(BSC\)](#)

Marje Toward – Service Director, HR and Customer Service

A Martin Sleath – Branch Secretary, Unison

MINUTES OF THE LAST MEETING

The minutes of the meeting held on 21st May 2014, having been circulated to all Members, were taken as read and were confirmed and signed by the Chairman.

APOLOGIES FOR ABSENCE

Apologies were received from Councillor Yvonne Woodhead (other) and Martin Sleath (Unison).

DECLARATIONS OF INTEREST

There were no declarations of interest.

DEVELOPMENT AND IMPLEMENTATION OF THE AUTHORITY'S REDEPLOYMENT PORTAL

Steve Brooks and Sarah Thompson gave a presentation on the Authority's redeployment portal. It was stated that the portal would improve redeployment of staff at risk of redundancy or being redeployed due to health or other reasons by modernising the process and giving an improved process to make a more efficient service. It was stated that this new service could be accessed by redeployees from work and/or home email addresses through the intranet and the internet facilities. It was noted that each redeployee were assigned a case worker from HR.

RESOLVED 2014/017

That the Committee note the information contained in the report and presentation.

The Committee thanked Steve Brooks and Sarah Thompson for the informative presentation.

OPERATIONAL REPORT – CATERING & FACILITIES MANAGEMENT

Kevin McKay, Group Manager, Catering & Facilities Management presented the report providing the Catering & Facilities Management end of year performance for 2013-14.

RESOLVED 2014/018

That the Committee noted the contents of the report.

UNIVERSAL INFANT FREE SCHOOL MEALS

Kevin McKay, Group Manager, Catering & Facilities Management and Helen Fifoot Team Manager, Schools Catering provided information to the Committee on the actions being undertaken to ensure the delivery of Infant Free School Meals from September 2014 as part of the introduction of the National School Food Plan. It was reported that 80 part time staffing posts had been filled after 120 posts were identified and that agency workers would be considered if the vacancies could not be filled. It was noted that a monitoring report on performance would be brought to a future meeting.

RESOLVED 2014/019

That the information on the recent development and introduction of the National School Food Plan and the actions required to deliver the Plan in Nottinghamshire be noted.

WORK PROGRAMME

RESOLVED 2014/020

That the Committee's work programme be noted.

The meeting closed at 3.10 pm

CHAIRMAN

16 July 2014